



MITCHAM

Mayoral Grant

grants fact sheet

Description:	The Mayor supports individuals and community groups / organisations through funding projects or activities that benefit the City of Mitcham community.
Annual Budget:	\$2,000 - \$12,000 (subject to Mayoral direction each Term of Office)
Individual Allocations:	Not applicable.
Funding Rounds:	All year round
Decision Maker:	Chief Executive Officer in consultation with the Mayor who may also determine to send it to the Community Development Grants Committee.
Funding Categories	Nil.
Eligibility Criteria:	<p>Eligible individuals, groups and organisations must:</p> <ul style="list-style-type: none">• Be a not-for-profit community organisation, as defined by the Australian Taxation Office; or• Be incorporated or auspiced by an incorporated body• In the case of an individual, be a resident in the City of Mitcham• In the case of a group or an organisation, be located in the City of Mitcham, or be able to demonstrate that the activity for which they seek a grant provides a significant benefit to the City of Mitcham community• Have satisfactorily acquitted previous grants from the City of Mitcham.
Ineligibility Criteria:	<p>Individuals, groups or organisations that exhibit one or more of the following are ineligible to apply for funding:</p> <ul style="list-style-type: none">• The grant will be used for regular maintenance or operational costs, or normal ongoing operational costs such as lease costs, existing and ongoing salaries, auditing, rent and other administrative expenses, fundraising or sponsorship, individual, commercial or political activities, training or education in government or private institutions, interstate or overseas travel, academic research or conference costs• Reimbursement for projects already completed or monies already spent• Funding of the same project more than once in a financial year or calendar year• Where there are outstanding acquittals from a previous Community Development Grant from the City of Mitcham• Services which are considered to be primarily the responsibility of the State or Federal Governments• Where responses are not provided to all questions on the application form• Where applications do not include supporting documentation where required.

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Essential Selection Criteria:

Applicants must first demonstrate that their proposed project, program or activity:

- Meets community need
- Aligns with the City of Mitcham Strategic Management Plan objectives. (A copy of the Strategic Management Plan 2017-2027 is available on the Council’s website)
- Will primarily benefit the City of Mitcham Community.

Desired Selection Criteria:

Nil.

Assessment Process:

- Application forms are available on the City of Mitcham website
- Applicants will receive a letter acknowledging receipt of their application within two weeks of the application being received
- The application will be considered against the Essential Selection Criteria and the amount of funding available
- Applicants will be notified in writing of the success of their application.

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