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23

**ANNUAL REPORT**  
2022/2023

 **CITY OF MITCHAM**



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Cover photo: Pasadena Biodiversity  
Corridor Playground

### ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Kurna People as the Traditional Custodians of the council area. We pay respect to Kurna Elders past, present, and emerging and value the contribution that First Nations people make to the community.

Smoking Ceremony in Blackwood

# Message From the Mayor & CEO

## Welcome to this year's Annual Report.

**Following local government elections, this year we welcomed five new Council Members, along with our returning Mayor and seven returning Council Members.**

Together we continued our commitment to promote and accelerate the community's transition to renewable energy through the Mitcham Community Renewables Program.

An Australian first, this program aims to reduce carbon emissions and ease cost of living pressures for residents and businesses by offering exclusive access to solar packages through collaboration with our energy provider partner.

We're thrilled with the response to the program, which has moved to its next stage, a commercial bulk buy and the development of a Mitcham Virtual Power Plant and community energy plan.

As part of our pledge to create a sustainable city and supported by a State Government grant, we offered free green organic waste bins, kitchen caddies and compostable bags to residents to encourage recycling, reduce landfill and boost our circular economy.

We continued to respond to climate change by investing in increased tree planting, stormwater infrastructure, flood mitigation works and water sensitive urban design.

Along with our continued renewal of roads, footpaths and buildings, administration continued to find efficiencies across Council programs.

We prioritised community building with \$28 million invested in facilities to support active lifestyles and strengthen community connections.

It's been exciting to watch our new community spaces come to life at Blackwood and Pasadena.

The new Pasadena Community Centre has been embraced by residents of the western suburbs who are helping to shape a range of programs and fostering a vibrant sense of community.

In Blackwood, Tiwu Kumangka is taking shape and, along with the Waite Street upgrade, promises to kick start a new era of development for our Hills community.

We continued our commitment to reconciliation with a series of Kurna language and culture workshops and by working alongside Kurna representatives and the community to rename the Blackwood Community Hub.

Our Community Wellbeing team launched an Active Seniors Program, and Council partnered with Meals on Wheels to offer free cooking classes to support our older residents.

Together we celebrated Arbor Day at St Marys, citizenship ceremonies and Carols at Kingswood Oval in its 25th Jubilee Year, while our community brought a range of events, public art works and projects to life through our grants program.

In November Council worked alongside residents, SES, SA Power Networks and other councils to respond to a storm that left many without power, toppled trees and damaged homes and infrastructure. In the weeks and months following the event, Council opened its Lynton Green Waste Depot for extra days, organised a second kerbside green collection and created temporary bulk green waste stockpiles.

We would like to take this opportunity to thank the hundreds of volunteers who give many hours of time and dedication to help us deliver services to our community. Thank you also to the Council Members and administration for your hard work throughout the year.

**Heather Holmes-Ross**  
Mayor

**Matthew Pears**  
Chief Executive Officer



Matt Pears CEO and Mayor Heather Holmes-Ross





Mitcham's last Station Master Bruce Jaensch during South Australia's History Festival

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# DELIVERING OUR VISION

We are a welcoming and inclusive community that values its heritage and natural environment.



The community’s aspirations for the future are captured in Council’s Strategic Management Plan, Mitcham 2030. The Annual Report reports against the goals and themes outlined in Mitcham 2030, endorsed in March 2020.

Mitcham 2030 sets the high-level vision and strategic direction for Council over ten years. It provides 12 Themes, which capture Council’s services and projects, and identifies the high-level outcomes that we will strive to deliver.

To turn the ambitions of Mitcham 2030 into actions, our four-year Delivery Plan has identified ‘Priority Themes’ that Council will focus additional effort and/or investment for a four-year period.

The Delivery Plan maps ‘Priority Investments’ across four years to Priority Themes. These investments align to Council’s Annual Business Plan and Budget, which sets out the actions that Council will deliver each financial year, including existing services, service changes and enhancements, and new capital and operating projects.

This Annual Report identifies Council’s progress and effectiveness towards achieving its goals and outcomes outlined in the 2022/23 Annual Business Plan and Budget. It reports on the services and projects completed throughout the year and celebrates what Council and the community have achieved together.

## City of Mitcham Profile

The City of Mitcham is one of the oldest councils in South Australia, comprising towns and suburbs settled by Europeans from as early as 1837. This picturesque City is located in the foothills approximately six kilometres south of Adelaide.



The City has an enviable blend of both urban and semi-rural areas and is renowned for its avenues of street trees, its beautiful parks, reserves and gardens, its historic homes, unique historical areas and its magnificent views from the hills over the City and to the coast.

The City of Mitcham covers an area of 75.7 square kilometres, with a population of approximately 66,700 and over 5,000 registered businesses generating over 30,500 local jobs and \$3.5 billion in Gross Regional Product.

The original inhabitants of the City of Mitcham area were the Kaurna people and today, the community comes together to share stories, reflect on the past and look to the future at Colebrook Reconciliation Park. European settlement began in areas of Mitcham Village, St Marys and Coromandel Valley, accelerating in the mid to late 1800s, spurred by the opening of the railway line, with new residents attracted by the semirural surrounds of the foothills. Growth continued in the early 1900s, with the most significant development during the interwar period and post-war years. Much of the recent growth has been in the southern suburb of Craigburn Farm.

The City is well served by many tourist attractions including Carrick Hill Estate, Belair National Park, Brown Hill Creek Reserve, Waite Arboretum, Wittunga Botanic Garden, Sturt River Linear Trail, Windy Point, reserves and numerous trails through the historic Mitcham Precinct, Blackwood, Brown Hill Creek, Colonel Light Gardens and Lower Mitcham.

The diversity of the City of Mitcham area is unique with our suburbs including State Heritage listed Colonel Light Gardens, part of the original Thousand Home Scheme and Australia’s most complete example of an early 1900s garden suburb; historic Belair, a unique suburb surrounded on three sides by parks including South Australia’s oldest park Belair National Park; Springfield, one of Adelaide’s most prestigious suburbs with sweeping views over the Adelaide plains, Bedford Park and St Marys, adjacent to Flinders University and home to many new City of Mitcham residents and

students from overseas as well as a new housing development at Craigburn Farm.

The majority of properties located in the City of Mitcham are residential with over 26,000 dwellings across 33 suburbs each with their own particular style and community spirit. New dwelling construction is relatively stable with an average of 143 approvals per year over the last 10 years with the majority of people living in separate houses. Most commercial premises are located along or near Belair Road, Goodwood Road, South Road and Main Road (Blackwood and Belair). Most industrial premises are located along the western boundary immediately adjoining South Road.

Our City’s largest industries are Health Care and Social Assistance and Education and Training. We have world-class medical and research facilities, including Flinders Medical Centre, Flinders Centre for Innovation in Cancer, Flinders Private Hospital and the Repat Health Precinct within our City. Our vibrant education sector is home to over 65 high quality educational institutions including kindergartens, schools and universities such as the Waite Institute, Flinders University and the Australian Science & Mathematics School with many local and international students living locally. The City is also home to Centennial Park Cemetery Authority, a joint regional subsidiary of the Cities of Mitcham and Unley.

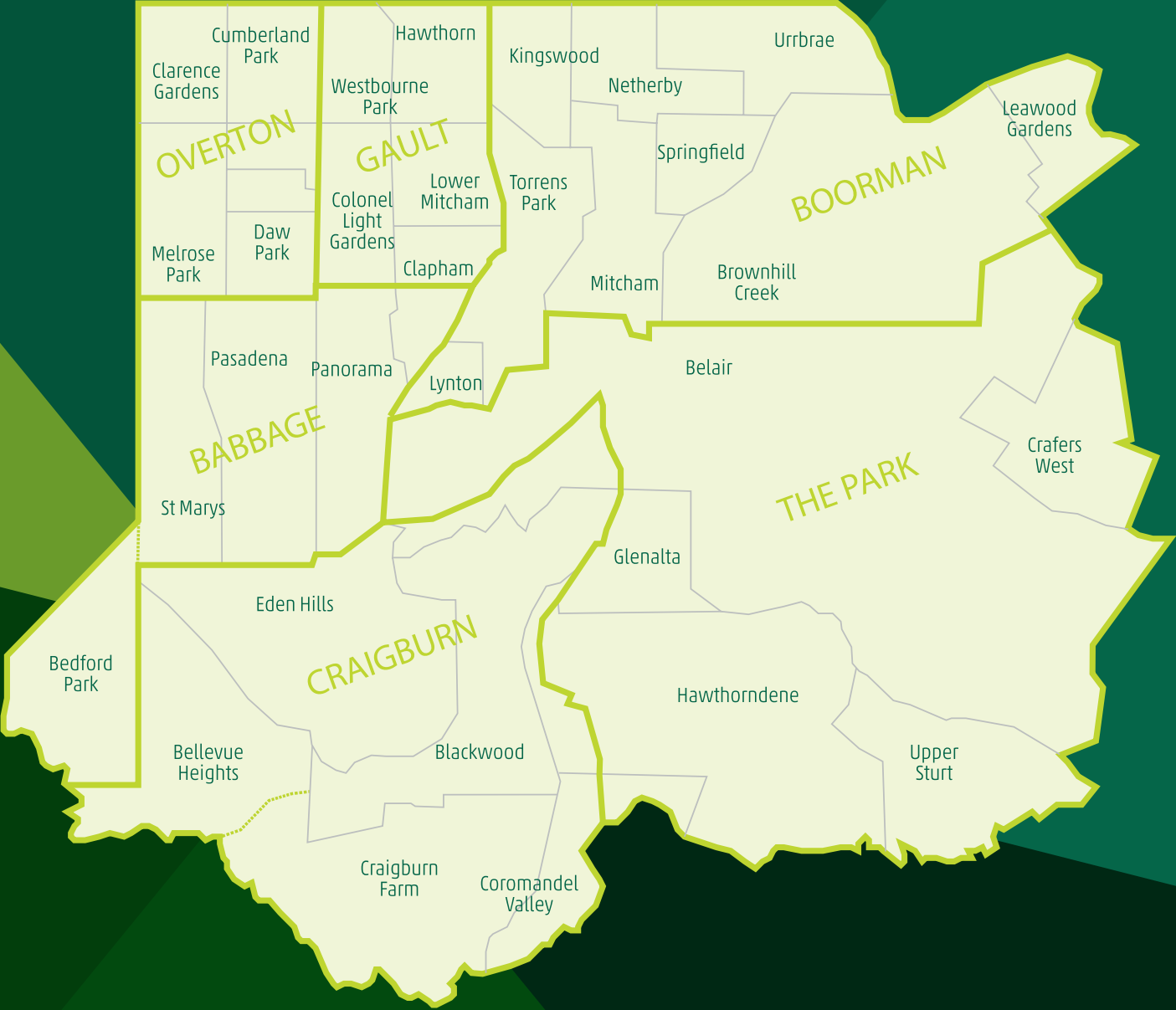
The City of Mitcham boasts a diverse range of unique natural habitats, specimen trees and native vegetation that form part of a significant green corridor across the western slopes of the Mount Lofty Ranges. The hills are the home of many threatened native plants and animals and preserving our natural landscape is an important legacy. Council’s extensive network of cycling and walking trails allows visitors to experience these unique spaces.

The City of Mitcham is in the catchment area for both Brown Hill Creek and the Sturt River and collects significant volumes of stormwater from the Adelaide foothills before flowing into Gulf St Vincent.



# OUR COUNCIL

The composition of the elected body and ward boundaries before the November 2022 Local Government elections.



## Our Council Members

Council Members before November 2022 Elections (July 2022 to November 2022):

### Mayor



Mayor Heather Holmes-Ross

### Babbage Ward Councillors



Cr Dave Munro



Cr Yvonne Todd

### Boorman Ward Councillors



Cr Adriana Christopoulos



Cr Andrew Tilley

### Craigburn Ward Councillors



Cr Karen Hockley



Cr Darren Kruse



Cr Lindy Taeuber

### Gault Ward Councillors



Cr Coralie Cheney



Cr Rod Moss

### Overton Ward Councillors



Cr Katarina Steele



Cr John Sanderson

### The Park Ward Councillors



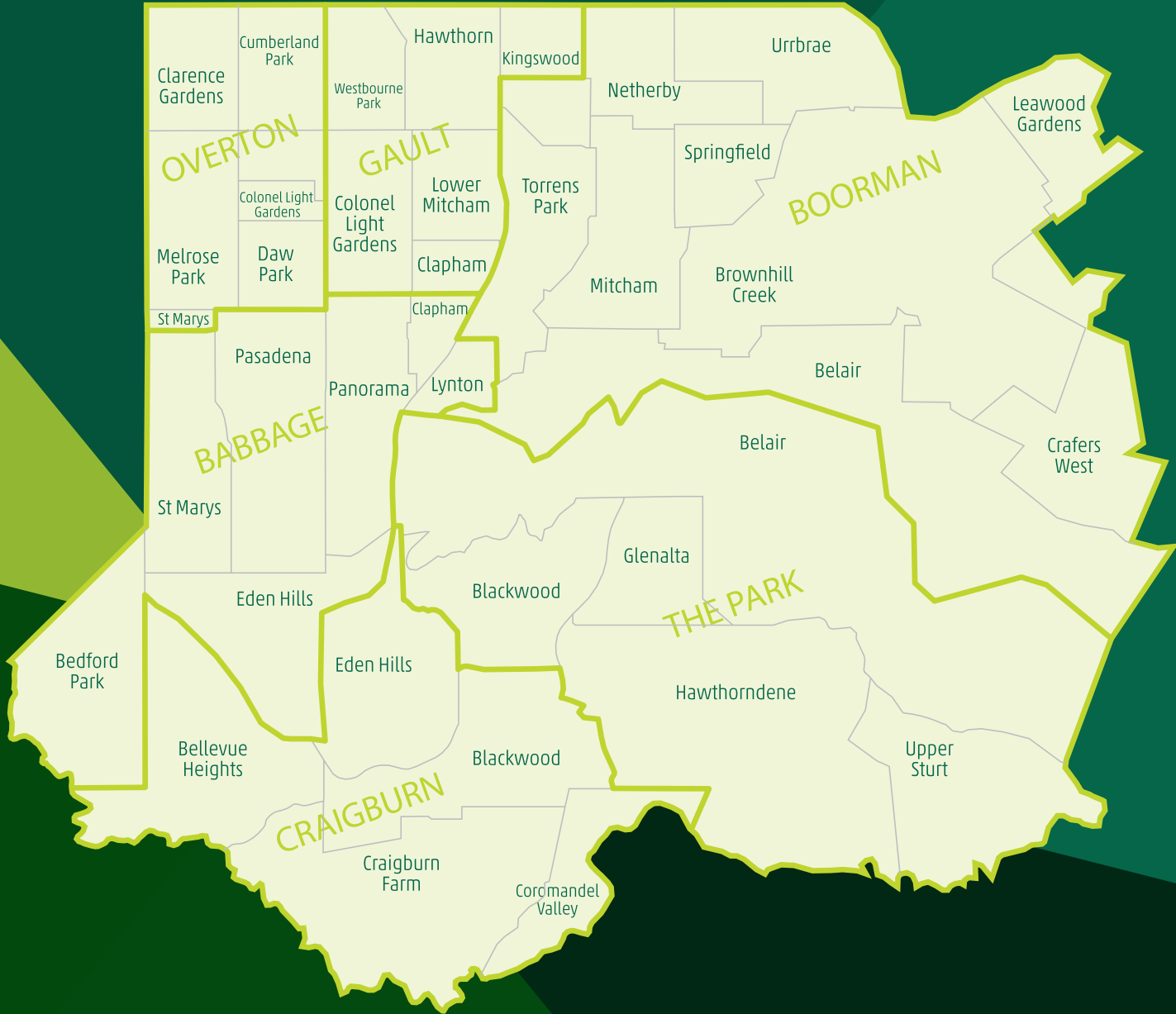
Cr Jane Bange



Cr Corin McCarthy



The changed composition of the elected body and ward boundaries following the November 2022 Local Government elections.



# Our Council Members

Council Members elected at the November 2022 Elections (November 2022 to June 2023):

## Mayor



Mayor Heather Holmes-Ross

## Babbage Ward Councillors



Cr Aidan Greenshields



Cr Yvonne Todd

## Boorman Ward Councillors



Cr Joanna Wells



Cr Andrew Tilley

## Craighburn Ward Councillors



Cr Karen Hockley



Cr Darren Kruse

## Gault Ward Councillors



Cr Pia George



Cr Rod Moss

## Overton Ward Councillors



Cr Kamal Bhagat



Cr Jane Bange

## The Park Ward Councillors



Cr Tom Morrison



Cr Corin McCarthy



# Awards and Recognition

The City of Mitcham received several awards in recognition of organisational success across Council. The awards included:

**Planning Institute of Australia Awards**  
**President’s Award – Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens**  
**Brown Hill Keswick Creek Stormwater Project**

The Brown Hill Keswick Creek Stormwater Project is a collaborative effort involving five councils in Adelaide: Adelaide, Burnside, Mitcham, Unley, and West Torrens. Over several years, they have developed and implemented a comprehensive Stormwater Management Plan to reduce the risk of serious flooding and protect properties in the Brown Hill Keswick Creek catchment.

This project focuses on crucial drainage watercourses in metropolitan Adelaide, including Brown Hill Creek, Keswick Creek, Park Lands Creek, and Glen Osmond Creek. It involves the construction of various infrastructure works across the catchment to improve flood protection during significant flood events.

The project’s origins were marked by challenging discussions and approaches among the participating councils, but their commitment to collaboration is commendable. Importantly, this initiative benefits the wider Adelaide community by raising awareness of climate change impacts, stormwater management, open space design, healthy living, and integrating urban design with existing infill development, especially in challenging parts of the catchment.

**Planning Institute of Australia Awards**  
**Strategic Planning Award (Commendation) – City of Mitcham, Jensen Plus, URPS and SGS Planning and Economics**  
**Shaping Our Future, A Spatial Vision for the City of Mitcham**

The Spatial Vision for the City of Mitcham, initiated in 2017, started as a plan for growth precincts but evolved into a long-term strategy to prepare for the Planning and Design Code. This dynamic plan identifies areas for growth, change, investment, and heritage preservation in Mitcham.

The well-crafted plan provides evidence-based policy guidance and clear maps, aligning with planning instruments like the Planning and Design Code and the 30-Year Plan for Greater Adelaide. It has already demonstrated its practicality by facilitating two Development Plan Amendments and establishing heritage standards in Colonel Light Gardens. Additionally, it led to an extensive employment land study in Melrose Park to address residential encroachment and rezoning issues in a strategically important area.

Throughout its development, the community had multiple opportunities to provide feedback, and the City of Mitcham’s commitment to fostering strong relationships with the community during this process has been commendable.

**Institute of Public Works and Engineering (SA) Australasia Awards**  
**Excellence in Asset Management – Winner**  
**Spatial Clash Detection Modelling**

The Spatial Clash Detection Modelling project used geospatial principles to address a real business challenge and set a new standard for local government infrastructure planning. It had three stages:

1. Data Consolidation: Gathering spatial data from various sources and making it accessible to all staff in a single GIS viewer.
2. Clash Detection Models: Developing seven custom-built algorithms to identify overlaps between data sources, helping address asset defects and uncover strategic opportunities.
3. Business Implementation: Implementing the project and continually improving the models. The system now updates automatically using Python scripts and is user-friendly for all City of Mitcham staff.

This initiative integrated multiple asset management systems and enhanced data analysis. Precise clash detection algorithms reduce noise, highlighting relevant issues, and Python automation ensures long-term benefits.

**Institute of Public Works and Engineering (SA) Australasia Awards**  
**Excellence in Project Innovation – High Commendation**  
**City of Mitcham and Plumbing & Pipeline Solutions (PPS) – Pipeline Rehabilitation Project (Olde Coach Road, Urrbrae)**

PPS was tasked by the City of Mitcham to address a severe stormwater easement issue causing flooding for residents. They initially inspected the area and found that a crushed pipeline was the root cause. Access for replacement was challenging. After consulting with the Council and internally, a unique proposal was presented: to mill out the damaged section and reline the 8m crushed pipe in 1m sections. This innovative approach, although untested before, was approved by the Council and successfully implemented. As a result, the drainage issue was resolved without major excavation or disruption to residents’ properties, restoring the system’s intended functionality.

**Institute of Public Works and Engineering (SA) Australasia Awards**  
**Excellence in Road Safety – Finalist**  
**Winona Avenue Cyclist Street**

The City of Mitcham saw an opportunity to enhance the Flinders-City Bikeway by introducing an innovative road treatment on Winona Avenue in Clarence Gardens. This treatment, the first of its kind in Australia, follows guidelines from the Queensland Department of Transport and Main Roads. The Winona Avenue Cyclist Street aims to create a safer shared space for cyclists and vehicles, encouraging lower speeds while preserving on-street parking. The project also promotes sustainability through sustainable design and additional tree planting.

Key design elements of the Winona Avenue Cyclist Street include road cushions and lane narrowing treatments to slow down vehicles and provide safe zones for cyclists. Permeable pavements and Tree Pits were introduced to manage water runoff and maintain a narrow road environment, promoting water-sensitive urban design.

**(AILA) SA Australian Institute of Landscape Architects**  
**Landscape Architecture Award for Parks and Open Space**  
**Pasadena Biodiversity Corridor**

The project, jointly funded by the City of Mitcham and State and Federal governments, received the 2023 AILA SA Australian Institute of Landscape Architects Landscape Architecture Award for Parks and Open Space due to its outstanding climate-responsive design. It involves redirecting stormwater to the surface along a 300-metre creek line, nurturing native vegetation. The project includes a new playground and nature play elements to engage the community with nature. This innovative approach improves biodiversity, sustainability, and the overall experience for residents and visitors. Passive irrigation methods like soakage trenches benefit existing and new vegetation, providing cooling effects. Beltrame Civil led this visionary collaborative effort to create an inviting and thriving environment for future generations.

**(AILA) SA Australian Institute of Landscape Architects**  
**Landscape Architecture Award for Civic Landscape**  
**Mitcham Memorial Library and Brown Hill Creek Project**

The Mitcham Library and Hawthorn Reserve Upgrade showcases a remarkable blend of civic design and environmental engineering. As part of a broader stormwater initiative, the reserve has been revitalised into a lively community hub while preserving its beloved tree-filled lawns. It now features a naturalised creek area that promotes biodiversity and offers educational and recreational opportunities. Together with the redesigned public space around the library, this project has turned into a prominent destination for Mitcham residents, thanks to its incorporation of nature.

This award acknowledges the significant contributions of various Council teams that collaborated throughout the project’s phases, from design to delivery and maintenance. The place continues to improve over time and holds a unique and special significance for the City of Mitcham and its residents.

**National Award, Parks and Leisure Australia**  
**David Aldous Young Professional of the Year – Recipient**  
**Hayley Ashworth (Team Leader Sport and Recreation)**

The Dr David Aldous Award, named after the late Dr David Aldous, a renowned parks and leisure academic, honours young professionals (under 30 years of age) who have made significant contributions to the industry.

Hayley received this award for her exceptional leadership, dedication to being a role model for other young professionals, and her ongoing commitment to learning and development. Her dedication to her role makes her a standout ambassador for the parks and leisure industry.

**International Observatory of Participatory Democracy (IOPD)**  
**Best Practice in Citizen Participation – Finalist**  
**Hawthorndene Oval Community Engagement process**

The City of Mitcham was named a finalist for an international award at the UCLG World Summit and Congress in South Korea on October 14, 2022. This prestigious award recognises innovative experiences in participatory democracy conducted at the local level, specifically evaluating citizen participation in shaping public policies. Mitcham’s nomination stemmed from its unique community engagement approach for the Hawthorndene Oval facility, jointly prepared by Property and Facilities and democracyCo. Being selected as a finalist among 171 global submissions is a significant achievement. Other government finalists include cities like Amsterdam, Manchester, Florence, Salvador, Brussels, Barcelona, and Bogota.

**Local Government Professionals**  
**Emerging Leader of the Year - Finalist**

**Hayley Ashworth (Team Leader Sport and Recreation)**

This Award seeks to recognise emerging leaders rather than senior management. These individuals have demonstrated a capacity to grow in a leadership role having experienced managing staff, a department or organisational function for the first time.

Hayley’s commitment and capability in achieving positive outcomes across the City steered her to advancing as an emerging leader and her recent appointment as Team Leader Sport and Recreation.

Hayley is highly respected in the industry for her passion and advocacy for the local community. She has successfully delivered numerous sport and recreation facilities by building strong partnerships with clubs, community members, State sporting associations, and government funding bodies. Her projects are informed by community engagement, resulting in exceptional quality improvements.

**Local Government Professionals**  
**Excellence in Cross Council Collaboration – Finalist**  
**City of Onkaparinga, City of Marion, City of Holdfast Bay and City of Mitcham Inner Southern Councils Advance Care Directive Collaboration - Advance Care Directive Peer-Led Workshop Project**

This Award recognises excellence in community partnerships and collaborations formed to reinforce and enhance the physical or social infrastructure of a region, including the incorporation of other government domains or non-local government entities.

The Inner Southern Councils Advance Care Directive Collaboration was established with the aim of developing a sustainable model to enhance community awareness of advance care planning. It seeks to promote self-determination and introduce innovative peer volunteer roles.

The Advance Care Directive Peer-led Workshop Project effectively fulfills its dedication to public health and community wellbeing. It leverages community strengths and serves as a safeguard against the concerning rise of ageism and elder abuse.



# Grants Awarded

The City of Mitcham’s Grants Program has continued to provide financial assistance to the community to the value of \$189,000 in the 2022/ 2023 financial year.

With the core objective of City of Mitcham’s Grants Program being “By Community – For Community” Council strives to empower community to have an active role in shaping their own future and achieving their aspirations. Council is committed to the development of effective working partnerships with individuals, community groups and organisations in ensuring the City of Mitcham has a vibrant connected community.

Community Grant Awarded	\$
Civic Participation and Leadership Award	600
Community Facilities Grant	28,144
Maggy Ragless Memorial Grant	2,000
My Mitcham Community Grant	76,518
Public Arts Grant	50,755
Quick Response Grants	18,047
Recurrent Grants*	12,908
Total Grants Awarded	188,972

\*Recurrent Grants assist various community groups and organisations that contribute to the health and wellbeing of the City



My Mitcham Community Grant recipient Toby Schreier Flinders Pro Meet

# OUR PERFORMANCE

The delivery of the projects and services in the 2022/23 Annual Business Plan contributes to the achievement of Council’s community outcomes documented in Council’s Strategic Management Plan, Mitcham 2030.

Performance results are reported against the Goals and Themes of Mitcham 2030.





Kitchen caddy rollout April 2023

# Goal 1

## Accessible, Healthy & Connected Community

We connect our community with each other and with their places, and empower them to live healthy lives.

### Highlights and Innovations



Savvy Cooking for One

#### Interactive Community Bus timetables

Acknowledging an emerging cohort of tech savvy seniors and younger family members seeking community shopping bus services for older residents, a project was undertaken to develop an online option. Utilising GIS mapping, the map is now available on the Mitcham website. The interactive map will complement existing hard copy bus timetables with a user-friendly online alternative and the ability to provide feedback on local shopping centres and different days or times preferred providing a valuable source of data to inform effective scheduling of runs. Older residents and volunteers were engaged to test the technology and provide feedback.

#### TechOne for Contractors

The Operations Support team has worked to provide contractors access to the TechOne Works System. This joint IT and Operations Support team project set out to streamline and optimise the works scheduling process for select Contractors. By giving select Contractors access, the Operations Support team has been able to achieve reduced double handling for high volume works and regular contract work, as well as have greater visibility of works progress and real time data. In collaborating, this initiative has given Council greater ability to complete works in a more cohesive manner for our Mitcham residents and community.

#### Meals on Wheels Partnership

City of Mitcham partnered with Meals on Wheels to deliver a 5-week block program 'Savvy Cooking for One' held at the Cumberland Park Community Centre. The program saw older individuals learn how to cook for themselves, stretch their food dollar and socialise in a supportive, enjoyable and interactive environment.



Community Bus and Residents

#### Mitcham Railway Station Tours

The Mitcham Railway Station buildings have been cleared out allowing for the Local History Service to host numerous public tours of the facility as well as guided history walks for the community to learn about Mitcham's rich history.

#### Mobile Access

The purchase of a mobile access ramp for use at the Mitcham Cultural Village East Wing has enabled improved accessibility to this space for the community.

#### Tiwu Kumangka

The establishment of Tiwu Kumangka (formerly The Blackwood Community Hub) is moving steadily towards completion. Major construction components of the structure have been installed with further and final elements set to be installed soon. The Hub was given the name Tiwu Kumangka, after being endorsed by Council at its February meeting, following an extensive consultation with Kaurana representatives and the community. City of Mitcham Mayor Dr Heather Holmes Ross said the name incorporated the word 'Kumangka' (coming together) and 'Tiwu' (yellow-tailed black cockatoo) to represent the return of the vulnerable cockatoo. The building aims to provide a community facility that will create a precinct that offers recreational, social, educational and lifelong learning opportunities, supported by the proposed Waite Street Reserve upgrade. Tiwu Kumangka is set to open early October 2023.



# Theme 1.1 Transport Network

We are a City that is connected to places through an integrated, efficient and people friendly transport network for motorists, cyclists and pedestrians

## Key Projects

Project	Description	Status	Comment
IMPLEMENTING YOUNG STREET WORKS AND PEDESTRIAN CONNECTION, BLACKWOOD	Construct a strategic pedestrian link to improve pedestrian connectivity from the new Blackwood Hub (when constructed), through to Shepherds Hill Road.	15% COMPLETE	<ul style="list-style-type: none"><li>Detailed design still underway as Council work with the private developers and Tiwu Kumangka to integrate all design aspects.</li><li>Construction planned to commence Q3 2023/24 FY to minimise disruption to Tiwu Kumangka patrons and minimise the impact to businesses during the peak periods.</li></ul>
UPGRADING DRAINAGE AND CARPARKING AT MANSON OVAL, BELLEVUE HEIGHTS	Improve parking and drainage to support a key community asset.	30% COMPLETE	<ul style="list-style-type: none"><li>Oval drainage concept design and construction cost estimate have been developed.</li><li>Carparking along Sargent Parade at Manson Oval has been completed.</li></ul>
DESIGN – COROMANDEL PARADE CYCLING IMPROVEMENTS	Concept design of cycling infrastructure along Coromandel Parade, between Craighburn Farm and Blackwood.	50% COMPLETE	<ul style="list-style-type: none"><li>Concept designs have been completed.</li><li>Community engagement is scheduled to commence in Q1/Q2 2023/24 FY.</li></ul>
PROGRESSING THE PLANS FOR THE FLINDERS CITY BIKEWAY	Progress the plans for the “Flinders City Bikeway” to improve cycling connections.	85% COMPLETE	<ul style="list-style-type: none"><li>Dorene Street works have been awarded to contractor and works are progressing.</li><li>Works are scheduled to be completed in Q2 2023/24 FY.</li><li>The Department for Infrastructure and Transport Torrens to Darlington Project Team have agreed to co-fund the remaining sections of the Flinders to City Bikeway.</li></ul>
INTEGRATED TRANSPORT PLAN ENDORSEMENT	Council to endorse Integrated Transport Plan and Action Plan.	90% COMPLETE	<ul style="list-style-type: none"><li>Information session was held with Council Members on 4 April 2023.</li><li>A further information session was held on 18 July 2023 with Council Members to present the community engagement phase material.</li></ul>
IMPLEMENTING THE FUND MY FOOTPATH PROGRAM, PANORAMA AND PASADENA	Build additional footpaths and upgrade existing footpaths in Panorama and Pasadena.	90% COMPLETE	<ul style="list-style-type: none"><li>Community engagement undertaken in Q3 2022/23 FY.</li><li>Construction of footpaths has commenced with minor footpath works still outstanding.</li></ul>
TRANSPORT AND PARKING STUDY, KINGSWOOD OVAL	Undertake a traffic and parking study (consultancy outsourced) at and around the Kingswood Oval.	90% COMPLETE	<ul style="list-style-type: none"><li>The final report is awaited as the ‘footy season’ parking demand data has been collected in late June and to be included in the final report.</li></ul>
INVESTING IN THE ASSET RENEWAL BACKLOG PROJECT ON TRACK	Undertake accelerated renewals of our civil infrastructure (e.g. roads and footpaths) to address our backlog by 2027.	100% COMPLETE	<ul style="list-style-type: none"><li>Backlog funding for Footpaths was reduced for the 23/24 financial year.</li><li>This will result in the backlog clearance date for footpaths being delayed by a year Strategic modelling of the road and footpath networks will be undertaken later this year.</li><li>This strategic modelling will use updated asset condition data and inform both the Asset Management Plans and Long Term Financial Plan.</li></ul>
DETAILED DESIGN – MANSON OVAL DESIGN E – 90 DEGREE ANGLED PARKING	Detailed Design of 90 degree angled parking along Sargent Parade, adjacent to Manson Oval.	100% COMPLETE	<ul style="list-style-type: none"><li>Carparking along Sargent Parade at Manson Oval has been completed.</li></ul>

## Service Metrics

3 days	Average number of days taken to complete urgent pothole defects after assessment in 2022/23
3.5 days	Average number of days taken to complete urgent footpath defects after assessment in 2022/23
1,198	Parking complaints received across the council area in 2022/23

## Focus Insights

13 days	Average number of days taken to assess customer requests relating to city operational works in 2022/23
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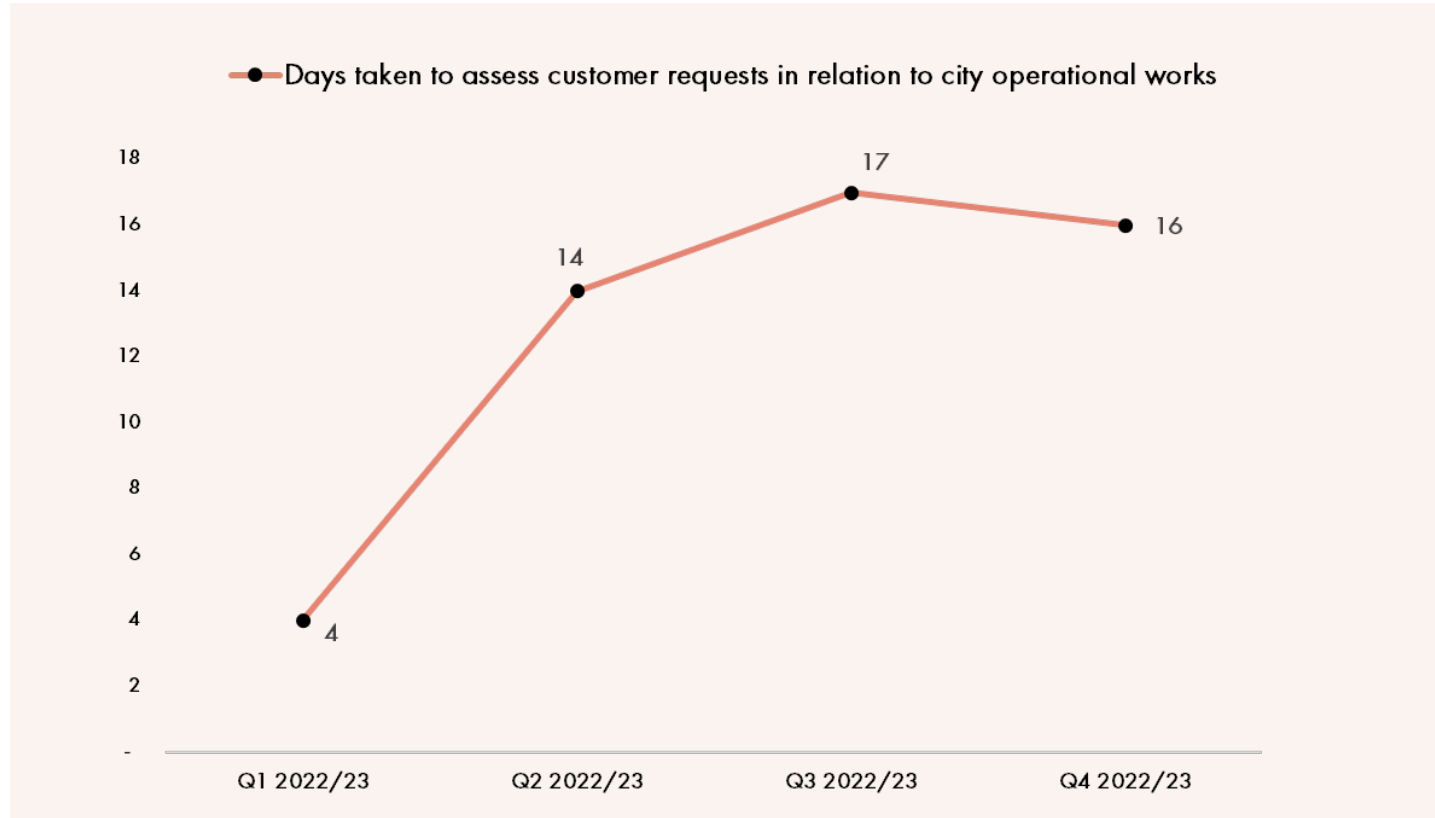
Following the severe storm event in November 2022 (during Quarter 2), priority was given to the backlog of operational requests that Council received at the time of the storm.

This priority to alleviate the backlog extended into Quarter 3 and 4. As a result, the average response time for assess city operational customer requests in 2022/23 was 13 days.

The Operations Support Team experienced a high influx of customer requests that is expected to carry over into the 2023/24 financial year. An additional resource will be added to assist with the resulting backlog of requests.



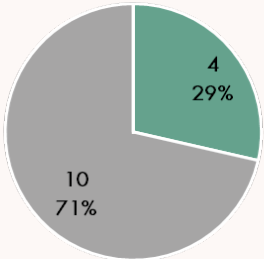
Storm Clean Up Crews in the Hills

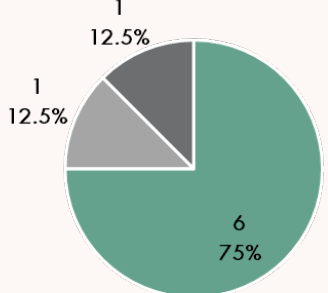


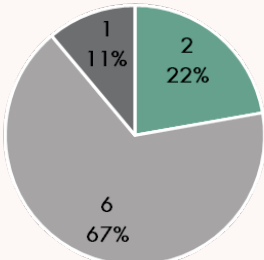


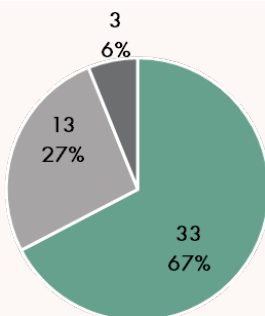
Capital Works

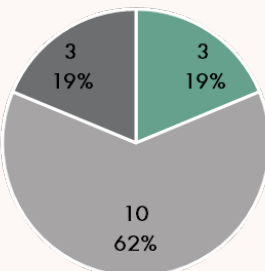
Capital Works Projects reflect the number projects underway during the 2022/2023 financial year, capturing progress on active projects and highlighting completed projects implemented in the community.

Project Name	Bridge Renewal	Project Status (charts represent year to date progress)												
Description	Percentage of bridge renewal works completed													
Comment	<ul style="list-style-type: none"><li>Muggs Hill Road works commenced in Q4 2022/23 FY. Gas main realignment works to be completed in Q1 2023/24 with the remaining ford crossing works to be completed by Q2 2023/24 FY.</li><li>Tilleys Hill Road ford crossing remedial works to be scoped in Q1 2022/23 FY and completed in Q2/ Q3 2023/24 FY.</li><li>George Street, Hawthorn community engagement to commence in Q4 2022/23 FY and report to be presented to Council in Q1 2023/24 FY.</li><li>Woodlake Reserve Boardwalk decking works were completed in Q4 2022/23 FY.</li><li>Batley Avenue steel painting works commenced and scheduled to be completed in Q1 2023/24 FY.</li><li>Maddern Reserve works commenced and scheduled to be completed in Q1 2023/24 FY.</li><li>Apex Park steel painting works commenced and scheduled to be completed in Q1 2023/24 FY.</li><li>Rosella Avenue steel painting works commenced and scheduled to be completed in Q1 2023/24 FY.</li><li>Pole Road abutment works completed.</li><li>Pine Creek weir repair works commenced and scheduled to be completed in Q1 2023/24 FY.</li></ul>	 <table><tr><th>Category</th><th>Count</th><th>Percentage</th></tr><tr><td>Completed</td><td>4</td><td>29%</td></tr><tr><td>Work In Progress</td><td>10</td><td>71%</td></tr><tr><td>On Hold</td><td>0</td><td>0%</td></tr></table>	Category	Count	Percentage	Completed	4	29%	Work In Progress	10	71%	On Hold	0	0%
Category	Count	Percentage												
Completed	4	29%												
Work In Progress	10	71%												
On Hold	0	0%												

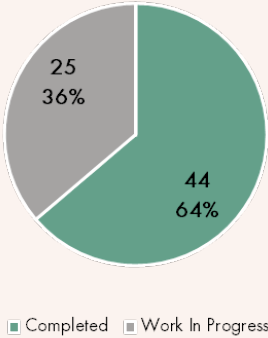
Project Name	Bus Shelter Renewal	Project Status (charts represent year to date progress)												
Description	Percentage of Bus Shelter renewal works completed													
Comment	<ul style="list-style-type: none"><li>Stop 14 Grange Road, Stop 17C East Parkway, Stop 18 Kent Road, Stop 10 Goodwood Road and Stop 22A Cashel Street bus shelters installed in Q4 2022/23 FY.</li><li>Awaiting insurance claim to be finalised prior to installing bus shelter at Stop 21 Fiveash Drive.</li></ul>	 <table><tr><th>Category</th><th>Count</th><th>Percentage</th></tr><tr><td>Completed</td><td>6</td><td>75%</td></tr><tr><td>Work In Progress</td><td>1</td><td>12.5%</td></tr><tr><td>On Hold</td><td>1</td><td>12.5%</td></tr></table>	Category	Count	Percentage	Completed	6	75%	Work In Progress	1	12.5%	On Hold	1	12.5%
Category	Count	Percentage												
Completed	6	75%												
Work In Progress	1	12.5%												
On Hold	1	12.5%												

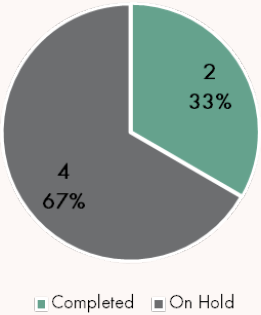
Project Name	Car Park Rehabilitation	Project Status (charts represent year to date progress)												
Description	Percentage of Car Park renewal works completed													
Comment	<ul style="list-style-type: none"><li>Maddern Reserve concept design developed and community engagement commenced. Detailed design scheduled to be completed in Q1 2023/24 FY.</li><li>Horners Bridge concept design has been developed. Construction to commence in Q2 2023/24 FY.</li><li>Price Memorial Oval detailed design was completed in Q4 2022/23 FY. Tender phase to commence in Q1 2023/24 FY.</li><li>Dorene Street is in the construction phase with construction scheduled to be completed in Q2 2023/24 FY.</li><li>Denis Street detailed design commenced in Q4 2022/23 FY with is scheduled to be completed in Q2 2023/24 FY.</li></ul>	 <table><tr><th>Category</th><th>Count</th><th>Percentage</th></tr><tr><td>Completed</td><td>2</td><td>22%</td></tr><tr><td>Work In Progress</td><td>6</td><td>67%</td></tr><tr><td>On Hold</td><td>1</td><td>11%</td></tr></table>	Category	Count	Percentage	Completed	2	22%	Work In Progress	6	67%	On Hold	1	11%
Category	Count	Percentage												
Completed	2	22%												
Work In Progress	6	67%												
On Hold	1	11%												

Project Name	Footpath Renewal	Project Status (charts represent year to date progress)												
Description	Percentage completion of footpath renewal program													
Comment	<ul style="list-style-type: none"><li>Main Road works commenced in Q4 2022/23 FY and are scheduled to be completed in Q1 2023/24 FY.</li><li>Murtoa Road works commenced in Q4 2022/23 FY and scheduled to be completed in Q2 2023/24 FY.</li><li>Smith-Dorrien and Haigh Streets are scheduled to commence in Q2 2023/23 FY.</li></ul>	 <table><tr><th>Category</th><th>Count</th><th>Percentage</th></tr><tr><td>Completed</td><td>33</td><td>67%</td></tr><tr><td>Work In Progress</td><td>13</td><td>27%</td></tr><tr><td>On Hold</td><td>3</td><td>6%</td></tr></table>	Category	Count	Percentage	Completed	33	67%	Work In Progress	13	27%	On Hold	3	6%
Category	Count	Percentage												
Completed	33	67%												
Work In Progress	13	27%												
On Hold	3	6%												

Project Name	Footpath New Construction	Project Status (charts represent year to date progress)												
Description	Percentage completion of new footpath program													
Comment	<ul style="list-style-type: none"><li>Cypress Avenue footpath connection works were completed in Q4 2022/23 FY.</li><li>Station Avenue boardwalk works were completed in Q4 2022/23 FY.</li><li>Upper Sturt Road concept design documentation has been completed. Department for Environment and Water provided in principle support of proposed footpath. Preliminary designs to be completed in Q1 2023/24 FY.</li><li>Concept designs for Keith Road, Plymouth Avenue, Hannaford Road, Tester Drive and Huntingdon Drive were completed in Q4 2022/23 FY. Preliminary designs to be completed in Q1 2023/24 FY.</li><li>Hillrise Road Council Report to be presented to Council at the September 2023 Full Council Meeting.</li></ul>	 <table><tr><th>Category</th><th>Count</th><th>Percentage</th></tr><tr><td>Completed</td><td>3</td><td>19%</td></tr><tr><td>Work In Progress</td><td>10</td><td>62%</td></tr><tr><td>On Hold</td><td>3</td><td>19%</td></tr></table>	Category	Count	Percentage	Completed	3	19%	Work In Progress	10	62%	On Hold	3	19%
Category	Count	Percentage												
Completed	3	19%												
Work In Progress	10	62%												
On Hold	3	19%												

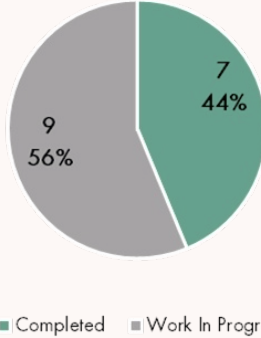


Project Name	Kerb & Watertable Renewal	Project Status (charts represent year to date progress)
Description	Percentage of kerb and water table renewal program completed	
Comment	<ul style="list-style-type: none"><li>• Dorene Street (Merriton Avenue to Quinlan Avenue) is in the construction phase with construction scheduled to be completed in Q2 2023/24 FY.</li><li>• Smith-Dorrien Street, Hill Street and Haig Street is in the construction phase with construction scheduled to be completed in Q2 2023/24 FY.</li><li>• Murtoa Road is in the construction phase with construction scheduled to be completed in Q2 2023/24 FY.</li><li>• Angas Road tender evaluated and tender awarded. Construction commenced in Q4 2022/23 FY with construction scheduled to be completed in Q1 2023/24 FY.</li><li>• Panorama Avenue (Rankeys Hill Road to Orchard Grove), Pritchard Grove (cul-de-sac), Seaview Crescent (cul-de-sac), Gault Road (Gloucester Avenue to Longview Avenue), Miner Avenue (Minnow Drive to Hawthorndene Drive), Minnow Drive (Hawthorndene Drive to Lowan Avenue) works commenced in Q4 2022/23 FY.</li></ul>	

Project Name	Retaining Wall Renewal	Project Status (charts represent year to date progress)
Description	Percentage of retaining wall renewal program completed	
Comment	<ul style="list-style-type: none"><li>• 2 Old Belair Road and Windy Point works completed in Q4 2022/23 FY.</li></ul>	

Project Name	Roads to Recovery	Project Status (charts represent year to date progress)
Description	Percentage of Year 4 of Road 2 Recovery program completed	
Comment	<ul style="list-style-type: none"><li>• Dorene Street is in the construction phase with Roads to Recovery component of the works completed in Q4 2022/23 FY.</li></ul>	

Project Name	Road Seal/ Kerb Program	Project Status (charts represent year to date progress)
Description	Percentage road renewal - kerb, pavement, seal program completed	
Comment	<ul style="list-style-type: none"><li>• Murtoa Road works commenced in Q4 2022/23 FY and scheduled to be completed in Q2 2023/24 FY.</li><li>• Hill and Haigh Streets are scheduled to commence in Q2 2023/24 FY.</li><li>• Hilda Street, Iris Street, Bligh Avenue and Barretts Road to be completed in Q1 2023/24 FY.</li></ul>	

Project Name	Traffic Control Device New Construction	Project Status (charts represent year to date progress)
Description	Percentage completion of new traffic control device program completed	
Comment	<ul style="list-style-type: none"><li>• The LED changeover is scheduled to be completed in Q4 2023/24 FY. There is further work to be undertaken to finalise the changeover of the decorative pedestrian category streetlights. These works are scheduled to be completed in Q4 2022/23 FY.</li><li>• West Parkway school crossing construction commenced in Q4 2022/23 FY and is scheduled to be completed in Q1 2023/24 FY.</li><li>• Princes Road Pedestrian Refuge Treatment investigations and detailed design have been completed. Construction works to be coordinated with road reseal works and completed in Q2 2023/24 FY.</li><li>• Traffic calming device installation along Trevor Terrace (Alison Road to Cassia Street) and Sturt Avenue (Main Road to Myrtle Road) have been completed.</li><li>• Laffers Road – Belair Primary School drop off/ pick up and car parking concept designs were developed in Q4 2022/23 FY. Designs to be forwarded to Department for Education for their consideration to construct the parking facilities on their land.</li><li>• Main Road/ Monalta Drive – Belair Primary School intersection treatment preliminary designs were completed in Q4 2022/23 FY. Community engagement to be closed out in Q1 2023/24 FY. Detailed design to be completed by Q2 2023/24 FY.</li></ul>	





Nurse Kathryn presents a teddy to Darcie and mum Josie at the Immunisation Service

# Theme 1.2 Health & Wellbeing

We build capacity for people to be active, healthy and connected, and provide inclusive and safe environments for all.

## Key Projects

Project	Description	Status	Comment
ACCESS & INCLUSION/ COMMUNITY WELLBEING TEMPORARY RESOURCING	A 12-month, part time resource to deliver access and inclusion plan (including state-required reporting) and assist in community wellbeing transition.	100% COMPLETE	<ul style="list-style-type: none"><li>• Council decision, informed by financial modelling and research regarding Council's future role to support aged and disability services and other vulnerable communities completed and presented for decision 20 June 2023.</li><li>• Community stakeholder engagement and connection project to gather accurate data regarding Council's current practice and opportunities continued. Specialised information and referral service for residents living with disability and older residents continued. Ongoing participation in Commonwealth Department of Health consultations, forums and networks regarding aged care reforms.</li><li>• Participation in network events with multicultural service providers, Southern Services Reform Group, Local Government Access &amp; Inclusion Network, Local Government Ageing Well Network. Inclusion Reference Group (Tri-Council) maintained.</li></ul>

## Service Metrics

308	Volunteers at the City of Mitcham as at 30 June 2023
100%	Wandering dogs returned to owners in 2022/23

## Focus Insights

7.25 days	Average number of days taken to remove illegal hard rubbish after request in 2022/23
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In Quarter 4, the average number of days to remove illegal hard rubbish escalated to 14 days. In comparison to the average of 4 days in Quarter 3, this metric has tripled over Quarter 4. Subsequently, the average number of days to remove illegal hard rubbish was 7.25 days in 2022/23. Council experienced an influx of other requests that took priority, including fallen branches, dead animal collection and footpath cleaning requests, ultimately leading to the extended average timeframe in 2022/23. Council will monitor this more closely in 2023/24.

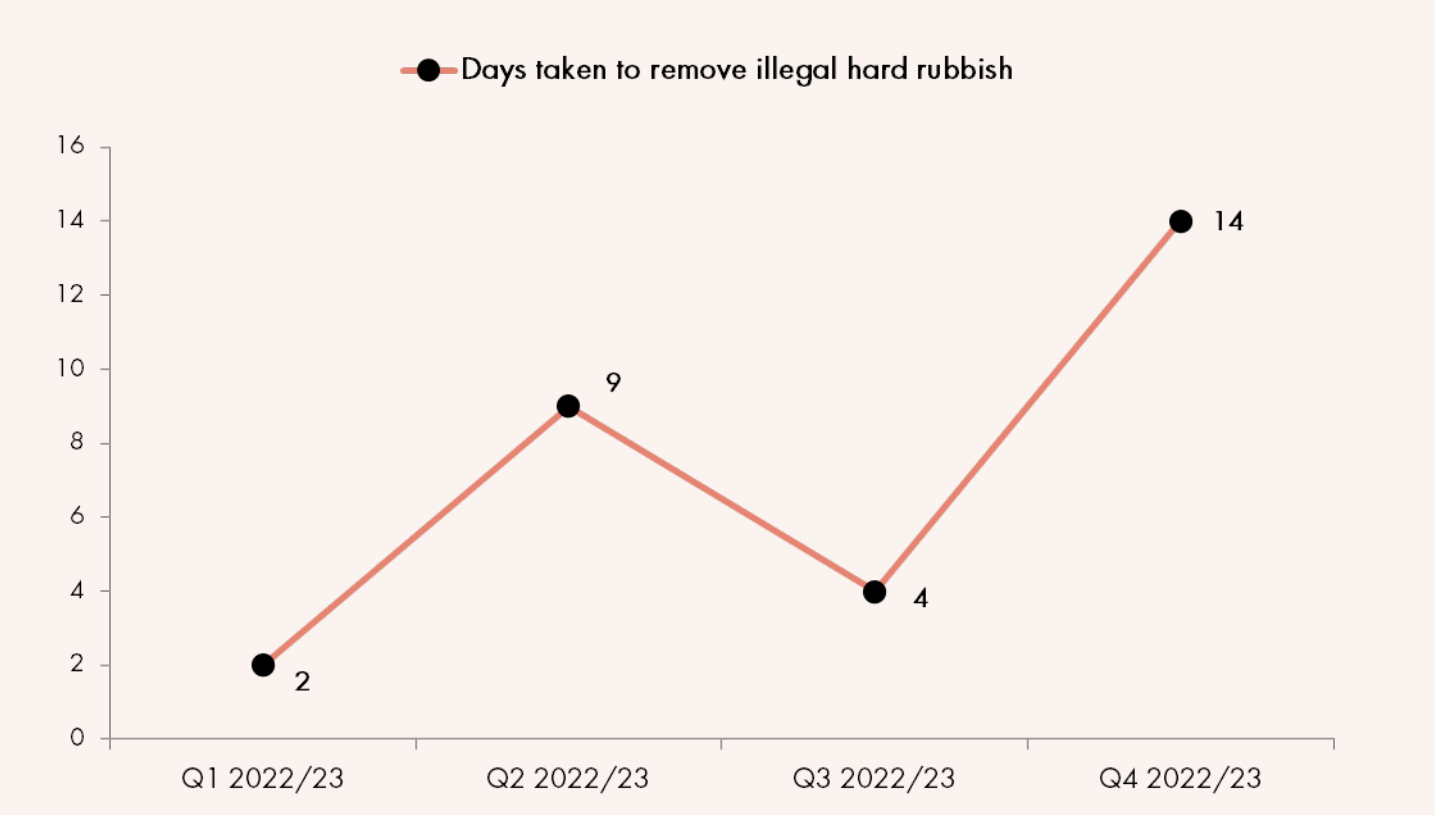


Volunteers gardening





Tree planting Rothesay Avenue St Marys May 2023

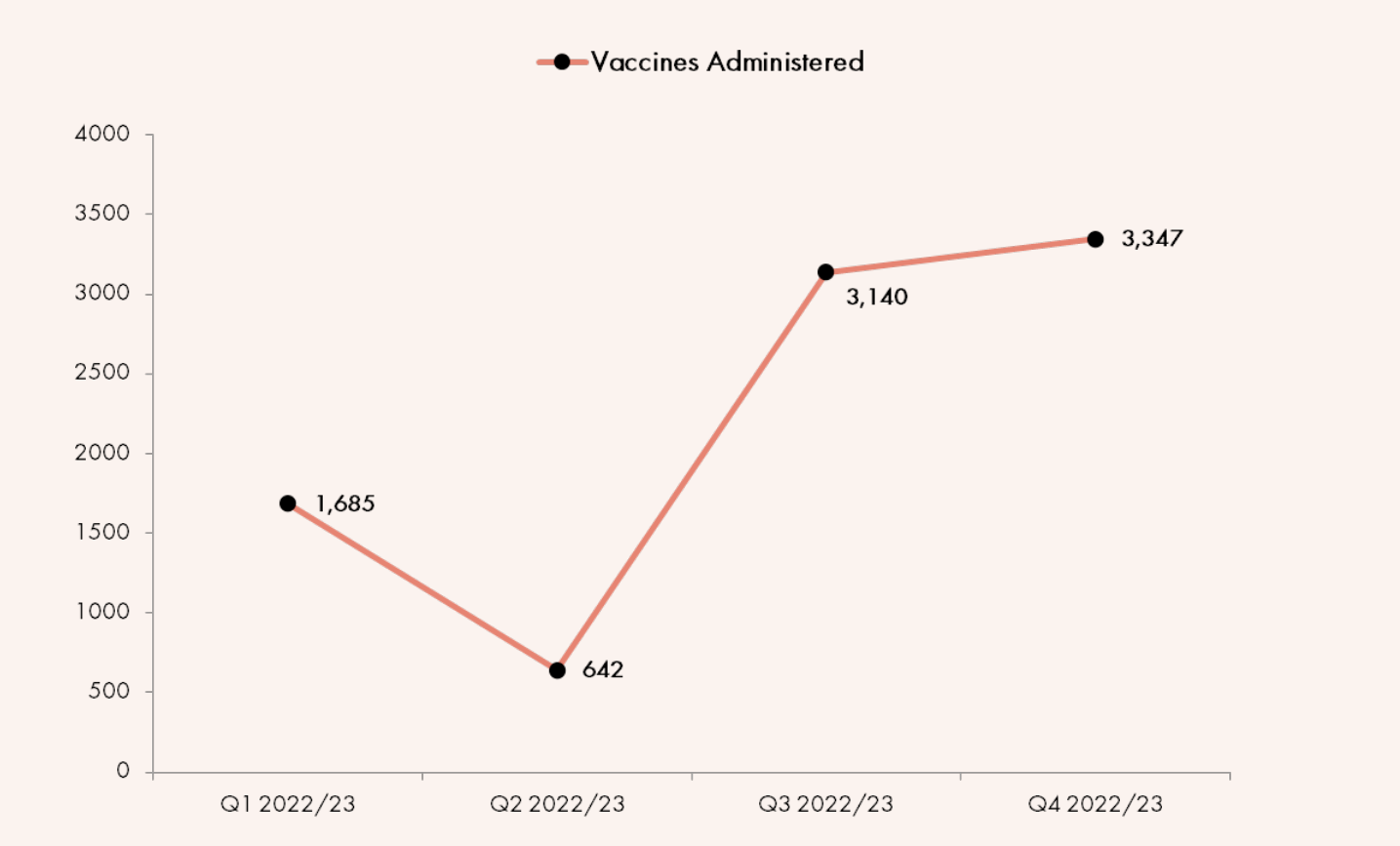


8,814

Vaccines administered at Community and School Clinics in 2022/23

In 2022/23, the Immunisation Service Team held over 26 School clinics, over 33 Community clinics and approximately 14 Flu clinics. A total of 8,814 vaccines were administered to clients in 2022/23.

In comparison to 2021/22, where 7,467 vaccines were administered, the Immunisation Service Team has experienced an 18% increase in the community's need for vaccinations in 2022/23.





# Theme 1.3 Services & Facilities

We provide convenient access to a diverse range of information, services, activities and facilities for our community.

## Key Projects

Project	Description	Status	Comment
BLACKWOOD FOOTBALL CLUB OVAL UPGRADES, BLACKWOOD HILL OVAL	Upgrade Oval drainage, install LED lighting and new netting behind the goals.	5% COMPLETE	<ul style="list-style-type: none"><li>Initial site investigations have been undertaken.</li><li>Federal Government funding application being prepared by sporting club.</li></ul>
STURT LIONS FOOTBALL CLUB FACILITIES UPGRADES, KARINYA RESERVE, EDEN HILLS	Upgrade commercial kitchen and cool room, lighting, electronic scoreboard and upgrading of outer perimeter fence.	5% COMPLETE	<ul style="list-style-type: none"><li>Club have submitted the Federal Application to Australian Government, for Investing in Our Communities Program (IiOC).</li></ul>
EXPANDING THE BLACKWOOD LIONS BARGAIN CENTRE (IN PRINCIPAL SUPPORT)	Expand sheds, car parking and an online shop at the Council leased site on Shepherds Hill Road, Eden Hills.	5% COMPLETE	<ul style="list-style-type: none"><li>Blackwood Lions still awaiting confirmation of Investing in Our Communities Program (IiOC) funding grant. Mitcham will confirm council funding on 11 July 2023.</li><li>Community Land Management Plan for the area containing site late July/early August, then a new DA application for the project may be lodged.</li></ul>
IMPROVING THE COLONEL LIGHT WEST TENNIS CLUB, COLONEL LIGHT GARDENS	Upgrade the facilities including improvements to the facade, fencing, court surfaces and clubrooms.	10% COMPLETE	<ul style="list-style-type: none"><li>Construction anticipated to commence in 2024.</li></ul>
COROMANDEL CRICKET CLUB TRAINING NETS, HEWETT SPORTS GROUND, BLACKWOOD	Upgrade four cricket training nets at Hewett Sport Ground, Blackwood.	10% COMPLETE	<ul style="list-style-type: none"><li>Construction works anticipated to commence in early 2024.</li></ul>
IMPROVING READE PARK, COLONEL LIGHT GARDENS - LAWN TENNIS CLUB	Upgrade to the entrance, and surface upgrades for the Lawn Tennis Club.	10% COMPLETE	<ul style="list-style-type: none"><li>Heritage advice has been received and is being considered alongside the aim of the project. It is anticipated that construction of certain elements will commence in early 2024.</li></ul>
IMPROVING ST MARYS PARK CLUB (KENILWORTH FOOTBALL CLUB)	Redevelop St Marys Park facilities including a playground, additional car parking, landscaping, and new changerooms, scoreboard and goal.	15% COMPLETE	<ul style="list-style-type: none"><li>Still awaiting confirmation of Investing in Our Communities Program (IiOC) funding for the project.</li><li>An area of concrete has been laid and irrigation diversion started.</li><li>Works being managed by the club and delivery monitored by Mitcham.</li></ul>
ENHANCING CC HOOD RESERVE	Upgrade the community open space asset for leisure and recreation.	30% COMPLETE	<ul style="list-style-type: none"><li>Community consultation has been completed and a revised Masterplan, incorporating feedback received will be presented to the Council in December 2023.</li><li>Construction is anticipated to commence in early 2024.</li></ul>
HAWTHORNDENE OVAL SPORT FACILITIES UPGRADE	Development of new changerooms at Hawthorndene Oval.	50% COMPLETE	<ul style="list-style-type: none"><li>Project is placed on hold until December 2023.</li><li>Club are currently seeking additional funding to complete the project.</li><li>Building and Development approval received.</li><li>Tender documentation completed and ready to call tender once second funding application approved.</li></ul>
EDEN HILLS SCOUTS, BLACKWOOD ROTARY AND SHARED COMMUNITY FACILITY (INVESTIGATION WORKS)	Percentage completion of investigation works into improvements to the Karinya Reserve community and sporting facilities.	70% COMPLETE	<ul style="list-style-type: none"><li>One funding application approved, and agreement signed.</li><li>Awaiting a second funding application approval.</li></ul>

Project	Description	Status	Comment
INSTALLING ADDITIONAL PLAYGROUND SHADE SAILS	Install new shade sails at playground sites across the City.	75% COMPLETE	<ul style="list-style-type: none"><li>Kingswood, Price Memorial Oval shade sails have been installed.</li><li>Mortlock and McElligotts estimated completion early 23/24 FY.</li></ul>
LAND AND BUILDINGS REVALUATIONS	Revaluation of Council's land and building assets which is required every five years.	100% COMPLETE	<ul style="list-style-type: none"><li>Draft reports reviewed and feedback provided to valuers.</li><li>Updated reports provided for final review.</li><li>Final reports provided and project complete.</li></ul>
IMPROVING READE PARK, COLONEL LIGHT GARDENS - BOWLING CLUB	Upgrade the greens, kitchen and solar.	100% COMPLETE	<ul style="list-style-type: none"><li>Project complete following solar installation and greens upgrades in Quarter 3.</li></ul>
OPEN SPACE CONDITION AUDIT - STAGE 2	Undertake stage 2 of auditing Council's open space assets (legislatively required every five years).	100% COMPLETE	<ul style="list-style-type: none"><li>Audit completed in Quarter 2.</li></ul>

## Service Metrics

3,830.5	Hours of volunteer service provided at our community centres and facilities in 2022/23
21,646	Library memberships as at 30 June 2023
117,668	Visitors to our community centres and halls in 2022/23
283,196	Library visits in 2022/23
724,913	Library borrowings in 2022/23



Price Memorial Oval Playground





Waverley Street Playground. Photo: Kompan

### Capital Works

Capital Works Projects reflect the number projects underway during the 2022/2023 financial year, capturing progress on active projects and highlighting completed projects implemented in the community.

Project Name	Property Capital Works - Renewal	Project Status (charts represent year to date progress)
Description	Percentage of building renewal works completed	
Comment	<div>Construction completed in Quarter 4:</div> <ul style="list-style-type: none"><li>Colonel Light Gardens West Tennis Club Toilet Renewal, Accessibility Ramps and Grease Arrestor</li><li>Reade Park Tennis Club Accessible Toilet Renewal</li><li>CLG Bowling Club Grease Arrestor</li><li>Uniting Church Tennis Club Entrance Ramp</li><li>Bellevue Heights Tennis Club Toilet Refurbishment &amp; Accessibility Works</li><li>Clarence Gardens Bowling Club Men's Toilet Refurbishment including Ambulant Cubicle</li><li>Nieass Tennis Club Accessible Toilet Installation</li><li>Hope Ward Tennis Club Toilet Renewal &amp; Access Works</li><li>Hawthorn Community Centre Toilet Renewal, Entrance Ramp and Grease Arrestor Installation</li><li>Mitcham Cultural Village Toilet Renewal and Stair/ Balustrade Modification Project</li><li>Mitcham Cultural Village Carpet Renewal</li><li>Mitcham Community Centre Access Ramp</li><li>Penang Ave Hall Accessible Toilet, Richmond Rd Hall Entrance Ramp &amp; Mitcham Heritage Centre Access Ramp</li><li>Depot Administration Office fit-out works</li></ul>	<div></div> <div>Completed Work In Progress On Hold</div>

Project Name	Property Capital Works - New	Project Status (charts represent year to date progress)
Description	Percentage Property new capital works program completed	
Comment	Mitcham Community Village: Construction of a new facility for storage of timber for the Men's shed and a new Learning space and office to enable an improved teaching experience for laser cutting, joinery and a range of craft and timber projects.	<div></div> <div>Completed Work In Progress On Hold</div>

Project Name	Playground Renewals	Project Status (charts represent year to date progress)
Description	Percentage completion of playground renewal program	
Comment	<ul style="list-style-type: none"><li>Some minor overrun into the new FY, for example, McElligots and Kingswood Reserve playground now open and completed.</li><li>Accessible swing installed at AA Bailey Reserve- now complete.</li></ul>	<div></div> <div>Completed Work In Progress</div>

Project Name	Open Space Asset Renewal	Project Status (charts represent year to date progress)
Description	Percentage completion of the asset renewal program	
Comment	<ul style="list-style-type: none"><li>A number of projects are awaiting Engineering works to commence to ensure minimal disruption to the community (e.g. Denis Street Reserve and Donald Street Reserve fencing).</li><li>Some minor overrun into new FY, for example, Mitcham Village signage now completed and installed.</li><li>Some benches and picnic tables awaiting install 2023/24.</li><li>A number of complex Irrigation projects re-budgeted to 2023/24.</li></ul>	<div></div> <div>Completed Work In Progress On Hold</div>



Brothers Seth and Xavier at Brownhill Creek





Birds in Tree Hollows at Eden Hills By Cath Leo

# Goal 2

## Sustainable City

We sustain and improve our natural and built environments for today's and future generations.

### Highlights and Innovations

#### Smart Design Stormwater

Urban stormwater systems are under increasing stress due to urban in-fill and increased rainfall extremes because of climate change. Traditional design approaches often result in solutions that require expensive infrastructure upgrades that are infeasible to implement. City of Mitcham is collaborating with the University of Adelaide using an innovative approach to tackle this challenge, with a project sponsored by Stormwater Management Authority.

The project will evaluate the feasibility of using 'smart design' and 'smart operation' of stormwater storage to reduce flood peaks and provide more water for urban greening. The first innovation, 'smart design' is where machine learning is used to identify the best locations and sizes of smaller storages distributed throughout the catchment to reduce flood peaks.

The second innovation, 'smart operation' is where real-time controls are added to these storages to operate them during storm events to further reduce the flood peak. The potential benefits to Council are reduced stormwater infrastructure costs, reduced space requirements for stormwater infrastructure and more water available for urban greening.

#### GIS for Storm Response

Council's storm response team instigated several important innovations that helped to deliver normality back to the community, without significant disruption to services. The development of a new interactive App, which linked to a central mapping system was critical. This geographical information system (GIS) tool helped to link scoping and delivery activity on the ground with the command centre – providing real time progress data and helping us plan the next interventions. Data was collected across all points of operations – from hours worked on clean-up activities, to tonnage of green waste removed and kilometres of streets cleared. This informed a predictive costing model and ensured that pre-emptive steps were taken to ensure resources would be available to complete the clean-up project.

#### Telematics Trial with Electric Vehicles

Council has been trialling the use of Telematics across the 4 pool electric vehicles. Telematics has allowed us to:

- Live monitor vehicles using GPS to assist with safety, vehicle management, and battery charge.
- Collect ongoing statistics on vehicle use, safety, emissions reductions, and charge management.
- Track utilisation of the fleet (trips per day, average trip length, etc.).
- Improve the safety of the fleet (collision tracking, remote alerts of breakdowns, etc.).



Electric Vehicles branded at Soldiers Memorial Gardens



Arbor Day Thurles Street Reserve, St Marys September 2022



# Theme 2.1 Climate Change Mitigation & Resilience

We limit our impact on the climate, and are prepared and adaptable to the impacts of climate change.

## Key Projects

Project	Description	Status	Comment
EXTENSION/UPGRADE OF STORMWATER NETWORK	Extend and upgrade our stormwater network to reduce flooding risks.	35% COMPLETE	
	GOODWOOD ROAD, DAW PARK		<ul style="list-style-type: none"><li>Goodwood Road, Daw Park design was completed.</li><li>SA Water has been engaged to relay the sewer pipe to accommodate the new stormwater pipe.</li><li>SA Water has engaged a contractor to undertake the sewer works.</li><li>The stormwater pipes have been procured and will be delivered in coordination with the stormwater construction program.</li><li>Construction of stormwater pipe is scheduled to commence in Q2 2023/24 FY.</li></ul>
	SMITH-DORRIEN AND HILL STREET, MITCHAM		<ul style="list-style-type: none"><li>Smith-Dorrien and Hill Streets, Mitcham detailed design has been completed.</li><li>Stormwater pipes have been procured with delivery in Q1 2023/24.</li><li>Construction contract has been awarded to civil contractor.</li><li>Construction is scheduled to commence in Q1 2023/24 FY.</li></ul>
	MARGARET AVENUE, GLENALTA		<ul style="list-style-type: none"><li>Margaret Avenue, Glenalta detailed design has been completed.</li><li>Tenders are being assessed with construction to commence in Q1/ Q2 2023/24 FY.</li></ul>
	3 OLD BELAIR ROAD, BELAIR		<ul style="list-style-type: none"><li>3 Old Belair Road, Belair design has been completed.</li><li>Community engagement has been completed.</li><li>Works have been proposed to be undertaken by the Department for Infrastructure and Transport (DIT) in coordination of other works they are undertaking in close vicinity.</li><li>Currently awaiting DIT to confirm their ability to deliver works.</li></ul>
	SURREY STREET AND BATLEY AVENUE, HAWTHORNDENE		<ul style="list-style-type: none"><li>Surrey Street and Batley Avenue, Hawthorndene detailed design scheduled to be completed in Q1 2023/24 FY.</li><li>Stormwater pipes have been procured with their delivery expected in Q2 2023/24 FY.</li><li>Construction scheduled to commence in Q2 2023/24 FY.</li></ul>

Project	Description	Status	Comment
CONVERTING STREET LIGHTING TO LED	Undertake a further changeover of the globes in our streetlights to 'LED' (saving money and reducing carbon emissions).	50% COMPLETE	<ul style="list-style-type: none"><li>The LED changeover is scheduled to be completed in Q4 2023/24 FY.</li><li>There is further work to be undertaken to finalise the changeover of the decorative pedestrian (P) category streetlights.</li><li>These works are scheduled to be completed in Q4 2023/24 FY.</li></ul>
EV FLEET TRIAL	Year 1 of the electric vehicle trial of six electric vehicles	75% COMPLETE	<ul style="list-style-type: none"><li>1 EV order cancelled due to private vehicle user dropping out of the trail.</li><li>The fourth and last EV is on order and expected by August 2023.</li><li>Staff EV chargers have been installed at Civic, and soon to be installed at Depot.</li></ul>
UPGRADING STORMWATER PITS IN HEAVY TRAFFIC AREAS	Funding to upgrade existing stormwater pit lids that are repeatedly damaged in high/heavy traffic areas.	90% COMPLETE	<ul style="list-style-type: none"><li>On track for completion. Work to be finalised early 2023/24.</li></ul>
STRUCTURAL ROOF ASSESSMENT (INCREASED SOLAR PV ON COUNCIL BUILDINGS)	A structure roof condition and engineering load assessment of leased and licenced buildings owned by Council to confirm suitability for future solar PV installations.	100% COMPLETE	<ul style="list-style-type: none"><li>10 sites surveyed and two additional buildings at the Melrose Park Depot.</li><li>Engineer's reports produced ready for future solar panel installations.</li></ul>

## Service Metrics

18	Hectares of fire break maintenance and new clearance in 2022/23
184.3	Hectares of bushland maintenance and new control in 2022/23



Clearing debris after November storm, 2022



Workshop repairs during storm clean up, November 2022



Capital Works

Capital Works Projects reflect the number projects underway during the 2022/2023 financial year, capturing progress on active projects and highlighting completed projects implemented in the community.

Project Name	Drainage New	Project Status (charts represent year to date progress)
Description	Percentage of new stormwater drainage works completed	<div><div>Completed</div><div>Work In Progress</div></div>
Comment	<ul style="list-style-type: none"><li>Goodwood Road, Daw Park design was completed. SA Water has been engaged to relay the sewer pipe to accommodate the new stormwater pipe. SA Water has commenced relaying the sewer in Q4 2022/23 FY and are scheduled to be completed in Q2 2023/24 FY. Tender phase to commence in Q1 2023/24 FY with construction scheduled to commence in Q2 2023/24 FY.</li><li>Margaret Avenue, Glenalta detailed design has been completed. Tenders have been received and are being evaluated with construction to commence in Q2 2023/24 FY.</li><li>Surrey Street and Batley Avenue, Hawthorndene detailed design scheduled to be completed in Q1 2023/24 FY. Stormwater pipes have been procured with their delivery expected in Q1 2023/24 FY.</li><li>Nieass Reserve and Thiselton Reserve design development commenced in Q4 2022/23FY.</li><li>Seafield Avenue permeable pavement works commenced in Q4 2022/23 FY.</li></ul>	

Project Name	Drainage Works Renewals	Project Status (charts represent year to date progress)
Description	Percentage Stormwater renewal drainage works completed	<div><div>Work In Progress</div></div>
Comment	<ul style="list-style-type: none"><li>3 Penno Parade works were completed in Q4 2022/23 FY.</li><li>Goodwood Road, Daw Park design was completed. SA Water has been engaged to relay the sewer pipe to accommodate the new stormwater pipe. SA Water has commenced relaying the sewer in Q4 2022/23 FY and are scheduled to be completed in Q2 2023/24 FY. Tender phase to commence in Q1 2023/24 FY with construction scheduled to commence in Q2 2023/24 FY.</li></ul>	



Slashing ahead of the bushfire season, 2022



Tiwu Kumangka - external cladding - May 2023

Theme 2.2 Sustainable Resources

We conserve resources through efficient practices, investment in technology, waste avoidance, and a commitment to reuse, recycle and repurpose.

Key Projects

Project	Description	Status	Comment
INVESTING IN ADDITIONAL WATER SENSITIVE URBAN DESIGN	Invest in continued implementation of Council's Smart Water Management Plan through installation of tree inlets and soakage pits across the City in conjunction with kerbing works.	30% COMPLETE	<ul style="list-style-type: none"><li>Nieass Reserve concept design has been completed and under review.</li><li>Tree inlet pits are being incorporated into the kerb renewal program.</li><li>Thiselton Crescent Reserve investigations have commenced, and concept plan being developed.</li><li>Monmouth Road tree inlets (11) installed.</li></ul>
SUSTAINABILITY TEMPORARY RESOURCE	A 12-month resource to progress key strategic sustainability projects including - FOGO, EV transition & Community Renewables (with income).	75% COMPLETE	<ul style="list-style-type: none"><li>Projects associated with temporary resourcing including FOGO and the EV Trial are tracking on-time - contracted resourcing is 75%, financial spend is 100% for 2022/23.</li></ul>
COUNCIL-WIDE FOOD ORGANICS AND GARDEN ORGANICS (FOGO) ROLLOUT PROJECT	Initial rollout of up to 10,000 FOGO bins (opt-in) and up to 29,050 kitchen caddies and rolls of compostable bags (opt-out).	100% COMPLETE	<ul style="list-style-type: none"><li>Manufacture and delivery of bins, caddies and bags is complete. Approximately 4,500 bins and 22,500 caddies and bags were delivered in April-May.</li><li>Marketing and promotional activities continued in Q4 and are now complete.</li><li>Community education about bin and caddy use will be continued by Sustainability Team after project conclusion.</li><li>Performance of new system (diversion) to be reported by Sustainability Team through 2023/24 quarterly reporting process.</li></ul>

Service Metrics

60.8%	Percentage of waste diverted from landfill in 2022/23
	<p><b>In Quarter 4:</b></p> <ul style="list-style-type: none"><li>Roll out the Food Organics and Garden Organics Program whereby kitchen caddies and compostable bags were delivered to over 22,000 households, city wide marketing and communications for the program and the Waste Team/Customer Communications Team responding to resident queries.</li><li>Management of 5000 240L Food Organics and Garden Organics bins, including logistics, resident queries, and the collection of old/unwanted bins.</li><li>Development of a draft Waste Management Guidelines for Higher Density Developments.</li><li>Development of a draft Waste Strategy Research Paper to help inform us on waste management/resource recovery projects as part of the Waste Strategy development.</li><li>6-month extension to Council's Commercial and Lynton Waste Management Contract with Veolia.</li><li>Community Education Activities including:<ul style="list-style-type: none"><li>&gt; Community Bus Tour of Waste and Resource Recovery Facilities</li><li>&gt; Two information sessions as part of International Compost Awareness Week at Mitcham Library</li><li>&gt; Two community talks on the three bin systems – Kindergarten &amp; Cumberland Community Centre</li></ul></li></ul>
99.87%	Domestic (blue) bins collected each week in 2022/23



# Theme 2.3 Natural Environment

We protect and enhance the environment and its biodiversity across natural landscapes, waterways, open spaces and across our suburbs.

## Service Metrics

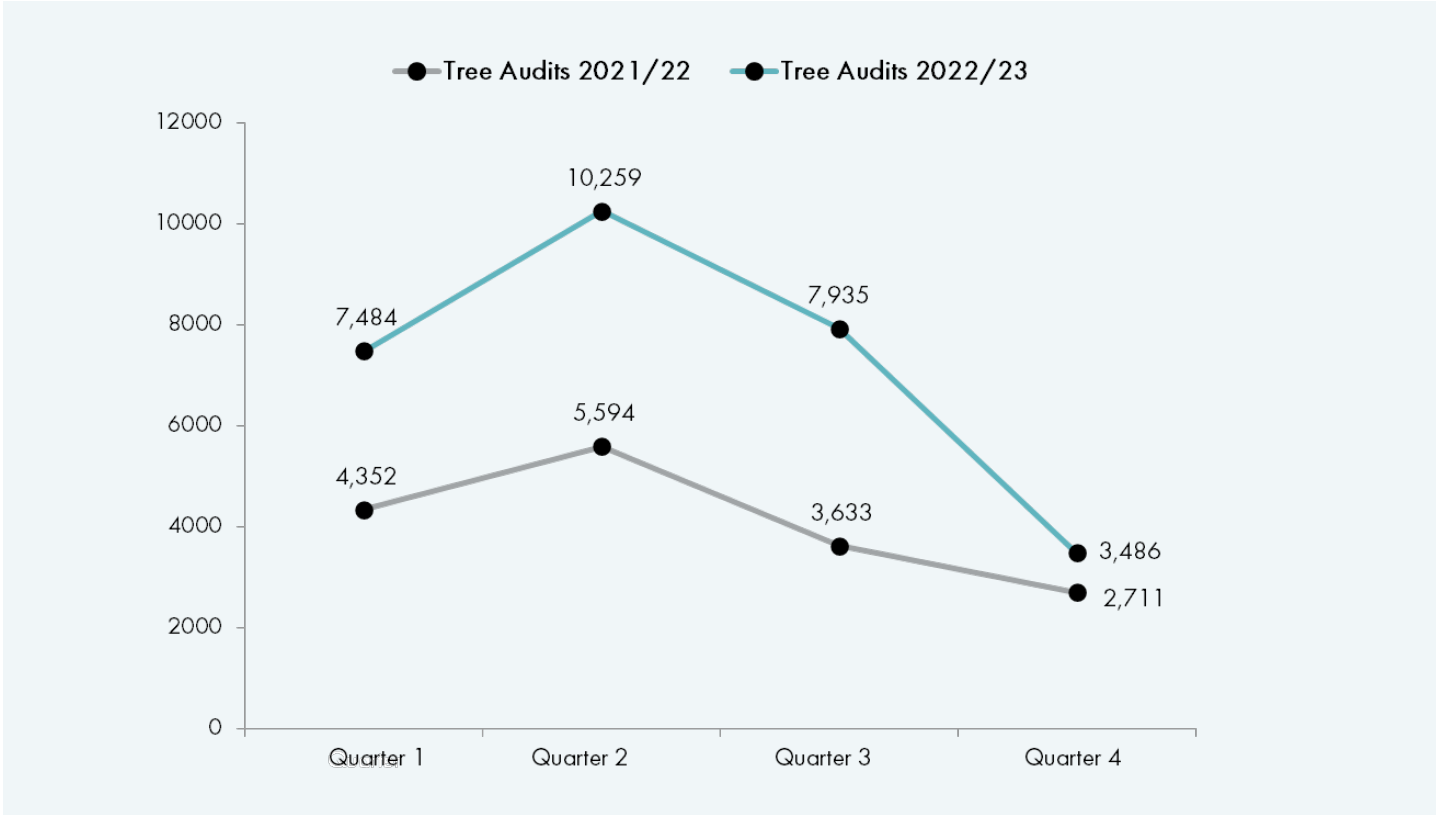
9 Days	Volunteer trail days completed in 2022/23
10 Days	Average number of days taken to complete urgent tree defects after assessment in 2022/23
37	Complex tree assessments/ audits completed in 2022/233

## Focus Insights

29,164	Trees audited in 2022/23
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In 2022/23, a significant number of tree audits occurred, particularly following the severe storm event in November 2022 (during Quarter 2). Council prioritised tree-related works to reduce the risk to the community and committed to an ongoing audit of street and reserve trees in the following months.

In 2022/23, Council completed a total of 29,164 tree audits, an increase of 79% from 2021/22 where a total of 16,290 tree audits were completed.

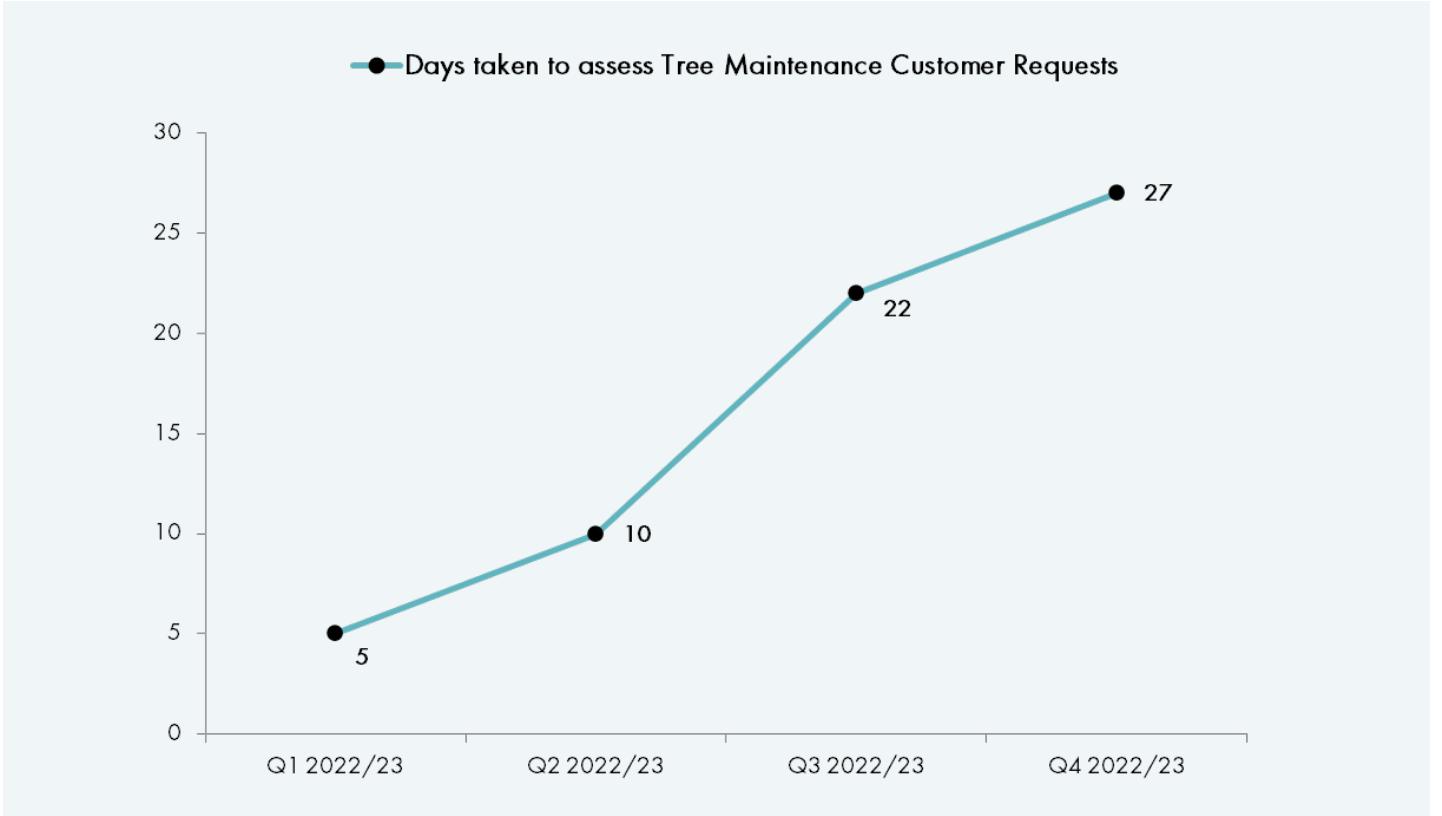


16 Days	Average number of days taken to assess Customer Requests relating to tree works (pruning/ removal) in 2022/23
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In Quarter 4, the average number of days taken to assess Customer Requests relating to tree works was 27 days. The quarterly increases saw the average number of days for 2022/23 reach 16 days.

Council has been working to manage the backlog of requests as Council resources were diverted to resolving issues following the November 2022 storm event (during Quarter 2). Subsequently,

an upward trend for increased demand in tree-related assessments for pruning and removal has been identified. Additional resourcing has been added to assist in meeting this demand and alleviating the backlog.







National Reconciliation Week 2023 -Basket weaving

# Goal 3

## Dynamic & Prosperous Places

We have a strong and competitive economy that supports our unique and vibrant places and culture.

### Highlights and Innovations

#### Tensar Grid at Naomi Terrace

Council partnered with a student from the University of South Australia, who completed a PHD on the usage of the Tensar Geogrid at Naomi Terrace, Pasadena and presented at the Australian and New Zealand Conference on Geomechanics in Cairns.

Tensar Geogrid is a form of geosynthetic materials, made up of plastic polymers that are assembled in a grid-like formation. It is used to reinforce soil, providing stability in construction projects such as roads, retaining walls and embankments.

The geogrid works by interlocking with surrounding soil to create a stronger composite that is resistant to movement and deformation. Tensar Grid ultimately extends the lifespan of structures by preventing soil erosion and improving load distribution upon a structure.



Tensar Geogrid



Cumberland Park Kauria Pottery



# Theme 3.1 Placemaking

We have a spatial vision that guides the development of integrated, attractive and vibrant precincts that support diverse land uses and housing choice.

## Key Projects

Project	Description	Status	Comment
ACTIVATING WAITE STREET RESERVE, BLACKWOOD	Activate Waite Street Reserve as a regional park to create quality passive and active recreational spaces catering for all ages and with strong connections to the new hub and community centre.	<5% COMPLETE	<ul style="list-style-type: none"><li>Workshop with Council to confirm Kurna input to design/name.</li><li>Arranging for Kurna Yerta Aboriginal Corporation (KYAC) contact for engagement on the concept.</li><li>Project Manager appointed commencing 1 August 2023.</li></ul>
MITCHAM COURT PRECINCT MASTERPLAN	Develop a Master Plan and Community Land Management Plan in consultation with the community, to provide future use options for the precinct.	60% COMPLETE	<ul style="list-style-type: none"><li>Report taken to Council on 11 April 2023 to seek endorsement to consult the community on the draft Master Plan and draft Community Land Management Plan.</li><li>Council resolved to delay community consultation until after it has set the 2023/24 budget.</li><li>Expected to be represented to Council in July for consultation to be completed in September 2023.</li></ul>

## Service Metrics

3.73 Days	Number of days taken to complete graffiti removal requests in 2022/23
42	Development applications submitted to the Council Assessment Panel for decision in 2022/23
1,369	Development applications lodged with Council for assessment in 2022/23



Storytime craft, Mitcham Memorial Library

# Theme 3.2 City Vibrancy

We are a City well recognised for our social and cultural diversity, creativity, arts, events, heritage, natural environment, educational and medical facilities.

## Key Projects

Project	Description	Status	Comment
INSTALLING AN ARCH AT LUDGATE CIRCUS, COLONEL LIGHT GARDENS	Build a heritage arch at Ludgate Circus, matching the arch at Oxford Circus	90% COMPLETE	<ul style="list-style-type: none"><li>Delivered by the Department for Infrastructure and Transport, with minor works (i.e. irrigation adjustments and relling of the grass) still outstanding.</li></ul>
ACTIVATING PASADENA COMMUNITY CENTRE	Undertake enhancements to deliver a contemporary facility to connect our community.	90% COMPLETE	<ul style="list-style-type: none"><li>As of 30 June 2023, the trial activation had delivered over 200 activities and programs resulting in 2200+ visits to the Pasadena Community Centre.</li><li>The Centre had been successful in obtaining \$109K/Pa (GST inclusive) over 3 years from State Government Department of Human Services Grant Funding.</li><li>An information report will be presented to Council at the July meeting and a decision report presented to Council at the August 2023 meeting on decisions relating to form and function of the facility.</li><li>Remaining decisions in relation to resourcing and building concept to be progressed to Council in August 2023.</li></ul>

## Focus Insights

20,292	Number of people attending Library programs and events in 2022/23
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Babytime at Mitcham Memorial Library

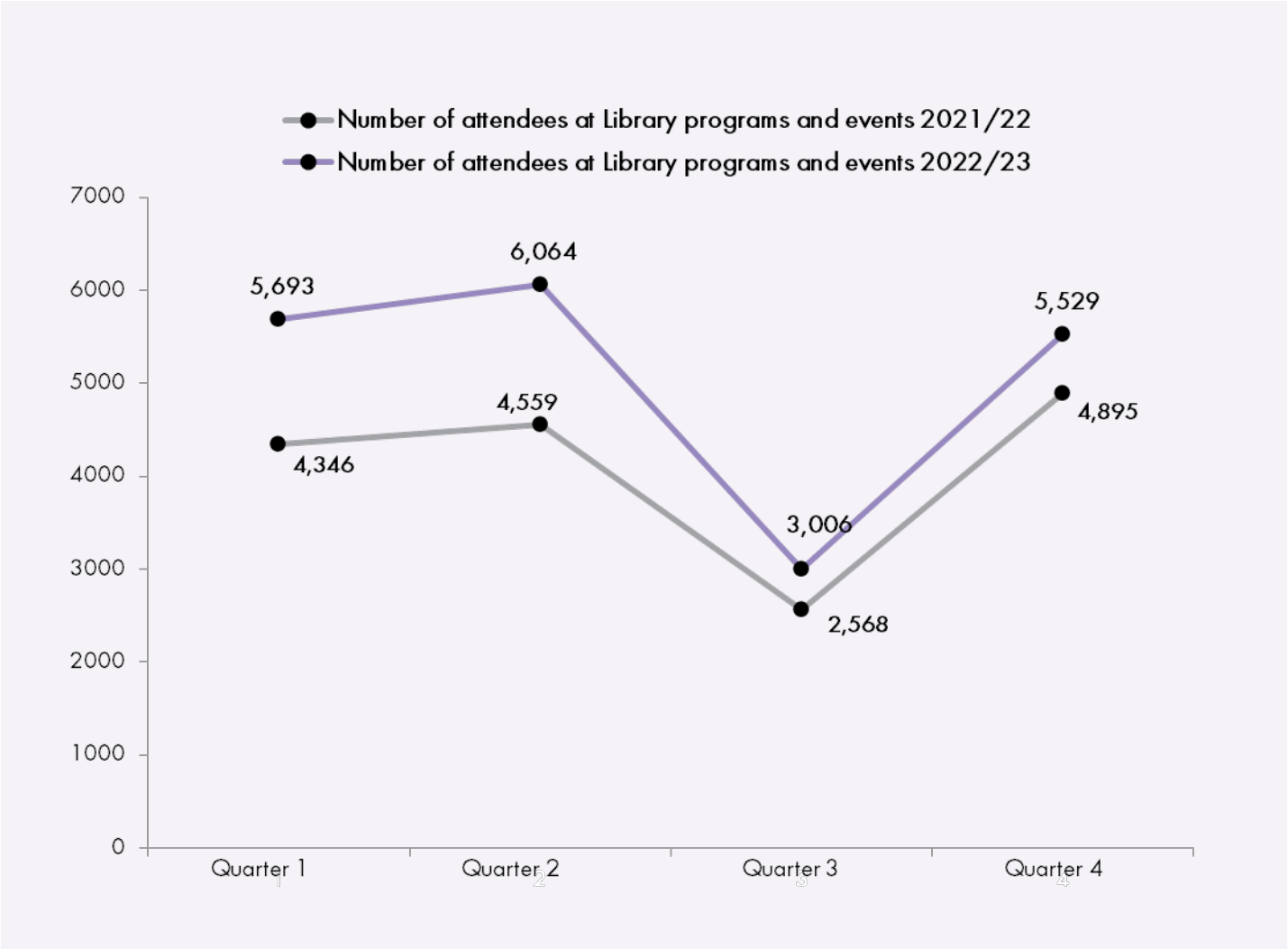


Mitcham Memorial Library

In 2022/23, a total of 20,292 people attended various Library programs and events. In comparison to the 16,368 attendees in 2021/22, Council has seen a 24% increase in the number of attendees expressing interest in participating and attending Library-facilitated programs and events over the financial year.

New programs and existing programs held in 2022/23 include Storytime, Babytime, Move and Listen, general events and programs for children, Messy play, Adult groups including Knitting, Scrabble, Chess, Writers groups, Quiz, Book group and French classes.





## Theme 3.3 Partnerships

We partner with neighbouring Councils, Government, universities, the private sector, not-for-profit organisations and community groups to maximise community and economic outcomes.

### Key Projects

Project	Description	Status	Comment
PROGRESS OF THE RECONCILIATION ACTION PLAN (RAP)	Progress of the Reconciliation Action Plan.	80% COMPLETE	<ul style="list-style-type: none"><li>Internal Reconciliation Action Plan Working Group has completed first draft which has been reviewed by Kurna Yerta Aboriginal Corporation for appropriateness.</li><li>The document will be forwarded to Reconciliation Australia for Review and Council for Endorsement in 2023.</li><li>Expected completion to be in December 2023, following Information Session and consideration by Council.</li></ul>
FUNDING FURTHER ANNUAL COMMUNITY FACILITIES GRANTS	Funding further annual grants to support Community.	17 Projects Awarded in 2022/23	<ul style="list-style-type: none"><li>5 Projects funded in Quarter 1 totalling \$12,100</li><li>Clarence Gardens Bowling Club – Bowling Green Irrigation Upgrade – Project finalised in December 2022</li><li>Mitcham Village Uniting Church – Modernising toilet facilities – approved October 2022</li><li>Blackwood Bowling Club – Durability through installation of a bowls polishing machine – approved October 2022</li><li>Holy Innocents Anglican Church – New carpet – approved January 2023</li><li>Hawthorn Masonic Trust – Upgrade of guttering – finalised February 2023</li><li>2nd Adelaide Scout Group – Grass is Greener – completed February 2023</li><li>Mitcham Village Uniting Church – Modernising Toilet Facilities – completed March 2023</li><li>Blackwood Country Fire Service – Blackwood CFS Marquee – Approved May 2023</li><li>Hawthorn Masonic Trust Inc – Painting kitchen and toilet facilities – Approved June 2023</li><li>Hawthorn Bowling Club Inc – Safety and functional improvements to BBQ room – Approved June 2023</li><li>Colonel Light Gardens Bowling Club Inc – Kitchen renovation – Approved June 2023</li><li>Blackwood Bowling Club Inc – Installation of a handrail – Approved June 2023</li></ul>





Garden at Old Government House at Belair National Park

# Goal 4

## Excellence in Leadership

We are a professional and innovative Council with responsible leadership that is valued by its people, community and partners



Mitcham Cultural Village Institute

### Highlights and Innovations

#### Meet the Candidates

Council held the Meet the Candidates sessions across the city in the lead up to the 2022 Local Government elections. Sessions provided residents the chance to meet and hear from their local Mayor and Councillor candidates. Sessions were well attended.

#### Covid-19 Vaccination

Council facilitated and hosted three COVID-19 immunisation clinics. 27 people were vaccinated through this partnership with SA Health.

#### Ocean Waste Used in New Play Space

Maritime waste including fishing nets and ropes, along with recycled plastic and textiles, has been used to create play equipment at the Waverley Street Reserve.

Along with post-consumer recycled material and ocean waste, the park features aluminium components created using low-carbon processes, and steel, rubber and concrete that include recycled content, and that are recyclable. The manufacturer considers this to be Australia's first sustainable playground.

#### Acoustic Panels at Mitcham Cultural Village

Acoustic absorbing panels were installed at the Mitcham Cultural Village, vastly improving the acoustic qualities for hall users.

#### History Images at Mitcham Cultural Village

Complementing the new acoustic panels, images of local history from the Mitcham History Centre photographic collection were installed on the walls of the institute, providing a striking feature.

#### Public Toilets Signage

New signage for our public toilets was installed across all 21 public toilets, improving wayfinding, and enhancing the city's image. The signs have QR codes to enable the efficient reporting of faults.

#### Disability Access Trike

Department of Social Services funded disability access trike partnership with Yankalilla District Council commenced with one trike launched at Belair National Park as a free hire trial.

#### Modern workplace refurbishments at City Operations

City Operations was transformed through an office refurbishment project. Resulting enhancements to the office included the introduction of sit/stand desks, the creation of a new collaborative spaces and reallocating spaces to better align functional roles. The addition of a shared workspace and hot desks was invaluable during the recent storm response activities. Staff also collaborated to arrange new screen-printed artwork including photos from the council area from present day and over Mitcham's proud history.



# Theme 4.1 Good Governance

We are transparent and accountable, make informed decisions, demonstrate integrity and empower our community to have a voice and participate in a meaningful way.

## Key Projects

Project	Description	Status	Comment
LOCAL GOVERNMENT REFORM IMPLEMENTATION	Council to implement new legislative requirements	100% COMPLETE	<ul style="list-style-type: none"><li>During the year, two additional rounds of reforms were proclaimed (Fourth and Fifth Rounds, July, and November 2022, respectively). Council altered practices to respond to changes in legislative requirements across several regulations. The focus of the Fourth-Round was provisions related to vacancies and supplementary elections; the focus of the Fifth-Round was conduct management and integrity.</li></ul>
LOCAL GOVERNMENT ELECTIONS - MEET THE CANDIDATE SESSIONS	Funding to support the delivery of four 'Meet the Candidate' sessions (e.g. external facilitator, promotions and venue hire).	100% COMPLETE	<ul style="list-style-type: none"><li>Refer to Highlights and Innovations section for Goal 4 Excellence in Leadership</li></ul>
LOCAL GOVERNMENT ELECTIONS (PROMOTIONAL ACTIVITIES)	Funding to cover the cost of promotional materials and activities to promote the upcoming local government elections.	100% COMPLETE	<ul style="list-style-type: none"><li>Local Government Elections promoted via banners, social media and supplementary role education and campaign.</li><li>City of Mitcham achieved higher than state-average in voter turnout.</li></ul>

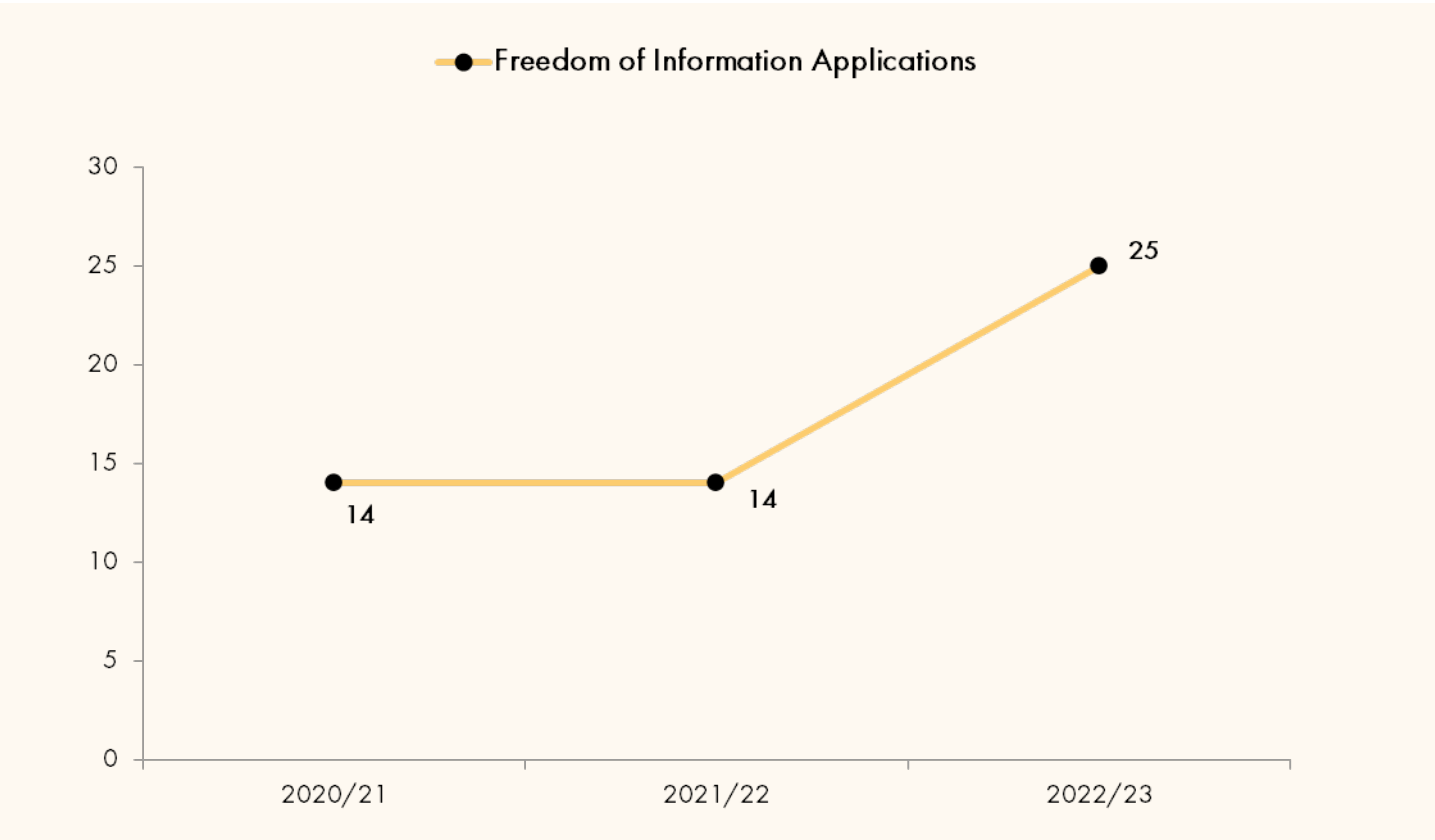
## Service Metrics

10	Number of Section 270 reviews of Council decisions commenced in 2022/23
16	Number of items considered in confidence at Council meetings under the provisions of s90 of the Local Government Act 1999 in 2022/23
21	Council meetings held in 2022/23

## Focus Insights

25	Freedom of Information Applications in 2022/23
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Council has recorded an upward trend in the demand for Freedom of Information applications received in 2022/23. In comparison to 2020/21 and 2021/22 when 14 Freedom of Information applications were received, Council has experienced a 78.6% increase in the number of Freedom of Information applications received, with 25 applications received and processed in 2022/23.





# Theme 4.2 Organisational Improvement

We are efficient and effective with a culture of positive change and innovation to deliver sustainable outcomes and value-for-money services that meet community needs.

## Key Projects

Project	Description	Status	Comment
CYBER SECURITY ENHANCEMENTS	Review and improvement activities to address risks of cyber-attacks and access to our critical systems.	100% COMPLETE	<ul style="list-style-type: none"><li>IT Team has focused immediately on the critical and high priority tasks and planned out to address the remainder as part of the Cyber Security Program over the next 12 months.</li><li>Development of the Cyber Incident Response plan has been scheduled for the next 12 months as part of the Cyber Security Program.</li><li>Council's cyber security enhancement program is monitored by the Audit and Risk Committee.</li></ul>
WEBSITE CONTENT REVIEW	Percentage completion of organisational priority projects focused on improving customer experience.	100% COMPLETE	<b>Website Content Review</b> <ul style="list-style-type: none"><li>106 pages have been reviewed and updated; 4 pages have been deleted.</li><li>4 pages have been updated and are awaiting approval.</li><li>All reviewed and updated pages are now scheduled for regular review.</li></ul>



CC Hood Community Engagement and Consultation

## Capital Works

Capital Works Projects reflect the number projects underway during the 2022/2023 financial year, capturing progress on active projects and highlighting completed projects implemented in the community.

Project Name	Information Systems Renewal	Project Status (charts represent year to date progress)									
Description	Percentage completion of information technology renewal capital program	<table><tr><td>Completed</td><td>2</td><td>20%</td></tr><tr><td>Work In Progress</td><td>8</td><td>80%</td></tr></table>	Completed	2	20%	Work In Progress	8	80%			
Completed	2	20%									
Work In Progress	8	80%									
Project Name	Information Technology – New Capital	Project Status (charts represent year to date progress)									
Description	Percentage completion of information technology new capital program	<table><tr><td>Completed</td><td>2</td><td>50%</td></tr><tr><td>Work In Progress</td><td>2</td><td>50%</td></tr></table>	Completed	2	50%	Work In Progress	2	50%			
Completed	2	50%									
Work In Progress	2	50%									
Project Name	Major Fleet -Renewal	Project Status (charts represent year to date progress)									
Description	Percentage completion of Major Fleet Renewal Program	<table><tr><td>Completed</td><td>3</td><td>30%</td></tr><tr><td>Work In Progress</td><td>6</td><td>60%</td></tr><tr><td>On Hold</td><td>1</td><td>10%</td></tr></table>	Completed	3	30%	Work In Progress	6	60%	On Hold	1	10%
Completed	3	30%									
Work In Progress	6	60%									
On Hold	1	10%									
Project Name	Minor Fleet - Renewal	Project Status (charts represent year to date progress)									
Description	Percentage completion of Minor Fleet Renewal Program	<table><tr><td>Completed</td><td>17</td><td>44%</td></tr><tr><td>Work In Progress</td><td>22</td><td>56%</td></tr></table>	Completed	17	44%	Work In Progress	22	56%			
Completed	17	44%									
Work In Progress	22	56%									



# Theme 4.3 Community Experience

We are easy to do business with and commit to a customer-centric approach that delivers positive experiences and builds trust.

## Key Projects

Project	Description	Status	Comment
IMPROVING COMMUNITY ENGAGEMENT	Increased community demand for engagement with Council, as a result of the large number of additional capital projects that have been supported by the State and Federal Government, as well as further Community Land Management Plans requirements.	100% COMPLETE	<ul style="list-style-type: none"><li>• The temporary engagement resource continued to support the State and Federal capital projects guided by the engagement guideline.</li><li>• Following consultation on the remaining parcels of community land (approximately 250) and draft plans in April 2023 a detailed assessment of the engagement feedback was undertaken, and a report is being prepared to be presented to Council on the community land management plans, engagement outcomes, amendments, and new and additional community engagement.</li><li>• A further report on the Unencumbered community land in Colonel Light Gardens was also being prepared for presentation to Council.</li></ul>

## Service Metrics

19	YourSay Engagements in 2022/23
1,940	Mitcham Community News Postal Subscribers as at 30 June 2023
3,189	Mitcham Community News E-news Subscribers as at 30 June 2023
4,182	YourSay Registered Participants as at 30 June 2023
44,730	Enquiries received by Call Centre in 2022/23
708,596	Website Pageviews in 2022/23



Waverley Street playground. Photo: Kompan

# OUR PEOPLE



# Our People

## The Executive Leadership Group

There are five senior executive officers at the City of Mitcham, which includes the CEO and General Managers and forms the ‘Executive Leadership Group’. Members of the Executive Leadership Group received a total remuneration package, including superannuation, use of a Council vehicle, mobile phone and a laptop computer, ranging from \$220,000 to \$340,000.

## Management/Staff Ratio

Approximate ratio is one (1) Manager for every 13 staff.

Role	Number of Employees	% Ratio
Management*	21	7.1
Staff	274	92.9

\* Consists of Chief Executive Officer, General Managers and Managers. Team Leaders are included within Staff.

## Gifts and Benefits\*

In certain circumstances, such as bereavement or birth of a staff member’s child, gifts such as flowers can be given to staff. A total of \$410 was spent on flowers for staff in 2022/23.

In total, \$2,686.25 was spent on gifts and benefits in 2022/23.

## Attendance at industry awards

In 2022/23 13 staff members attended industry awards at a total cost of \$2,389.97.

## Recognition of Service

In line with Council’s Rewards and Recognition Policy, staff who completed more than five years of service with Council received a gift card in recognition of their contributions.

Number of gift cards issued	Years of service	Value
4	5	\$50
7	10	\$100
4	15	\$150
1	20	\$200
1	25	\$250
2	30	\$300
	Total	\$2,800

\*In June, Council received a report from the Ombudsman regarding the practice of funding reward and recognition for staff. The report identifies significant challenges in the practices of another SA Council, with the Ombudsman concluding that public spending on staff, aside from direct salaries, was inappropriate. The CEO subsequently temporarily suspended spending related to staff recognition.

## Travel

In 2022/23 a total of \$2,827.04 was spent on travel and accommodation for staff to attend conferences related to their role with Council. No international travel was undertaken.

## Volunteers

This year 308 volunteers contributed more than 19,000 hours of service to the City of Mitcham, a significant number of hours with a small increase in volunteer numbers. Without the generous contribution of volunteers, many of the programs and services Council offer would not be possible.

Volunteers helped across Council such as in our libraries, community centres, community bus, Justice of the Peace service and gardens.

Our Volunteer numbers are not back to pre-pandemic numbers, however the programs continue to provide a valuable service to the community as reflected in the increased hours. The greatly anticipated opening of Tiwu Kumangka is generating plenty of interest from potential Volunteers. It will be great to be able to offer more opportunities in the Blackwood area.

Total number of registered volunteers	308
Number of male volunteers	143 (46%)
Number of female volunteers	165 (54%)

Volunteers per program area	
Community Wellbeing including social programs and the Community Bus	54 (18%)
Community Development includes Community Centres, History and Community Shed	51 (17%)
Horticulture volunteers including gardens and trails volunteers	118 (38%)
Library volunteers including home library, toy library, library services and Justice of the Peace volunteers	85 (27%)

Length of service for volunteers	
5 years or less	152 (49%)
6 to 10 years	63 (20%)
11 to 15 years	49 (16%)
16 to 20 years	23 (7%)
21 to 25 Years	12 (5%)
25 years plus	9 (3%)

Volunteer age demographic	
Under 25 years old	9 (3%)
26 to 40 Years Old	8 (3%)
41 to 50 Years Old	12 (4%)
51 to 60 Years Old	23 (7%)
61 to 70 years Old	77 (25%)
71 to 80 Years Old	135 (44%)
81 Years plus	44 (14%)





Kids Riding Cycling on Footpaths

# OUR GOVERNANCE





Pasadena Biodiversity Corridor Playground

The City has an active and committed Council that listens to its community and is working to enhance the key strategic goal areas of Accessible, Healthy and Connected Community, Sustainable City, Dynamic and Prosperous Places and Excellence in Leadership in all Council programs and activities.

### Representation

Comparison of representation quota with councils of similar size\*

	Elected Members	Electors	Quota
City of Marion	13	68,260	1 : 5,250
City of Playford	16	69,426	1 : 4,339
City of Mitcham	13	49,411	1 : 3,800
City of Campbelltown	11	37,038	1 : 3,367
City of West Torrens	15	43,195	1 : 2,879

\* Data Source: Electoral Commission SA 2023 (made available via LGA SA). Representation Quota = number of electors divided by number of Councillors (including the Mayor).

### Representation Reviews, Submissions and Boundary Change

Under Section 28 of the Local Government Act 1999 (the Act) it is possible for a prescribed percentage of eligible electors to initiate a proposal for the making of a proclamation which may be referred to the South Australian Local Government Grants Commission (the Commission) to request Council to consider changing Council boundaries or to alter the composition of the representative structure of Council. Submissions by a number below of eligible electors below the prescribed amount on representation can be made to Council’s Chief Executive Officer (see inside front cover for contact details).

Regulation 5 of the Local Government (General) Regulations 2013 states that for the purposes of Section 28(1)(d) of the Act, the prescribed percentage of eligible electors is 10 per cent. This means that a total of 4,975 eligible electors is required to make a direct submission to the Commission. Any proposal under Section 28 of the Act must set out in general terms, the nature of the proposal

and comply with any requirements of the proposal guidelines. Proposal guidelines are published by the Commission on their website and are publicly available. Council is required to conduct a review of representation at least once in every eight years or within a period specified by the Electoral Commissioner. Council completed a representation review in late 2021 that resulted in new ward boundaries that were enacted for the November 2022 Local Government elections. Electors were given the opportunity to contribute their views and make submissions on Council’s representation structure.

## Council and Committee Meetings

### Role of Council

The City of Mitcham is established to provide for the government and management of its area at the local level. Its role is to make informed and responsible decisions in the interests of its community. In particular, to provide and co-ordinate services and facilities that will benefit its residents and the wider community, to develop its community and resources in a socially just and ecologically sustainable manner, to encourage and develop initiatives for improving the quality of life of the community, to manage, protect and conserve the environment within its area, and to represent the interests of its community to the wider community. In addition, Council’s role is to exercise, perform and discharge the powers, functions and duties of local government under the Act and other applicable legislation.

Council membership has 13 Council Members consisting of the Mayor and 12 Ward Councillors.

### Meetings

The Council is the main decision-making body and holds Ordinary Meetings regularly on Tuesday evenings.

From July until the commencement of the Caretaker Period in September, it held its meetings twice per month, typically on the second and fourth Tuesday.

During Caretaker Period, Ordinary Meetings were reduced to one per month.

Between November and February, Council continued with its practice of meeting twice per month.

In March, Council resolved to reduce its meetings to one per month to enable more Information Sessions to be held between Ordinary Meetings.

Overall, there were 14 Ordinary Meetings.

In addition to Ordinary Meetings, Council held seven (7) Special Council Meetings on the below dates:

- Tuesday 16 August 2022
- Tuesday 30 August 2022
- Tuesday 25 October 2022
- Tuesday 2 May 2023
- Tuesday 23 May 2023
- Monday 29 May 2023
- Tuesday 27 June 2023

Members of the community were welcome to attend, except where matters were discussed in confidence.

All meetings of Council and its Committees are held at the City of Mitcham Civic Centre, 131 Belair Road, Torrens Park and are open to the public, unless the meeting decides to exclude the public for special circumstances based on Sections 90(2) and (3) of the Act. Meeting dates and times are published at the City of Mitcham Civic Centre and on Council’s website [www.mitchamcouncil.sa.gov.au](http://www.mitchamcouncil.sa.gov.au). All agendas and minutes are available for inspection at the City of Mitcham Civic Centre, Libraries and on the website [www.mitchamcouncil.sa.gov.au](http://www.mitchamcouncil.sa.gov.au).

Documentation for each meeting (agenda with reports, attachments and minutes) can be accessed on Council’s website [www.mitchamcouncil.sa.gov.au](http://www.mitchamcouncil.sa.gov.au). Hard copies of the agendas are made available to the public in the Council Chambers before the meetings.

Hard copies of the minutes can be viewed at the Customer Centre within five days of the meeting, without charge.

The Council held a total of 21 meetings. The attendance record is below:

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	9	9
Councillor Jane Bange	7	6
Councillor Coralie Cheney#	9	8
Councillor Adriana Christopoulos	9	7
Councillor Karen Hockley	9	9
Councillor Darren Kruse	9	8
Councillor Corin McCarthy	9	7
Councillor Rod Moss	7	7
Councillor David Munro#	9	8
Councillor John Sanderson#	9	8
Councillor Katarina Steele#	9	8
Councillor Lindy Taeuber#	9	7
Councillor Andrew Tilley	5	4
Councillor Yvonne Todd	9	9

# Was not re-elected at/ did not stand for the November 2022 Local Government Elections



City of Mitcham Civic Centre



	Number of Meetings	
Membership (November 2022 to 30 June 2023)	Eligible	Attended
Mayor Heather Holmes-Ross	12	10
Councillor Jane Bange	12	12
Councillor Kamal Bhagat*	12	11
Councillor Pia George*	12	11
Councillor Aidan Greenshields*	12	11
Councillor Karen Hockley	12	11
Councillor Darren Kruse	12	12
Councillor Corin McCarthy	12	12
Councillor Tom Morrison*	12	12
Councillor Rod Moss	12	12
Councillor Andrew Tilley	12	11
Councillor Yvonne Todd	10	9
Councillor Joanna Wells*	12	12

\* Was elected to the position in the November 2023 Local Government Elections

## Council Assessment Panel

The Council Assessment Panel (CAP) was established on 13 June 2017 following the commencement of the Planning, Development and Infrastructure Act 2016. The CAP came into operation on 1 October 2017 and assumed the operations of Development Assessment Panel.

The role of the Council Assessment Panel is to make decisions to either approve or refuse certain types of development applications.

The Council Assessment Panel has a total of five members, and one deputy member. Of the five members, there are two Council Members (one member and one deputy member), and four members are independent of the Council. The Council selected the independent members through an Expression of Interest process that was open to members of the public.

### Council Assessment Panel Meetings

The Council Assessment Panel met 12 times during 2022/23.

The members and attendance record is provided below:

	Number of Meetings	
Membership	Eligible	Attended
Mr David Billington (Presiding Member)	11	9
Mr Michael Osborn (Independent Member)	12	11
Mr Steve Hooper (Independent Member)	12	11
Ms Amy Smedley (Independent Member)	11	11
Councillor Andrew Tilley (Council Member)*	7	4
Councillor Yvonne Todd	7	6
Councillor Tom Morrison (Council Member)#	5	5
Councillor Jane Bange (Council Deputy Member)#	5	4

\* Was appointed until January 2023 # Was appointed in February 2023



Customer Front Counter Service at Civic Centre



Staff in meeting



Customer Service at Civic Centre

## Committees of Council

The Council, pursuant to Section 41 of the Local Government Act 1999, may establish committees to:

- Assist the Council in the performance of its functions.
- Inquire into and report to the Council on matters within the ambit of the Council's responsibilities.
- Provide advice to the Council.
- Exercise, perform or discharge delegated powers, functions or duties.

When establishing a committee, the Council determines the reporting and other accountability requirements that are to apply to the committee.

There are two types of Committee:

- Prescribed
- Other

### Prescribed Committees

Committees are prescribed by Determination 5 of 2022 The Remuneration Tribunal Determination of Allowances for Members of Local Government Councils.

Council received advice and recommendations from three prescribed committees. Their role during the 2022/23 period is set out below.

#### Audit Committee

The Audit and Risk Committee assists Council in fulfilling its oversight responsibilities relating to accounting, audit, legislative compliance (e.g. annual financial statements), financial and operational risk management (e.g. strategic management plans or annual business plans), ensuring effective communication between Council and management and the external Auditor, and reviewing the adequacy of internal controls, reporting and practices of the Council on a regular basis.

Membership of the Committee consisted of five members; two Council Members and three independent members with relevant experience in professions such as, but not limited to, accounting, audit, financial, legal, risk management and governance.

The Audit and Risk Committee met five times during 2022/23. The members and attendance record is provided below:

	Number of Meetings	
Membership	Eligible	Attended
Mr Tim Muhlhausler	5	5
Ms Paula Davies	5	4
Mr Ninad Sinkar	5	5
Councillor John Sanderson*	2	2
Councillor Darren Kruse*	3	3
Councillor Yvonne Todd (Proxy)*	1	1
Councillor Corin McCarthy#	2	2
Councillor Joanna Wells#	2	2
Councillor Darren Kruse (Proxy)#	0	0

\* Was appointed until January 2023 # Was appointed in February 2023

In addition to its legislative role the Committee undertook the following:

- Considered reports in relation to the management and reporting of Council's financial assets, activities, risks and the performance of contracts entered by Council.
- Considered reports in relation to financial and accounting policies.
- Monitored and reviewed the performance of Council's Risk Management Program.

#### CEO Performance Review Committee

The CEO Performance Review Committee undertakes the annual performance review of the Chief Executive Officer. The Committee comprised a panel of five Council members (this increased to six Council Members in 2023). The role of the Committee is to establish key performance objectives for the Chief Executive Officer, to appraise his actual performance against those objectives and to carry out a review of his salary.

The CEO Performance Review Committee met four times during 2022/23. The attendance record is below:

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	4	4
Councillor Corin McCarthy*	1	1
Councillor David Munro*	1	1
Councillor John Sanderson*	1	1
Councillor Yvonne Todd*	1	0
Councillor Jane Bange#	3	2
Councillor Pia George#	3	3
Councillor Karen Hockley#	3	2
Councillor Tom Morrison#	3	3
Councillor Joanna Wells#	3	2

\* Was appointed until January 2023 # Was appointed in February 2023

#### Independent Member Selection Committee

The Independent Member Selection Committee was established and endorsed by the Full Council on 13 December 2022 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of shortlisting, interviewing and determining the independent members of Council Committee.

The Committee provides advice to Full Council on the suitability of applicants and has the power to determine the most appropriate candidates.

Membership of the Committee includes the Mayor, the Independent Presiding Member or an alternative if the former has a conflict and the Executive Officer of the Committee.

The Committee did not meet during the 2022/23 financial year.



## Other Committees

### Australia Day Awards Selection Committee

The Australia Day Awards Selection Committee was established and endorsed by the Full Council on 29 November 2022 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of determining the winner(s) of the Australia Day Awards in the following categories:

- Citizen of the year
- Young citizen of the year
- Community Event of the year
- Award for Active Citizenship

Membership of the Committee provides for the Mayor, a minimum of three and a maximum of five Councillors, one community member being a previous Citizen of the Year Award Winner and the person occupying the position of Manager Community Development or an equivalent position.

The Australia Day Awards Selection Committee met once during 2022/23. The record of attendance is shown below:

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	1	1
Councillor Kamal Bhagat	1	1
Councillor Pia George	1	1
Councillor Aidan Greenshields	1	0
Councillor Tom Morrison	1	1
Councillor Joanna Wells	1	1
Mr G Maloney (Citizen of the Year 2021/22)	1	1
Sean McNamara	1	0

### Grants Committee

The Grants Committee was established and endorsed by the Full Council on 13 December 2022 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of allocating funds to eligible community groups and organisations.

The Committee is charged with assessing grant applications, allocation of funds within the Grants budget limit and receiving reports in relation to grants made under various programs of the Council.

Membership of the Committee is made up of the Mayor and up to a maximum of five other Council Members.

The Grants Committee met twice during the 2022/23 financial year. The attendance record is shown below:

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	2	2
Councillor Coralie Cheney*	1	1
Councillor Rod Moss	1	1
Councillor John Sanderson*	1	1
Councillor Katarina Steele*	1	1
Councillor Lindy Taeuber*	1	1
Councillor Pia George#	1	1
Councillor Aidan Greenshields#	1	1
Councillor Karen Hockley#	1	1
Councillor Joanna Wells#	1	1

\* Was appointed until January 2023 # Was appointed in February 2023

### Community Representation

Council Members also represent the City of Mitcham at various external meetings such as School Boards, Community Committees, Networks and Associations in addition to Full Council and their Committee’s Meetings.

## Delegations to the CEO

The Council has provided the Chief Executive Officer with delegated authority to make decisions on a range of specified administrative and policy matters. The Council reviews these delegations annually. The Chief Executive Officer is able to sub-delegate to other officers of Council as he sees fit.

In keeping with legislative requirements, Council determines:

- the policies to be applied by the Council in exercising its discretionary powers
- the type, range and scope of projects to be undertaken by the Council
- the resources which are to be made available to undertake such works and services.

## Council Subsidiaries

Regional Subsidiaries allow more than one Council to join together to perform a particular function, beneficial to all its members.

The City of Mitcham has interests in three regional subsidiary committees pursuant to section 43 of the Local Government Act 1999:

- Centennial Park Cemetery Authority
- Eastern Waste Management Authority
- Brown Hill Keswick Creeks Stormwater Board

### Centennial Park Cemetery Authority

Centennial Park Cemetery Authority is a body corporate. The property of the Authority is held on behalf of two constituent owner Councils, the City of Mitcham and the City of Unley. A Board of Management consisting of four independent members (chosen for their specific areas of expertise) are responsible for the administration of affairs of the subsidiary. A formal charter agreed on by the Constituent Councils sets out the powers, functions and duties of Centennial Park Cemetery Authority. Centennial Park Cemetery Authority also has a CPCA Owners Executive Board which comprises of the CEO, Mayor and one Councillor from both the City of Mitcham and the City of Unley.

The Authority is established to:

- to ensure that the assets and facilities at Centennial Park are developed, maintained and operated in a sustainable and efficient manner
- to deliver effective and sustainable service provision for the Constituent Councils, customers of Centennial Park and the community of South Australia
- to manage the facilities of and services at Centennial Park utilising sound business concepts
- to establish and demonstrate ethical policies and standards, in accordance with the rights of customers and industry standards
- to provide security of tenure for all internment licences at Centennial Park through sound financial and business management
- to pro-actively manage the business of Centennial Park in a competitive and changing environment
- to undertake key strategic and policy decisions for the purpose of enhancing and developing Centennial Park
- to be financially self-sufficient.

### Eastern Waste Management Authority (East Waste)

The property of Eastern Waste Management Authority is held on behalf of the constituent owner councils being the City of Mitcham, City of Burnside, City of Norwood, Payneham & St Peters, Adelaide Hills Council, Campbelltown City Council, Corporation of the Town of Walkerville and City of Unley. A Board of Management consisting of three councillors, one Mayor, one chief executive officer and one senior Director representing the constituent councils and an independent chair are responsible for the administration of the affairs of the subsidiary. A formal charter agreed on by constituent councils sets out the powers, functions and duties of Eastern Waste Management Authority.

The Authority is established by the constituent councils for the purpose of the collection and disposal of waste, primarily within the areas of the constituent councils and has the following functions:

- to predominantly operate or obtain services for the collection of waste on behalf of constituent councils and/or other approved councils
- to provide waste management services whether in or (so far as the Act allows) outside the area of any of the constituent councils, including waste collection, recycling of organic and inorganic materials, disposal of waste
- to undertake management and collection of waste (in accordance with regulatory approvals) and kerbside materials recovery, on behalf of constituent councils (and/or other approved councils) in an environmentally responsible, effective, efficient, economic and competitive manner.

### Brown Hill Keswick and Creeks Stormwater Board

The South Australian Government approved a regional subsidiary, the “Brown Hill and Keswick Creeks Stormwater Board” (the Board) on 15 February 2018. The Board was established by the Cities of Mitcham, Adelaide, Burnside, Unley and West Torrens to act on behalf of the five catchment councils in managing the implementation of the Brown Hill Keswick Creek Stormwater Management Plan. The Board is responsible for the construction, management and ongoing maintenance of all flood mitigation works as part of the Brown Hill Keswick Creek Stormwater Project.



Mitcham City Brass, Australia Day celebrations 2023



# Member Allowances

The Local Government Act 1999 provides for the payment of Council Member allowances.

A Council Member of council is entitled to an annual allowance for performing and discharging official functions and duties. The annual allowance, as set by the Remuneration Tribunal of South Australia is adjusted in November each year:

Role	Annual Allowance
Mayor	\$91,312
Elected Members	\$22,828

The Council Members’ Allowances and Support Policy sets out a comprehensive summary of the provisions of the Local Government Act 1999 and Regulations with respect to Council Member allowances, expenses and provision of facilities, support and benefits. It also sets out the circumstances under which Council approves the reimbursement of additional expenses on a discretionary basis.

Full details of reimbursements paid to members of Council are detailed in the Register of Allowances and Benefits available for viewing at the City of Mitcham Civic Centre, 131 Belair Road, Torrens Park.

The costs to Council associated with the provision of gifts (defined to include hospitality) to members of the Council during 2022/23 are summarised below. It should be noted that this primarily relates to catering provided during Council Meetings and/or training sessions.

Regulation	Total
Gifts above the value of \$50 provided to members of the council during the relevant financial year funded in whole or in part by the council. Gifts includes hospitality such as dinner prior to Council and Committee meetings.	\$15,367.98

Note: An estimated \$3,644.55 of this total is additionally captured in the Credit Card spend total reported in the financial statements contained within this document.

Fees for the Audit Committee and Council Assessment Panel members were set by Council resolution as follows:

Role	Fee
Audit Committee Independent Presiding Member per sitting	\$555
Audit Committee Independent Member per sitting	\$468
Audit Committee Council Member per sitting	Nil
Council Assessment Panel Independent Presiding Member per sitting	\$650
Council Assessment Panel Independent Member per sitting	\$500
Council Assessment Panel Council Member per sitting	\$350

## Payments made to Elected Members

The following allowance payments were attributed to Council Members during the 2022/23 financial year.

Elected Member	Allowance
Mayor Heather Holmes-Ross	\$102,731
Councillor Jane Bange	\$23,651
Councillor Kamal Bhagat*	\$15,219
Councillor Coralie Cheney#	\$5,967
Councillor Adriana Christopoulos#	\$5,967
Councillor Pia George*	\$15,219
Councillor Aidan Greenshields*	\$15,219
Councillor Karen Hockley	\$23,558
Councillor Darren Kruse	\$23,558
Councillor Corin McCarthy	\$23,558
Councillor Tom Morrison*	\$15,219
Councillor Rod Moss	\$23,558
Councillor Dave Munro#	\$5,967
Councillor John Sanderson#	\$5,967
Councillor Katarina Steele#	\$6,035
Councillor Lindy Taeuber#	\$5,967
Councillor Andrew Tilley	\$23,558
Councillor Yvonne Todd	\$23,558
Councillor Joanna Wells*	\$15,219
Total	\$379,695

# was not re-elected at/ did not stand for the November 2022 Local Government Elections  
\* was elected to the position in the November 2023 Local Government Elections

## Payments made to Council Members appointed to the Board of the Carrick Hill Trust

The following sitting fee was paid by Carrick Hill Trust to a Council Member on the Board of the Trust during the 2022/23 financial year.

Board Member	Allowance
Councillor Adriana Christopoulos	Nil
Councillor Joanna Wells	Nil

## Payments made to Council Members appointed to the Board of the Eastern Waste Management Authority

The Council Members appointed as a Director or Deputy Director on the Eastern Waste Management Authority Board do not receive a sitting fee.

Board Member	Allowance
Mayor Heather Holmes-Ross	Nil

# Council Member Training and Development

Council encourages continued professional training and development for Council members.

This is seen as being necessary in terms of good governance and the improved performance of their functions and duties. The Council’s Members’ Allowances and Support Policy sets out the provisions of the Local Government Act 1999 and Local Government (Members Allowances and Benefits) Regulations 2010 in respect of Council members allowances, expenses and support (including training and development).

Pursuant to Regulation 8AA of the Local Government (General) Regulations 2013, Council must ensure that Council members complete the mandatory Local Government Association Training Standards within the first 12 months of their four-year term of office.

The mandatory training is made up of the following modules:



Councillors Rod Moss, Joanna Wells and Pia George, Mayor Heather Holmes-Ross and Councillor Aidan Greenshields, Carols at Kingswood Oval 2022





Community Wellbeing Christmas Bus decoration

During the 2022/23 financial year, Council members attended the following training and development seminars and conferences:

2022/23 Activity	Attendees
Induction Program	Mayor Holmes Ross, Crs Bange, Bhagat, George, Greenshields, Hockley, Kruse, McCarthy, Morrison, Moss, Tilley, Todd and Wells
Council Leadership Workshop	Mayor Holmes Ross, Crs Bange, Bhagat, George, Greenshields, Hockley, Kruse, McCarthy, Morrison, Moss, Tilley, Todd and Wells
Module 1 – Behaviour	Mayor Holmes Ross, Crs Bange, Bhagat, George, Greenshields, Hockley, McCarthy, Morrison, Moss, Tilley, Todd and Wells
Module 2 – Civic	Mayor Holmes Ross, Crs Bange, Bhagat, George, Greenshields, Hockley, Kruse, McCarthy, Morrison, Moss, Tilley, Todd and Wells
Module 3 – Legal	Mayor Holmes Ross, Crs Bange, Bhagat, George, Greenshields, Hockley, McCarthy, Morrison, Moss, Tilley, Todd and Wells
Module 4 – Strategy and Finance	Mayor Holmes Ross, Crs Bange, Bhagat, George, Greenshields, Hockley, Kruse, McCarthy, Morrison, Moss, Tilley, Todd and Wells
Principal Member mandatory module - Behaviour and Civic	Mayor Holmes-Ross
Principal Member Forum	Mayor Holmes-Ross
Australian Local Government Association, National General Assembly	Mayor Holmes Ross, Cr Tilley
Local Government Association Ordinary General Meeting	Mayor Holmes Ross, Cr Wells
Industry Climate Change Conference	Mayor Holmes Ross
Mayor and CEO Forum	Mayor Holmes Ross
Audit and Risk Committee Introduction Course	Cr Wells

Associated costs of interstate and international travel undertaken by members of the Council during 2022/23 are summarised below.

Council Member	Conference	Travel / Accommodation
Mayor Holmes-Ross Attendance at Australian Local Government Association National General Assembly, Canberra	\$1,120	\$1,554
Cr Tilley Attendance at Australian Local Government Association National General Assembly, Canberra	\$1,120	\$1,504
Cr Tilley Murray Darling Association National Conference, Albury	\$999	\$440

# Confidential Provisions

The City of Mitcham is committed to the principle of open and accountable government with meetings ordinarily conducted in public.

Council also recognises that on occasions it may be necessary or appropriate for particular matters to be considered in confidence as allowed under Section 90 of the Local Government Act 1999. During this financial year 16 items were considered in confidence under Section 90 of the Local Government Act 1999.

The table below shows the number of times each clause has been used by Council or its committees. It should be noted that in some instances multiple clauses have been used for single items.

Section	Description	Number of times used
90(3)(a)	information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	3
90(3)(b)	information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and	1
90(3)(c)	information the disclosure of which would reveal a trade secret	Nil
90(3)(d)	90(3)(d) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest	9
90(3)(e)	matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person	1
90(3)(f)	information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial	Nil
90(3)(g)	matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty	Nil
90(3)(h)	legal advice;	Nil
90(3)(i)	information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.	1
90(3)(j)	information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council) and; would, on balance, be contrary to the public interest.	Nil
90(3)(k)	tenders for the supply of goods, the provision of services or the carrying out of works.	Nil
90(3)(m)	information relating to a proposal to prepare or amend a designated instrument under Part 5 Division 2 of the Planning, Development and Infrastructure Act 2016 before the draft instrument or amendment is released for public consultation under that Act	Nil
90(3)(n)	information relevant to the review of a determination of a Council under the Freedom of Information Act 1991.	Nil
90(3)(o)	information relating to a proposed award recipient before the presentation of the award.	1



Items put in confidence during the year and status as at 30 June 2023:

Meeting date	Meeting	Item no	Report title	Confidential order	(91(7))	Status as at 30 June 2023
12/07/22	Council	10.1	Appointment of member to the Brown Hill and Keswick Creeks Stormwater Board	90(3)(a)	Yes	Released in full 10/11/2022
02/08/22	CEO Performance Review Committee	2.1	Chief Executive Officer Performance 2021-2022 and remuneration / contract review	90(3)(a)	Yes	Retained
09/08/22	Audit and Risk Committee	6.1	Appointment of external financial auditor	90(3)(d)	Yes	Retained
09/08/22	Council	11.11	Chief Executive Officer Performance 2021-2022 and remuneration / contract review	90(3)(a)	Yes	Retained
30/08/22	Council	4.1	East Waste - revised draft 2022/23 annual plan and budget	90(3)(d)(i) & (ii)	Yes	Retained
30/08/22	Council	4.2	East Waste - kerbside recycling contract	90(3)(d)(i) & (ii)	Yes	Retained
11/10/22	Council	10.1	Application to the Minister for Local Government for an exemption to make a decision during the election period	90(3)(d)(i) & (ii)	Yes	Retained
25/10/22	Special Council Meeting	2.1	Land Acquisition Matter	90(3)(i)	Yes	Retained
12/12/22	Australia Day Awards Selection Committee	3.1	Australia Day Awards 2023 Selection	90(3)(o)	Yes	Retained
13/12/22	Council	10.1	Audit and Risk Committee - Tuesday 25 October 2022 - agenda item 10.1 Centennial Park Authority Update	90(3)(d) (i)(ii)	Yes	Retained
08/02/23	Audit and Risk Committee	6.1	Centennial Park Cemetery Authority - annual update	90(3)(d)(i)&(ii)	Yes	Retained
14/03/23	Council	10.7	Blackwood Land Sale	90(3)(b)(i)&(ii)	Yes	Retained
09/05/23	Council	10.1	East Waste Draft 2023/24 Annual Plan and Budget	90(3)(d)(i) and (ii)	Yes	Retained
24/05/23	Audit and Risk Committee	8.1	Cyber Security update	90(3)(e)	Yes	Retained
24/05/23	Audit and Risk Committee	9.4	2023/2023 External Audit Interim Management Report	90(3)(d)(i) & (ii)	Yes	Retained
20/06/23	Council	11.1	Centennial Park Cemetery Authority - Annual Budget for the year ending 30 June 2024	90(3)(d)(i) & (ii)	Yes	Retained

There were 112 orders still operative at the end of the financial year (not including orders made before 15 November 2010). During 2022/23, 10 items were released in full, and 4 items were released with redaction.



Messy play mural shed painting at Pasadena Community Centre

# Freedom of Information applications

Under Section 12 of the Freedom of Information Act 1991, a person has a legally enforceable right to be given access to an agency’s documents in accordance with this Act

There were 25 Freedom of Information applications for access received during the financial year.

Under Section 30 of the Freedom of Information Act 1991, members of the public may apply to have any information contained in documents which relate to their personal affairs amended. There were no applications for amendment.

Under Section 38 of the Freedom of Information Act 1991, a person who is aggrieved by a determination made by an agency is entitled to a review of the determination. There was one application for internal review received.

Under Section 39 of the Freedom of Information Act 1991, a person who is aggrieved by a determination of an agency following an internal review or by a determination that is not liable to internal review may apply to the relevant review authority for a review of the determination. There were no applications to the Ombudsman SA for an external review.

Council is required under Section 9(1) and (1a) of the Freedom of Information Act 1991 to publish annually an Information Statement. A copy of this Statement is available from [www.mitchamcouncil.sa.gov.au](http://www.mitchamcouncil.sa.gov.au).

## Section 270 Internal Reviews of Decisions

Council received 11 requests for a review of a decision under section 270 of the Local Government Act 1999 during the financial year:

Decisions for Review	Outcome
Proposed footpath in Eden Hills (Application 1)	Decision affirmed
Proposed footpath in Eden Hills (Application 2)	Decision affirmed
Proposed footpath in Eden Hills (Application 3)	Decision affirmed
Decision to approve a new development in Panorama	Application refused
Approval of a new development in Panorama	Application refused
Approval of a swimming pool in Belair	Application refused
Renewal and upgrade of footpath and traffic island	Application accepted – review on-going
Excess traffic – St Marys	Application refused
Management of hard rubbish collection	Application withdrawn
Damage to a crossover from trees – decision not to fund repairs	Application accepted – review on-going
Naming of Tiwu Kumangka - Blackwood	Application accepted – review on-going



# National Competition Policy

## Competitive Neutrality, Significant Business Activities and Structural Reform of Public Monopolies

The competition principles applicable to Local Government under the competition principles agreement require that each Local Government authority issue a clause 7 statement. For the last year Council advises that it:

- Has two significant businesses defined as category 1 businesses under competitive neutrality principles – Eastern Waste Management Authority and Centennial Park Cemetery Authority, which neither commenced nor ceased operating during the 2022/23 financial year.
- Has no by-laws which place barriers on market entry, conduct or discriminates between competitors.
- Has received no complaints alleging a breach of competitive neutrality principles by Council in 2022/23.
- Has not been involved in any structural reform of public monopolies in 2022/23.

### Competitive Tendering

Council is committed to ensuring open, fair and transparent processes with respect to procurement activities which ensure the equitable treatment of suppliers while adhering to appropriate standards of probity. Our Procurement Policy adheres to section 49 of the Local Government Act, 1999. The Policy and supporting procedures aim to facilitate the delivery of best value goods, works and services to the community in a sustainable way.

The types of procurement methods utilised by Council are determined by reference to the level of expenditure established within Council's procurement procedures, together with a consideration of the complexity, risk and prevailing market conditions associated with the procurement. The method chosen is with a view to achieving the best value for money result.

The Council's procurement procedures provide for competitive procurement processes for all requirements valued in excess of \$20,000 unless an exemption has been sought.

A contract register is maintained for all contracts resulting from procurement activities undertaken.

Council is committed to continuous improvement with respect to its procurement practices. Council updated its policy and procedural framework for procurement together with its contractual tools.

### In fulfilling Council's procurement function the following principles apply:

- suppliers need to adhere to acceptable standards of work health and safety practices
  - the conservation of resources, energy efficiencies, minimisation of waste, protection of the environment and principles of ecological sustainability are encouraged
  - Council incorporates the principles of the Disability Discrimination Act 1992.
- Council is committed to maximising the benefits of its procurement activities to the local economy and community. The Procurement Policy provides that subject to all commercial considerations being equal Council may, subject to the law, give preference to:
- suppliers operating in the Mitcham Council area
  - suppliers that are indigenous owned or operated
  - suppliers that endeavour to supply goods and services in compliance with the Modern Slavery Act 2018.
  - products that are Australian made
  - products that are produced from reused or recycled material.



Volunteer Mick Kiley

# Local Nuisance and Litter Control Act

## Local Nuisance and Litter Complaints

Nature	Complaints
Local Nuisance	
Dust	16
Noise	137
Odour	6
Smoke	37
Fumes	5
Aerosols	0
Animals	90
Insanitary	10
Unsightly	39
Vibration	6
Graffiti	301
Other	92
Litter Control	
Class A Hazardous	13
50 litres or more of class B hazardous litter or general litter	7
Up to 50 litres of class B hazardous litter	1
Up to 50L General	959
Bill posting without owner consent	67



Waverley Street playground. Photo: Kompan



Waverley Street playground. Photo: Kompan

## Nuisance and Litter Abatement Notices

Reference	Abatement Notices
s30(1)(a) Local nuisance	1
s30(1)(b) Litter control	1

## Offences Expiated and Prosecuted

Reference	Offence	Expiations	Prosecutions
s20	Fail to cease local nuisance	0	0
s22 (1) (d) Maximum penalty	Disposing of up to 50 litres of general litter	14	0

Civil penalties negotiated under section 34 of the Act:	Nil
Applications to the Court for orders for civil penalties under section 34 of the Act:	Nil
The number of orders made by the Court on those applications:	Nil
Any other functions performed by the council under the Act:	Nil





Staff in meeting

# Community Land and Council Facilities

Section 193 of the Local Government Act 1999 (Act), stipulates that all local government land owned by Council or under Council’s care and control (excluding roads) is classified as community land.

As part of our responsibilities related to community land ss 196 and 207 of the Act require Council to prepare, adopt and maintain a Community Land Register (CLR) and Community Land Management Plans (CLMP).

In response to our responsibilities under the Act and as a result of the Supreme Court of South Australia’s decision in Coastal Ecology Protection Group Inv & Ors v City of Charles Sturt, Council is undertaking a review of its CLMPs. This review is to ensure that these CLMPs are in line with the Act, consider the principles set out by the Supreme Court and reflect the Council’s vision for community land moving forward.

In 2020 Council began a large-scale review of our CLR and CLMPs. This began with the updating of the CLR, which is now revised and updated every six months. In the 2020/21 financial year Council endorsed CLMPs for Karinya, Hawthorndene and Apex Park. Followed by Reade Park, Mortlock Park, Manson Oval, Waite Street Reserve and Batchelor Reserve in the 2021/22 financial year.

In the last 12 months Council has begun extensive community consultation on the future of all remaining parcels of community land in the City of Mitcham and worked to draft CLMPs that meet the needs of the community and provide for the management of these reserves in the future.

As part of this large-scale review Council has updated our Community Land Register and this has been made available for the public to view in the Civic Building. The Community Land Register and Plans will be continuously amended as required, as new reserves are created or if any community land is revoked and disposed of.

- Council has management plans for all its community land as at 30 June 2023 including:**
- Category One Reserves (high maintenance/high use open space).
  - Category Two Reserves (strategically important local open space/high use).
  - Category Three Reserves (smaller neighbourhood parks/minimal community use).
  - Category Four Reserves (largely undeveloped areas/limited public access).
  - Category Five Reserves (woodland reserves/important remnant native vegetation).
  - Sport and Recreational Facilities
  - Drainage Reserves (may contain watercourses or infrastructure or serve no practical drainage function).
  - **Other Community Land:**
    - > Kurna Views (former Eden Hills landfill).
    - > Gamble Cottage and Garden.
    - > Gladstone Road Carpark.
    - > Rupert Avenue Carpark.
    - > Lynton Depot (former).
    - > Lynton Landfill (former).
    - > Mitcham Community Centre.
    - > Mitcham Community Court and environs (including Mitcham Memorial Library).
    - > Mortlock Park.
    - > Winns Bakehouse and Museum.

In 2023/24, Council will be making significant changes to its CLMPs. These new CLMPs will allow for and facilitate proper management and ongoing improvements to community land assets across the City of Mitcham.

# Public Documents Maintained by Council

The City of Mitcham has a range of corporate governance documents, registers, codes and policies to assist with decision making and to ensure Council’s activities are undertaken in an accountable, efficient, open and transparent manner.

## Registers

The following are registers kept by Council as required under the Local Government Act 1999 and the Local Government (Elections) Act 1999:

- Assessment Record
- Delegations Register
- Policy Register
- Register of Building Upgrade Agreements
- Register of By-laws
- Register of Campaign Donations Returns
- Register of Community Land
- Register of Dogs
- Register of Fees and Charges
- Register of Gifts and Benefits – Council Officers
- Register of Gifts and Benefits – Council Members
- Register of Interests – Council Officers
- Register of Interests – Council Members
- Register of Land Management Agreements
- Register of Land Management Agreements – Development Applications
- Register of Members Allowances and Benefits
- Register of Members Training and Development
- Register of Planning and Building Applications
  - > Register of Remuneration, Salaries and Benefits – Council Officers
  - > Register of Public Roads

## Codes

The following are Codes kept by Council as required under the Local Government Act 1999 and the Local Government (Elections) Act 1999: :

- Code of Practice – Access to Meetings and Documents
- Code of Practice – Meeting Procedures

## Policy Documents

All of Councils public policies are available to the public and are located on Council’s website and include mandatory policies as follows:

- Behavioural Standards for Council Members
- Complaints Management
- Caretaker Policy
- Induction, Training and Development for Council Members
- Council Members Allowance and Support
- Council Member Behavioural Management Policy
- Internal Controls
- Independent Review of a Decision
- Order Making
- Procurement
- Prudential Management
- Public Consultation
- Road and Public Place Naming

## Other Corporate Documents

The following corporate documents are also available to the public on Council’s website:

- Annual Report
- Audited Financial Statements
- Charter for Centennial Park Cemetery Trust
- Charter for Eastern Waste Management Authority
- Charter for Brown Hill and Keswick Creeks Stormwater Board
- Council and Committee Agendas and Minutes
- Development Plan and Development Plan Amendments
- Fees and Charges
- Information Statement
- Procedure for the Review of Council Decisions
- Strategic Management Plan
- Annual Business Plan
- Long Term Financial Plan
- Asset Management Plans

The following is available to view on request:

- Electoral Roll





Bushfire preparation, January 2023

# FINANCIAL STATEMENTS

City of Mitcham  
General Purpose  
Financial Statements  
For the year ended 30 June 2023



General Purpose Financial Statements  
for the year ended 30 June 2023

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General Purpose Financial Statements  
for the year ended 30 June 2023

Council certificate

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2023 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Matthew Pears  
Chief Executive Officer

21 November 2023



Dr Heather Holmes-Ross  
Mayor

21 November 2023



City of Mitcham

Statement of Comprehensive Income  
for the year ended 30 June 2023

\$ '000	Notes	2023	2022
<b>Income</b>			
Rates	2a	61,968	59,230
Statutory charges	2b	2,405	2,325
User charges	2c	938	889
Grants, subsidies and contributions - capital	2g	1,867	1,702
Grants, subsidies and contributions - operating	2g	5,493	5,029
Investment income	2d	313	28
Reimbursements	2e	319	221
Other income	2f	613	470
Net gain - equity accounted council businesses	19(a)	459	–
<b>Total income</b>		<b>74,375</b>	<b>69,894</b>
<b>Expenses</b>			
Employee costs	3a	28,340	25,955
Materials, contracts and other expenses	3b	28,513	23,871
Depreciation, amortisation and impairment	3c	15,007	14,175
Finance costs	3d	891	644
Net loss - equity accounted council businesses	19(a)	–	20
<b>Total expenses</b>		<b>72,751</b>	<b>64,665</b>
<b>Operating surplus / (deficit)</b>		<b>1,624</b>	<b>5,229</b>
Physical resources received free of charge	2h	203	4,057
Asset disposal and fair value adjustments	4	(593)	(2,052)
Amounts received specifically for new or upgraded assets	2g	5,975	2,052
<b>Net surplus / (deficit)</b>		<b>7,209</b>	<b>9,286</b>
<b>Other comprehensive income</b>			
Changes in revaluation surplus - I,PP&E	9a	61,439	–
Share of other comprehensive income - equity accounted council businesses	19	(7)	8,250
Impairment (expense) / recoupments offset to asset revaluation reserve	9a	(1,004)	–
Other Equity Adjustments - Equity Accounted Council Businesses		78	–
<b>Total other comprehensive income</b>		<b>60,506</b>	<b>8,250</b>
<b>Total comprehensive income</b>		<b>67,715</b>	<b>17,536</b>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

City of Mitcham

Statement of Financial Position  
as at 30 June 2023

\$ '000	Notes	2023	2022
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalent assets	5a	7,006	13,135
Trade and other receivables	5b	7,393	4,925
Inventories	5c	12	27
<b>Total current assets</b>		<b>14,411</b>	<b>18,087</b>
<b>Non-current assets</b>			
Equity accounted investments in council businesses	6a	28,164	27,390
Other non-current assets	6b	14,810	4,635
Infrastructure, property, plant and equipment	7	702,816	638,218
<b>Total non-current assets</b>		<b>745,790</b>	<b>670,243</b>
<b>TOTAL ASSETS</b>		<b>760,201</b>	<b>688,330</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Trade and other payables	8a	15,091	9,604
Borrowings	8b	1,859	1,940
Provisions	8c	5,817	5,232
<b>Total current liabilities</b>		<b>22,767</b>	<b>16,776</b>
<b>Non-current liabilities</b>			
Borrowings	8b	19,506	21,365
Provisions	8c	726	702
<b>Total non-current liabilities</b>		<b>20,232</b>	<b>22,067</b>
<b>TOTAL LIABILITIES</b>		<b>42,999</b>	<b>38,843</b>
<b>Net assets</b>		<b>717,202</b>	<b>649,487</b>
<b>EQUITY</b>			
Accumulated surplus		376,268	369,004
Asset revaluation reserves	9a	340,923	280,472
Other reserves	9b	11	11
<b>Total council equity</b>		<b>717,202</b>	<b>649,487</b>
<b>Total equity</b>		<b>717,202</b>	<b>649,487</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



City of Mitcham

Statement of Changes in Equity  
for the year ended 30 June 2023

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
<b>2023</b>					
Balance at the end of previous reporting period		369,004	280,472	11	649,487
Net surplus / (deficit) for year		7,209	–	–	7,209
<b>Other comprehensive income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	–	61,439	–	61,439
IPP&E impairment (expense) / recoupments offset to ARR	7a	–	(1,004)	–	(1,004)
Share of OCI - equity accounted council businesses		(23)	16	–	(7)
Other equity adjustments - equity accounted council businesses	19	78	–	–	78
<b>Other comprehensive income</b>		<b>55</b>	<b>60,451</b>	<b>–</b>	<b>60,506</b>
<b>Total comprehensive income</b>		<b>7,264</b>	<b>60,451</b>	<b>–</b>	<b>67,715</b>
<b>Balance at the end of period</b>		<b>376,268</b>	<b>340,923</b>	<b>11</b>	<b>717,202</b>
<b>2022</b>					
Balance at the end of previous reporting period		359,186	272,754	11	631,951
Net surplus / (deficit) for year		9,286	–	–	9,286
<b>Other comprehensive income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	–	–	–	–
IPP&E impairment (expense) / recoupments offset to ARR	7a	–	–	–	–
Share of OCI - equity accounted council businesses		532	7,718	–	8,250
Other equity adjustments - equity accounted council businesses	19	–	–	–	–
<b>Other comprehensive income</b>		<b>532</b>	<b>7,718</b>	<b>–</b>	<b>8,250</b>
<b>Total comprehensive income</b>		<b>9,818</b>	<b>7,718</b>	<b>–</b>	<b>17,536</b>
<b>Balance at the end of period</b>		<b>369,004</b>	<b>280,472</b>	<b>11</b>	<b>649,487</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

City of Mitcham

Statement of Cash Flows  
for the year ended 30 June 2023

\$ '000	Notes	2023	2022
<b>Cash flows from operating activities</b>			
<u>Receipts</u>			
Operating receipts		81,125	74,492
Investment receipts		313	28
Other receipts		(1)	–
<u>Payments</u>			
Finance payments		(909)	(500)
Operating payments to suppliers and employees		(62,580)	(54,748)
Payments for materials, contracts and other expenses		1	–
<b>Net cash provided by (or used in) operating activities</b>	11b	<b>17,949</b>	<b>19,272</b>
<b>Cash flows from investing activities</b>			
<u>Receipts</u>			
Grants utilised for capital purposes		1,867	–
Amounts Received Specifically for New/Upgraded Assets		5,975	2,052
Sale of replaced assets		521	1,976
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(18,139)	(23,097)
Expenditure on new/upgraded assets		(12,117)	(4,497)
Capital contributed to equity accounted Council businesses		(245)	(400)
<b>Net cash provided (or used in) investing activities</b>		<b>(22,138)</b>	<b>(23,966)</b>
<b>Cash flows from financing activities</b>			
<u>Receipts</u>			
Proceeds from Borrowings		–	14,000
<u>Payments</u>			
Repayments of Borrowings		(1,940)	(1,250)
<b>Net cash provided by (or used in) financing activities</b>		<b>(1,940)</b>	<b>12,750</b>
<b>Net increase (decrease) in cash held</b>		<b>(6,129)</b>	<b>8,056</b>
plus: cash & cash equivalents at beginning of period		13,135	5,079
<b>Cash and cash equivalents held at end of period</b>	11a	<b>7,006</b>	<b>13,135</b>

Additional information:

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Contents of the Notes accompanying the General Purpose Financial Statements

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Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations, and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Critical accounting estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Estimates and assumptions

Councils make a number of judgements, estimates, and assumptions in preparing financial statements. Any significant judgements made in applying Council's accounting policies and that have the most significant effect on the amounts recognised in the financial statements must be disclosed (AASB 101.122), including any estimates and assumptions associated with the impacts of Covid-19.

Covid-19 was declared a worldwide pandemic by the WHO on 11 March 2020. The Covid-19 pandemic shows considerable signs of easing, including lifting travel, lockdown, and quarantine measures. Governments have also commenced curtailing provisions of financial and non-financial assistance. Council has worked to help mitigate the effect of the reduced revenue and increased costs. It does not expect any further financial impacts to flow into the 2023/24 financial year.

South Australia suffered an extreme storm event on 12 November 2022 with the most severe damage occurring within the hill areas in the City of Mitcham. The impact of the storm event is still affecting the Council area with clear-up activities still occurring. The initial clean-up, i.e. green waste and general debris clearance, was substantially completed by the end of January 2023, however, longer-term impacts will continue to be managed and could take up to a year to complete.

Costs associated with the storm response and recovery are predicted to be more than \$1.3 million (when considering direct and indirect impacts) and will be incurred across the following areas:

- Additional Fleet and Plant hire
- Contractor resources (i.e. additional ground crews)
- Contractors (i.e. additional tree crews)
- Specialist tree-climbing arborists
- Extra green and domestic waste disposal
- Free Waste Days
- Equipment
- Small Plant and materials
- Traffic Management

Council has determined there is no material uncertainty that casts doubt on the Council's ability to continue as a going concern.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(2) The local government reporting entity



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 1. Summary of Significant Accounting Policies (continued)

City of Mitcham is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 131 Belair Road, Torrens Park SA 5062. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that has been included in these consolidated financial statements are:

- 1. Centennial Park Cemetery Authority (50% ownership interest/voting power)
- 2. East Waste Management Authority (14.29% ownership interest/voting power)
- 3. Brown Hill and Keswick Creeks Stormwater Board (10% ownership interest / 20% voting power)

As a result of changes to the Charter of the Centennial Park Cemetery Authority in August 2011, all distributions paid by the Authority to Council are recorded as revenue in the Statement of Comprehensive Income. Distributions paid by the Authority to Council are regarded as payments for guaranteeing the liabilities of the Authority and accordingly are treated as expenses in the Statement of Comprehensive Income of the Authority.

(3) Income recognition

The Council recognises revenue under AASB 1058 *Income of Not-for-Profit Entities* (AASB 1058) or AASB 15 *Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 is applied when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the Council. In this case, the Council recognizes the excess as a liability recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied grants (financial assistance grants / local roads / supplementary grants) has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2017/18	\$2,478,932	\$2,382,263	+\$96,669
2018/19	\$2,576,235	\$2,540,513	+\$35,722
2019/20	\$3,016,277	\$2,978,707	+\$37,570
2020/21	\$2,438,436	\$2,456,727	-\$18,291
2021/22	\$3,483,164	\$2,682,303	+\$800,861
2022/23	\$3,618,627	\$2,811,518	+\$807,109

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 1. Summary of Significant Accounting Policies (continued)

Construction contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

(4) Cash, cash equivalents and other financial instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

(6) Infrastructure, property, plant and equipment

6.1 Initial recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

6.3 Subsequent recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of non-current assets

Other than land, all infrastructure, property, plant, and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Council, best reflects the consumption of the service potential embodied in those assets.



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 1. Summary of Significant Accounting Policies (continued)

Depreciation methods, useful lives, and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 *Borrowing Costs*. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

(7) Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts (other than grants) received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(8) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

(9) Employee benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages, and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 3.10% (2022, 3.13%)

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 1. Summary of Significant Accounting Policies (continued)

Weighted avg. settlement period 7 years (2022, 7 years)

For staff governed by the City of Mitcham Australian Services Union Enterprise Agreement No 11 of 2021, no accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period. This experience is expected to recur in future reporting periods.

For staff governed by the City of Mitcham Local Government Employees Award Enterprise Agreement No 13 of 2021, on termination, payment of a percentage of the accumulated leave will be paid out. An accrual is prepared for this and the current provision is \$185,667.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Hostplus Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

(10) Leases

The Council assesses at contract inception whether a contract is, or contains a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

12.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

ii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expenses on a straight-line basis over the lease term.

(11) Equity accounted Council businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements are accounted for in accordance with AASB 128 and set out in detail in Note 19.

(12) GST implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(13) New accounting standards and UIG interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and interpretations has not resulted in any material changes to the Council's accounting policies. The Council has not early adopted any other standard, interpretation, or amendment that has been issued but is not yet effective.



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 1. Summary of Significant Accounting Policies (continued)

List of new and amended accounting policies

- 2020-6, Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-current. Issued Dec 2014 and operative 1 Jan 2022

(14) Comparative figures

To ensure comparability with the current reporting period’s figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 2. Income

\$ '000	2023	2022
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(a) Rates

General rates

General rates	61,027	58,682
Less: mandatory rebates	(795)	(910)
Less: discretionary rebates, remissions and write-offs	(324)	(481)
<b>Total general rates</b>	<b>59,908</b>	<b>57,291</b>

Other rates (including service charges)

Landscape levy	1,794	1,751
<b>Total other rates (including service charges)</b>	<b>1,794</b>	<b>1,751</b>

Other charges

Penalties for late payment	218	169
Legal and other costs recovered	48	19
<b>Total other charges</b>	<b>266</b>	<b>188</b>

<b>Total rates</b>	<b>61,968</b>	<b>59,230</b>
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(b) Statutory charges

Development Act fees	216	241
Town planning fees	601	667
Animal registration fees and fines	690	732
Parking fines / expiation fees	729	526
Environmental control fines	8	–
Property & Rate Searches	132	135
Sundry	17	14
Local Licence & Litter Control	12	10
<b>Total statutory charges</b>	<b>2,405</b>	<b>2,325</b>

(c) User charges

Cemetery	12	11
Council Houses	76	73
Hall and equipment hire	205	179
Lease Rental Income	315	333
Reserve Hire Fees	3	2
Sales - general	39	40
Sundry	219	184
Telecommunication Towers	69	67
<b>Total user charges</b>	<b>938</b>	<b>889</b>



City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 2. Income (continued)

\$ '000	2023	2022
(d) Investment income		
Interest on investments		
- Local Government Finance Authority	257	28
- Banks and other	56	–
<u>Total investment income</u>	<u>313</u>	<u>28</u>

(e) Reimbursements

Private works	16	18
Other	303	203
<u>Total reimbursements</u>	<u>319</u>	<u>221</u>

(f) Other income

Contributions from Subsidiaries	347	330
Sundry	180	127
Other	86	13
<u>Total other income</u>	<u>613</u>	<u>470</u>

\$ '000	Notes	2023	2022
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(g) Grants, subsidies and contributions

Amounts received specifically for new or upgraded assets	5,975	2,052
<b>Total</b>	<b>5,975</b>	<b>2,052</b>

**Other grants, subsidies and contributions - capital <sup>1</sup>**

Federal - Roads to Recovery untied grant	728	766
Local Roads & Community Infrastructure Grant	1,139	936
<b>Total Other grants, subsidies and contributions - capital</b>	<b>1,867</b>	<b>1,702</b>

**Other grants, subsidies and contributions**

Other grants, subsidies and contributions	5,493	5,029
<b>Total other grants, subsidies and contributions</b>	<b>5,493</b>	<b>5,029</b>

<u>Total grants, subsidies and contributions</u>	<u>13,335</u>	<u>8,783</u>
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The functions to which these grants relate are shown in Note 12.

(i) Sources of grants

Commonwealth Government	5,933	4,117
State Government	7,317	4,637
Other	85	29
<b>Total</b>	<b>13,335</b>	<b>8,783</b>

(ii) Individually significant items

Grant Commission (Financial Assistance Grant) recognised as income	1	3,618	1,977
Roads to Recovery		728	766

continued on next page ...

City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 2. Income (continued)

\$ '000	2023	2022
Local Roads and Community Infrastructure Grant	1,139	936

Council received the following significant grants:  
Grants Commission Financial Assistance Grant totalling \$3,618,627, see details in Note 1.  
Local Roads and Community Infrastructure Grant totalling \$1,138,535, amounts recognised for Stage 1 \$84,780, Stage 2, \$233,888, and Stage 3 \$819,867.  
Roads to Recovery Grant received from the state government totalled \$728,085. Grant funding used to improve the roads within the City of Mitcham.

(1) Per the Local Government Association Model Financial Statements 2023 a new classification has been included for untied grants received for the renewal or replacement of assets. This has resulted in a reclassification in 2021/22 for comparability.

continued on next page



City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 2. Income (continued)

\$ '000	2023	2022
(h) Physical resources received free of charge		
Infrastructure	203	4,057
<u>Total physical resources received free of charge</u>	<u>203</u>	<u>4,057</u>

Note 3. Expenses

\$ '000	Notes	2023	2022
(a) Employee costs			
Salaries and wages		21,956	20,529
Employee leave expense		4,873	3,994
Superannuation - defined contribution plan contributions	18	2,324	1,767
Superannuation - defined benefit plan contributions	18	400	422
Workers' compensation insurance		638	846
Less: capitalised and distributed costs		(1,851)	(1,603)
<u>Total operating employee costs</u>		<u>28,340</u>	<u>25,955</u>
Full-time equivalent employees as at the end of the reporting period.		269	251

(b) Materials, contracts and other expenses

(i) Prescribed expenses

Auditor's remuneration			
- Auditing the financial reports		38	26
Audit and Risk Committee Sitting Fees		8	5
Development Assessment Sitting Panel Sitting Fees		27	26
Elected members' expenses		418	390
General Election expenses		390	63
<u>Subtotal - prescribed expenses</u>		<u>881</u>	<u>510</u>

City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 3. Expenses (continued)

\$ '000	2023	2022
(ii) Other materials, contracts and expenses		
Contractors	14,645	12,266
Energy	1,862	1,589
Maintenance	730	819
Legal expenses	398	522
Levies paid to Government - NRM levy	1,793	1,751
Levies - other	131	132
Parts, accessories and consumables	852	576
Professional services	1,654	1,472
Sundry	1,119	(16)
Water & Sewer	437	489
Insurance	836	757
Library Purchases	517	483
Bank & Financial Fees	115	142
Advertising & Publications	113	99
Telephone & Publications	3	127
Postage & Courier	164	171
Fringe Benefits Tax	167	158
Subscriptions	115	100
Licence Fees	1,981	1,724
<u>Subtotal - Other material, contracts and expenses</u>	<u>27,632</u>	<u>23,361</u>
<u>Total materials, contracts and other expenses</u>	<u>28,513</u>	<u>23,871</u>

(c) Depreciation, amortisation and impairment

(i) Depreciation and amortisation

Buildings	2,070	1,813
Infrastructure	9,914	9,422
Plant and equipment	1,632	1,130
Furniture and fittings	51	597
Other Structures	1,340	1,213
<u>Subtotal</u>	<u>15,007</u>	<u>14,175</u>
<u>Total depreciation, amortisation and impairment</u>	<u>15,007</u>	<u>14,175</u>

(d) Finance costs

Interest on loans	891	644
<u>Total finance costs</u>	<u>891</u>	<u>644</u>



City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 4. Asset disposal and fair value adjustments

\$ '000	2023	2022
Infrastructure, property, plant and equipment		
<b>(i) Assets renewed or directly replaced</b>		
Proceeds from disposal	521	1,976
Less: carrying amount of assets sold	(1,114)	(4,028)
<b>Gain (loss) on disposal</b>	<b>(593)</b>	<b>(2,052)</b>
<b><u>Net Gain (Loss) on Disposal</u></b>	<b><u>(593)</u></b>	<b><u>(2,052)</u></b>

Note 5. Current assets

\$ '000	2023	2022
<b>(a) Cash and cash equivalent assets</b>		
Cash on hand and at bank	2,800	719
Deposits at call	4,206	12,416
<b><u>Total cash and cash equivalent assets</u></b>	<b><u>7,006</u></b>	<b><u>13,135</u></b>

**(b) Trade and other receivables**

Rates - general and other	3,353	3,224
Accrued revenues	1,133	39
Debtors - general	1,749	967
GST recoupment	348	454
Prepayments	893	324
<b>Subtotal</b>	<b>7,476</b>	<b>5,008</b>
Less: provision for expected credit losses	(83)	(83)
<b><u>Total trade and other receivables</u></b>	<b><u>7,393</u></b>	<b><u>4,925</u></b>

**(c) Inventories**

Stores and materials	12	27
<b><u>Total inventories</u></b>	<b><u>12</u></b>	<b><u>27</u></b>

City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 6. Non-current assets

\$ '000	Notes	2023	2022
<b>(a) Equity accounted investments in council businesses</b>			
Centennial Park Cemetery Authority	19	24,288	23,752
Eastern Waste Management Authority		169	121
Brown Hill Keswick Creeks Stormwater Board		3,707	3,517
<b><u>Total equity accounted investments in Council businesses</u></b>		<b><u>28,164</u></b>	<b><u>27,390</u></b>

**(b) Other non-current assets**

<b>Other</b>			
Capital work in progress		14,810	4,635
<b>Total other</b>		<b>14,810</b>	<b>4,635</b>
<b><u>Total other non-current assets</u></b>		<b><u>14,810</u></b>	<b><u>4,635</u></b>



**Notes to and forming part of the Financial Statements**  
for the year ended 30 June 2023

for the year ended 30 June 2023

## Note 7. Infrastructure, Property, Plant & Equipment

Infrastructure, property, plant and equipment																
		as at 30/06/22				Asset movements during the reporting period							as at 30/06/23			
Fair Value Level		At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Asset Additions New / Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment Loss (recognised in Equity) (Note 9)	Adjustments & Transfers	Revaluation Increments to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount
\$ '000																
Land	3	215,771	2,175	–	217,946	836	–	–	–	(835)	(2)	50,860	268,805	–	–	268,805
Buildings	2	5,349	1,541	(719)	6,171	–	1,185	–	(2,070)	–	2,038	1,616	26,213	1,185	(18,458)	8,940
Buildings	3	55,517	21,163	(38,955)	37,725	196	1,315	(329)	–	(169)	(2,032)	8,963	78,057	1,342	(33,401)	45,998
Infrastructure	3	636,759	64,600	(355,060)	346,299	559	11,190	(329)	(9,914)	–	–	–	632,241	76,389	(360,825)	347,805
Plant and equipment		–	11,277	(4,043)	7,234	60	1,644	(471)	(1,632)	–	1,211	–	–	14,577	(6,531)	8,046
Furniture and fittings		–	4,412	(3,044)	1,368	–	118	–	(51)	–	(1,212)	–	–	1,866	(1,663)	223
Other Structures	3	30,206	10,450	(19,181)	21,475	540	2,638	(314)	(1,340)	–	–	–	29,185	13,628	(19,814)	22,999
Total infrastructure, property, plant and equipment		943,602	115,618	(421,002)	638,218	2,191	18,090	(1,114)	(15,007)	(1,004)	3	61,439	1,034,501	109,007	(440,692)	702,816
Comparatives		956,327	86,013	(416,699)	625,641	10,187	20,587	(4,028)	(14,175)	–	–	–	943,602	115,618	(421,002)	638,218

continued on next page ...

## City of Mitcham

## Notes to and forming part of the Financial Statements

for the year ended 30 June 2023

Note 7. Infrastructure, Property, Plant & Equipment (continued)

## Valuation of infrastructure, property, plant & equipment and investment property

## Valuation of assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

*AASB 13 Fair Value Measurement* requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7(a) for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

## Information on valuations

Fair value hierarchy level 2 valuations - Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land - Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets - There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

## Other information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to *AASB 1.D5* to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with *AASB 13 Fair Value Measurement*: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

### Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2022
- Valuer: AssetVal part of the Marsh & McLennan Companies (MMC)

Council is of the opinion that it is not possible to attribute a value sufficiently reliable to qualify for recognition; land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at the reporting date, effectively writing off the expenditure.

Land valuations, disclosed as Level 2, are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attached to the particular asset.

Land valuations, disclosed as Level 3 relate to properties where there is an inability or restriction on Council to sell this asset on the open market.

A capitalisation threshold of \$1,000 is applied to the acquisition of land.

Buildings

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2022
- Valuer: AssetVal part of the Marsh & McLennan Companies (MMC)

Buildings have been disclosed as either Fair Value hierarchy Level 2 valuations or Fair Value hierarchy Level 3 valuations, per AASB 13 Fair Value Measurement.

Building valuations, disclosed as Level 2, are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attached to the particular asset.

Upon revaluation for level 2 buildings , the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value.

For Building valuations, disclosed as Level 3, there is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the straight line depreciation method adopted by the Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values, useful lives, the possibility of changes in prices for materials and labour, and the potential for the development of more efficient construction techniques.

Assets acquired since the last valuation have been valued at cost.

Infrastructure

Council officers valued infrastructure assets at written down current replacement cost as at 1 July 2020.

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 7. Infrastructure, Property, Plant & Equipment (continued)

This revaluation was based on a combination of Rawlinson's' index adjusted for effects of actual costs incurred during the financial year of 30 June 2020.

The rates and useful lives used by council staff were externally validated by Asset Engineering (Steve Walker B Eng. (Civil)). All acquisitions made after the respective date of valuation are recorded at cost.

Infrastructure assets received free of charge in relation to Ludgate Circus have been valued at third party cost.

Council has scheduled a revaluation of this class in 2023/24.

Plant & Equipment

These assets are recognised on a cost basis.

Information Technology assets were previously classified within the Office Furniture and Equipment asset class these have been transferred to the asset class of Plant and Equipment during the 2022/2023 financial year.

Office Furniture and Equipment

These assets are recognised on a cost basis.

Other Structures

Council officers valued other Structure assets at written down current replacement cost as at 1 July 2020. This revaluation was based on a combination of Rawlinson's' index adjusted for effects of actual costs incurred during the reporting period ended 1 July 2020.

The rates and useful lives used by council staff, for Other Structures, were externally validated by Asset Engineering (Steve Walker B Eng. (Civil)).

All other assets acquired since the last valuation have been valued at cost.

In accordance with AASB13 Fair Value Measurement, this class of assets has been disclosed as Level 3.

Infrastructure assets received free of charge in relation to Hawthorn Bowling Club and Ludgate Circus have been valued at third party cost.

Council has scheduled a revaluation of this class in 2023/24.

Capitalisation Thresholds

Capitalisation thresholds used by the Council for a representative range of assets are shown below.

	\$
Office Furniture & Equipment	1,000
Plant & Equipment	1,000
Buildings - new construction/extensions	5,000
Park & Playground Furniture & Equipment	1,000
Road construction & reconstruction	5,000
Paving & Footpaths, Kerb & Gutter	5,000
Stormwater Pipes & Pits	1,000
Reticulation Extensions	2,000

Estimated Useful Lives

Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Asset Type Useful lives Plant, Furniture & Equipment

<b>Office Equipment</b>	5 to 10 years
Office Furniture	3 to 10 years
Vehicles and Road-making Equipment	2 to 8 years
Other Plant & Equipment	5 to 20 years
<b>Buildings</b>	
Buildings – Structures	30 to 180 years
Buildings – Roofing	25 to 40 years
Buildings – Fit Outs	15 to 25 years
Buildings - Services	40 to 60 years
<b>Other Structures</b>	
Park & Gardens	7 to 50 years
Playground Equipment	25 years
Open Spaces (Benches, Seats, etc.)	20 to 80 years
<b>Infrastructure</b>	
Sealed Roads – Surface – Spray Seal	15 years
Sealed Roads – Surface -Dense Graded Asphalt	20 to 25 years
Sealed Roads – Surface -Concrete Block Paving	40 years
Sealed Roads – Surface -Concrete	50 years
Sealed Roads – Pavements - Base	60 to 80 years
Sealed Roads – Pavements – Sub-Base	120 to 160 years
Unsealed Roads	10 years
Bridges - Vehicular	50 to 200 years
Bridges - Pedestrian	35 to 200 years
Footpaths	10 to 50 years
Kerbing and Gutters	30 to 80 years
Stormwater Pipes & Pits	100 years
Bus Shelters	30 years
Retaining Walls	80 years

Estimated Residual Values

Residual values are estimated for each individual asset. A residual value of an asset is the estimated amount that would currently be obtained from the disposal of an asset, after deducting the estimated costs of disposal, if the asset were already of age and in the condition expected at the end of its useful life. The disposal is to another party. The estimated amount represents a cash component, as in the case of Plant and Equipment.

The range of residual values for a representative range of assets is shown below, although individual assets may have an estimated residual value of a greater or lesser amount:

Minor Plant	0% to 76% of cost basis
Major Plant	0% to 59% of cost basis

Investment Property

As at 30 June 2023, Council did not hold any Investment Property.

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 8. Liabilities

\$ '000	2023 Current	2023 Non Current	2022 Current	2022 Non Current
<b>(a) Trade and other payables</b>				
Goods and services	941	–	2,354	–
Payments received in advance	7,792	–	1,308	–
Accrued expenses - employee entitlements	35	–	57	–
Accrued expenses - finance costs	210	–	228	–
Accrued expenses - other	6,086	–	5,653	–
Deposits, retentions and bonds	3	–	4	–
Other	24	–	–	–
<b>Total trade and other payables</b>	<b>15,091</b>	<b>–</b>	<b>9,604</b>	<b>–</b>

(b) Borrowings

Loans	1,859	19,506	1,940	21,365
<b>Total Borrowings</b>	<b>1,859</b>	<b>19,506</b>	<b>1,940</b>	<b>21,365</b>

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Annual Leave (including oncosts)	2,896	–	2,598	–
Long Service Leave (including oncosts)	2,735	726	2,465	702
Vested Sick Leave (including oncosts)	186	–	169	–
<b>Total provisions</b>	<b>5,817</b>	<b>726</b>	<b>5,232</b>	<b>702</b>



City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 9. Reserves

	as at 30/06/22				as at 30/06/23
\$ '000	Opening Balance	Increments (Decrements)	Transfers	Impairments	Closing Balance
(a) Asset revaluation reserve					
Land	144,478	50,860	–	(835)	194,503
Buildings	19,516	10,579	–	(169)	29,926
Infrastructure	94,125	–	–	–	94,125
Other Structures	3,585	–	–	–	3,585
JV's / associates - other comprehensive income	18,770	16	–	–	18,786
<b>Total asset revaluation reserve</b>	<b>280,474</b>	<b>61,455</b>	<b>–</b>	<b>(1,004)</b>	<b>340,925</b>
Comparatives	272,756	7,718	–	–	280,474

	as at 30/06/22				as at 30/06/23
\$ '000	Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	Closing Balance
(b) Other reserves					
Other reserves	11	–	–	–	11
<b>Total other reserves</b>	<b>11</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>11</b>
Comparatives	11	–	–	–	11

Purposes of reserves

Asset revaluation reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Other Reserves

A reserve has been recognised in regards to a bequest from the Mitcham Memorial Committee for the maintenance, improvement, extension/enhancement of the Mitcham War Memorial.

City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 10. Assets subject to restrictions

\$ '000	2023	2022
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.		
<b>Cash and financial assets</b>		
Equipment	2	–
Open space contributions	1,983	266
Community Infrastructure	4,217	223
Traffic Management	924	153
<b>Total cash and financial assets</b>	<b>7,126</b>	<b>642</b>
<b>Infrastructure, property, plant and equipment</b>		
Centennial Park Cemetery Authority	24,288	23,752
East Waste Management Authority	169	121
Brown Hill and Keswick Creeks Stormwater Board	3,707	3,517
<b>Total infrastructure, property, plant and equipment</b>	<b>28,164</b>	<b>27,390</b>
<b>Total assets subject to externally imposed restrictions</b>	<b>35,290</b>	<b>28,032</b>

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2023	2022
(a) Reconciliation of cash			
Cash assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:			
Total cash and equivalent assets	5	7,006	13,135
<b>Balances per Statement of Cash Flows</b>		<b>7,006</b>	<b>13,135</b>



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	2023	2022
(b) Reconciliation of change in net assets to cash from operating activities		
Net surplus/(deficit)	7,209	9,286
Non-cash items in income statements		
Depreciation, amortisation and impairment	15,007	14,175
Equity movements in equity accounted investments (increase)/decrease	(459)	20
Non-cash asset acquisitions	(203)	(4,057)
Grants for capital acquisitions treated as investing activity	(7,842)	(3,754)
Net (gain)/loss on disposals	593	2,052
	14,305	17,722
Add (less): changes in net current assets		
Net (increase)/decrease in receivables	(2,468)	727
Net (increase)/decrease in inventories	15	5
Net increase/(decrease) in trade and other payables	5,488	(392)
Net increase/(decrease) in other provisions	609	(492)
Net cash provided by (or used in) operations	17,949	17,570

\$ '000	Notes	2023	2022
(c) Non-cash financing and investing activities			
Acquisition of assets by means of:			
Physical resources received free of charge	2h	203	4,057
Amounts recognised in income statement		203	4,057
Total non-cash financing and investing activities		203	4,057

(d) Financing arrangements

Unrestricted access was available at balance date to the following lines of credit:		
Corporate credit cards	101	84
LGFA cash advance debenture facility	12,500	12,500

Council does not have access to a bank overdraft facility. Council does have immediate access to a short-term draw-down facility, and variable interest rate borrowings under cash advance facilities from the Local Government Finance Authority of South Australia.

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 12(a). Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
\$ '000	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT AND NON-CURRENT)
	2023	2022	2023	2022	2023	2022	2023	2022	2023
Functions/Activities									
Business Undertakings	278	317	153	118	125	199	253	83	(291)
Community Services	1,812	3,029	9,849	11,464	(8,037)	(8,435)	1,250	1,211	37,894
Council Administration	64,268	58,915	19,250	12,725	45,018	46,190	2,153	1,926	12,427
Cultural Services	1,369	928	4,003	3,431	(2,634)	(2,503)	20	15	25,760
Environment	2,046	1,936	16,166	15,435	(14,120)	(13,499)	44	-	98,800
Recreation	(111)	156	6,292	4,853	(6,403)	(4,697)	307	281	305,046
Regulatory Services	2,336	2,267	4,858	4,620	(2,522)	(2,353)	-	-	-
Transport	1,907	2,335	9,777	9,668	(7,870)	(7,333)	3,333	3,215	259,494
Unclassified Activities	11	11	2,403	2,331	(2,392)	(2,320)	-	-	21,071
Total Functions/Activities	73,916	69,894	72,751	64,645	1,165	5,249	7,360	6,731	760,201
									688,330

Income and expenses exclude net gain (loss) - Equity Accounted Council Businesses, Physical Resources Received Free of Charge, Asset Disposal & Fair Value Adjustments and Amounts Received Specifically for New or Upgraded Assets



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 12(b). Components of functions

The activities relating to Council functions are as follows:

Business undertakings

Town Bus Service.

Community services

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control - Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries, Public Conveniences, Car Parking - non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURAL SERVICES

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

Environment

Agricultural Services, Agricultural Water, Animal / Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping and Other Environment.

Recreation

Parks and Gardens, Sports Facilities - Indoor, Sports Facilities - Outdoor, and Other Recreation.

Regulatory services

Dog and Cat Control, Building Control, Town Planning, Clean Air/ Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Bridges, Bus Service, Footpaths and Kerbing, Roads - sealed, Roads - formed, Roads - natural formed, Roads - unformed, Traffic Management, LGGC - Roads (formula funded), and Other Transport.

Unclassified activities

Activities such as depot operations net of plant recovery and other miscellaneous costs, which are not easily classified in any of the activities, are shown in this function.

Council administration

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting / Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC - General Purpose, Natural Resource Management Levy and Separate and Special Rates.

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 13. Financial instruments

Recognised financial instruments

Bank, deposits at call, short term deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.55% and 4.30% (2022: 0.3% and 1.05%). Short term deposits were not used during 2023 and 2022.

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - rates and associated charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 5.80% (2022: 5.05%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - fees and other charges

Accounting policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying amount:

Approximates fair value (after deduction of any allowance).

Receivables - other levels of government

Accounting policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms and conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying amount:

Approximates fair value.

Liabilities - creditors and accruals

Accounting policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.



City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 13. Financial instruments (continued)

Terms and conditions:

Liabilities are normally settled on 30 day terms.

Carrying amount:

Approximates fair value.

Liabilities - interest bearing borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable biannually; interest is charged at fixed rates between 3.52% and 8.05% (2022: 3.52% and 8.05%).

Carrying Amount:

Approximates fair value.

\$ '000	Due < 1 year	Due > 1 year and ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
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Financial assets and liabilities

2023

Financial assets

Cash and cash equivalents	7,006	–	–	7,006	7,006
Receivables	5,560	–	–	5,560	5,367
Total financial assets	12,566	–	–	12,566	12,373

Financial liabilities

Payables	8,114	–	–	8,114	7,296
Current borrowings	2,712	–	–	2,712	1,859
Non-current borrowings	–	11,039	13,763	24,802	19,506
Total financial liabilities	10,826	11,039	13,763	35,628	28,661

Total financial assets and liabilities

23,392	11,039	13,763	48,194	41,034
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2022

Financial assets

Cash and cash equivalents	13,135	–	–	13,135	13,135
Receivables	4,646	–	–	4,646	4,562
Total financial assets	17,781	–	–	17,781	17,697

Financial liabilities

Payables	8,114	–	–	8,114	8,292
Current borrowings	2,887	–	–	2,887	1,940
Non-current borrowings	–	12,068	15,446	27,514	21,365
Total financial liabilities	11,001	12,068	15,446	38,515	31,597

Total financial assets and liabilities

28,782	12,068	15,446	56,296	49,294
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City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 13. Financial instruments (continued)

The following interest rates were applicable to Council's borrowings at balance date:

\$ '000	2023		2022	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed interest rates	4.09%	21,365	4.15%	23,305
		21,365		23,305

Net fair value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk exposures

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

**Liquidity Risk** is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.



City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 14. Capital expenditure and investment property commitments

\$ '000	2023	2022
Capital commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Buildings	3,459	13,298
Infrastructure	7,451	6,510
Furniture & Fittings	–	143
Plant and equipment	828	–
Other	138	213
	11,876	20,164
These expenditures are payable:		
Not later than one year	11,876	20,164
	11,876	20,164

City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 15. Financial indicators

	Indicator 2023	2022	Indicators 2021	2020
Financial Indicators overview <i>These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</i>				
1. Operating Surplus Ratio				
Operating surplus				
Total operating income	2.2%	7.5%	2.0%	3.2%
<i>This ratio expresses the operating surplus as a percentage of total operating revenue.</i>				
2. Net Financial Liabilities Ratio				
Net financial liabilities				
Total operating income	38%	30%	24%	23%
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i>				
Adjusted Operating Surplus Ratio				
Operating surplus				
Total operating income	1.1%	6.4%	2.0%	3.1%
Adjustments to Ratios <i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.</i>				
Adjusted Net Financial Liabilities Ratio				
Net financial liabilities				
Total operating income	40%	31%	24%	23%
3. Asset Renewal Funding Ratio				
Asset renewals				
Infrastructure and Asset Management Plan required expenditure	69%	81%	66%	81%
<i>Asset renewals expenditure is defined as capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.</i>				



City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 16. Uniform presentation of finances

\$ '000	2023	2022
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
<u>Income</u>		
Rates	61,968	59,230
Statutory charges	2,405	2,325
User charges	938	889
Grants, subsidies and contributions - capital	1,867	1,702
Grants, subsidies and contributions - operating	5,493	5,029
Investment income	313	28
Reimbursements	319	221
Other income	613	470
Net gain - equity accounted council businesses	459	–
<b>Total Income</b>	<b>74,375</b>	<b>69,894</b>
<u>Expenses</u>		
Employee costs	28,340	25,955
Materials, contracts and other expenses	28,513	23,871
Depreciation, amortisation and impairment	15,007	14,175
Finance costs	891	644
Net loss - equity accounted council businesses	–	20
<b>Total Expenses</b>	<b>72,751</b>	<b>64,665</b>
<b>Operating surplus / (deficit)</b>	<b>1,624</b>	<b>5,229</b>
<b>Net outlays on existing assets</b>		
Capital expenditure on renewal and replacement of existing assets	(18,139)	(23,097)
Add back depreciation, amortisation and impairment	15,007	14,175
Add back proceeds from sale of replaced assets	521	1,976
	<b>(2,611)</b>	<b>(6,946)</b>
<b>Net outlays on new and upgraded assets</b>		
Capital expenditure on new and upgraded assets (including investment property and real estate developments)	(12,117)	(4,497)
Add back amounts received specifically for new and upgraded assets	5,975	2,052
	<b>(6,142)</b>	<b>(2,445)</b>
<b>Annual net impact to financing activities (surplus/(deficit))</b>	<b>(7,129)</b>	<b>(4,162)</b>

Note 17. Leases

Council does not have any Leases.

City of Mitcham

Financial Statements 2023

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Hostplus (formerly Local Government Superannuation Scheme and Statewide Super). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

**Accumulation only members**

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (10.50% in 2022/23; 10.00% in 2021/22). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

**Salarylink (Defined Benefit Fund) members**

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2021/22) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.34(a), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2021. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

**Contributions to other superannuation schemes**

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.



City of Mitcham

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 19. Interests in other entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

\$ '000	Council's Share of Net Income		Council's Share of Net Assets	
	2023	2022	2023	2022
<b>Council's share of net income</b>				
Joint ventures	459	(20)	28,164	27,390
Total Council's share of net income	459	(20)	28,164	27,390

((a)i) Joint ventures, associates and joint operations

(a) Carrying amounts

\$ '000	Principal Activity	2023	2022
Centennial Park Cemetery Authority	Public cemetery	24,288	23,752
East Waste Management Authority	Collection and disposal of waste	169	121
Brown Hill and Keswick Creeks Stormwater Board	Oversee maintenance and construction of stormwater infrastructure	3,707	3,517
Total carrying amounts - joint ventures and associates		28,164	27,390

Centennial Park Cemetery Authority

Centennial Park Cemetery Authority is a regional subsidiary established in terms of Sections 42 and 43 of the Local Government Act 1999. It is a regional subsidiary of the City of Mitcham and the City of Unley, each holding a 50% interest in the net assets. The Council's share of net assets of the Authority included in these statements are consistent with the Authority's audited financial statements and notes thereto.

East Waste Management Authority

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purpose of the collection and disposal of waste for the Constituent Councils and outside the areas of the Constituent Councils.

The Authority is a regional subsidiary established by; the City of Burnside, City of Norwood, Payneham and St. Peters, Corporation of the Town of Walkerville, the City of Mitcham, City of Campbelltown, Adelaide Hills Council, and the City of Prospect.

Brown Hill and Keswick Creeks Stormwater Board

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and the City of West Torrens. The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement or oversee the construction and maintenance of stormwater infrastructure for the purposes of the implementation of the Plan.

The Subsidiary, in its 2018-19 financial year statements, has recognised \$2,884,985 of work in progress relating to Hawthorn Reserve Creek upgrade. The City of Mitcham completed these works during the year and were also treated as work in progress. A council resolution from the 23 June 2020 Council Meeting, Item 9.3 was endorsed to transfer the assets to the Subsidiary.

The Subsidiary's Charter states that one of its purposes is:

4.1.4 to hold stormwater infrastructure constructed in the implementation of the Plan on behalf of the Constituent Councils as agreed from time to time by resolution of the Constituent Councils;

City of Mitcham

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 19. Interests in other entities (continued)

(b) Relevant interests

	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2023	2022	2023	2022	2023	2022
Centennial Park Cemetery Authority	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
East Waste Management Authority	14.29%	14.29%	14.29%	14.29%	14.29%	14.29%
Brown Hill and Keswick Creeks Stormwater Board	10.00%	10.00%	10.00%	10.00%	20.00%	20.00%

(c) Movement in investment in joint venture or associate

\$ '000	Centennial Park Cemetery Authority		East Waste Management Authority		Brown Hill and Keswick Creeks Stormwater Board	
	2023	2022	2023	2022	2023	2022
Opening Balance	23,752	15,993	121	174	3,516	2,590
Share in Operating Result	420	67	27	(54)	13	(33)
Share in Other Comprehensive Income	40	(15)	20	1	(83)	546
New Capital Contributions	–	–	–	–	245	400
Adjustments to Equity	76	1	1	–	–	–
Asset Revaluation Reserve Adjustment	–	7,706	–	–	16	13
Council's equity share in the joint venture or associate	24,288	23,752	169	121	3,707	3,516

(d). Contingent Liabilities of Joint Venture Operations

The Centennial Park Cemetery Authority has a contingent liability with respect to the redemptions of unused interment rights this will only arise if existing interment right holders make a claim in the future. The Authority must pay an annual liability Guarantee Fee, to each Constituent Council, on account of the guarantee. The payment made for 2023 was \$345k (2022: \$330k).

Council's contingent liability from Brown Hill Keswick Creek will arise if Council withdraws from the regional subsidiary. In this case, Council would be required to enter into a binding arrangement with the regional subsidiaries and the other constituent councils to make payments equivalent to the amounts it would otherwise be required to make as a continuing constituent council in respect of the full implementation of the plan, maintenance, renewal of infrastructure assets and the administration costs of the regional subsidiary.



City of Mitcham

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 20. Non-current assets held for sale and discontinued operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Note 21. Contingencies and assets/liabilities not recognised in the balance sheet

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. Land under roads

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled **406.53** km of road reserves of average width **7.0** metres.

2. Potential insurance losses

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. Bank guarantees

Council has not guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies at the reporting date (2022: \$0).

4. Legal matters

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is standard practice that parties bear their own legal costs. At the date of these reports, Council had notice of 4 appeal against planning decisions made prior to the reporting date. All known costs have been recognised, but the exact costs cannot be known until the appeals are determined.

A land contamination issue has been identified at Lot 101 Port Lincoln Boulevard, which was previously used as a landfill site. Possible implications for Council are still unclear at this time and are continuing to be explored. The Mutual Liability Scheme (MLS) has been directly engaged and regular updates are provided in relation to testing associated with this property, with MLS providing feedback that the Council's indemnification is preserved, to the extent possible.

City of Mitcham

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 22. Events after the balance sheet date

Events that occur after the reporting date of 30 June 2021, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is currently not aware of any "non-adjusting events" that merit disclosure;



Notes to and forming part of the Financial Statements  
for the year ended 30 June 2023

Note 23. Related party transactions

Key management personnel

Transactions with key management personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999 . During 2023 a review was conducted of the current Prescribed Officers list. The list of Prescribed Officers was increased to include Team leaders and other officers with procurement responsibilities. In line with that decision, all Team Leaders have been included in the list of Key Management Personnel and as a result the number of Key Management Personnel has increased from 35 in 2022 to 55 in 2023. Key Management Personnel were paid the following total compensation:

\$ '000	2023	2022
The compensation paid to key management personnel comprises:		
Short-term employee benefits	6,598	4,032
Long-term benefits	77	50
Total	6,675	4,082

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Council received \$Nil from Key Management Personnel other than amounts paid as ratepayers or residents (e.g. rates, animal registration, etc.).

Key management personnel or close family members (including related parties) may have lodged planning and building applications during the year. In accordance with the Local Government Act 1999, Key Management Personnel are required to declare conflicts of interest and take no part in the assessment or approval processes for these applications.

One elected member is a member of the Board of the Eastern Waste Management Authority.

Transactions with Council Regional Subsidiary Entities

The information presented below represents additional information relating to transactions recorded during the financial year with Council's Subsidiary entities. The information presented below is in addition to that already disclosed in Note 19. Council is an equity owner of each Regional Subsidiary disclosed in Note 19 along with other Member Councils.

Member Councils have equal representation on the Board of which Council is a member of the following Subsidiaries:

- Centennial Park Cemetery Authority
- East Waste Management Authority
- Brown Hill and Keswick Creek Stormwater Board

Member Councils have an influence on the financial and strategic operational decisions of the Subsidiary given their equal Board member representation.

No one Member Council individually has control over these decisions.



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INDEPENDENT AUDITOR'S REPORT  
TO THE PRINCIPAL MEMBER OF CITY OF MITCHAM

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of City of Mitcham (the Council), which comprises the statement of financial position as at 30 June 2023, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies and the certification of financial statements.

In our opinion the accompanying financial report presents fairly, in all material respects, the financial position of the Council as at 30 June 2023, and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards, the *Local Government Act 1999*, and the *Local Government (Financial Management) Regulations 2011*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the Financial Report* section of our report. We are independent of the Council in accordance with the *Local Government Act 1999* and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Local Government Act 1999*, which has been given to the Council, would be in the same terms if given to the Council as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

Those charged with governance are responsible for the other information. The other information obtained at the date of this auditor's report are the general purpose financial reports of City of Mitcham's joint ventures including Centennial Park Cemetery Authority, East Waste Management Authority and Brown Hill and Keswick Creeks Stormwater Board.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit, or otherwise appears to be materially misstated.

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If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Other matter

The financial report of City of Mitcham, for the year ended 30 June 2022 was audited by another auditor who expressed an unmodified opinion on that report on 30 November 2022.

#### Responsibilities of management and those charged with governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

#### Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: [http://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf)

This description forms part of our auditor's report.

BDO Audit Pty Ltd

Linh Dao  
Director

Adelaide, 22 November 2023



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## INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF CITY OF MITCHAM

#### Opinion

We have undertaken a reasonable assurance engagement on the design and the operating effectiveness of controls established by City of Mitcham ('Council') in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, throughout the period 1 July 2022 to 30 June 2023 relevant to ensuring such transactions have been conducted properly and in accordance with law.

In our opinion, in all material respects:

- The controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities were suitably designed to ensure such transactions have been conducted properly and in accordance with law; and
- The controls operated effectively as designed throughout the period from 1 July 2022 to 30 June 2023.

#### Basis for opinion

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3150 *Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### The Council's responsibilities for the internal controls

The Council is responsible for:

- The receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities;
- Identifying the control objectives
- Identifying the risks that threaten achievement of the control objectives
- Designing controls to mitigate those risks, so that those risks will not prevent achievement of the identified control objectives; and
- Operating effectively the controls as designed throughout the period.

#### Our independence and quality control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and apply Auditing Standard ASQC 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.

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Assurance practitioner’s responsibilities

Our responsibility is to express an opinion, in all material respects, on the suitability of the design to achieve the control objectives and the operating effectiveness of controls established by Council in relation to financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities. ASAE 3150 requires that we plan and perform our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operated effectively throughout the period.

An assurance engagement to report on the design and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of controls to achieve the control objectives and the operating effectiveness of controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness of those controls that we consider necessary to achieve the control objectives identified. An assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitations of controls

Because of the inherent limitations of an assurance engagement, together with any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved and so fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

BDO

BDO Audit Pty Ltd

Linh Dao  
Director  
Adelaide, 22 November 2023

City of Mitcham  
General Purpose Financial Statements  
for the year ended 30 June 2023

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Mitcham for the year ended 30 June 2023, the Council's Auditor, BDO Audit Pty Ltd has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Matthew Pears  
Chief Executive Officer

Tim Muhlhausler  
Presiding Member, Audit and Risk Committee

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Date: 25 October 2023



## CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the Council of Mitcham for the year ended 30 June 2023, I have maintained my independence in accordance with the requirements of APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code), Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Linh Dao  
Director

**BDO Audit Pty Ltd**

Adelaide, 13 October 2023

# SUBSIDIARY REPORTS



# Subsidiary Reports

## Centennial Park Cemetery Authority 2022/23 Annual Report

The 2022/23 Annual Report for the Centennial Park Cemetery Authority can be found via their website at:  
<https://www.centennialpark.org/about/view-corporate-information/>

## East Waste 2022/23 Annual Report

The 2022/23 Annual Report for the Eastern Waste Authority can be found via their website at:  
<https://www.eastwaste.com.au/news-publications/annual-reports/>

## Brown Hill and Keswick Creek Stormwater Management Board 2022/23 Annual Report

The 2022/23 Annual Report for the Brown Hill and Keswick Creek Stormwater Management Board can be found via their website at:  
<https://bhkcstormwater.com.au/agendas-minutes-reports/>



Pasadena Biodiversity Corridor. Photo: Beltrame Civil





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