



CITY OF
MITCHAM

Community Facilities Grant

grants fact sheet

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Description:	<p>Not-for-profit community facilities that meet broad community need such as sports and recreation facilities or halls, may apply for grant funding to assist with special or unique capital improvements to their facility or grounds.</p> <ul style="list-style-type: none">• The facilities could be Council assets or privately owned community assets• This funding is for a new asset to a building or grounds that did not exist beforehand, and is not for ongoing maintenance or refurbishment of a facility• It is funding that would not ordinarily be provided or paid for by Council as part of its maintenance of Council assets.• Council will provide the grant funding to match another funding source.
Annual Budget:	\$43,000
Individual Allocations:	As determined by the Manager, Community Development in consultation with other relevant staff, including Property, Sport and Recreation and Open Space.
Funding Rounds:	Available throughout the year
Decision Maker:	Manager Community Development
Funding Categories	Not applicable.
Eligibility Criteria:	<p>Eligible individuals, groups and organisations must:</p> <ul style="list-style-type: none">• Be a not-for-profit community organisation, as defined by the Australian Taxation Office; or• Be incorporated or auspiced by an incorporated body• In the case of an individual, be a resident in the City of Mitcham• In the case of a group or an organisation, be located in the City of Mitcham, or be able to demonstrate that the activity for which they seek a grant provides a significant benefit to the City of Mitcham community• Have satisfactorily acquitted previous grants from the City of Mitcham.
Ineligibility Criteria:	<p>Individuals, groups or organisations that exhibit one or more of the following are ineligible to apply for funding:</p> <ul style="list-style-type: none">• The grant will be used for regular maintenance or operational costs, or normal ongoing operational costs such as lease costs, existing and ongoing salaries, auditing, rent and other administrative expenses, fundraising or sponsorship, individual, commercial or political activities, training or education in government or private institutions, interstate or overseas travel, academic research or conference costs• Reimbursement for projects already completed or monies already spent• Funding of the same project more than once in a financial year or calendar year• Where there are outstanding acquittals from a previous Grant from the City of Mitcham

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- Services which are considered to be primarily the responsibility of the State or Federal Governments
- Where responses are not provided to all questions on the application form
- Where applications do not include supporting documentation where required.

Essential Selection Criteria:

Applicants must demonstrate that:

- The capital improvements are consistent with the direction of applicable Council strategies including Council's Strategic Management Plan and (if for a sport and recreation facility) Council's Sports Facility Strategy (copies of these documents are available on the Council's website).
- The capital improvements are special and innovative and would not ordinarily be achieved without Council funding.
- The capital improvements will facilitate one of the following:
 - Enhance physical health and emotional wellbeing;
 - Build and strengthen local networks and partnerships;
 - Nurture community leadership;
 - Foster community connections;
 - Support learning and skill development, or
 - Enhance cultural understanding.
- Applicants must provide supporting documentation describing the value of the proposed works.

Desired Selection Criteria:

Nil.

Assessment Process:

- Applications for a Community Facilities Grant must be on the form made available on Council's website
- Applicants will receive a letter acknowledging receipt of their application within three weeks of the application being received.
- A nominated Council officer will assess applications against the Essential Criteria
- Applicants will receive written notification about the success or otherwise of their grant application.

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