

General

Organisation:

Primary contact:

Submission ID: QRG26/27

Round name: Quick Response Grant FY26/27

Eligibility

To be eligible

- The project must happen within the City of Mitcham.
- The project will detail how it aligns with the City of Mitcham's strategic management plan, Mitcham 2030.

Funding will NOT be provided for

- Money already spent, or projects already completed prior to the grant being awarded.
- Regular maintenance or operational costs, or ongoing administrative costs or salaries.
- Interstate or overseas travel.
- Facilities or land which are considered the primary responsibility of state and federal governments.
- The purchase of alcohol

Have you read the Grants and Awards Policy and guidelines?

Group Details

Entity name:

**Group / Organisation
name:**

**Australian Business
Number (ABN):**

Registered for GST:

Phone number:

Website:

Address:

Address (Primary)

Is this a Council owned building?

About the group

In summary, what is the primary aim or goal of the group or organisation?

Contact details

Name:

Contact position:

Telephone:

Email:

Project Details

Project title 

Brief overview of the project 

Where will the project take place? 

Do you know when your project will take place?

☐ Yes ☐ No

Project commencement date

Project completion date

What type of project are you applying for? 

- ☐ Event
- ☐ Class or ongoing sessions
- ☐ Other project type

Why do you believe this project is needed and how will it benefit the City of Mitcham community? 

How does your project align with the City of Mitcham's 'Mitcham 2030' goals? 

Theme 1

--Select one--

Why have you chosen this theme?

Theme 2

--Select one--

Why have you chosen this theme?

Theme 3

--Select one--

Why have you chosen this theme?

Could your project proceed if you only receive partial funding? 

☐ Yes ☐ No

If applicable, please attach any supporting documents relevant to your project's planning and delivery

Financial overview

Total expected project cost 

What is the total amount you are requesting from the City of Mitcham?

Funding sources - eg. your cash contribution, in-kind contributions, or other sponsorships 

Type	Description	Amount (\$)
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Funding source evidence

Expenses 

Item	Amount (\$)
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Quotes

Declaration

To be completed by authorised person

I, being the authorised officer making this declaration, confirm and agree to the following:

- a. I declare that the statements and information provided, including attachments, in this application are true and correct to the best of my knowledge.
- b. I declare that any funding received from the City of Mitcham will be expended within 12 months as outlined in this application. Any funds not expended will be returned to the City of Mitcham.
- c. I understand my grant may be subject to obtaining necessary approvals or permissions and that I have, or will, seek advice before undertaking the project.
- d. As the authorised officer, I am responsible for ensuring the required insurances, assessments and clearances are obtained and up to date, and I am prepared to provide relevant certification to the City of Mitcham should it be requested.
- e. I will acknowledge the City of Mitcham in any publications or publicity regarding the project.
- f. I must submit an acquittal to the City of Mitcham within three months of the project's completion date.
- g. I confirm that I have read and understood the relevant grant guidelines and agree to comply with any terms and conditions outlined therein.

☐ I understand and agree with the statements above

Please note:

- A permit or development approval may be required if the Project includes construction or modification on Council property - refer to our [Planning, Building and Land Division Approvals webpage](#) or contact the Development Services team on 1300 133 466 to discuss the applicable requirements.
- The Project may require a Special Use Licence - Refer to our [Planning an Event webpage](#), if your project involves any of the following:
 - organising an activity or event on Council land
 - filming in the area
 - temporarily closing a road for a street party, march, parade or other event
 - running a temporary food stall

For questions about obtaining a Special Use Licence, please contact us on 1300 133 466.