

INSTRUMENT OF DELEGATION

INSTRUMENT OF DELEGATION UNDER THE FINES ENFORCEMENT AND DEBT RECOVERY ACT 2017

28 OCTOBER 2022



CITY OF
MITCHAM

Delegation Sources

- Fines Enforcement and Debt Recovery Act 2017

Positions

Abbreviation	Position	Name
Administration Officer Parking	Administration Officer Parking	
GM Development and Community Safety	General Manager Development and Community Safety	
Manager Development Services	Manager Development Services	
Manager Environmental Services and Community Safety	Manager Environmental Services and Community Safety	
Team Leader Building and Compliance	Team Leader Building and Compliance	
Team Leader Community Safety	Team Leader Community Safety	
Team Leader Environmental Health Services - 1	Team Leader Environmental Health Services - 1	
Team Leader Environmental Health Services - 2	Team Leader Environmental Health Services - 2	
Team Leader Planning and Business Support	Team Leader Planning and Business Support	

Positions Groups

Positions Group	Position	Positions
Team Leader Environmental Health Services	Team Leader Environmental Health Services	Team Leader Environmental Health Services - 1, Team Leader Environmental Health Services - 2

Instrument of Delegation under the Fines Enforcement and Debt Recovery Act 2017

Fines Enforcement and Debt Recovery Act 2017				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 9(2)	Pay prescribed fee to Chief Recovery officer for a determination under section 9	GM Development and Community Safety, Team Leader Planning and Business Support, Team Leader Building and Compliance, Manager Development Services, Manager Environmental Services and Community Safety, Team Leader Environmental Health Services - 1, Team Leader Community Safety, Team Leader Environmental Health Services - 2 , Team Leader Environmental Health Services		issuing authority
section 20(4)	Receive notice of an arrangement between the Chief Recovery Officer and an alleged offender	GM Development and Community Safety, Manager Environmental Services and Community Safety		issuing authority
section	Receive notice from the Chief Recovery	GM Development and Community Safety,		issuing authority

Fines Enforcement and Debt Recovery Act 2017

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
20(18)	Officer of the termination or an arrangement with an alleged offender	Manager Environmental Services and Community Safety		
section 22(1)	Provide to the Chief Recovery Officer prescribed particulars to enable enforcement of an expiation notice against an alleged offender	GM Development and Community Safety, Manager Environmental Services and Community Safety, Team Leader Community Safety, Administration Officer Parking		issuing authority
section 22(2)	Pay prescribed fee to Chief Recovery Officer for enforcement of an expiation notice	GM Development and Community Safety, Manager Environmental Services and Community Safety, Team Leader Community Safety, Administration Officer Parking		issuing authority