

An Information Session

On Council Member Information Sessions

Tuesday, 7 March 2023

Purpose

To provide an overview of a proposed Information Session calendar, and seek Council Member feedback on this, priorities and format.

Around the Room

1. Quarterly Cycle

- Does it make sense?
- Anything you would add or remove?

2. Thought Leadership

- What are the topics? Why?

3. Priority Information Sessions

- What do you want to hear about sooner rather than later? Why?

4. Information Session Experience

- What can we do to improve the experience – slides, set up, format, venue, catering ?

Information Sessions

- Held for the purposes of providing information or a briefing to attendees.
- Not for decision making or reaching a consensus on the matter outside a formal meeting of the Council or a Council Committee.
- Must be conducted in a place open to the public, except in circumstances where the CEO has determined it is necessary.
- Held on the 1st, 3rd and 4th Tuesday of the month, commencing at 7pm to conclude between 10:00pm and 10:30pm at the latest
- The CEO is authorised to alter (cancel or reschedule) in consultation with the Mayor.

What we have heard!

- Time for more strategic conversations
- Less death by PowerPoint
- More around the table conversations
- Value Operational Updates
- Want to deep dive into topics and issues
- Need less formal environment than the Chamber
- Inclusive of Council Members and Staff

The Quarterly Cycle

	Week 1	Week 3	Week 4
April	Team Update (20) Break (10) Spare time (180 max)	Spare time (210 max)	Operational Update (30) Hot Topics (30) Break (15) Spare (135 max)
May	Team Update (20) Break (10) Spare time (180 max)	Thought leadership (120) Break (15) Innovation (60 max)	Operational Update (30) Hot Topics (30) Break (15) Spare (135 max)
June	Team Update (20) Break (10) Spare time (180 max)	Spare time (210 max)	Operational Update (30) Hot Topics (30) Break (15) Spare (135 max)

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Team Updates

- 20 minute allocation
- Manager to provide overview of business unit or Team
- Quick, Snappy



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Thought Leadership

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Hot Topics

Information Session Pipeline



Information Session Experience



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