



Maggy Ragless Memorial Grant

grants fact sheet

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Description:	The City of Mitcham Maggy Ragless Memorial Grant honours the work of the late Maggy Ragless, City of Mitcham’s historian from 1986 until 2012. The Grant seeks to encourage and support original research or projects which will inform and educate the community about the City of Mitcham’s local history and/or heritage. The research or project may utilise a range of mediums including a report, publication, educational material, brochure, web page, exhibitions, event, visual art, smart phone app, social media, multi-media displays or a performance.
Annual Budget:	\$2,000
Individual Allocations:	Maximum of \$2,000 per application. The grant may be awarded to a single recipient or several projects.
Funding Rounds:	Annually, closing 15 April each year.
Decision Makers:	Local History Officer, Manager Community Development and Manager Library Services.
Funding Categories	Not applicable
Eligibility Criteria:	Eligible individuals, groups and organisations may be: <ul style="list-style-type: none">• Any resident living within the City of Mitcham; or• Business owner operating within the City of Mitcham; or• Educational institution located within the City of Mitcham; or• Student living or attending a school within the City of Mitcham; or• Community group operating within the City of Mitcham or whose activities primarily benefit City of Mitcham residents.
Ineligibility Criteria:	The grant cannot be used for: <ul style="list-style-type: none">• Privately owned collections;• Repairs or improvements to buildings;• Labour costs or salaries;• Reimbursement for monies already spent or projects completed; or• Regular maintenance costs or normal ongoing operational costs such as lease costs, existing and ongoing salaries, auditing, rent and other administrative expenses.
Essential Selection Criteria:	Must be research based or a project which: <ul style="list-style-type: none">• Is about people, places or events which relate to the local history of the City of Mitcham; and• Should address knowledge gaps in the City of Mitcham’s history; this includes new perspectives on existing histories; and• Will be publically accessible.

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**Desired Selection
Criteria:**

The research or project:

- Proposes innovative historical or heritage themes;
- Uses proactive or innovative ways of presenting the material to inform, engage and involve the community;
- Has the potential to engage new audiences in local history and encouraging and supporting people to become more involved in their local community; or
- Is local history which celebrates community spirit, diversity and achievements.

**Assessment
Process:**

- Applicants will receive a letter acknowledging receipt of their application within two weeks of the application being received.
- A nominated Council officer will assess applications against the Eligibility Criteria and Essential and Desired Selection Criteria, and also the funds available and the total number of applications received, and make preliminary recommendations.
- All applications, together with the recommendations of the nominated Council officer, will be considered by the above Decision Makers.
- Decisions regarding the allocation or non-allocation of funding made by the Decision Makers are considered final.
- The Decision Makers reserve the right to part-fund an application.
- Subsequent to the final decision by the Decision Makers, applicants will receive written notification about the success or otherwise of their grant application.
- Where the assessment of the Decision Makers results in a less than total allocation of budget, any surplus budget remaining may be reallocated based on the recommendations of the Decision Makers.

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