

A close-up photograph of a flower, likely a Dianthus, with numerous small, clear dew drops clinging to its petals and stamens. The flower is in sharp focus, while the background is a soft, out-of-focus green. The image is partially overlaid by a green diagonal shape in the bottom right corner.

21 22

Annual Report

2021/2022

 **CITY OF MITCHAM**

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Cover photo: Climbing sundew at Belair
National Park by Marianne Broug



ACKNOWLEDGEMENT OF COUNTRY
We acknowledge the Kurna People as the Traditional Custodians of the council area. We pay respect to Kurna Elders past, present, and emerging and value the contribution that First Nations people make to the community.

Message From the Mayor & CEO

Welcome to this year’s Annual Report.

Over the past 12 months we worked hard to make it easy for residents to connect with Council, provide feedback about important projects and be kept up to date on the latest local news.

We launched the YourSay Mitcham platform and made changes to our online request system to make it easier and faster to contact Council.

We shared more local news by increasing circulation of our Mitcham Community News magazine to monthly and launched a free ‘Visit Mitcham’ app to help residents and visitors discover our history and places of interest. We also launched an online Tree Viewer tool, inviting residents to explore our urban forest.

We’re proud to be the first Council in South Australia to launch a Renewable Energy Program, offering residents access to bulk buy discounts on solar panels and batteries and a virtual power plant.

Construction of the Blackwood Community Hub got underway, an exciting project that is set to create a vibrant community precinct and generate local jobs and investment.

Another exciting project is the Pasadena Biodiversity Corridor, a joint initiative between the City of Mitcham, the Green Adelaide Board and Federal and State Governments. By reinstating a creek line fed by stormwater piped beneath two reserves, the corridor is an example of green engineering at work.

Our Development Plan was updated to reflect the Special Residential Character Areas encompassing parts of Cumberland Park, Westbourne Park, Hawthorn, Springfield, Belair, Blackwood, Eden Hills and Coromandel Valley. These updates protect and maintain the residential character of these areas and have been approved by the Minister for Planning.

We took the first steps towards creating a new Pasadena Community Centre to cater for residents of the western suburbs with the purchase of a former Sea Scout Hall and community consultation to find out what residents would like to see happen at the site.

In recognition of the importance of community-led projects, we increased our grants offering and streamlined the application process to ensure faster and easier access to funds.

We installed six new playgrounds, extended our footpath network and implemented pedestrian-focused traffic upgrades across the city.

We continued to incorporate water sensitive urban design measures into our asset and maintenance program, this year rolling out 10,300 sqm of permeable paving which, along with kerb inlets, will increase the uptake of water by street trees. Council also contributed to the Brown Hill Keswick Creek Stormwater Board to mitigate serious flood risks and safeguard properties across the catchment through the delivery of infrastructure works.

Demand across our libraries and community centres continued to grow. During the year, we welcomed more than 266,000 visitors to our libraries, who borrowed nearly 756,000 books, DVDs and magazines (along with 120,000 e-books, e-audiobooks and e-magazines).

Along with a welcome return to many social activities, more than 7,000 residents visited our libraries and shops on our community buses.

Together with our community, we celebrated significant events across the year. We unveiled a new archway to mark the centenary of Colonel Light Gardens, and a Kurna artwork and shield at Brownhill Creek during NAIDOC Week. A screening of Colebrook Reconciliation Park: A Place of Healing and Learning a documentary about Colebrook Home was also shown during NAIDOC Week.

We welcomed the return of a COVID-friendly Carols at Kingswood Oval and invited local schools to help us plant trees at Monalta Reserve, Belair, on Arbor Day. During History Month, we hosted exhibitions across our community centres and libraries, and we launched new tree trails as part of the Adelaide National Park City celebrations.

Finally, thank you to our volunteers, who contributed 30,000 hours across all Council services and programs. Thanks also to Council staff and Elected Members for all your hard work across the year.

Heather Holmes-Ross
Mayor

Matthew Pears
Chief Executive Officer



Matt Pears CEO and Mayor Heather Holmes - Ross



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Delivering Our Vision

We are a welcoming and inclusive community that values its heritage and natural environment.



The community's aspirations for the future are captured in Council's Strategic Management Plan, Mitcham 2030. The Annual Report reports against the goals and themes outlined in Mitcham 2030, endorsed in March 2020.

Mitcham 2030 sets the high-level vision and strategic direction for Council over ten years. It provides 12 Themes, which capture Council's services and projects, and identifies the high-level outcomes that we will strive to deliver.

To turn the ambitions of Mitcham 2030 into actions, our four-year Delivery Plan has identified 'Priority Themes' that Council will focus additional effort and/or investment for a four-year period.

The Delivery Plan maps 'Priority Investments' across four years to Priority Themes. These investments align to Council's Annual Business Plan and Budget, which sets out the actions that Council will deliver each financial year, including existing services, service changes and enhancements, and new capital and operating projects.

This Annual Report identifies Council's progress and effectiveness towards achieving its goals and outcomes outlined in the 2021/22 Annual Business Plan and Budget. It reports on the services and projects completed throughout the year and celebrates what Council and the community have achieved together.

City of Mitcham Profile

The City of Mitcham is one of the oldest councils in South Australia, comprising towns and suburbs settled by Europeans from as early as 1837. This picturesque City is located in the foothills approximately six kilometres south of Adelaide.



The City has an enviable blend of both urban and semi-rural areas and is renowned for its avenues of street trees, its beautiful parks, reserves and gardens, its historic homes, unique historical areas and its magnificent views from the hills over the City and to the coast.

The City of Mitcham covers an area of 75.7 square kilometres, with a population of approximately 66,700 and over 5,000 registered businesses generating over 30,500 local jobs and \$3.5 billion in Gross Regional Product.

The original inhabitants of the City of Mitcham area were the Kaurna people and today, the community comes together to share stories, reflect on the past and look to the future at Colebrook Reconciliation Park. European settlement began in areas of Mitcham Village, St Marys and Coromandel Valley, accelerating in the mid to late 1800s, spurred by the opening of the railway line, with new residents attracted by the semirural surrounds of the foothills. Growth continued in the early 1900s, with the most significant development during the interwar period and post-war years. Much of the recent growth has been in the southern suburb of Craigburn Farm.

The City is well served by many tourist attractions including Carrick Hill Estate, Belair National Park, Brown Hill Creek Reserve, Waite Arboretum, Wittunga Botanic Garden, Sturt River Linear Trail, Windy Point, reserves and numerous trails through the historic Mitcham Precinct, Blackwood, Brown Hill Creek, Colonel Light Gardens and Lower Mitcham.

The diversity of the City of Mitcham area is unique with our suburbs including State Heritage listed Colonel Light Gardens, part of the original Thousand Home Scheme and Australia's most complete example of an early 1900s garden suburb; historic Belair, a unique suburb surrounded on three sides by parks including South Australia's oldest park Belair National Park; Springfield, one of Adelaide's most prestigious suburbs, Bedford Park and St Marys, adjacent to Flinders University and home to many new City of Mitcham residents and students from overseas as well as a new

housing development at Craigburn Farm.

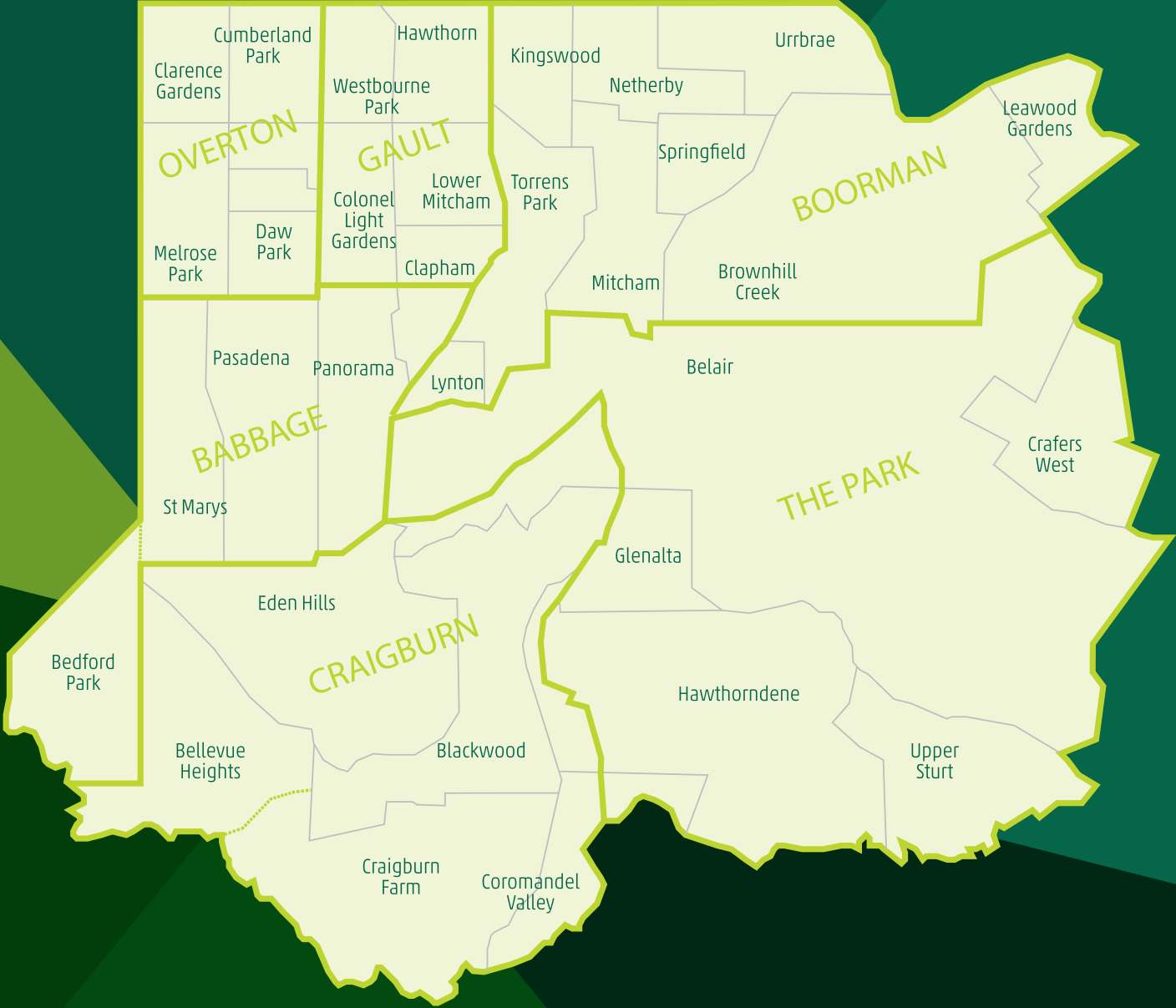
The majority of properties located in the City of Mitcham are residential with over 26,000 dwellings across 33 suburbs each with their own particular style and community spirit. New dwelling construction is relatively stable with an average of 143 approvals per year over the last 10 years with the majority of people living in separate houses. Most commercial premises are located along or near Belair Road, Goodwood Road, South Road and Main Road (Blackwood and Belair). Most industrial premises are located along the western boundary immediately adjoining South Road.

Our City's largest industries are Health Care and Social Assistance and Education and Training. We have world-class medical and research facilities, including Flinders Medical Centre, Flinders Centre for Innovation in Cancer, Flinders Private Hospital and the Repat Health Precinct within our City. Our vibrant education sector is home to over 65 high quality educational institutions including kindergartens, schools and universities such as the Waite Institute, Flinders University and the Australian Science & Mathematics School with many local and international students living locally. The City is also home to Centennial Park Cemetery Authority, a joint regional subsidiary of the Cities of Mitcham and Unley.

The City of Mitcham boasts a diverse range of unique natural habitats, specimen trees and native vegetation that form part of a significant green corridor across the western slopes of the Mount Lofty Ranges. The hills are the home of many threatened native plants and animals and preserving our natural landscape is an important legacy. Council's extensive network of cycling and walking trails allows visitors to experience these unique spaces.

The City of Mitcham is in the catchment area for both Brown Hill Creek and the Sturt River and collects significant volumes of stormwater from the Adelaide foothills before flowing into Gulf St Vincent.

Our Council



The composition of the elected body and ward boundaries will change in November 2022 following Local Government elections

Our Elected Members

Mayor



Mayor Heather Holmes-Ross

Babbage Ward Councillors



Cr Dave Munro



Cr Yvonne Todd

Boorman Ward Councillors



Cr Adriana Christopoulos



Cr Andrew Tilley

Craigburn Ward Councillors



Cr Karen Hockley



Cr Darren Kruse



Cr Lindy Taeuber

Gault Ward Councillors



Cr Coralie Cheney



Cr Rod Moss

Overton Ward Councillors



Cr Katarina Steele



Cr John Sanderson

The Park Ward Councillors



Cr Jane Bange



Cr Corin McCarthy



Awards and Recognition

The City of Mitcham received several awards in recognition of organisational success across Council. The awards included:

Local Government Authorised Persons' Association and Dog and Cat Management Board

Animal Management Officer 2021

Laura Harvey (Community Safety Officer)

The Local Government Authorised Persons' Association, in conjunction with the Dog and Cat Management Board promote this award that recognises outstanding dedication, commitment, initiatives or achievement by an individual who strives to improve the provision of service and overall safety of their community in relation to animal management in South Australia.

Parks and Leisure SA/NT Region

David Aldous Young Professional of the Year

Hayley Ashworth (Team Leader Sports and Recreation)

This award seeks to recognise and celebrate outstanding contributions made by a student or emerging professional (under 30 years of age) in a course of study leading to a nationally recognised qualification in the sector throughout Australia or who has made a significant contribution to the parks and leisure industry.

Local Government Professionals South Australia Leadership Excellence Award

Excellence in Disaster Recovery / Emergency Response Management

City of Mitcham Emergency Management Group - Mitcham Prepared: Integrated Emergency Management Program

The City of Mitcham is particularly vulnerable to the impacts of bushfire and flood, with the Council area encompassing large areas of natural bushland, significant tree canopy and several significant creeks and waterways. Many residents live in bushfire prone areas and are fearful of a catastrophic event. Quality emergency management planning and practices are critical to the longevity of Council and wellbeing of residents.

Over the past three years, the City of Mitcham has invested in an integrated practice of emergency management – from a quality emergency management plan and policy, governance structures, training, and new technologies, to operational practices in the field and firsthand deployment to support the Local Government Functional Support Group (LGFSG) and other Council's during an emergency. Council's integrated approach to emergency management is underpinned by an annual strategic risk assessment, regular reporting, Council Ready participation, and business continuity planning.



Grants Awarded

In March 2021, Council launched a revitalised Grants Program designed to better suit the needs of the community and more closely align with the City of Mitcham's strategic goals.

With community need at the heart of this decision, the application process was streamlined, paperwork minimised and information surrounding the grants program made more easily accessible.

The introduction of the Quick Response Grant, enabling prompt access to funds for those projects that pop up outside of the regular grant rounds has been a welcome addition. Many local neighbourhood projects have been able to get off the ground as a result of this grant, enabling community connections to be supported across the City.

The Civic Participation and Leadership Award recognising great leadership and community spirit at local schools continues the City of Mitcham's commitment to the development of young leaders within our community.

An increase in the Maggy Ragless Memorial Grant funding enabled further history projects to be delivered and history recorded, while the My Mitcham Community Grant has seen renewed interest from the community in generating innovative, larger scale projects due to the removal of set limits.

As part of the revamp, the tireless efforts of volunteers and the immense contributions provided by community for projects, be it financial or with their time, have been more clearly captured and recognised. This has showcased the invaluable commitment and community spirit that exists in the City of Mitcham.

Council will continue to work side by side with the community to support greater connection through its Grants Program.

Community Grant Awarded	\$
Civic Participation and Leadership Award	800
Community Facilities Grant	24,242
Maggy Ragless Memorial Grant	3,000
My Mitcham Community Grant	68,688
Quick Response Grants	6,057
Recurrent Grants*	7,225
Total Grants Awarded	110,012

*Recurrent Grants assist various community groups and organisations that contribute to the health and wellbeing of the City.



Our Performance

The delivery of the projects and services in the 2021/22 Annual Business Plan contribute to the achievement of Council's community outcomes documented in Council's Strategic Management Plan, Mitcham 2030.

Performance results are reported against the Goals and Themes of Mitcham 2030.

Goal 1

Accessible, Healthy & Connected Community

We connect our community with each other and with their places, and empower them to live healthy lives.

Highlights and Innovations

Game On Grant

The Cities of Holdfast Bay, Marion and Mitcham were successful in receiving grant funding from the Office for Recreation, Sport and Racing as part of their Game On Program. Game On is a State Government initiative designed to decrease inactivity levels and encourage outdoor activity. Delivered across the three council areas, the program provided older residents with 20 weeks of free Tai Chi and two guided outdoor walks.

Move it Mondays

The Move it Mondays program provided older residents the opportunity to attend free or low-cost exercise programs at Hewett Sporting Hub. The program utilised the sporting hub during daytime hours, activating a space that would typically be empty.

Utilisation of Sporting Clubs and Facilities for Social and Physical Wellbeing.

As part of a pilot project, Council identified a further opportunity to activate Hewett Sports Hub during the day when it’s not typically being used. Community Wellbeing program clients were given access to the hub, fostering social connections and improving access to quality health and sporting facilities.

Council will use this pilot project as a template to explore similar opportunities across the City to maximise usage of council assets.

Post COVID Kickstart Program

In partnership with the Cities of Holdfast Bay, Marion and Mitcham, and funded through an Age Friendly SA grant, the Post COVID Kickstart Program supported older residents to increase physical activity. The program was delivered by allied health professionals from Southern Cross Care with the support of volunteers.

Animals and Reserve Access

A new text message system has been implemented to inform dog owners when local reserves are being maintained. Owners will be alerted to reserve access restrictions and closures so they can plan alternatives when walking their dogs. This improves safety for owners, their pets and our staff while maintaining these important public assets.

Crime Prevention through Environmental Design

Crime Prevention Through Environmental Design (CPTED) is a multi-disciplinary crime prevention approach that draws on urban and architectural design and management of built and natural environments. Council trialled this approach at Karinya Reserve to reduce vandalism and anti-social behaviour while providing more convenient access and greater safety for users. Council liaised with several key users throughout the project including Eden Hills CFS,

Sturt Lions, Blackwood Rotary and Eden Hills Scouts and will explore using CPTED at other locations in the future.

More than reserve maintenance

Throughout the year, Council teams collaborated to deliver improvements to open spaces in a way that delivered ‘more than maintenance’. An example of this is the recent improvements at Keith W. Pearson Reserve. Improvements included new benches, paving, retaining wall repairs, tree planting, irrigation, grass and vegetation management and improved access to the adjoining aged care home. Feedback from residents about the reserve upgrades has been positive and highlights Councils’ commitment to improving spaces for residents to enjoy.

Library and Community Development Partnership

Council has aligned several events and programs run through our community centres and libraries. A ‘one Council’ approach to events such as our school holiday program allows for coordinated program planning, and access to locations across the City.

Community Development and Property Partnership

To enable construction of the Blackwood Community Hub, the Blackwood Community Centre was closed, and its programs, groups and activities relocated. Community Development and Property staff undertook a major clean out of the site, identifying assets (kitchens, furniture etc.) which could be repurposed for use across Council’s network of community centres and halls.

Southern Suburbs Rugby Club – Accessibility Improvements

Council’s building condition audit identified several accessibility and inclusion improvements for our capital works renewal program. One example was the Southern Suburbs Rugby Club where Council converted an underutilised storeroom into an accessible toilet. More of these types of projects are planned as Council continues to deliver its capital program.


Digital Equity – Library Hublet System


A new Hublet Tablet system at Mitcham Memorial Library allowed customers of all ages to borrow tablets and use them anywhere within the library. Each tablet has an ergonomic protective cover to guard against accidental damage and photocatalytic self-disinfecting coating. These tablets were popular with school children who use desktop facilities after school as well as National Disability Insurance Scheme (NDIS) carers and their clients. Tablets were also used in digital literacy classes, STEAM programming and in outreach digital literacy programming for people on low incomes.


Theme 1.1 Transport Network





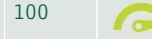
We are a City that is connected to places through an integrated, efficient and people friendly transport network for motorists, cyclists and pedestrians


Project Measures


 Complete


 Within Tolerance




 Attention Required

Name	Description	Target	Actual	Status	Comment
Progressing the plans for the Flinders City Bikeway	Progress plans for the “Flinders City Bikeway” to improve cycling connections	100	60		<ul style="list-style-type: none">• Brookman Avenue, St Marys detailed design has been completed. Construction is scheduled to commence in Q3 2022/23.• Price / Maria, Streets, Melrose Park – Cyclist & Pedestrian Refuge Treatment is scheduled to be constructed in Q3 2022/23. Department for Infrastructure and Transport (DIT) is working on design and hasn’t made a decision on bikeway funding.
Design – Coromandel Parade Cycling Improvements	Concept design of cycling infrastructure along Coromandel Parade, between Craigburn Farm and Blackwood.	100	70		<ul style="list-style-type: none">• The concept design has been prepared. Community engagement has been scheduled for Q1 2022/23.
Detailed Design – Manson Oval Design E – 90 Degree Angled Parking	Detailed Design of 90 degree angled parking along Sargent Parade, adjacent to Manson Oval.	100	80		<ul style="list-style-type: none">• Detailed design documentation has been completed.• Construction is scheduled to commence in Q3 2022/23.
Integrated Transport Plan Endorsement	Council to endorse Integrated Transport Plan and Action Plan.	100	90		<ul style="list-style-type: none">• A report is to be presented to Council in June/ July 2022. Rescheduled due to reprioritisation of projects due to COVID-19.
Investing in the Asset Renewal Backlog (to be completed 2027)	Undertake accelerated renewals of our civil infrastructure (e.g. roads and footpaths) to address our backlog by 2027.	100	100		

 Complete



 Within Tolerance

 Attention Required

Name	Description	Target	Actual	Status	Comment
Bridge Renewals (2020/21)	Percentage of bridge renewal works completed.	100	90		<ul style="list-style-type: none">• Muggs Hill Road, Torrens Park detailed design is scheduled to completed by Q1 2022/23.
Car Park Renewals (2020/21)	Percentage of Car Park renewal works completed.	100	100		<ul style="list-style-type: none">• Windy Point car park construction works completed.
Footpaths New (2020/21)	Percentage completion of new footpath program	100	70		<ul style="list-style-type: none">• Cypress Avenue, Hawthorndene works completed with minor works to be undertaken to provide a crossing. These works are still ongoing due to negotiations to acquire a portion of land to construct the crossing.• Station Avenue, Blackwood board walk to avoid street tree has been designed. Tender issued with construction to commence in Q2 2022/23.• Murtoa Road, Eden Hill detailed design has not been completed due to consultant delays. Minor design elements to be finalised and design documentation to be finalised in Q1 2022/23.• Upper Sturt Road, Hawthorndene has gained in principle agreement from the National Park to construct a footpath with their land. Detailed design documentation is scheduled to be completed by Q2 2022/23.

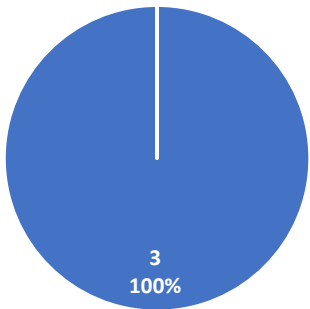
Capital Measures

 Complete  Within Tolerance  Attention Required

Name	Description	Target	Actual	Status	Comment
Footpath Renewals (2019/20)	Percentage completion of footpath renewal program.	100	90		<ul style="list-style-type: none">• Denis Street, St Marys is under construction with construction scheduled to be completed in Q1 2022/23.• Main Road, Blackwood (Laffers Road to Railway Crossing) detailed design documentation was completed in Q4 2021/22. Tender to be issued in Q1 2022/23.
Footpath Renewals (2020/21)	Percentage completion of footpath renewal program.	100	70		<ul style="list-style-type: none">• Winona Avenue, Clarence Gardens Footpath has been awarded to a contractor with construction scheduled to commence in Q2 2022/23.• Dorene Street, St Marys detailed design is scheduled to be completed in Q2 2022/23 with construction commencing Q3 2022/23.• Smith-Dorrien Street, Netherby detailed design is scheduled to be Q1 2022/23 with construction commencing in Q3 2022/23.
Kerb and Water table Renewal Program (2020/21)	Percentage of kerb and water table renewal program completed.	100	90		<ul style="list-style-type: none">• Main Road, Blackwood (Laffers Road to Railway Crossing) detailed design documentation was completed in Q4 2021/22. Tender to be issued in Q1 2022/23.
Road Renewal - Kerb, Pavement, Seal (2020/21)	Percentage road renewal - kerb, pavement, seal program completed.	100	90		<ul style="list-style-type: none">• Kandahar Lane, Colonel Light Gardens, Denis Street, St Marys, Jordan Road, Melrose Park and Duncan Street, Melrose Park are under construction and scheduled to be completed in Q1 2022/23.• Winona Avenue, Clarence Gardens has been awarded to a contractor with construction scheduled to commence in Q2 2022/23.• Smith-Dorrien, Hill and Haig Streets, Netherby detailed design is scheduled to be Q1 2022/23 with construction commencing in Q3 2022/23.• Dorene Street, St Marys detailed design is scheduled to be completed in Q2 2022/23 with construction commencing Q3 2022/23.
Traffic Control Devices New (2020/21)	Percentage completion of new traffic control device program completed.	100	50		<ul style="list-style-type: none">• Several projects are in procurement stage and community engagement phase. The install will begin in Q1 2022/23.

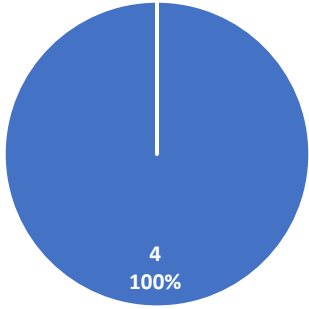
Delivery Status

 Complete  Work in progress  Not Started



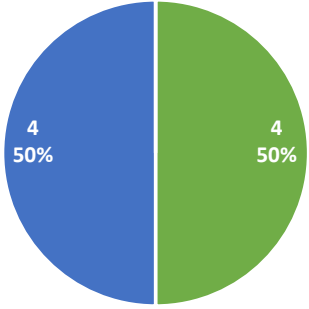
Bridges New (2021/22)

Percentage of new bridge works completed.



Bridge Renewals (2021/22)

Percentage of bridge renewal works completed.

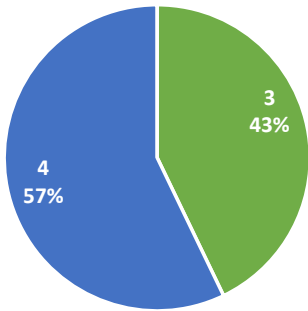


Bus Shelter Renewals (2021/22)

Percentage of Bus Shelter renewal works completed.

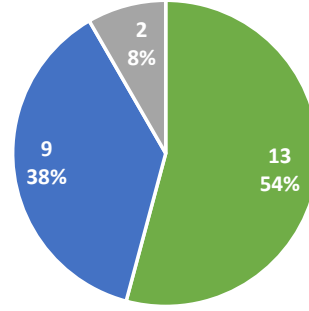
Delivery Status

 Complete  Work in progress  Not Started



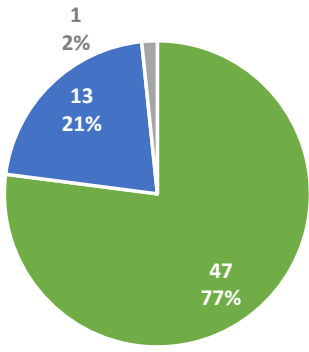
Car Park Renewals (2021/22)

Percentage of Car Park renewal works completed.



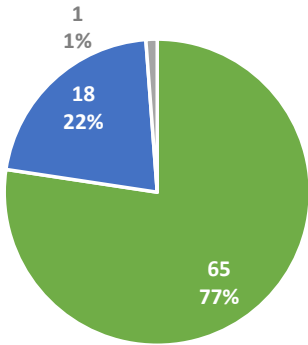
Footpaths New (2021/22)

Percentage completion of new footpath program.



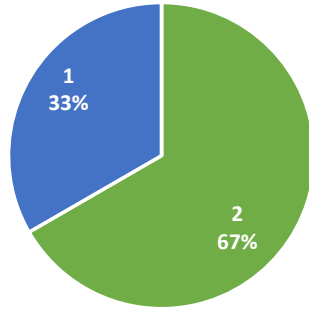
Footpath Renewals (2021/22)

Percentage completion of footpath renewal program.



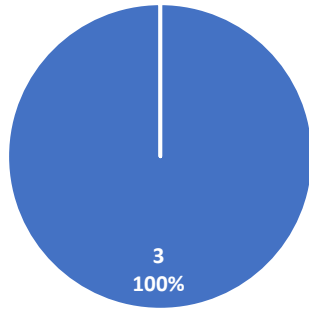
Kerb and Watertable Renewal Program (2021/22)

Percentage of kerb and water table renewal program completed.completed.



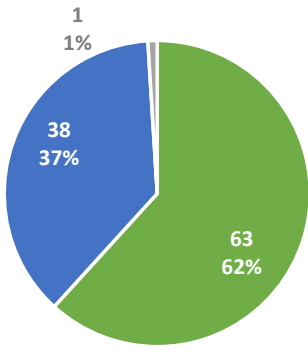
Retaining Wall Renewal (2021/22)

Percentage of retaining wall renewal program completed.footpath program.



Road 2 Recovery Program (Year 3 of 5)

Percentage of Year 3 of Road 2 Recovery program completed.



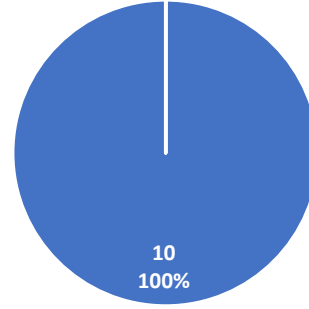
Road Renewal - Kerb, Pavement, Seal (2021/22)

Percentage road renewal - kerb, pavement, seal program completed.



Road Seal - Seal Preservation - Renewal (2021/22)

Percentage Road Seal Preservation renewal program Completed.




Traffic Control Devices New (2021/22)

Percentage completion of new traffic control device program completed.

Service Measures

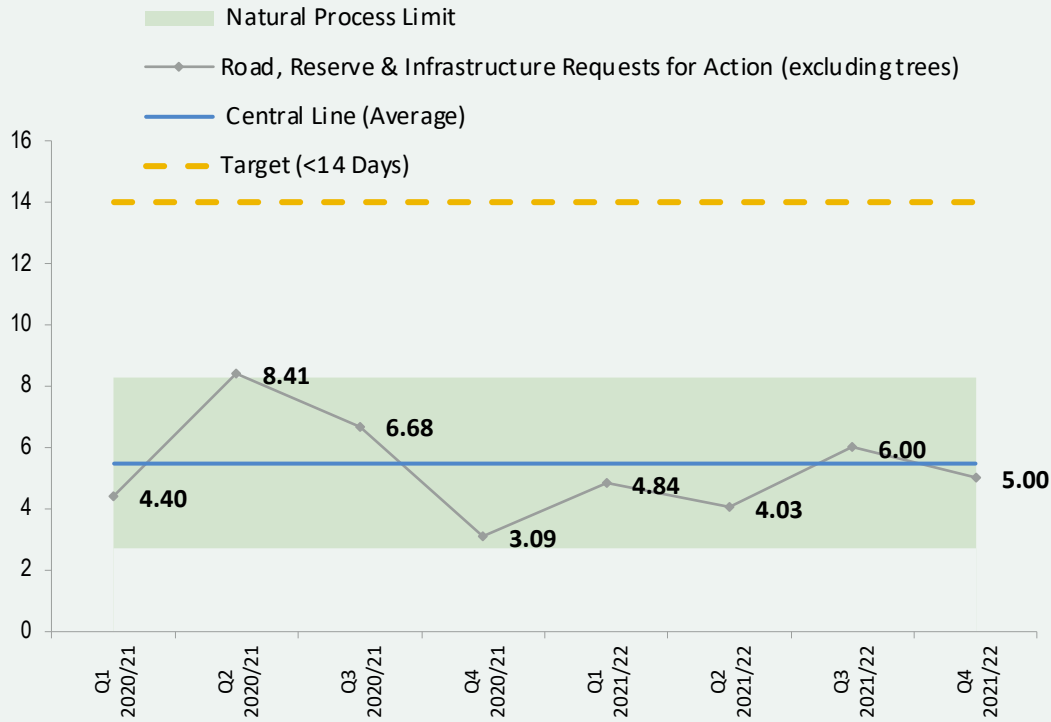


Name	Description	Target	Actual	Status	Comment
Traffic & Transport Requests	Clearance percentage rate of traffic and transport requests to date (includes public lighting and traffic and transport issues).	80	95		
Playground Inspections	Scheduled 10 weekly playground inspections are completed.	100	100		

Trend Insights

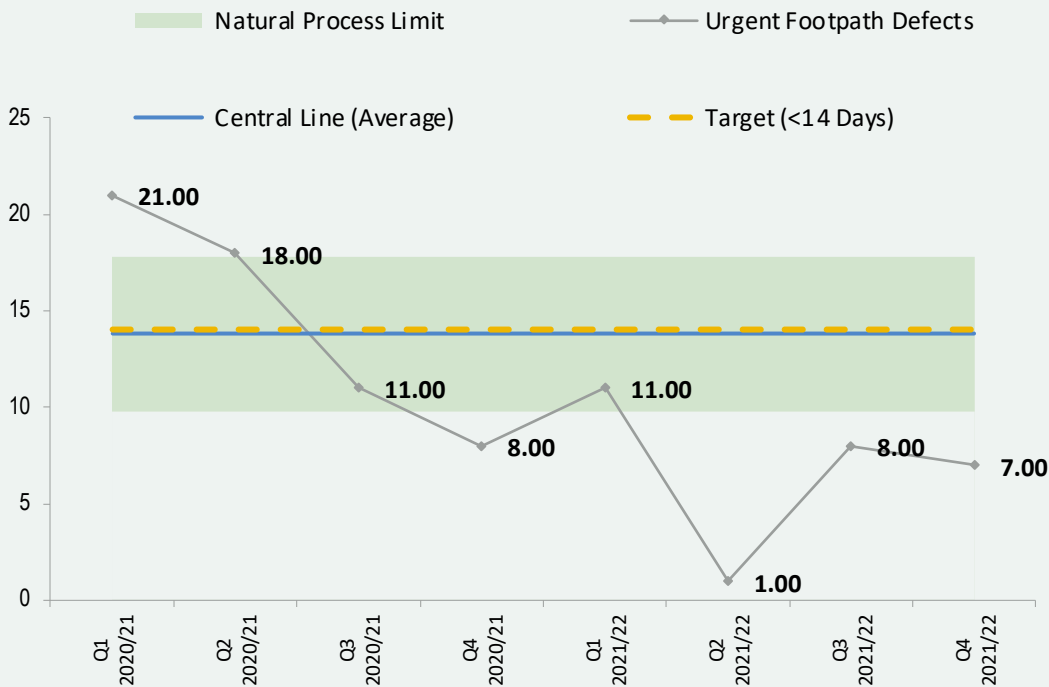
Road, Reserve & Infrastructure Requests for Action (excluding trees)

Average number of days taken to assess customer requests relating to City Operational works.



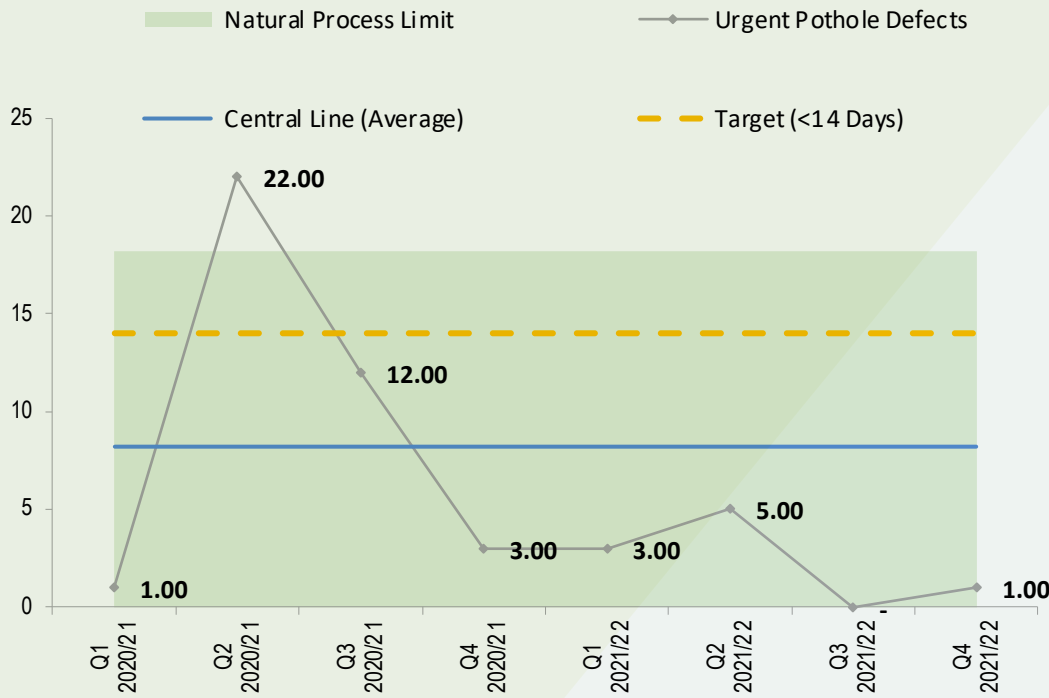
Urgent Footpath Defects

Average number of days taken to complete urgent footpath defects after assessment.



Urgent Pothole Defects

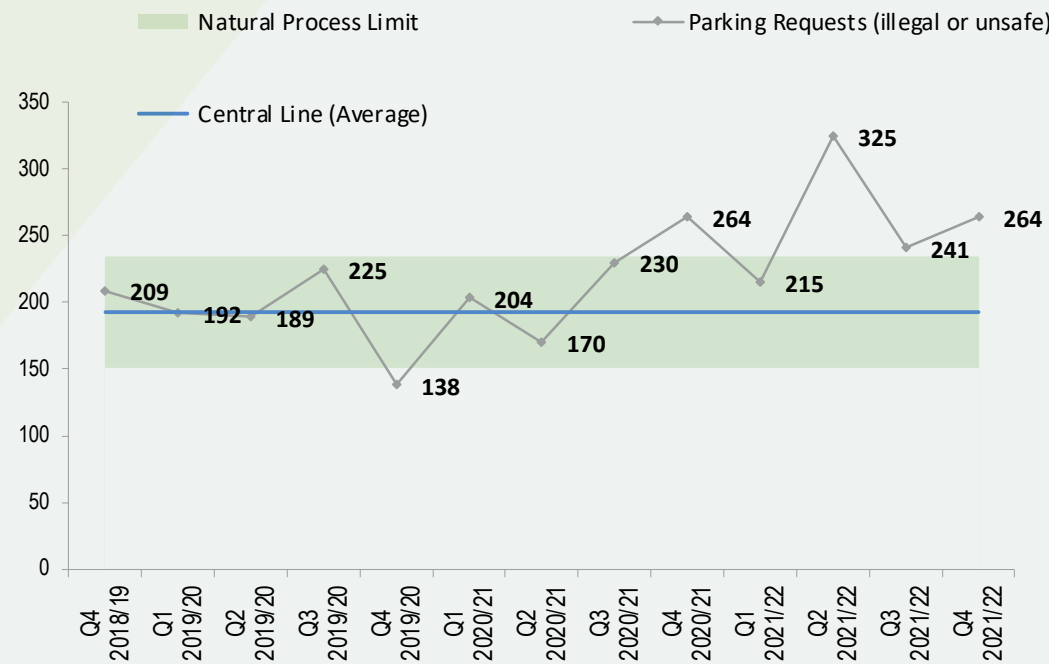
Average number of days taken to complete urgent pothole defects after assessment.



Comment: There were no urgent pothole defects reported during Q3 2021/22

Parking Enquiries

Number of parking enquiries received across the Council area.




Comment: Increase during Q2 2021/22 likely due to roll out of online Click and Connect service which makes it easier for residents to report an issue.

Theme 1.2 Health & Wellbeing

We build capacity for people to be active, healthy and connected, and provide inclusive and safe environments for all.

Project Measures

 Complete  Within Tolerance  Attention Required

Name	Description	Target	Actual	Status	Comment
Disability, Access, and Inclusion Plan (DAIP) Implementation	Implement the Year 2 Actions outlined in the Disability, Access and Inclusion Plan 2020-2024.	100	80		<ul style="list-style-type: none">Year 1 and 2 DAIP actions funded within the Annual Business Plan were implemented and first legislated reporting on Year 1 DAIP Actions submitted Oct 21 reflecting alignment to Inclusive SA objectives.Highlights included improvements in website accessibility, and a Disability Discrimination Act (DDA) access audit of 57 Council buildings.

Service Measures

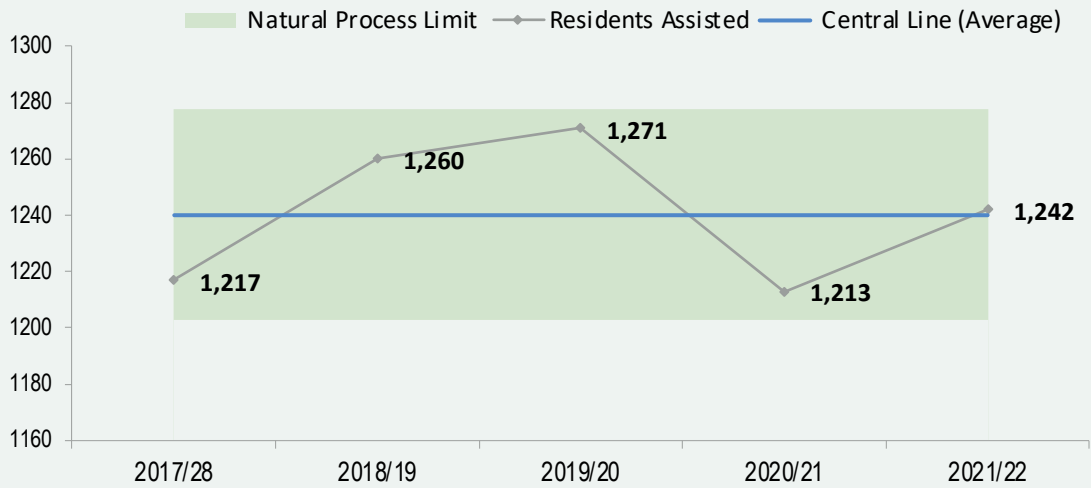
 Complete  Within Tolerance  Attention Required

Name	Description	Target	Actual	Status	Comment
Reporting Compliance (6 monthly)	Compliance with six monthly reporting responsibilities for funding and standards for safe and high-quality assistance to residents.	100	100		
Community Wellbeing Service Targets	Percentage of Community Wellbeing service targets achieved in accord with Commonwealth and State funding agreements.	100	97		
Dog and Cat Registration	Percentage compliance with dog and cat registration requirements from the 20 per cent of dog and cat owners audited annually.	100	100		<ul style="list-style-type: none">Council has over 13000 pets recorded in the Mitcham council area, following the Dog Registration Audit Doorknock and follow up program, Council has only 43 pets that had previously been registered that remain unregistered as at 30 June 2022. The Audit program reduced the number of unregistered pets by 74 per cent.
Health Premises Follow Ups	Percentage of Environmental Health premises identified to have critical or major issues followed-up through legislative means, including environmental health complaint inspections. Premises include swimming pools, spas, cooling towers, tattoo parlours, etc.	100	100		<ul style="list-style-type: none">Of those premises found to have a critical or major issue that resulted in formal legislative action, Council achieved a 100 per cent compliance rate after further follow up on previously reported areas of non-compliance.
Food Business Follow Ups	Percentage of food businesses identified to have critical or major issues followed-up through legislative means, including food complaints inspections.	100	100		<ul style="list-style-type: none">Council experiences a very low rate of identifying critical or major issues that require formal actions and follow up. Once identified and action undertaken, Council achieved a 100 per cent rate of compliance of items requiring improvement.
Food Business Inspections	Percentage of food businesses inspected complying with regulatory standards (ie no major breeches of legislation), including food complaints.	100	100		<ul style="list-style-type: none">There was one major breach identified during 2021/22. Following formal follow up action Council achieved 100 per cent compliance in food business premises.
Health Premises Inspections	Percentage of environmental health premises inspected as per required frequency based on risk. Premises include swimming pools, spas, cooling towers, tattoo parlours, etc. Numbers include complaints inspections.	100	100		<ul style="list-style-type: none">All Health Premises were inspected in accordance with the Inspection Schedule and there were no identified areas of non-compliance.
Wandering Dog Return Rate	Percentage of wandering dogs returned to owners.	100	100		<ul style="list-style-type: none">Due to the effective use of the central registration Dogs and Cats Online (DACO) database and a very high percentage of dogs being microchipped, Council regularly achieved a 100 per cent return rate of re-uniting dogs with their owners when they were found wandering.

Trend Insights

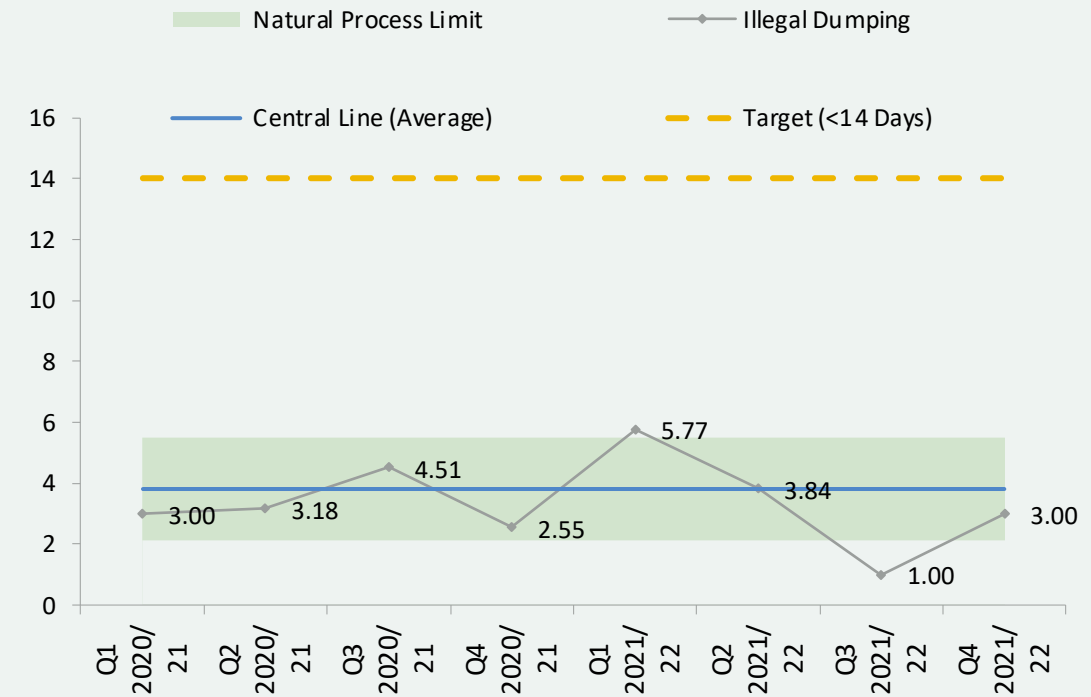
Resident Assistance

Number of unique residents provided with Community Wellbeing support for the financial year.



Illegal Dumping

Average number of days taken to remove illegal hard rubbish after request.

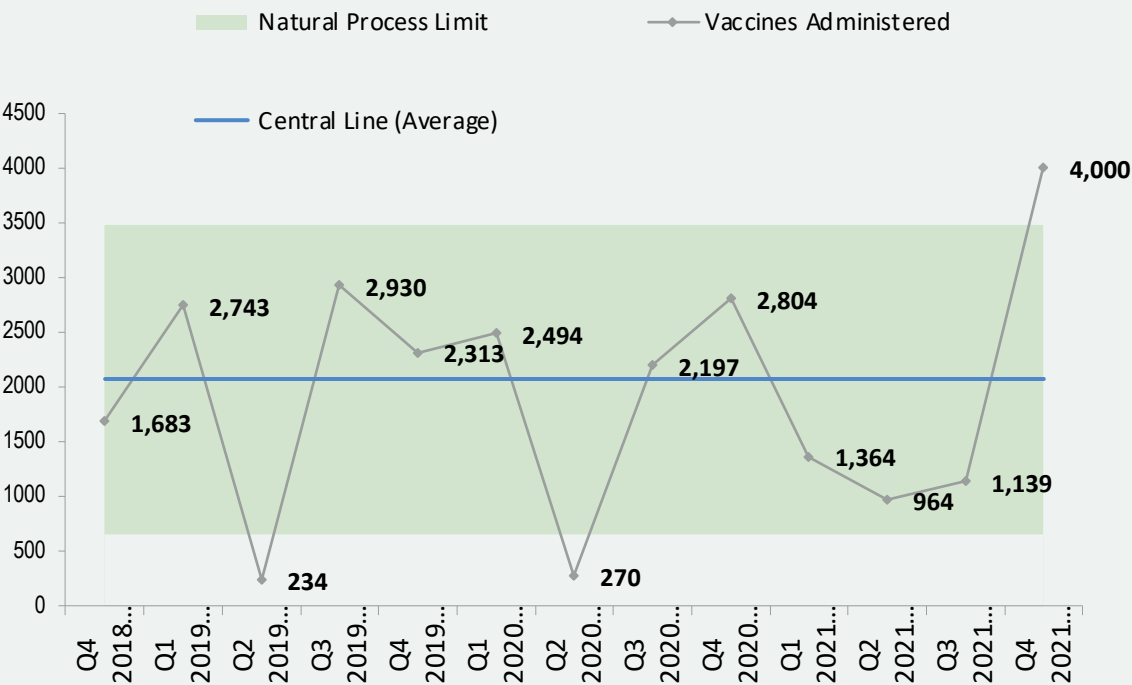


Comment: Requests for Illegal dumping received by Community Safety for action prior to being sent to Operations

Trend Insights

Immunisation Program

Number of vaccines administered at Community and School Clinics



Comment: Due to COVID-19 less students were vaccinated at school in Year 8 during Q3 2021/22. There were 10 Community clinics and seven school clinics held. During Q4 2021/22 Council held 10 school visits, 11 flu clinics, 12 community clinics and two school catch up clinics which contributed to the high result.



Theme 1.3 Services & Facilities

We provide convenient access to a diverse range of information, services, activities and facilities for our community.

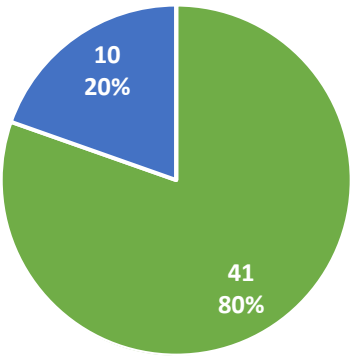
Project Measures

Complete Within Tolerance Attention Required

Name	Description	Target	Actual	Status	Comment
Open Space Condition Audit	Percentage completion of open space assets audit.	50	50	Complete	• Stage 2 of the Audit will commence in the 2022/23 financial year.
Blackwood Community Hub and Waite Street Reserve Project 2021/22	Finalise designs, appoint construction firm, and complete North West Car Park construction.	100	85	Within Tolerance	• All design work completed and handed to construction firms. • Fully executed contract awarded to Schiavello Construction for Hub build. • Demolition works completed. • Site clearance completed. • Edward Street Car Park progressing with excavations for underground tank completed. To be completed August 2022.

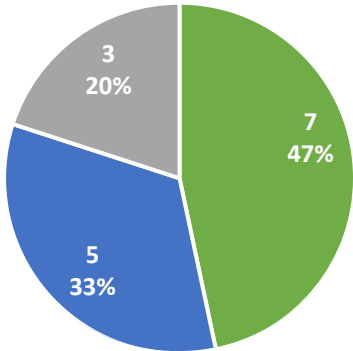
Capital Measures

Complete Work in progress Not Started



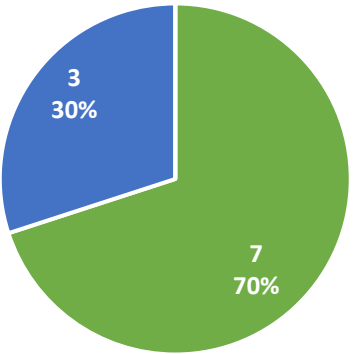
Property Capital Works - Renewal (2021/22)

Percentage of building renewal works completed.



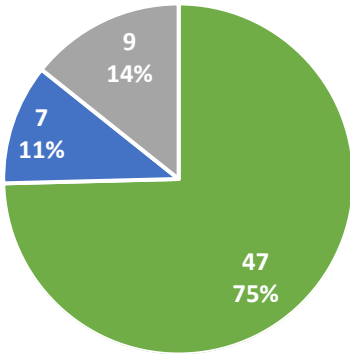
Property Capital Works Program New (2021/22)

Percentage Property new capital works program completed.



Playground Renewals (2021/22)

Percentage completion of playground renewal program.



Open Space Asset Renewal (2021/22)

Percentage completion of the asset renewal program.

Capital Measures



Name	Description	Target	Actual	Status	Comment
Open Space Asset Renewal (2020/21)	Percentage completion of the asset renewal program.	100	80		
Eden Hills Scouts, Blackwood Rotary and shared Community Facility (Investigation Works)	Percentage completion of investigation works into improvements to the Karinya Reserve community and sporting facilities.	25	25		<ul style="list-style-type: none">This project received a \$330,000 Federal Election pledge and \$820,000 Council contribution.
Karinya Reserve Sport Facilities Upgrade	Upgrade Karinya Reserve, Eden Hills, sports facilities including a new clubroom and a new artificial pitch.	100	100		<ul style="list-style-type: none">New Clubroom and Public Toilets completed and handed over to Council.
Hawthorndene Oval Sport Facilities Upgrade	Development of new changerooms at Hawthorndene Oval.	50	50		<ul style="list-style-type: none">Open tender closed with all tenderers coming in over available budget. Club seeking additional funding to make up shortfall.

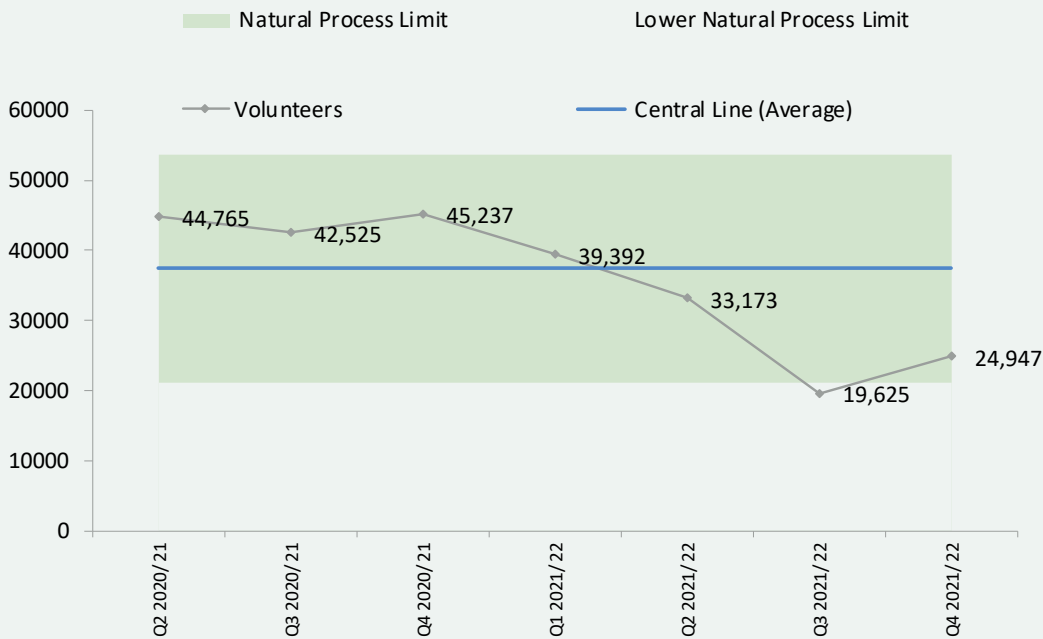
Service Measures

Name	Description	Target	Actual	Status	Comment
Open Space Asset Removal	Number of obsolete asset removals.	n/a	3	n/a	<ul style="list-style-type: none">Three open space assets were removed throughout the year for various reasons (safety, upgrades, construction etc).
Community Centre Visits	Total number of visitors to Community Centres.	n/a	117,137	n/a	<ul style="list-style-type: none">Blackwood Community Centre decommissioned, tail end of major renovations to Mitcham Cultural Village and full closure of Cumberland Park Community Centre during major renovation impacted heavily on visitor numbers during Q4 even though there was a bounce back from Q3.With reopening of MCV and Cumberland Park, visitor numbers for next quarter are anticipated to trend up.
Meetings with Sporting Clubs	Number of meetings with sporting lease and license holders including workshops or training during the year (aim to meet half the clubs each year).	n/a	25	n/a	<ul style="list-style-type: none">25 meetings, both in-person and online, have occurred with various sporting clubs.

Trend Insights

Community Centre Visits

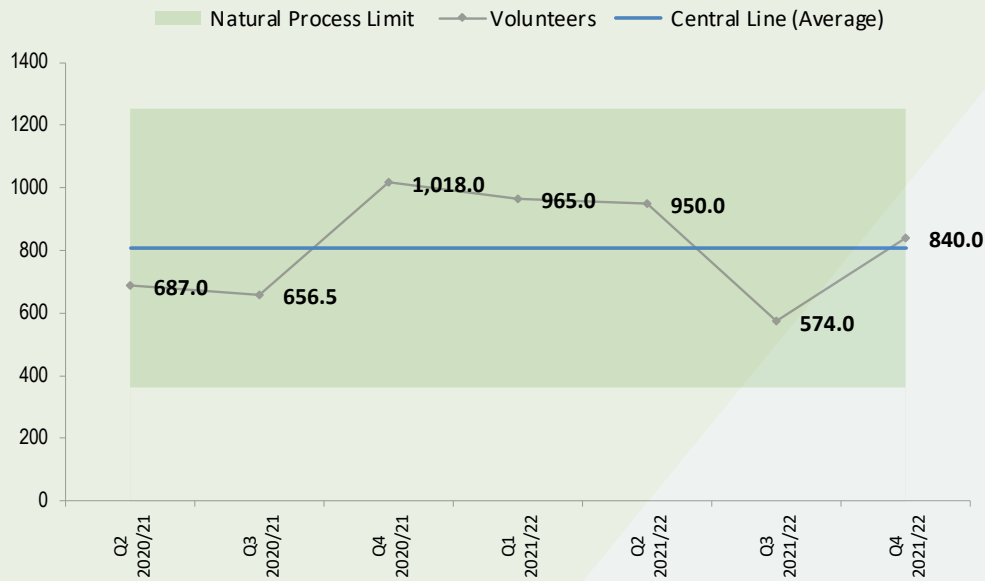
Total number of visitors to Community Centres.



Trend Insights

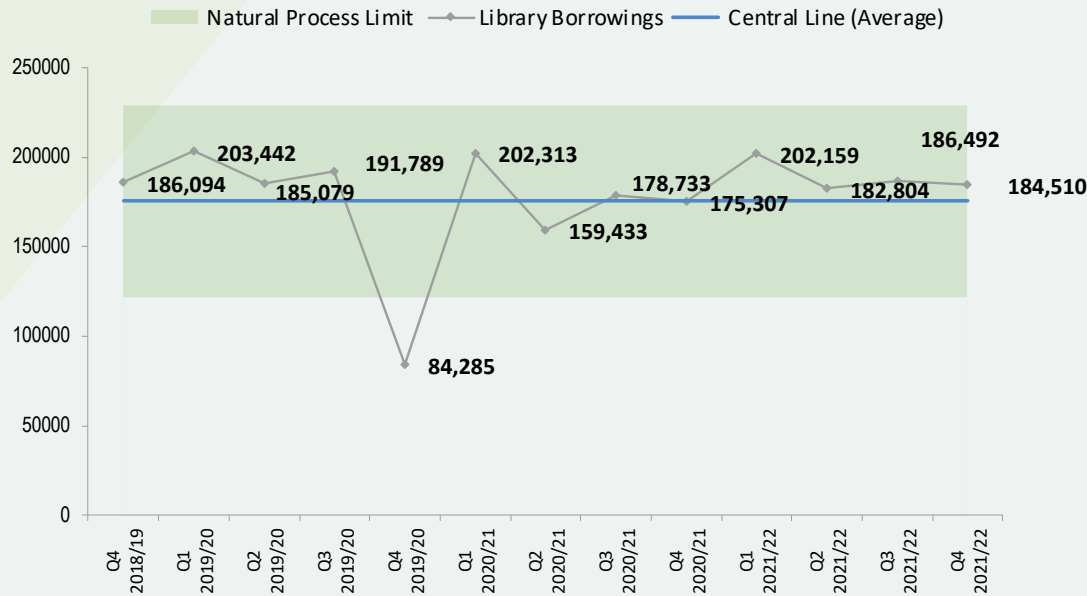
Community Centre Volunteer Hours

Number of hours recorded by Community Centre, Community Shed & Local History Service volunteers



Library Borrowings

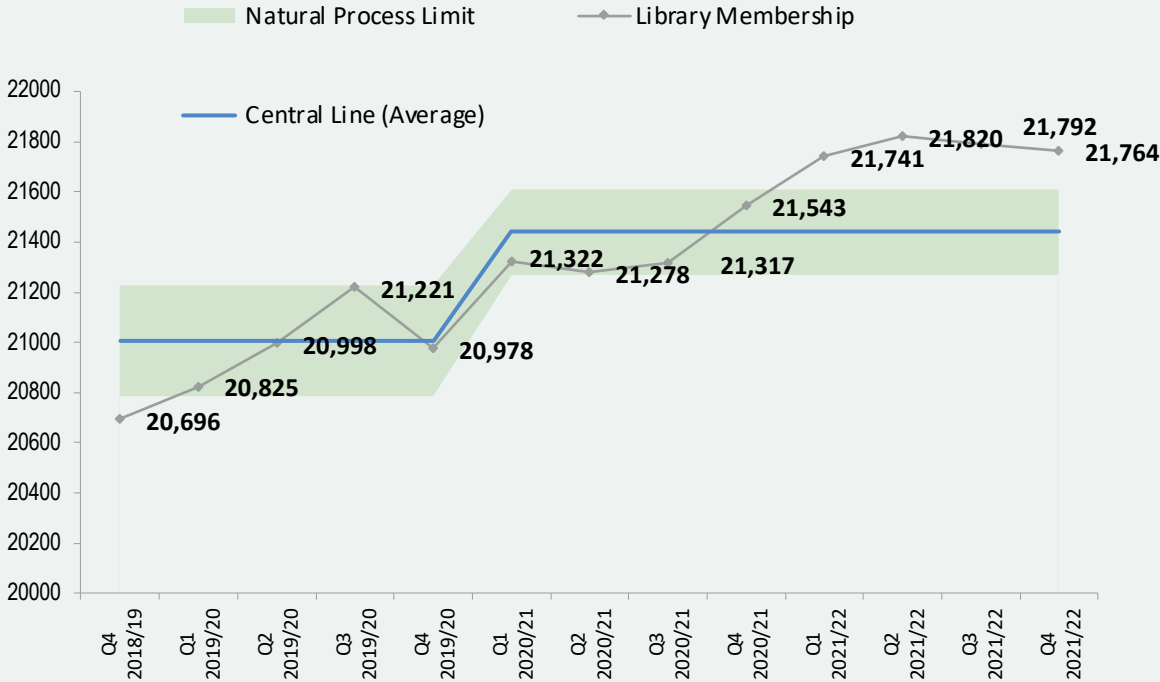
Number of library items borrowed. Includes number of items checked out at the Mitcham library service and incoming transits checked out at the Mitcham Library Service but not outgoing transits to other libraries.



Trend Insights

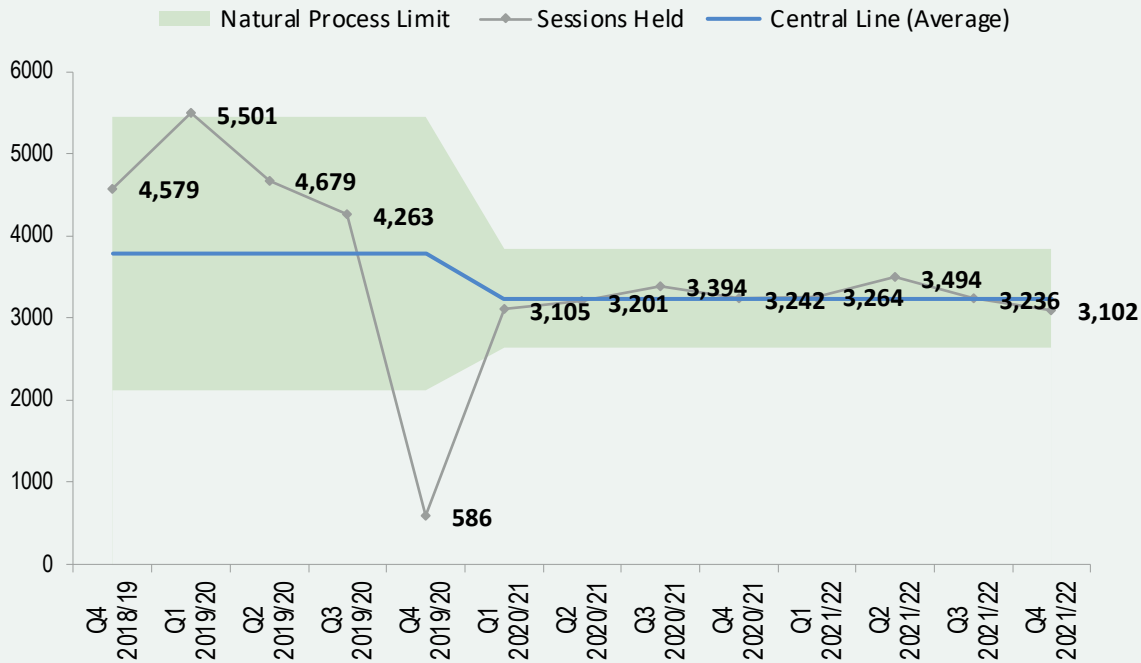
Library Membership

Maintain current membership numbers for the Mitcham Library Service



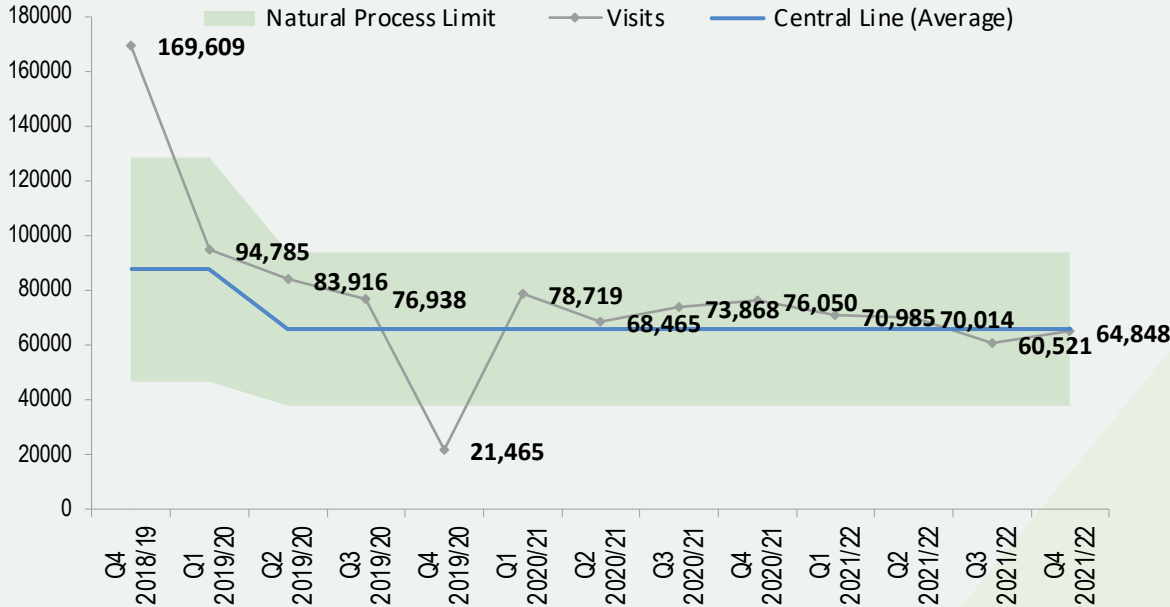
Library PC Usage

Number of library personal computer sessions held.



Library Visits

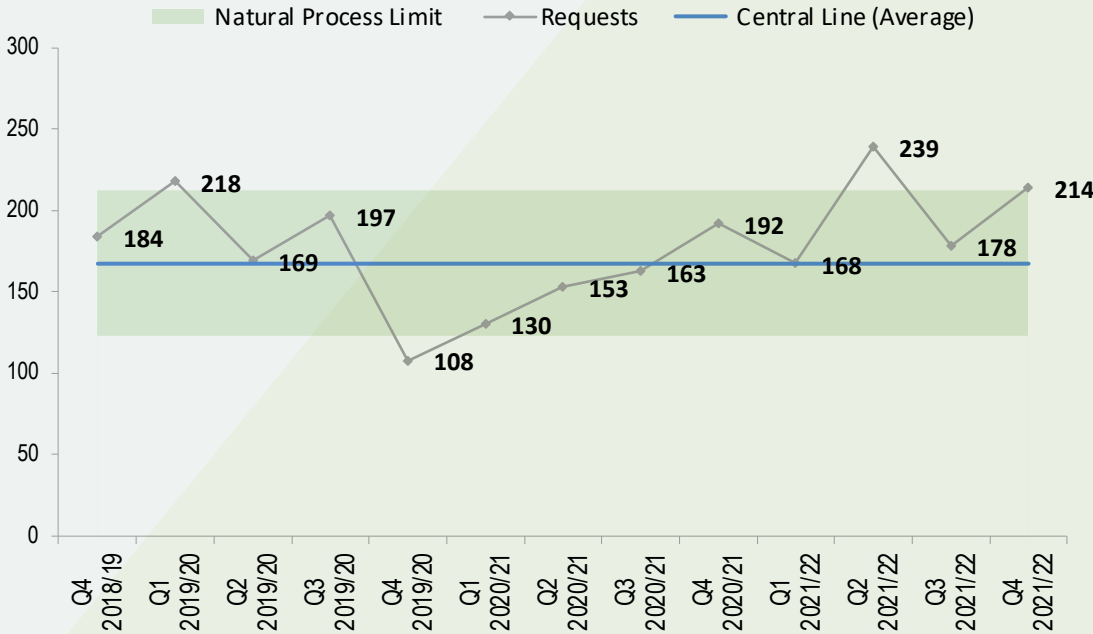
Number of people passing through library doors (including toy libraries).



Comment: Visitation remains stable, with minor fluctuations due to COVID-19 closures. Online engagement with library services remains strong.

Reactive Maintenance Services Council Buildings – Requests

Number of requests received in relation to Reactive Maintenance services for Council Buildings including public toilets, community centres and Council's operational buildings.

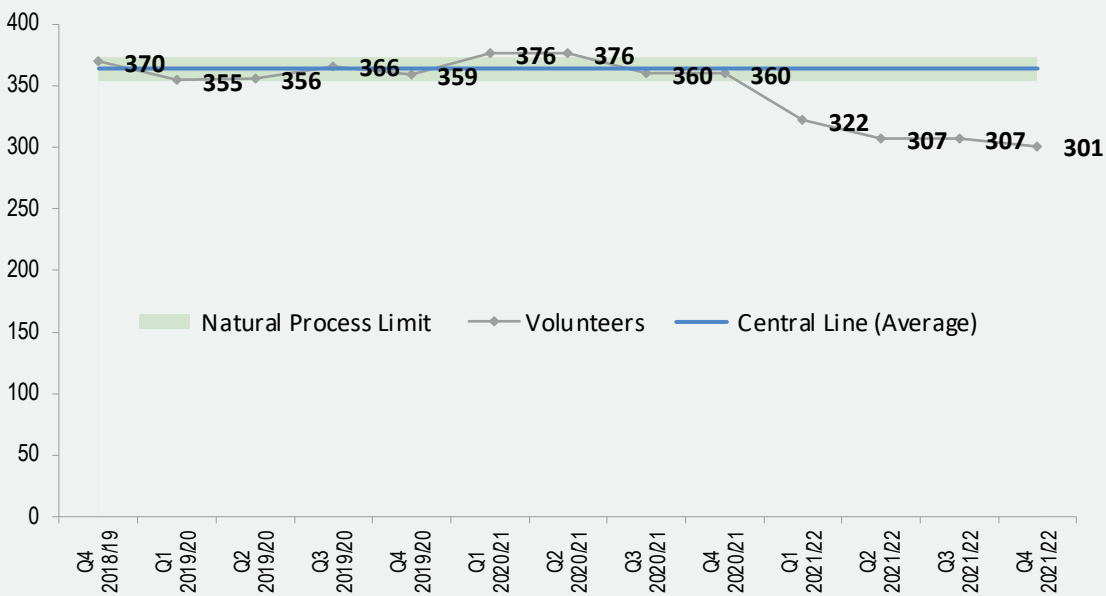


Comment: Increase during Q2 2021/22 likely due to roll out of online Click and Connect service which makes it easier for residents to report an issue.

Trend Insights

Volunteers

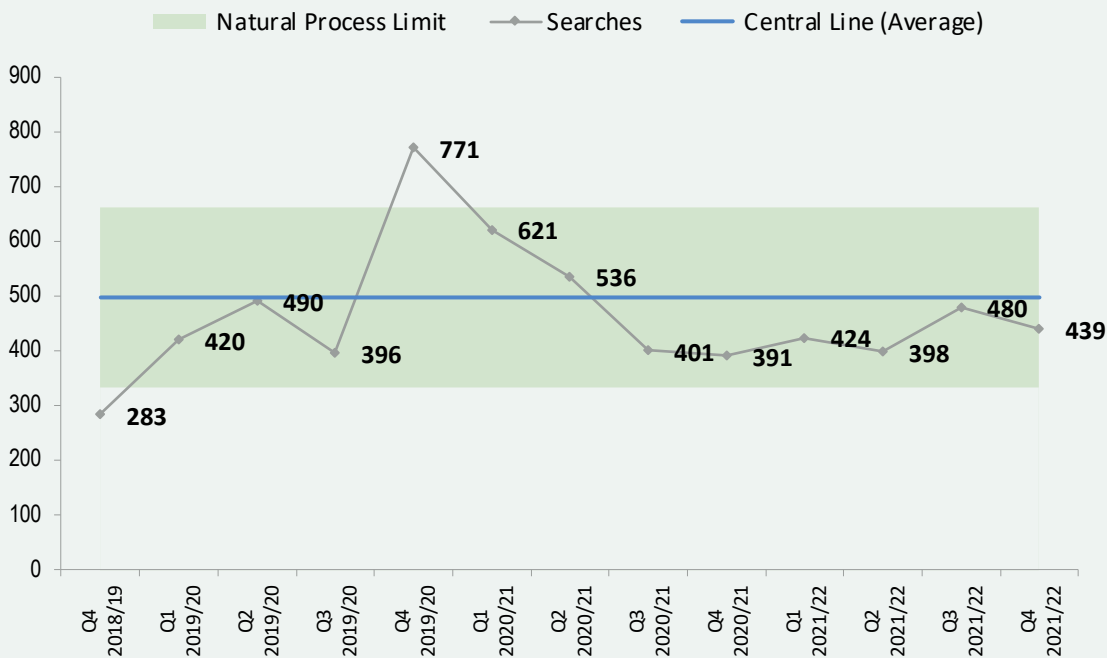
Total number of volunteers



Comment: During 2021/22, numbers have declined due to volunteers retiring, ill health or COVID-19 related issues. Despite this volunteers contributed over 16,000 hours for the financial year.

Section 7 Searches

Number of section 7 search requests received



Goal 2

Sustainable City

We sustain and improve our natural and built environments for today's and future generations.

Highlights and Innovations

Water Sensitive Urban Design (WSUD) Initiatives

Water sensitive urban design (WSUD) helps Council to better utilise its stormwater for environmental outcomes (like watering street trees and improving reserve vegetation). WSUD continued to be a priority with Council partnering with University of Adelaide and the City of Norwood, Payneham and St Peters to trial a Smart Tank. The trial investigated the use of stormwater pipes and pits within stormwater systems to provide storage and detention for future use and to slow discharge. The trial site was Pasadena, with potential to scale this approach across the broader Sturt River Catchment.

Work to refine and optimise the smart irrigation system across 15 sites within the City continued, resulting in greening and cooling effects and efficiencies in water use.

Electric Vehicle Transition

Council continued to trial electric vehicles as part of its fleet (and committed to the purchase of more), developing a transition plan that considers the life-cycle costs of these vehicles and infrastructure and charging requirements. Electric vehicles have contributed to the reduction in carbon for the City.

Promotion of Mitcham's Sustainable City Initiatives

Green Adelaide held a Board meeting at the City of Mitcham Civic Centre in September 2021. As part of the meeting an invitation was extended to City of Mitcham to present to the Board. The 'Sustainable City' presentation highlighted a range of Council projects, initiatives and programs in relation to sustainability, environment, climatechange, circular economy and greening. A session was later held with staff and Elected Members to provide an update on these initiatives.



Pasadena Biodiversity Corridor

The Pasadena Biodiversity Corridor project has improved biodiversity across two reserves in Pasadena through the application of 'green engineering'. The jointly funded (state-Council) project has reinstated water flows on a previous creek line by diverting to the surface some of the stormwater piped beneath the Sierra Nevada and Grant Jacob reserves. These reserves are now passively irrigated by feeding stormwater through a surface swale and soakage trenches to promote the growth of existing and new trees and vegetation.

A new playground was also installed through this project and features nature play elements and durable and sustainable materials including Australian sourced recycled plastic panels, and extensive pathways for bikes and prams.

Weed Spatial Mapping trial by Forestry

In 2021/22 we trialled an expansion of the Forestry Tree Management Software to coordinate the weed management program. Forestry assists field workers by scheduling inspections, prioritising and assigning works and has various other capabilities such as risk management, and data collection and storage.






Theme 2.1 Climate Change Mitigation & Resilience

We limit our impact on the climate, and are prepared and adaptable to the impacts of climate change.



Project Measures

 Complete  Within Tolerance  Attention Required

Name	Description	Target	Actual	Status	Comment
Converting street lighting to LED	Undertake a further changeover of the globes in our streetlights to LED (saving money and reducing carbon emissions).	75	50		• Due to supply issues, procurement (SA Power Networks) of new streetlights was delayed and is scheduled to begin in Q1 (Financial Year 2022/23). The evaluation of Category V lighting is complete.
Financial contribution to State-led Heat and Lidar Tree Canopy Flyover (Climate Response)	Partner with the State Government to commission new tree canopy and heat mapping, enabling comparison with previous flyovers.	100	100		• Council's financial contribution has been made and the project is now with the Department for Environment and Water for implementation.
Business Case – Corporate EV-Fleet Changeover (Climate Response)	Investigate State Government policy, Council fleet policy, existing asset management plans, staff engagement, various financial costing models, climate benefits, staff entitlements and incentives.	100	100		• Council funded a trial at its meeting on April 26, 2022.

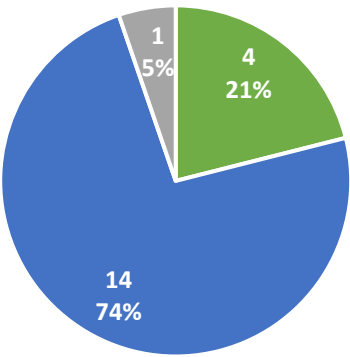
Capital Measures

 Complete  Within Tolerance  Attention Required

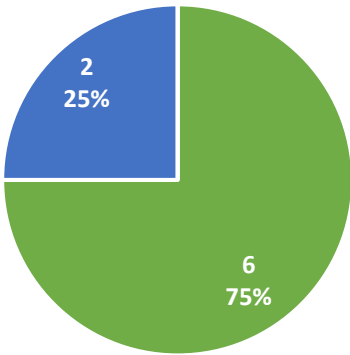
Name	Description	Target	Actual	Status	Comment
Stormwater Drainage Works New (2020/21)	Percentage of new stormwater drainage works completed.	100	95		• Moriane Avenue, Panorama is scheduled to commence construction in Q1 2022/23.
Stormwater Drainage Works Renewals (2020/21)	Percentage Stormwater renewal drainage works completed.	100	100		

Capital Measures

 Complete  Work in progress  Not Started



Stormwater Drainage Works New (2021/22)
Percentage of new stormwater drainage works completed.



Stormwater Drainage Works Renewals (2021/22)
Percentage Stormwater renewal drainage works completed.

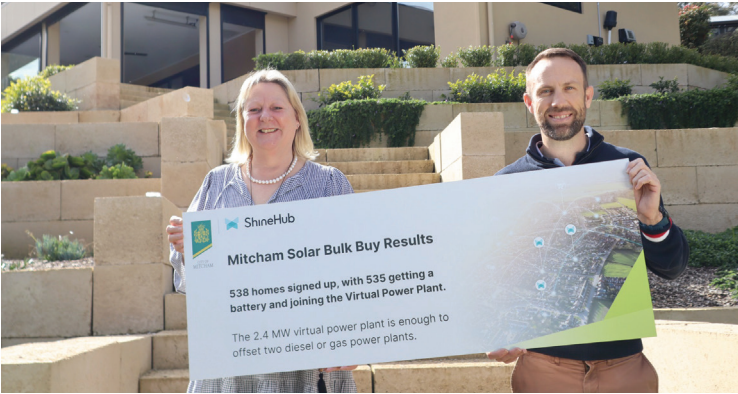
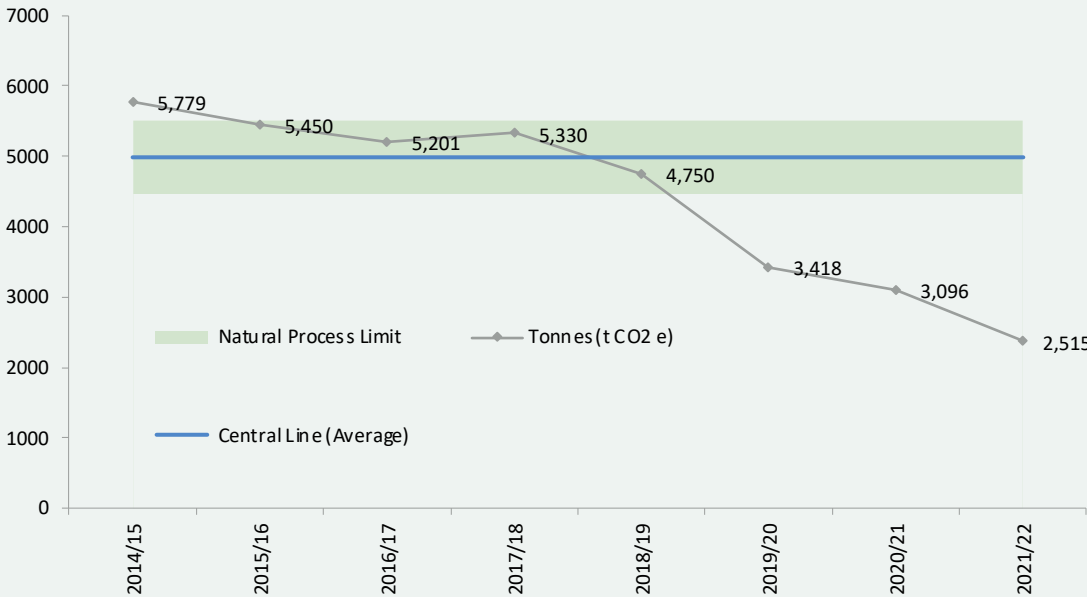
Service Measures

Name	Description	Target	Actual	Status	Comment
Firebreak Maintenance	Number of hectares of firebreaks cleared.	n/a	25.53	n/a	

Trend Insights

Greenhouse Gas Emissions

Tonnes of greenhouse gas emissions (avoided through changes to practices across Council services)




Theme 2.2 Sustainable Resources

We conserve resources through efficient practices, investment in technology, waste avoidance, and a commitment to reuse, recycle and repurpose.



Project Measures

 Complete  Within Tolerance  Attention Required

Name	Description	Target	Actual	Status	Comment
Study – Three Bin System for Parks and Reserves	Investigate the various costs and benefits of collection of additional bins in parks and reserves, community education, deployment at all or a select number of parks and reserves.	100	90		• A Three Bin System trial has been completed with findings report to be provided to Council during 2022/23.

Capital Measures

 Complete  Within Tolerance  Attention Required

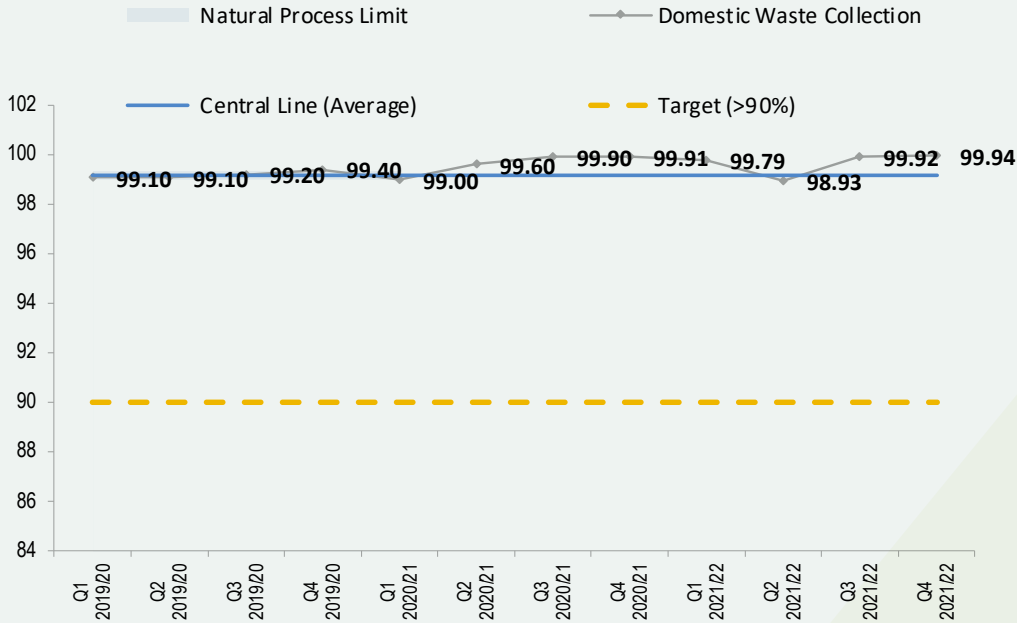
Name	Description	Target	Actual	Status	Comment
Continued Implementation of Brownhill Keswick Creek Flood Mitigation Works	City of Mitcham 10 per cent capital contribution to the Brownhill Keswick Creek Stormwater Works.	100	100		
Continued Extension and Upgrading of the Stormwater Network (2021/22)	Implement smart water management including tree inlets and soakage pits associated with road renewal works.	100	100		



Trend Insights

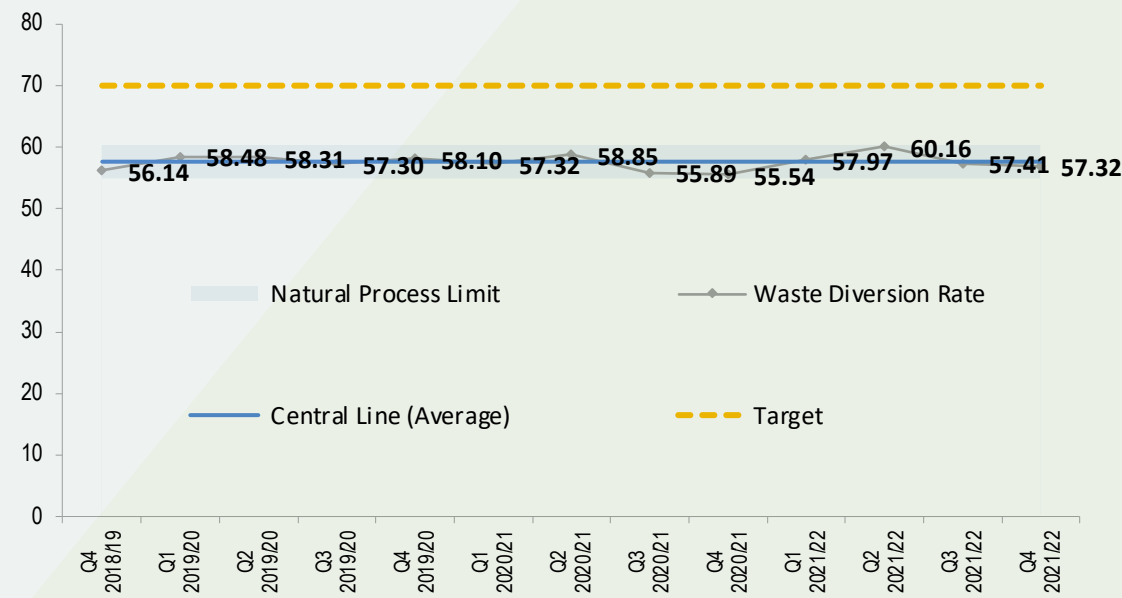
Domestic Waste Collection

Average percentage of domestic waste (blue) bins collected each week



Waste Diversion Rates

Percentage of waste diverted from landfill.







Theme 2.3 Natural Environment

We protect and enhance the environment and its biodiversity across natural landscapes, waterways, open spaces and across our suburbs.

Service Measures

 Complete  Within Tolerance  Attention Required

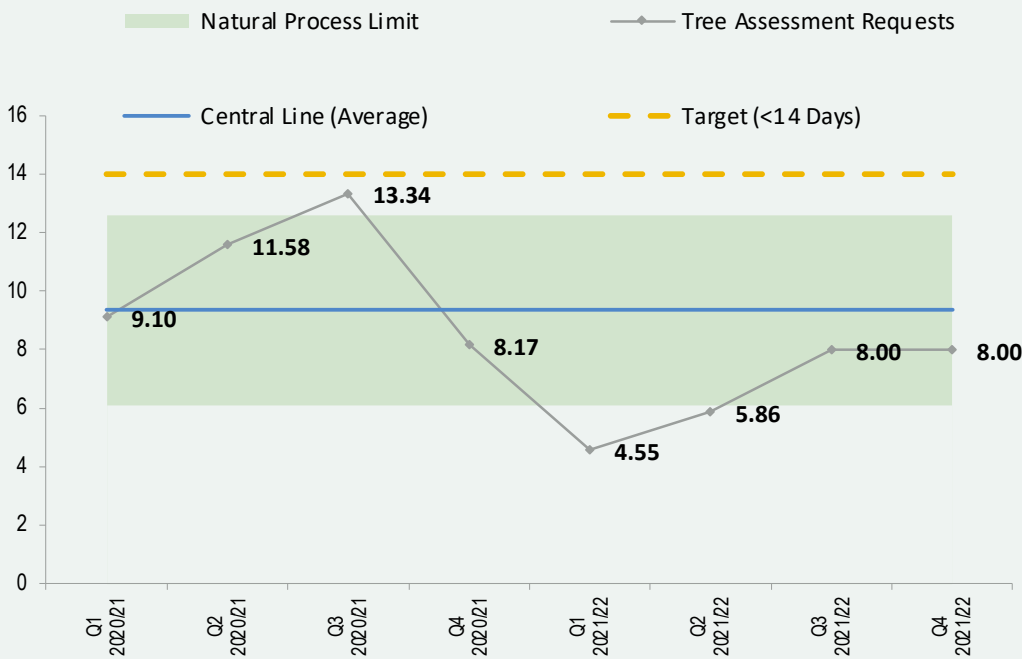
Name	Description	Target	Actual	Status	Comment
Tree Planting	Number of trees planted as part of the annual tree planting program.	720	754		• On track to meet target of 1800 for the planting season (May to September).
Tree Audits	Number of trees audited.	n/a	16,290	n/a	
Complex Tree Assessment / Audit	Number of complex (significant or heritage) tree assessments / audits completed.	n/a	42	n/a	
Volunteering Hours (Open Space)	Number of hours recorded by Open Space volunteers.	n/a	5,008		
BMX Track Inspections	Number of BMX tracks inspected.	4	4		• All of Council's BMX tracks have been inspected throughout the year.
Volunteer Trail Days	Number of volunteer trail maintenance days completed.	8	8		• 8 Trail Volunteer days have been held throughout the year including a Manual Handling workshop. • There were two COVID-19 cancellations with two in relation to restrictions and the other due to poor numbers effected by close contacts and quarantine etc. • Council also completed two School Trail Education Workshops with Unley High School in the 2021 calendar year. There have been no school workshops in 2022 and due to COVID-19 many schools are reluctant to hold these types of events.
Woody Weed Control / Removal	Number of hectares of controlled / removed woody weeds.	n/a	77.19	n/a	• Council also completed some revegetation of native grasses and groundcovers through a hydroseeding process.



Trend Insights

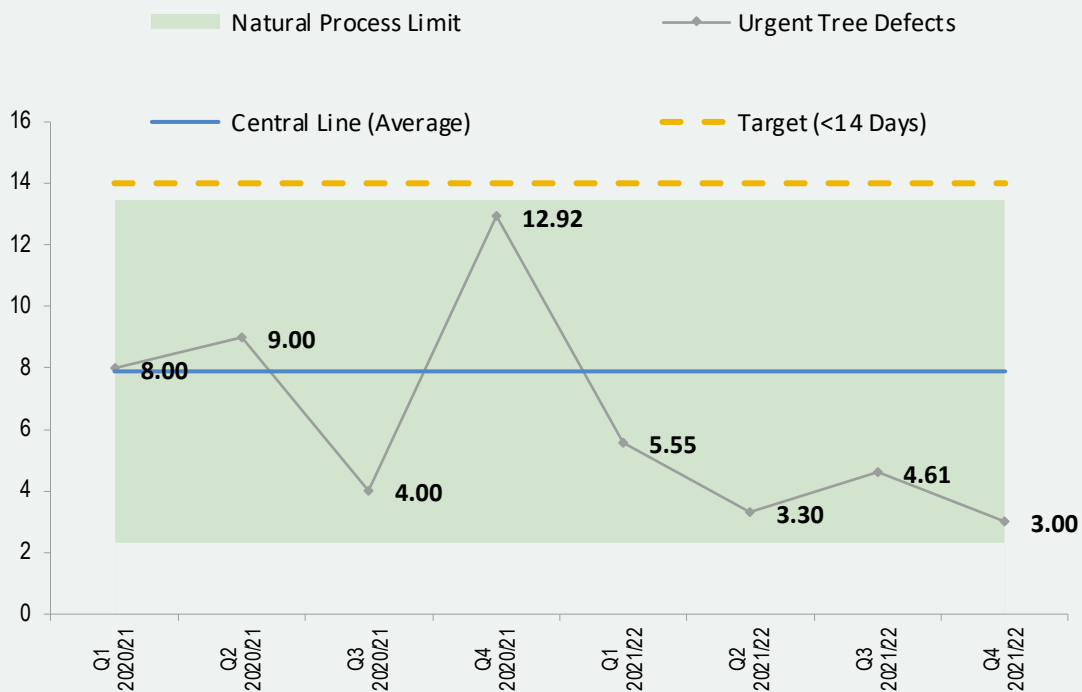
Tree Assessment Requests

Average number of days taken to assess Customer Requests relating to tree works (pruning/removal).



Urgent Tree Defects

Average number of days taken to complete urgent tree defects after assessment.



Goal 3

Dynamic & Prosperous Places

We have a strong and competitive economy that supports our unique and vibrant places and culture.

Highlights and Innovations



Centenary of Colonel Light Gardens

A celebration of the history of Colonel Light Gardens was held at the Mitcham Memorial Library and other locations throughout October 2021 to mark the heritage listed garden suburb's centenary. This included an exhibition, author talks and several events thanks to a collaboration between the Community Development and Library teams.

Library Partnerships to Deliver Community Outcomes

Council partnered with external bodies including Greening Australia and the Australian Bureau of Statistics (Census hubs) to host a range of activities in our libraries.

Land Services SA – Section 7 Searches

Section 7 searches provide information on a particular property and can include detail in relation to rates, contaminated land and any development applications linked to the property. Council approached Land Services SA to share its learnings from a previous automation project that could offer the sector a way to centralise the service. The agency was interested in this opportunity that could generate significant savings across the sector.

Local Government Functional Support Group (LGFSG) – Natural Disaster Support

A number of staff members acted as Local Government Liaison Officers to support the LGFSG during state emergencies including the Coles fire event in the state's south-east and widespread flooding in the state's north. These staff worked across all levels of government and with several agencies to coordinate the response to these events. This experience highlighted the important role of local government during emergency events and equipped staff with the knowledge to be prepared should the City of Mitcham ever face a similar emergency.

On Track – STEAM Education

'On Track' is a collaboration between five councils - Unley, Mitcham, Holdfast Bay, Marion and Wattle Range – that delivers STEAM themed activities aimed at upper primary school aged students. The topics included electronics and circuitry and coding and astronomy (linked to Indigenous constellations). These programming kits circulate through the participating council libraries and will then be available to other library services including regional and remote library services who wouldn't have access to high-quality STEAM kits and training.

Heritage Standards Reference Group (Colonel Light Gardens)

A panel consisting of community members, Council representatives and subject matter experts was put together to draft heritage standards for the public realm in Colonel Light Gardens. These guiding principles help inform updates to Council's Community Land Management Plans and Conservation Management Plans. Further work with Heritage SA and the Minister for Planning and Local Government will develop these standards for usage at a State level.

Special Residential Character Areas

Special Residential Character Areas are local areas that exhibit desirable character attributes that give a community its identity. The City of Mitcham updated its Development Plan to reflect these areas that encompass parts of Cumberland Park, Westbourne Park, Hawthorn, Springfield, Belair, Blackwood, Eden Hills and Coromandel Valley. These updates protect and maintain the residential character of these areas and have been approved by the Minister for Planning.

Visit Mitcham – Heritage and Trails App

During the year, Council launched the Visit Mitcham – Heritage and Trails App. The App includes an interactive map of the City that pinpoints the locations of places of interest, cemeteries, trails, walks and key Council locations such as our Civic Centre and libraries. The App has information about key places of interest, our history, and visitors can go on self-guided walks including the Abbottshall Precinct, Mitcham Village and Blackwood Historical walks.



Theme 3.1 Placemaking

We have a spatial vision that guides the development of integrated, attractive and vibrant precincts that support diverse land uses and housing choice.

Project Measures

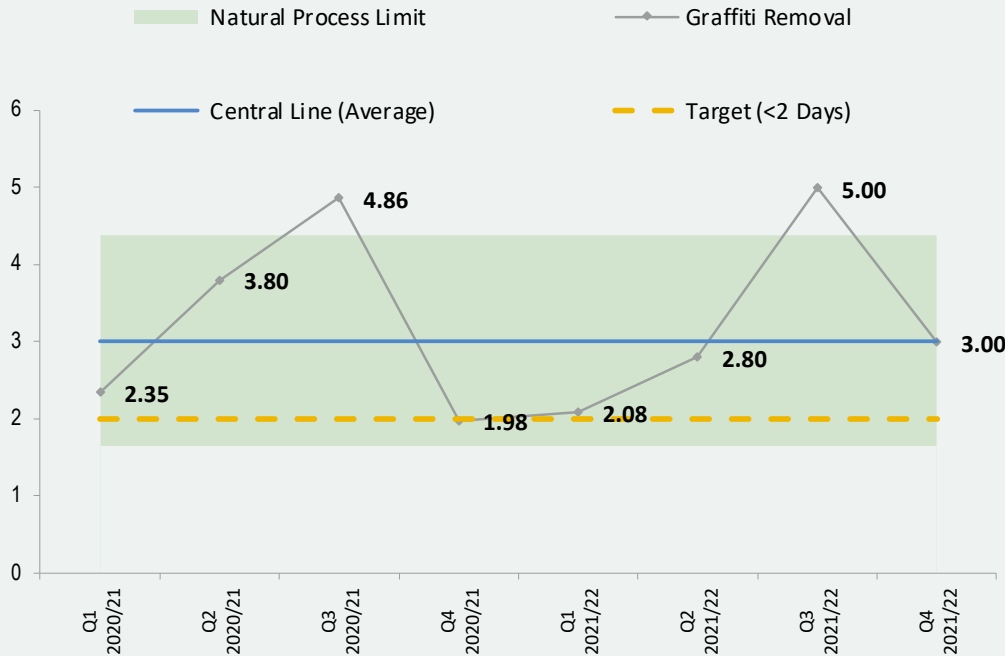


Name	Description	Target	Actual	Status	Comment
Special Residential Character Areas Development Plan Amendment (DPA)	Percentage completion of the Special Residential Character Areas DPA	100	100		<ul style="list-style-type: none">Special Residential Character Areas are local areas that exhibit desirable character attributes that give a community its identity.The City of Mitcham has updated its Development Plan to reflect these areas that encompass parts of Cumberland Park, Westbourne Park, Hawthorn, Springfield, Belair, Blackwood, Eden Hills and Coromandel Valley.These updates will protect and maintain the residential character of these areas and have been approved by the Minister for Planning.

Trend Insights

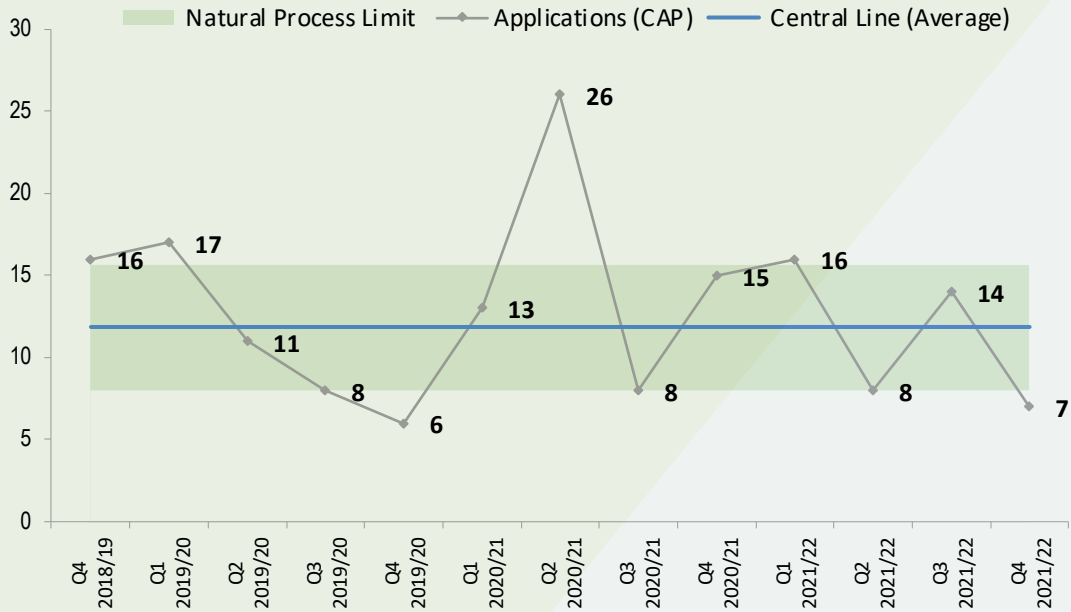
Graffiti Removal

Average number of days taken to complete graffiti removal requests.



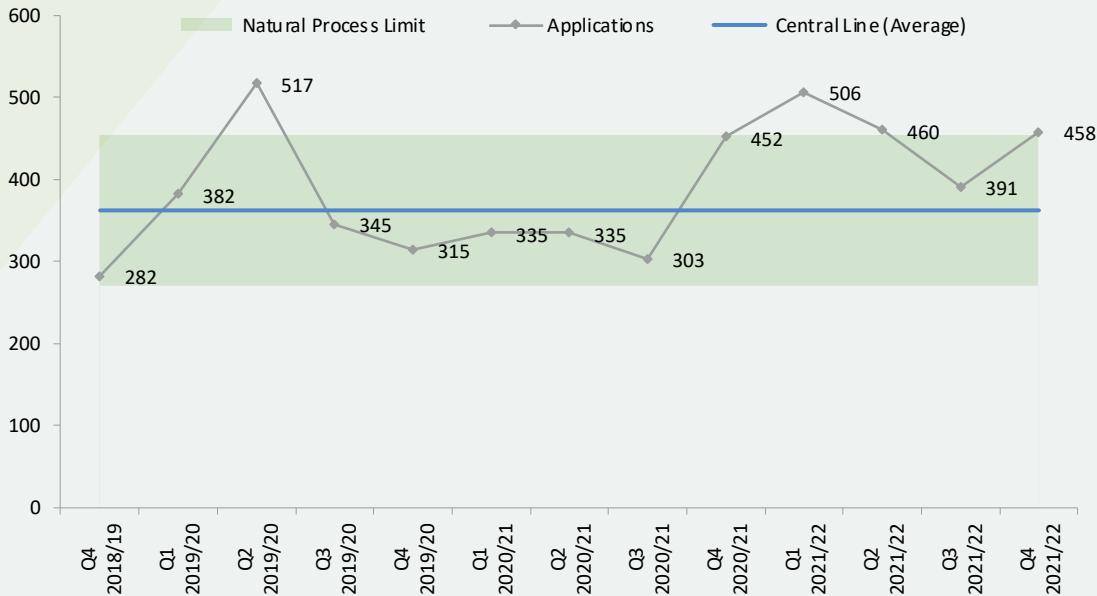
Development Applications to CAP

Number of development applications submitted to date to the Council Assessment Panel for decision.



Number of Development Applications

Number of development applications lodged to date with Council for assessment.



Theme 3.2 City Vibrancy

We are a City well recognised for our social and cultural diversity, creativity, arts, events, heritage, natural environment, educational and medical facilities.

Project Measures

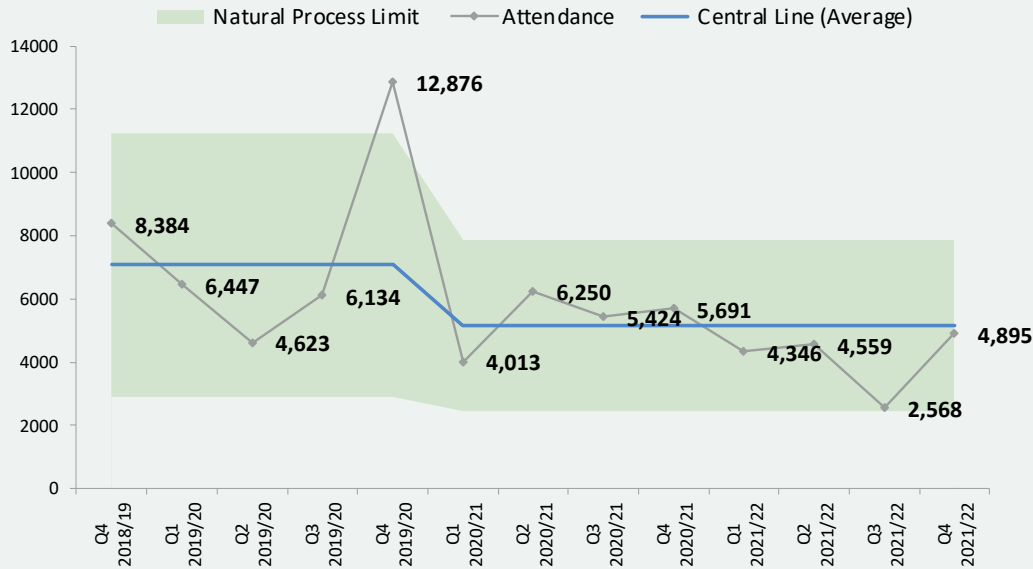
Complete Within Tolerance Attention Required

Name	Description	Target	Actual	Status	Comment
Increased Public Art Funding	Number of public art installations achieved.	n/a	2	n/a	<ul style="list-style-type: none">• 'The Walk' by Cecile Gariepy mural on the wall of the Blackwood Uniting Church celebrates Blackwood's close-knit community.• 'Together' by type-based abstract artist Tristan Kerr is a mural that reflects the importance of being together and was installed at Donald Street Reserve, St Marys.

Trend Insights

Library Program & Event Attendance

Number of people attending library programs and events.



Theme 3.3 Partnerships

We partner with neighbouring Councils, Government, universities, the private sector, not-for-profit organisations and community groups to maximise community and economic outcomes.

Project Measures

Complete Within Tolerance Attention Required

Name	Description	Target	Actual	Status	Comment
Reflect Reconciliation Action Plan (RAP)	Percentage completion of the Reflect Implementation Plan for endorsement by Council and Reconciliation Australia	100	90		<ul style="list-style-type: none">• Round 1 of Cultural Respect and Safety Training successfully delivered for senior staff and Reconciliation Action Plan Working Group members in August 2021 and Round 2 for policy writers / community facing teams was delivered in May 2022.• Cultural Heritage Surveys undertaken at Hawthorndene Oval, Waite Steet Reserve, Mortlock Park and Reade Park ahead of planned development.• Internal RAP Working. Group has resumed meeting (from March 2022) to progress RAP build with the assistance of a Principal Aboriginal Consultant.• Draft RAP content is on track for delivery within the current Council term.

Service Measures

Complete Within Tolerance Attention Required

Name	Description	Target	Actual	Status	Comment
Murray Darling Association Membership	Meetings held as part of our funding commitment to the Region 7 Adelaide Metro Murray Darling Association Committee.	4	4		<ul style="list-style-type: none">• Four meetings were held during this financial year (the Association met once per quarter).





Goal 4

Excellence in Leadership

We are a professional and innovative Council with responsible leadership that is valued by its people, community and partners.

Highlights and Innovations

Councils in Focus

‘Councils in Focus’ is a new website that helps residents and ratepayers find important information from a range of different sources about their local council in South Australia. It’s aligned with a sector wide commitment to benchmark ways in which councils report on how they raise money, spend money and their financial performance.

City of Mitcham engaged with other councils to align our costs to categories prescribed via the ‘Councils in Focus’ website to ensure consistency across the sector.

Capital Reporting Improvements

Improvements have been made to Council’s regular quarterly and monthly financial reviews to provide Elected Members and the community with more information in relation to the delivery of our Capital Program. Along with financial information, actual project status is now represented, as financial expenditure is often delayed because of the delay in invoicing. This provides a much better snapshot of actual project delivery (visible to the community) against project spend.

The Power of Spatial Data

Significant work has been undertaken to collate spatial data held across multiple platforms in the organisation into one platform. Bringing this data together has enabled staff to identify synergies, opportunity and overlaps between projects and work more efficiently.

This work has been recognised at industry level with our Geographic Information System Specialist presenting at the National Surveying and Spatial conference.

Visit Mitcham - Heritage and Trail App

Council, in partnership with the Department for Environment and Water developed a Heritage and Trail App, which is available for download through the various App stores. The App provides interpretive information on historical and cultural items of significance in Mitcham Hills.

Building Condition Audit

A building condition audit of all Council owned buildings was undertaken and enabled Council to prioritise renewal works. Many of the improvements related to improving accessibility to meet the needs of the community.

Space to Co Improvements

‘Space to Co’ is an online system for booking community spaces. Improvements to the Space to Co booking system have enabled greater flexibility and control for users to manage their bookings online as well as the development of a YourSay survey improving the booking request process and submission of supporting documentation (i.e. Certificate of Currency, Public Liability Insurance, COVID-19 Safe Plan etc.).

Real Time Bin Data

Improvements have been made to video technology onboard our waste collection vehicles. The new integrated system maps the route of collection vehicles and allows Council staff to access video footage for specific dates and times along the route. This has greatly reduced the time taken to resolve missed bin requests and expedites the process for rare insurance cases where a waste collection vehicle has potentially damaged property. It also allows Council to identify bins which need to be repaired or replaced.

Leadership Development at Mitcham

The organisation has committed to a range of leadership programs including the creation of ‘Leadership Mitcham’ as a program designed to improve workforce collaboration, encourage diverse thinking and enhance performance. National and international thought leaders delivered topics around improving the leadership capabilities of staff, self and relational awareness, ethics, vision and decision-making ability, organisational context, systems thinking and building capacity in others. Team-based leadership training was also delivered.

Click and Connect – Online Request Management

Residents have welcomed Council’s new request management system. Council has received 10 times the number of previous online requests received via the old web-based form in the 12 months before implementation. The new online service means that requests go directly to the team responsible for the service, instead of being triaged and managed through the Customer Communications team. This has improved the timeliness of responses and provides a better experience for the community.

New Pasadena Community Centre – Community Consultation

The City of Mitcham worked with Community Centres SA to engage with residents, business owners and service providers about their vision and potential uses for the newly acquired Sea Scout Hall in Pasadena. Council hosted focus groups, drop-in sessions on site and conducted a survey, obtaining valuable and positive feedback from the community on the future of the site.

Theme 4.1 Good Governance

We are transparent and accountable, make informed decisions, demonstrate integrity and empower our community to have a voice and participate in a meaningful way.

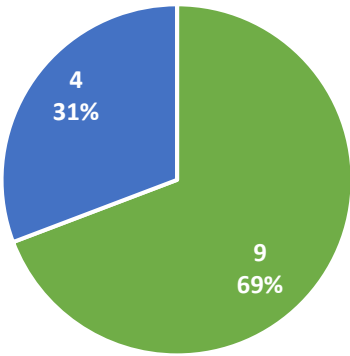
Project Measures

Complete Within Tolerance Attention Required

Name	Description	Target	Actual	Status	Comment
Local Government Reform Implementation	Council to implement new legislative requirements.	n/a	n/a	n/a	<ul style="list-style-type: none">A broad range of new legislative requirements were monitored and implemented throughout the year.
Representation Review (Final Phase)	Percentage completion of legislatively required review of internal ward boundaries and their representation.	100	100		<ul style="list-style-type: none">Final report lodged with ECSA and accepted.New Ward boundaries gazetted for enacting in the November 2022 Local Government elections.
By-Laws Review	Percentage completion of legislatively required review of Council's By-Laws.	70	70		<ul style="list-style-type: none">From pets and playgrounds, to waste and signage, the City of Mitcham By-Laws are established to ensure Council can respond to issues within the local area and assist in protecting the convenience, comfort and safety of our community.The By-Law Review Project commenced with an Elected Member Briefing on 30 November 2021, with feedback received from Elected Members and Draft By-Laws prepared for Council consideration in May for endorsement to proceed to Community Consultation.The community helped shape the By-Laws during the consultation period (8 June 2022 to 8 July 2022).A large number of responses were received, reviewed and considered by Council.This project will continue into the 2022/23 financial year with a number of By-Laws expected to be endorsed in August 2022.

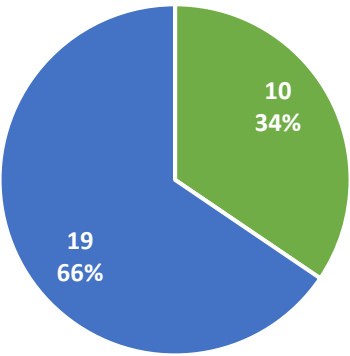
Capital Measures

Complete Work in progress Not Started



Major Fleet Renewal (2021/22)

Percentage completion of Major Fleet Renewal Program



Minor Fleet Renewal (2021/22)

Percentage completion of Minor Fleet Renewal Program

Service Measures

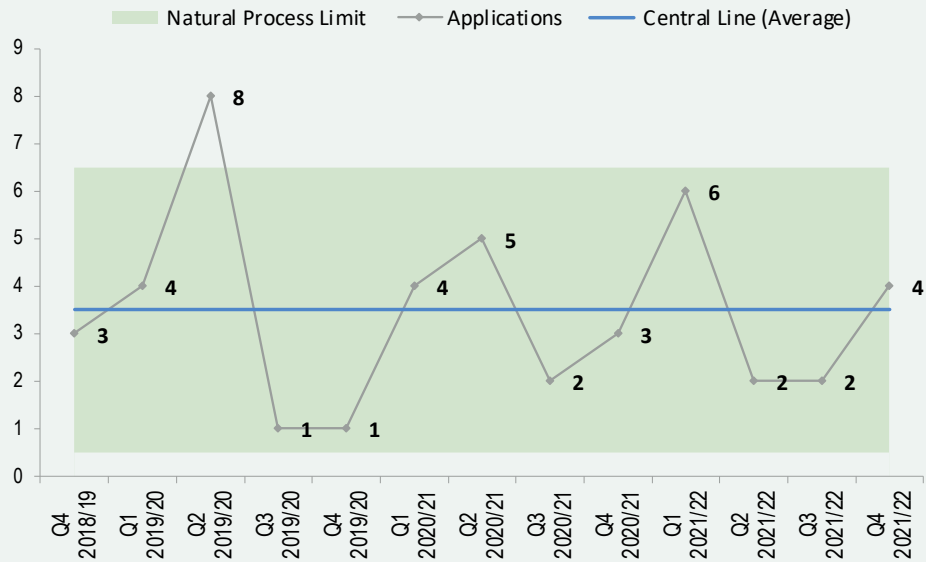
Complete Within Tolerance Attention Required

Name	Description	Target	Actual	Status	Comment
Financial Indicators	Financial indicators included in Council's Quarterly Budget Review report.	Y	Y		<ul style="list-style-type: none">Financial Statements have been included in this Annual Report.
Legislative Policies	Number of legislatively required policies that are current.	18	18		
Review of Council Decisions (S270)	Number of Section 270 reviews of Council decisions commenced.	n/a	3	n/a	

Trend Insights

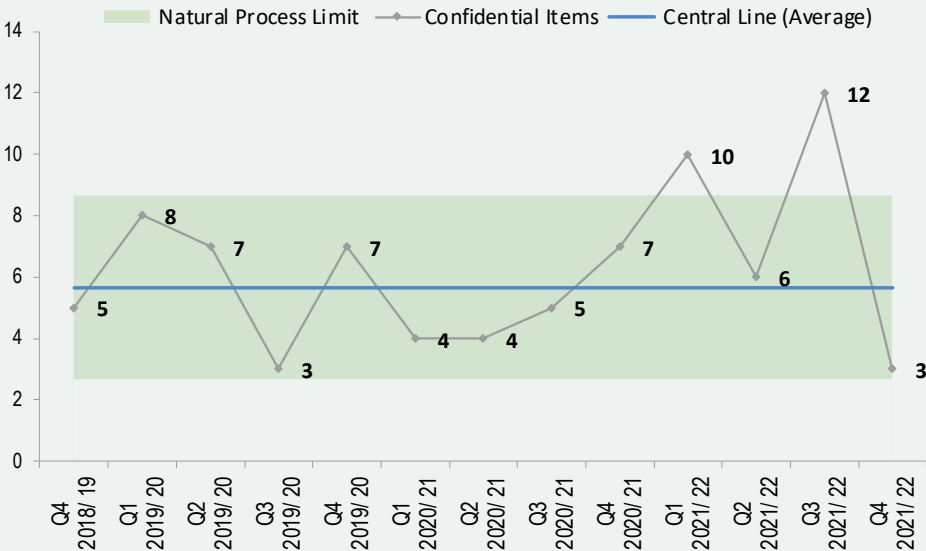
Freedom of Information Applications

Number of Freedom of Information Applications received



Confidential Items

Number of items considered in confidence at Council meetings under the provisions of S90 of the Local Government Act 1999.

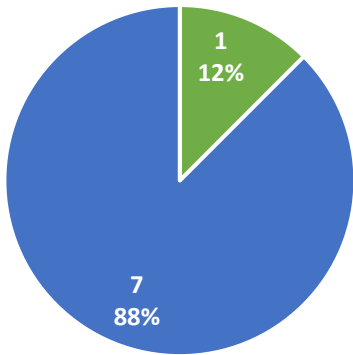


Theme 4.2 Organisational Improvement

We are efficient and effective with a culture of positive change and innovation to deliver sustainable outcomes and value-for money services that meet community needs.

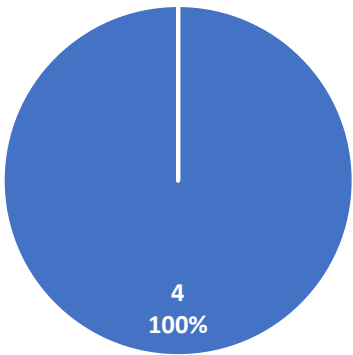
Capital Measures

Complete Work in progress Not Started



Information Technology – Renewal (2021/22)

Percentage completion of information technology renewal capital program.



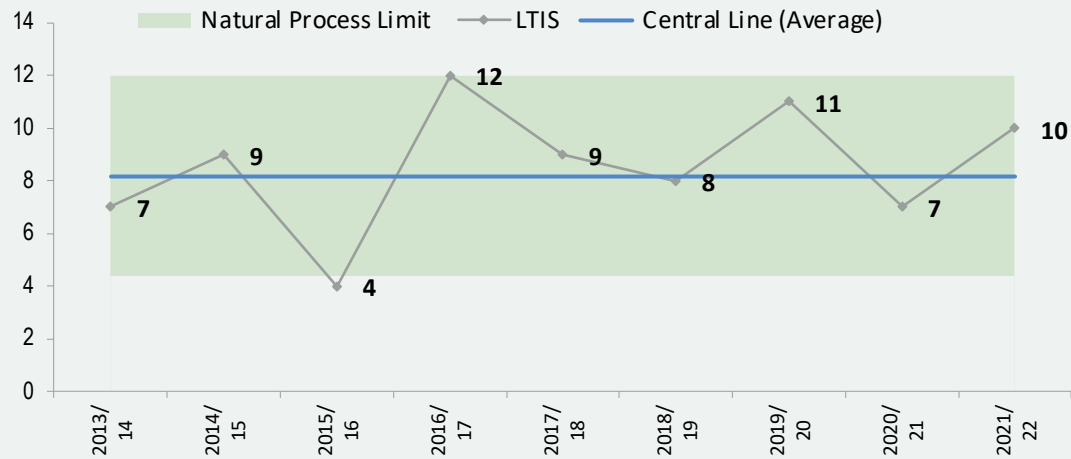
Information Technology – New (2021/22)

Percentage completion of information technology new capital program.

Trend Insights

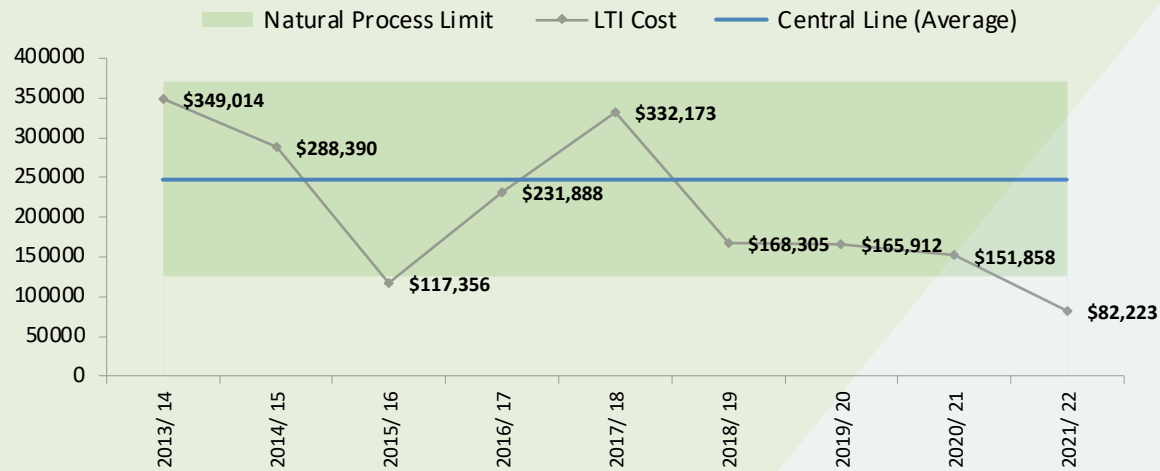
Number of lost time injuries

Number of injuries resulting in lost time.



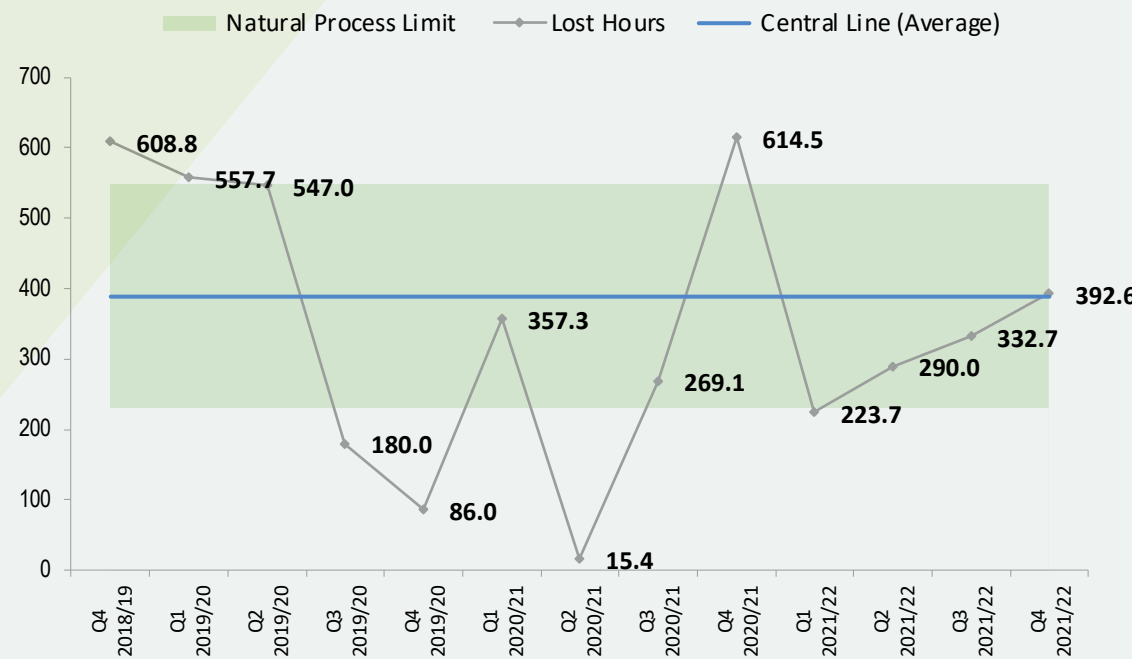
Cost of lost time injuries

Medical expenses associated with lost time injuries (does not include wages or lost productivity).



Lost hours through injury

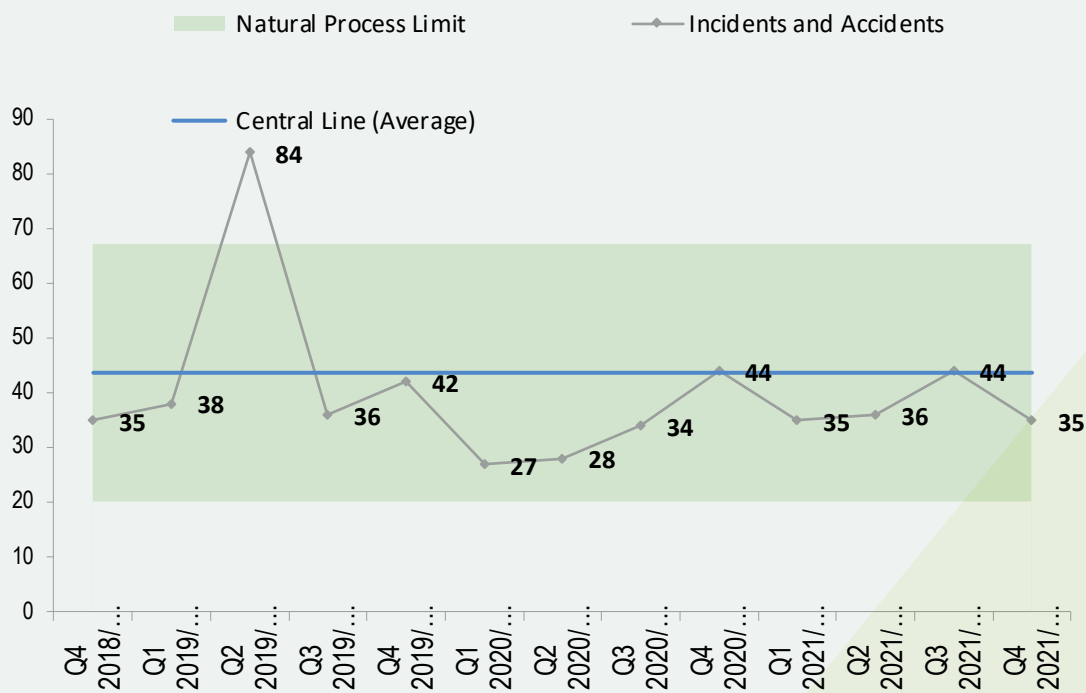
Number of work hours lost due to workplace injury



Trend Insights

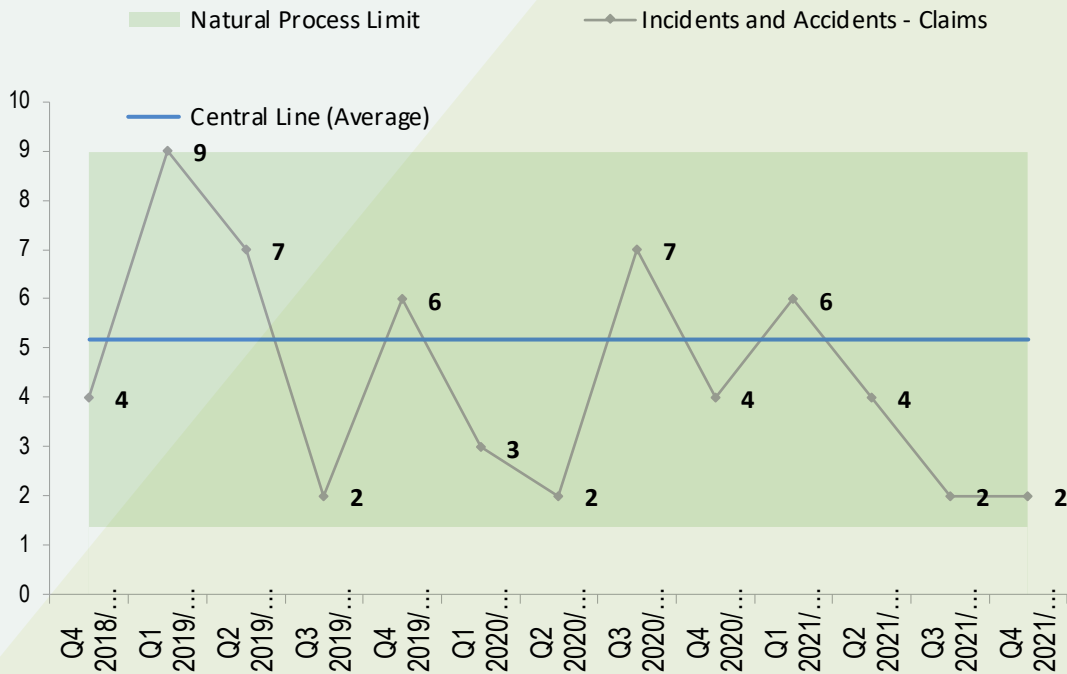
Number of Incidents & Accidents

Number of reported WHS incidents and/or accidents.



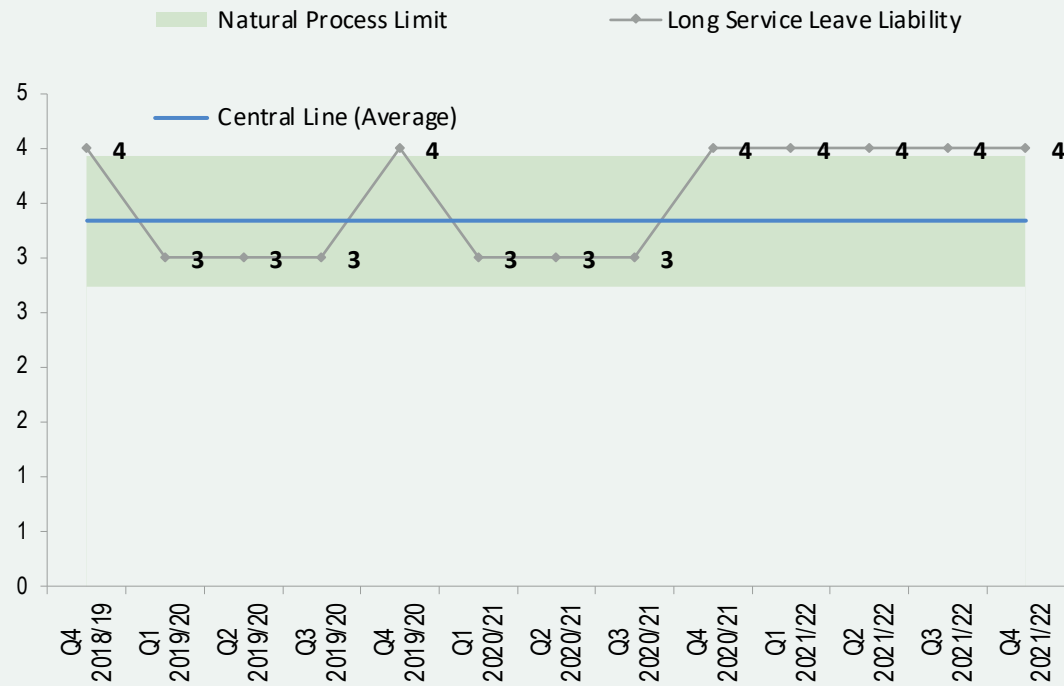
Number of Incidents & Accidents – Claims

Number of WHS incidents and/or accidents involving workers, that resulted in a worker's compensation claim.



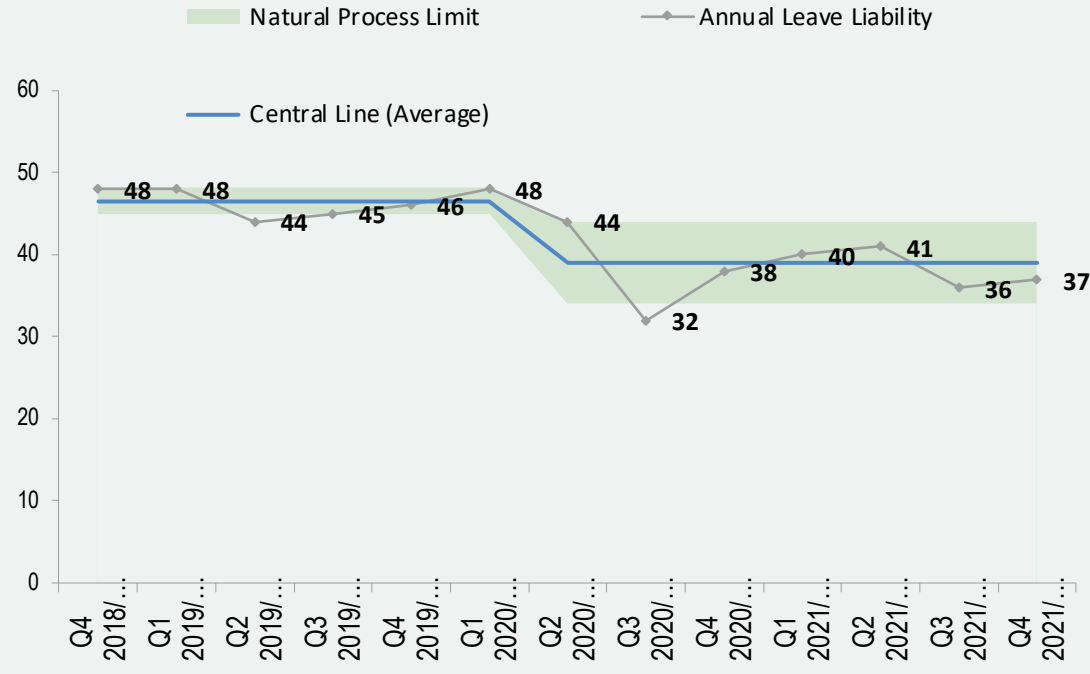
Long Service Leave Liability

Number of staff with excessive (more than 24 weeks) Long Service Leave.



Annual Leave Liability

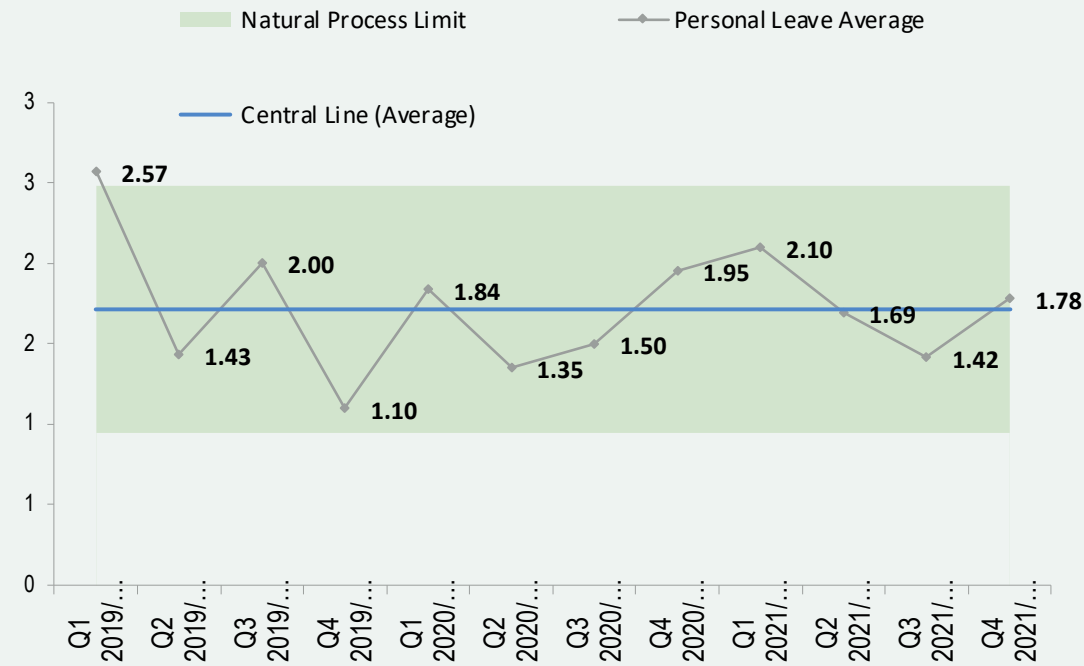
Number of employees with annual leave of 40 days or more.



Trend Insights

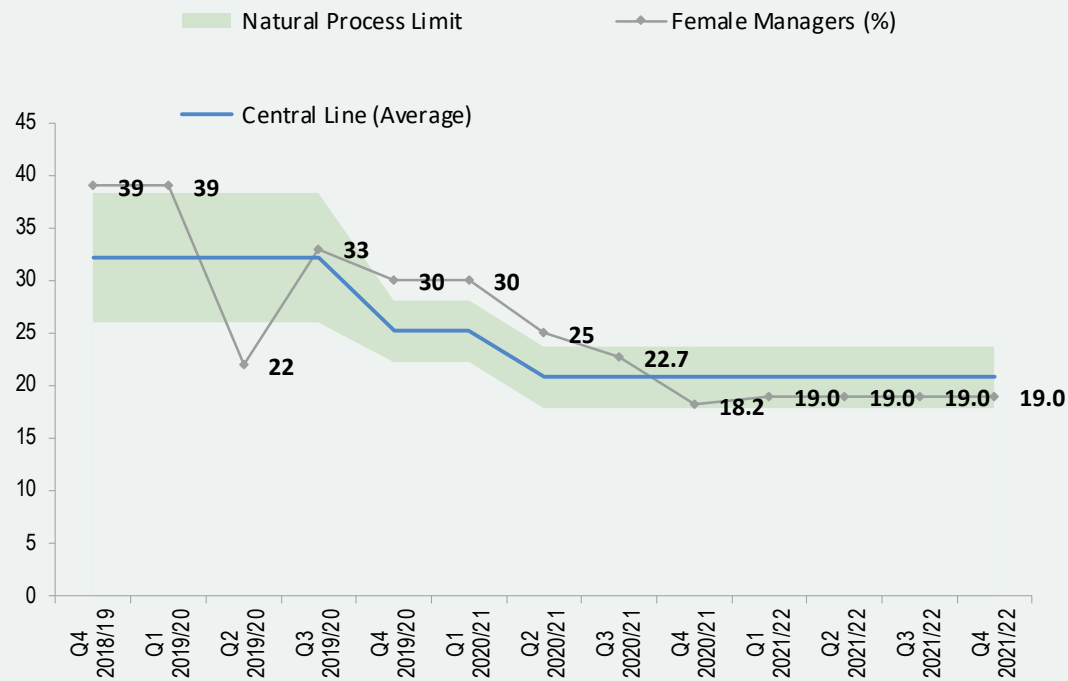
Personal Leave Average

Average personal leave days taken per employee.



Percentage of female managers

Percentage of managers who are female (excluding Team Leaders*).



Comment: The City of Mitcham has developed an Employment Diversity Program, which has led to the creation of a Diversity Working Group. One of the main focuses of the program and this group is around supporting females in the workplace and increasing the representation of females in management roles.

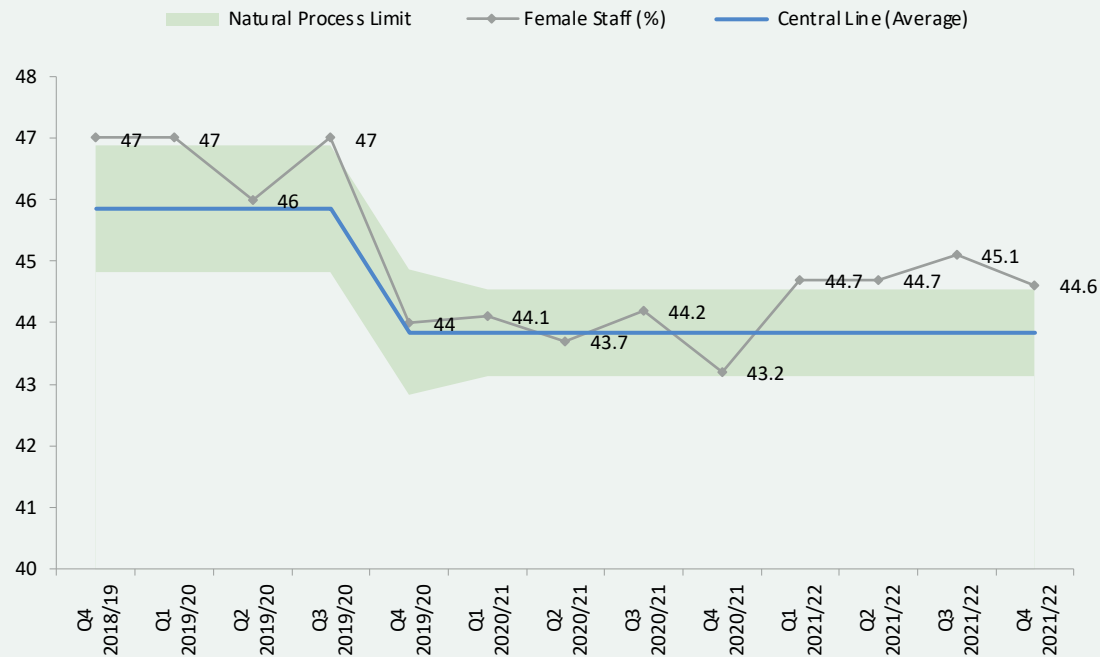
Council has also partnered with KPMG on a Career Revive Program, which is focused on assisting our employees transition back into the workforce after

parental leave and attracting candidates returning from parental leave. The program supports businesses to remove barriers to female workforce participation and create opportunities for women to continue or start their careers.

*Note: Including team leaders, the organisation averaged a 70:30 ratio of men to women in leadership positions in 2020/21.

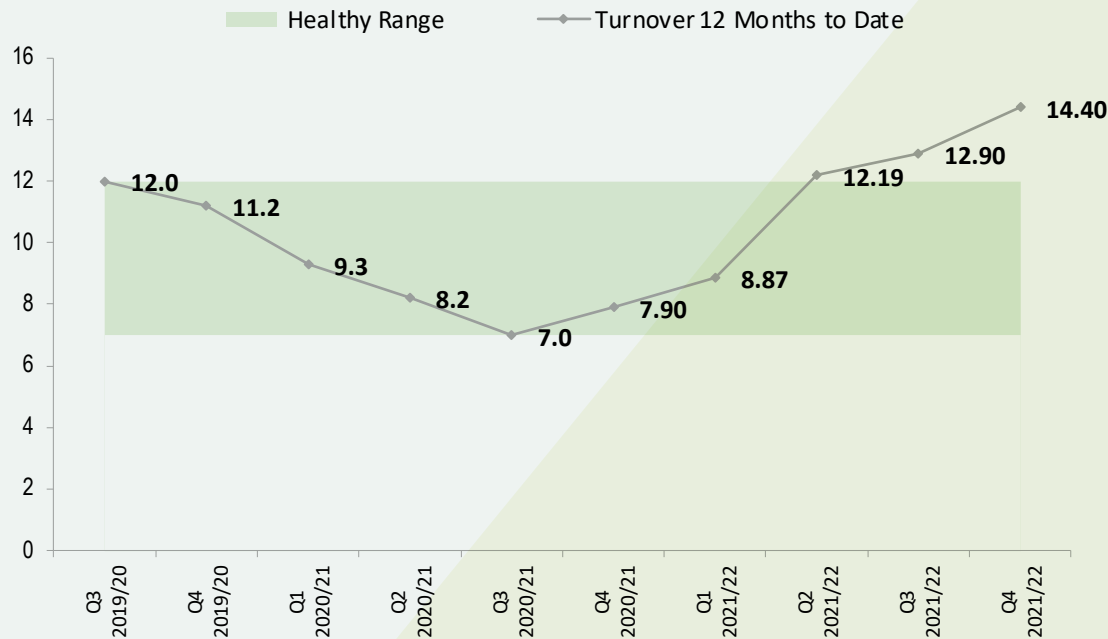
Percentage of female staff

Percentage of staff that are female.



Staff Turnover Rate (Percentage)

Annual turnover rate (including contracts and excluding casuals) for the 12 months ending



Comment: : During 2021/22 there were a number of retirements and separations which contributed to a higher than usual turnover rate.

Theme .3 Community Experience

We are easy to do business with and commit to a customer-centric approach that delivers positive experiences and builds trust.

Project Measures

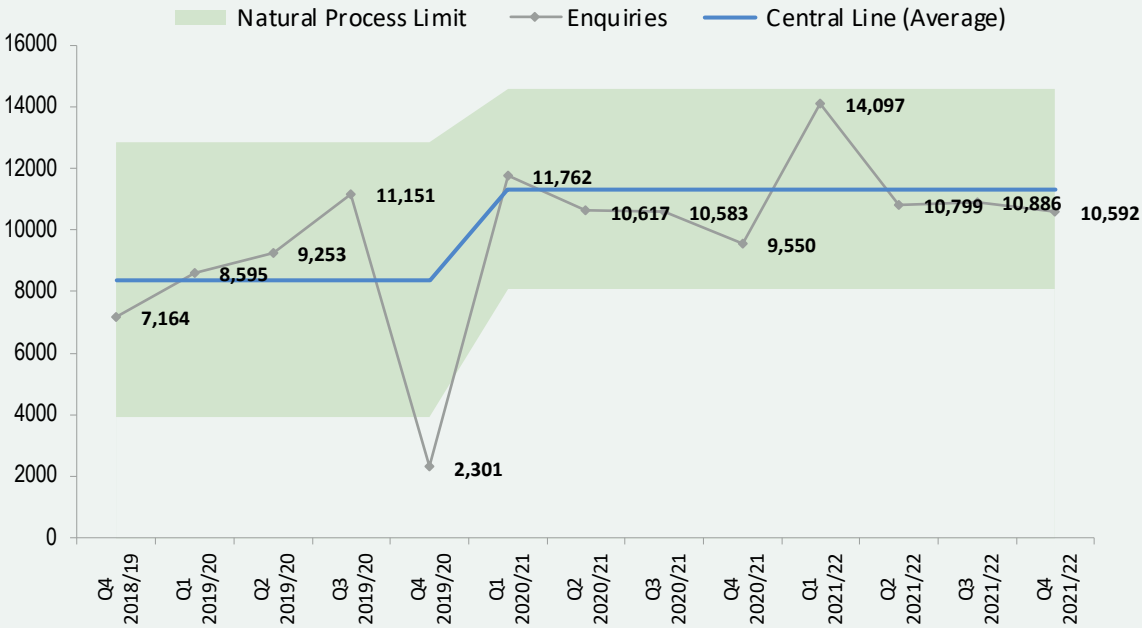
 Complete  Within Tolerance  Attention Required

Name	Description	Target	Actual	Status	Comment
Organisational / Customer Experience Improvement	Percentage complete of 2021/22 organisational priority projects focused on improving customer experience. - Request Management Project (Phase 2 – Customised Notifications). - Website Content Review.	100	70		Request Management Project (Phase 2) <ul style="list-style-type: none">• All technical configurations finalised.• 90 per cent of collaboration/feedback completed.• 80 per cent of templates created.• Training material created.• Demonstrations and change management underway. Website Content Review <ul style="list-style-type: none">• AI and Menu structure Finalised• Development of blueprints with updated content for the top 100 pages has commenced• New website design has been applied

Trend Insights

Enquiries Received by Call Centre

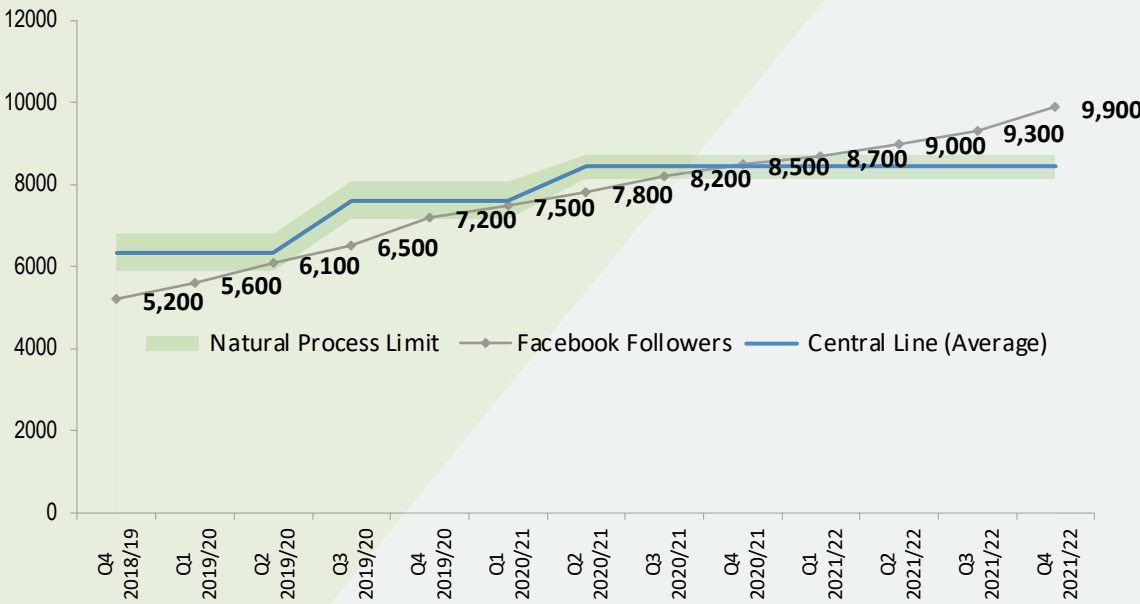
Number of customer enquiries received by the Call Centre



Facebook Followers

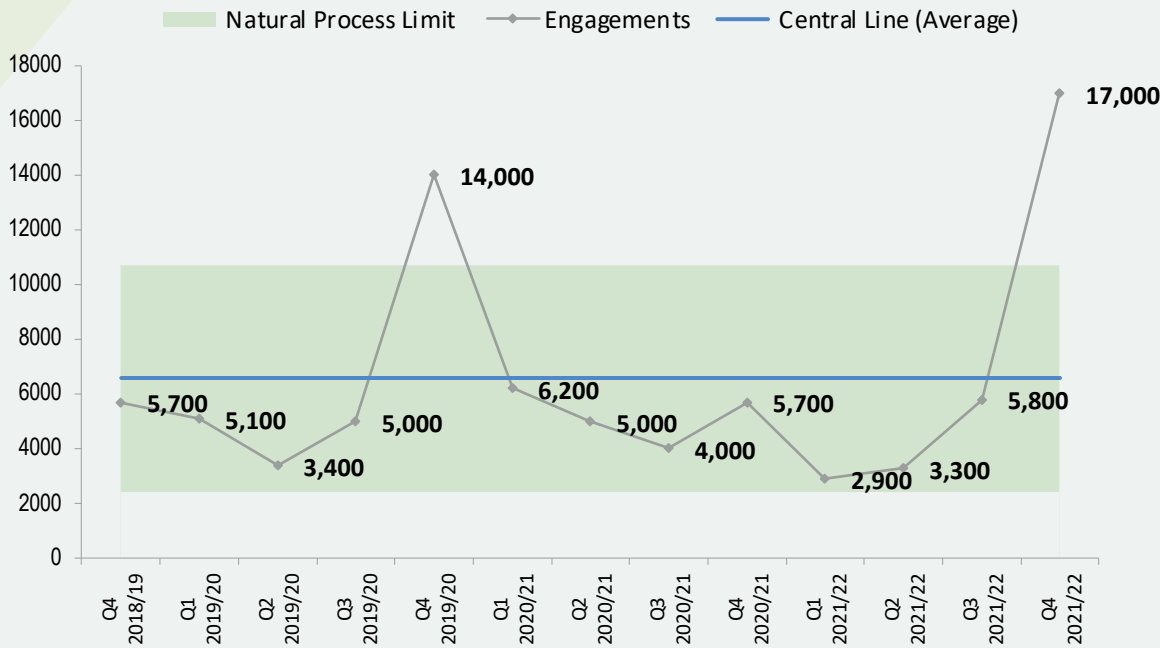
Number of followers of Facebook pages associated with the City of Mitcham.

- City of Mitcham
- Cumberland Park Community Centre
- Mitcham Cultural Village
- Mitcham Library
- Mitcham Library Service



Facebook Engagement

Number of engagements with Facebook pages associated with the City of Mitcham (reactions, comments, shares)

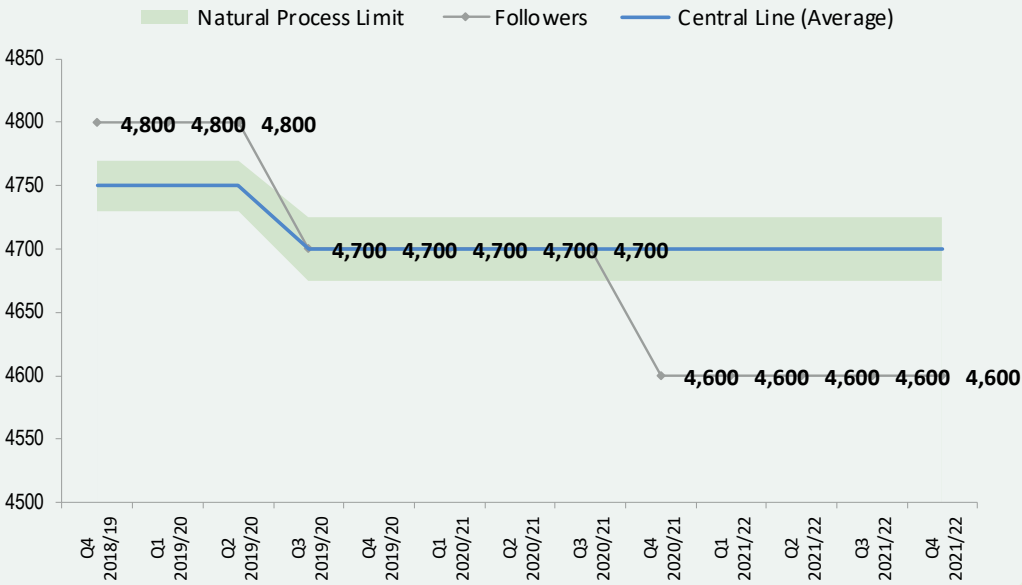


Comment: The high result in Q4 of 2019/20 was due to the four online streaming events “winter sessions” that Council ran in June 2020 during the COVID-19 shutdown. The unusually high result during Q4 of 2021/22 was due to our viral waste truck fire video.

Trend Insights

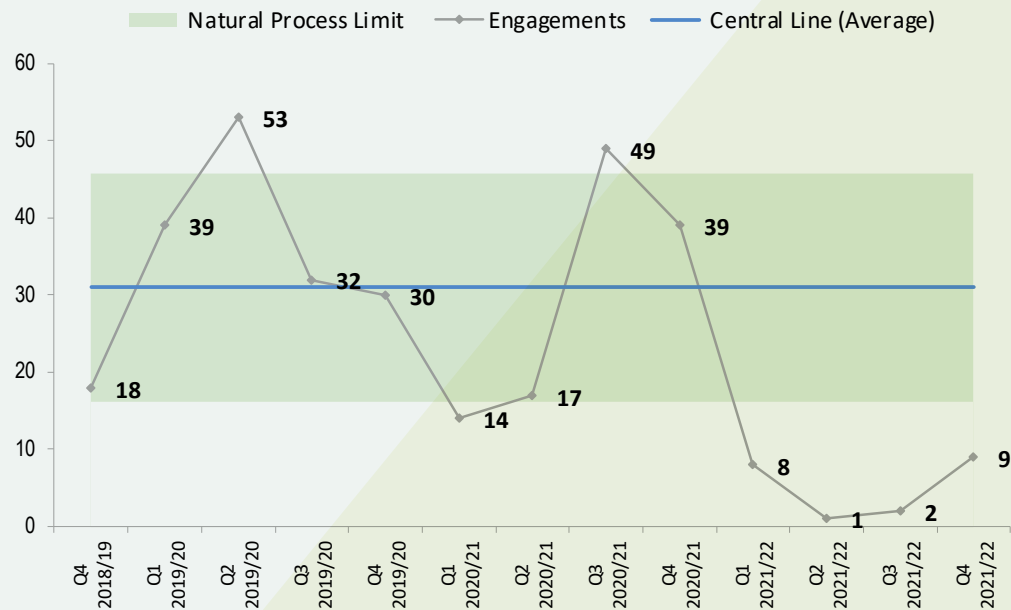
Twitter Followers

Number of followers of Twitter accounts associated with the City of Mitcham
@CityofMitcham



Twitter Engagement

Number of engagements with Twitter accounts associated with the City of Mitcham (likes, retweets, replies)

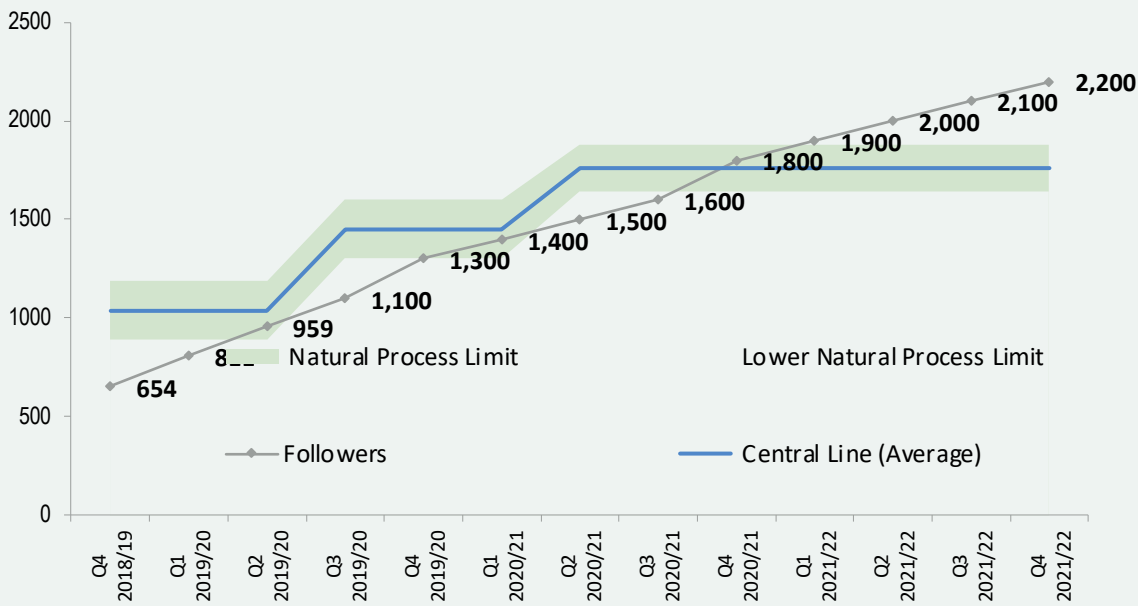


Comment: Low engagement Q2 & Q3 2021/22 during holiday period and very few instances of @CityofMitcham being mentioned

Instagram Followers

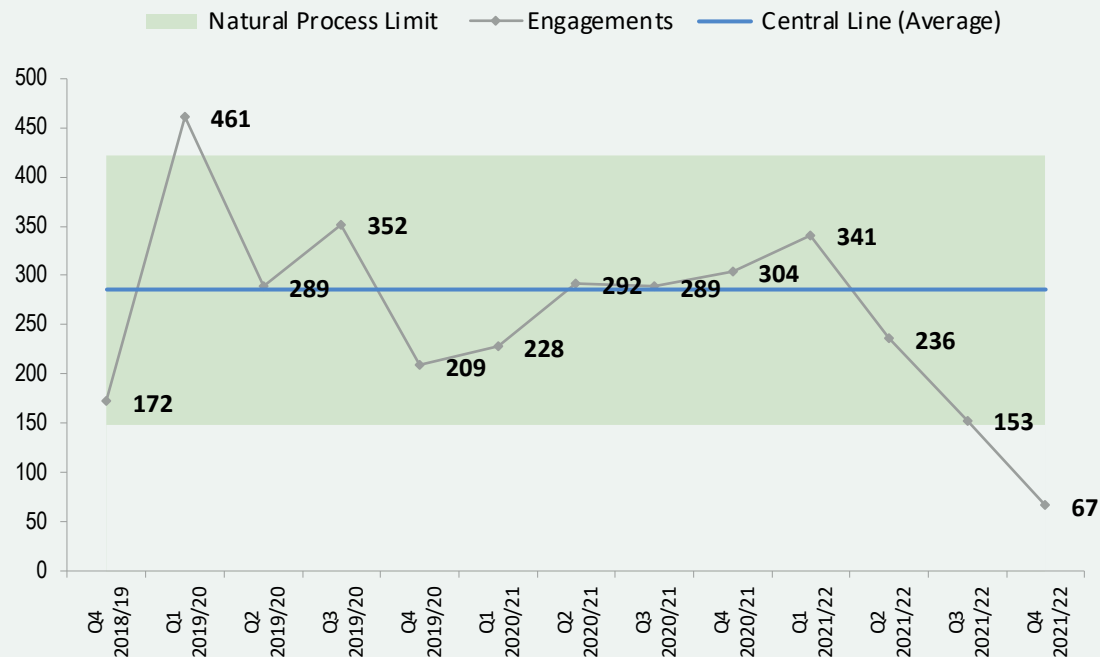
Number of followers of Instagram accounts associated with the City of Mitcham

- cityofmitcham
- mitchamlibraryservice



Instagram Engagement

Number of engagements with Instagram accounts associated with the City of Mitcham (likes, comments)



Comment: During Q4 2021/22, a focused effort on significant community engagements and a review of Council's website resulted in fewer posts to Instagram. A renewed focus on this platform is being considered for 2022/23, following implementation of the new Local Government Association Engagement Charter. .



Our People

Our People

The Executive Leadership Group

There are five senior executive officers at the City of Mitcham, which includes the CEO and General Managers and forms the 'Executive Leadership Group'. Members of the Executive Leadership Group received a total remuneration package, including superannuation, use of a Council vehicle, mobile phone and a laptop computer, in range from \$210,000 to \$330,000.

Management/Staff Ratio

Approximate ratio is one (1) Manager for every 13 staff.

Role	Number of Employees	% Ratio
Management*	20	7.5%
Staff	267	92.5%

* Consists of Chief Executive Officer, General Managers and Managers. Team Leaders are included within Staff.

Gifts and Benefits

In certain circumstances, such as bereavement or birth of a staff members child, gifts such as flowers can be given to staff.

A total of \$1269 was spent on flowers for staff in 2021/22.

Attendance at industry awards

In 2021/22 14 staff members attended industry awards at a total cost of \$2924.

Recognition of Service

In-line with Council's Rewards and Recognition Policy, staff who completed more than five years of service with Council received a gift card in recognition of their contributions.

Number of gift cards issued	Years of service	Value
6	5	\$50
22	10	\$100
11	15	\$150
8	20	\$200
8	25	\$250
9	30	\$300
	Total*	\$10,750

*This total included service awards from the 2020-2021 period that were missed due to COVID-19

Travel

In 2021/22 a total of \$2,186 was spent on travel and accommodation for staff to attend conferences related to their role with Council. No international travel was undertaken.

Volunteers

This year 302 volunteers contributed more than 16,000 hours of service to the City of Mitcham. Without the generous contribution of volunteers many of the programs and services Council offer would not be possible.

Volunteers helped out right across council such as in our libraries, community centres, community bus, Justice of the Peace service and gardens.

This year COVID-19 continued to disrupt some of the volunteering programs, however our team of volunteers again proved to be adaptable and resilient. Although volunteer numbers decreased – a trend that's not unique to City of Mitcham, the demand for the services volunteers provide such as Justice of the Peace increased (up by 33 per cent), demonstrating the value volunteers provide to the community.

Total number of registered volunteers	302
Number of male volunteers	138 (45.7%)
Number of female volunteers	164 (54.3%)

Volunteers per program area	
Community Wellbeing including social programs and the Community Bus	60 (19.9%)
Community Development includes Community Centres, History and Community Shed	53 (17.5%)
Horticulture volunteers including gardens and trails volunteers	111 (36.8%)
Library volunteers including home library, toy library, library services and Justice of the Peace volunteers	78 (25.8%)

Length of service for volunteers	
5 years or less	160 (53%)
6 to 10 years	75 (24.8%)
11 to 15 years	33 (11%)
16 to 20 years	21 (7%)
21 to 25 Years	8 (2.6%)
25 years plus	5 (1.6%)

Volunteer age demographic	
Under 25 years old	10 (3.3%)
26 to 40 Years Old	7 (2.3%)
41 to 50 Years Old	9 (3%)
51 to 60 Years Old	24 (7.9%)
61 to 70 years Old	87 (28.8%)
71 to 80 Years Old	125 (41.4%)
81 Years plus	40 (13.2%)

Our Governance





The City has an active and committed Council that listens to its community and is working to enhance the key strategic goal areas of Accessible, Healthy and Connected Community, Sustainable City, Dynamic and Prosperous Places and Excellence in Leadership in all Council programs and activities.

Representation

	Elected Members	Electors	Quota
City of Marion	13	68,216	1 : 5,247
City of Playford	16	67,796	1 : 4,237
City of Mitcham	14	49,749	1 : 3,553
City of Campbelltown	11	37,137	1 : 3,376
City of West Torrens	15	43,183	1 : 2,878

* Data Source: Electoral Commission SA 2021 (made available via LGA SA). Representation Quota = number of electors divided by number of Councillors (including the Mayor).

Representation Reviews, Submissions and Boundary Change

Under Section 28 of the Local Government Act 1999 (the Act) it is possible for a prescribed percentage of eligible electors to initiate a proposal for the making of a proclamation which may be referred to the South Australian Local Government Grants Commission (the Commission) to request Council to consider changing Council boundaries or to alter the composition of the representative structure of Council. Submissions by a number below of eligible electors below the prescribed amount on representation can be made to Council's Chief Executive Officer (see inside front cover for contact details).

Regulation 5 of the Local Government (General) Regulations 2013 states that for the purposes of Section 28(1)(d) of the Act, the prescribed percentage of eligible electors is 10 per cent. This means that a total of 4,975 eligible electors is required to make a direct submission to the Commission.

Any proposal under Section 28 of the Act must set out in general terms, the nature of the proposal and comply with any requirements of the proposal guidelines. Proposal guidelines are published by the Commission on their website and are publicly available.

Council is required to conduct a review of representation at least once in every eight years or within a period specified by the Electoral Commissioner. Council completed a representation review in late 2021 that resulted in new ward boundaries to be enacted for the November 2022 local government elections.

Electors were given the opportunity to contribute their views and make submissions on Council's representation structure.

Council and Committee Meetings

Role of Council

The City of Mitcham is established to provide for the government and management of its area at the local level. Its role is to make informed and responsible decisions in the interests of its community. In particular, to provide and co-ordinate services and facilities that will benefit its residents and the wider community, to develop its community and resources in a socially just and ecologically sustainable manner, to encourage and develop initiatives for improving the quality of life of the community, to manage, protect and conserve the environment within its area, and to represent the interests of its community to the wider community. In addition, Council's role is to exercise, perform and discharge the powers, functions and duties of local government under the Act and other applicable legislation.

Council membership has 14 Elected Members consisting of the Mayor and 13 Ward Councillors.

Meetings

The Council is the main decision-making body and in 2021/22, Council met at 7pm on the second and fourth Tuesday of each month except December when it met on the 14 December (second Tuesday only) and January when it met on the 25 January (fourth Tuesday only) with the following additional (Special Council) meetings:

- 17 August 2021
- 31 August 2021
- 7 September 2021
- 2 November 2021
- 30 November 2021
- 7 December 2021
- 15 February 2022
- 7 June 2022

Members of the community were welcome to attend, except where matters were discussed "in confidence" by members of the Council and the public excluded.

All meetings of Council and its Committees are held at the City of Mitcham Civic Centre, 131 Belair Road, Torrens Park and are open to the public, unless the meeting decides to exclude the public for special circumstances based on Sections 90(2) and (3) of the Act. Meeting dates and times are published at the City of Mitcham Civic Centre and on Council's website www.mitchamcouncil.sa.gov.au. All agendas and minutes are available for inspection at the City of Mitcham Civic Centre, Libraries and on the website www.mitchamcouncil.sa.gov.au.

Documentation for each meeting (agenda with reports, attachments and minutes) can be accessed on Council's website www.mitchamcouncil.sa.gov.au. Hard copies of the agendas are made available to the public in the Council Chambers before the meetings.

Hard copies of the minutes can be viewed at the Customer Centre within five days of the meeting, without charge.

Council held a total of 30 meetings. The attendance record is below:

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	28	27
Councillor Jane Bange	30	28
Councillor Coralie Cheney	30	30
Councillor Adriana Christopoulos	30	27
Councillor Karen Hockley	30	29
Councillor Darren Kruse	30	30
Councillor Corin McCarthy	30	26
Councillor Rod Moss	30	29
Councillor David Munro	27	24
Councillor John Sanderson	28	26
Councillor Katarina Steele	30	29
Councillor Lindy Taeuber	30	29
Councillor Andrew Tilley	30	28
Councillor Yvonne Todd	30	28

Council Assessment Panel

The Council Assessment Panel (CAP) was established on 13 June 2017 following the commencement of the Planning, Development and Infrastructure Act 2016. The CAP came into operation on 1 October 2017 and assumed the operations of Development Assessment Panel.

The role of the Council Assessment Panel is to make decisions to either approve or refuse certain types of development applications.

The Council Assessment Panel has a total of five members, and one deputy member. Of the five members, there are two Elected Members (one member and one deputy member), and four members are independent of the Council. The Council selected the independent members through an Expression of Interest process that was open to members of the public.

Council Assessment Panel Meetings

The Council Assessment Panel met 12 times during 2021/22.

The members and attendance record is provided below:

	Number of Meetings	
Membership	Eligible	Attended
Mr David Billington (Presiding Member)	12	12
Mr Michael Osborn (Independent Member)	12	12
Mr Steve Hooper (Independent Member)	11	11
Ms Rebecca Rutschack (Independent Member)	11	10
Councillor Andrew Tilley (Council Member)	12	11
Councillor YvonneTodd (Council Deputy Member)	12	7

Committees of Council

The Council, pursuant to Section 41 of the Local Government Act 1999, may establish committees to:

- Assist the Council in the performance of its functions.
- Inquire into and report to the Council on matters within the ambit of the Council's responsibilities.
- Provide advice to the Council.
- Exercise, perform or discharge delegated powers, functions or duties.

When establishing a committee, the Council determines the reporting and other accountability requirements that are to apply to the committee.

There are two types of Committee:

- Prescribed
- Other

Prescribed Committees

Committees are prescribed by Determination 6 of 2018 The Remuneration Tribunal Determination of Allowances for Members of Local Government Councils.

Council received advice and recommendations from three prescribed committees. Their role during the 2021/22 period is set out below.

Audit Committee

The Audit Committee assists Council in fulfilling its oversight responsibilities relating to accounting, audit, legislative compliance (e.g. annual financial statements), financial and operational risk management (e.g. strategic management plans or annual business plans), ensuring effective communication between Council and management and the external Auditor, and reviewing the adequacy of internal controls, reporting and practices of the Council on a regular basis.

Membership of the Committee consisted of five members; two Elected Members and three independent members with relevant experience in professions such as, but not limited to, accounting, audit, financial, legal, risk management and governance.

The Audit Committee met six times during 2021/22. The members and attendance record is provided below:

	Number of Meetings	
Membership	Eligible	Attended
Mr Tim Muhlhausler	6	6
Ms Paula Davies	6	6
Councillor John Sanderson	6	5
Mr Todd Davies	3	3
Mr Ninad Sinkar	3	2
Councillor Darren Kruse	6	3
Councillor Yvonne Todd (proxy)	3	3

In addition to its legislative role the Committee undertook the following:

- Considered reports in relation to the management and reporting of Council's financial assets, activities, risks and the performance of contracts entered by Council.
- Considered reports in relation to financial and accounting policies.
- Monitored and reviewed the performance of Council's Risk Management Program.

CEO Performance Review Committee

The CEO Performance Review Committee undertakes the annual performance review of the Chief Executive Officer. The Committee comprised a panel of five members; Cr David Munro who chairs the meetings and four Elected Members.

The role of the Committee is to establish key performance objectives for the Chief Executive Officer, to appraise his actual performance against those objectives and to carry out a review of his salary.

The CEO Performance Review Committee met once during 2021/21. The attendance record is below:

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	1	1
Councillor Corin McCarthy	1	1
Councillor David Munro	1	1
Councillor John Sanderson	1	1
Councillor Yvonne Todd	1	1

Strategic Planning and Development Policy Committee

The Strategic Planning and Development Policy Committee assists Council in undertaking strategic planning and monitoring and provides advice in relation to:

- the extent to which the Council's strategic planning and development polices accord with the State Planning Strategy
- strategic planning and development policy issues for Strategic Directions Report and Development Plan Amendments.

All members of Council were deemed to be members of the Committee which meets on an as-needs basis. The Strategic Planning and Development Policy Committee did not meet during 2021/22. Matters of strategic planning policy importance were considered by Full Council over the course of the year.

Audit Committee Independent Member Selection Committee

The Audit Committee Independent Member Selection Committee was established and endorsed by the Full Council on 26 January 2019 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of shortlisting, interviewing and determining the independent members of the Audit Committee.

The Committee provides advice to Full Council on the suitability of applicants and has the power to determine and recommend to Full Council the most appropriate candidates.

Membership of the Committee includes the Mayor, the Audit Committee Independent Presiding Member or an alternative if the former has a conflict and the Executive Officer of the Audit Committee.

The Committee met twice during the 2021/22 financial year.

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	2	2
Paula Davies	2	2
Wade Reynolds	2	2
Alternative Independent Member (if required)	0	0

Other Committees

Australia Day Awards Selection Committee

The Australia Day Awards Selection Committee was established and endorsed by the Full Council on 27 November 2018 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of determining the winner(s) of the Australia Day Awards in the following categories:

- Citizen of the year
- Young citizen of the year
- Community Event of the year

Membership of the Committee provides for the mayor, a minimum of three and a maximum of five elected members, one community member being a previous Citizen of the Year Award Winner and the person occupying the position of Manager Community Development or an equivalent position.

The Australia Day Awards Selection Committee met once during 2021/22. The record of attendance is shown below:

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	1	1
Councillor Coralie Cheney	1	1
Councillor Corin McCarthy	1	1
Councillor Rod Moss	1	1
Councillor Katarina Steele	1	1
Mr J Arthur (Citizen of the Year 2020/21)	1	1
Sean McNamara	1	1

Grants Committee

The Grants Committee was established and endorsed by the Full Council on 27 November 2018 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of allocating funds to eligible community groups and organisations.

The Committee is charged with assessing grant applications, allocation of funds within the Grants budget limit and receiving reports in relation to grants made under various programs of the Council.

Membership of the Committee is made up of the Mayor and up to a maximum of five other Elected Members.

The Grants Committee met twice during the 2021/22 financial year. The attendance record is shown below:

	Number of Meetings	
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	1	1
Councillor Coralie Cheney	2	2
Councillor Rod Moss	2	2
Councillor John Sanderson	2	2
Councillor Katarina Steele	2	2
Councillor Lindy Taeuber	2	2

Community Representation

Elected Members also represent the City of Mitcham at various external meetings such as School Boards, Community Committees, Networks and Associations in addition to Full Council and their Committee's Meetings



Delegations to the CEO

The Council has provided the Chief Executive Officer with delegated authority to make decisions on a range of specified administrative and policy matters. The Council reviews these delegations annually. The Chief Executive Officer is able to sub-delegate to other officers of Council as he sees fit.

In keeping with legislative requirements, Council determines:

- the policies to be applied by the Council in exercising its discretionary powers
- the type, range and scope of projects to be undertaken by the Council
- the resources which are to be made available to undertake such works and services.



Council Subsidiaries

Regional Subsidiaries allow more than one Council to join together to perform a particular function, beneficial to all its members. The City of Mitcham has interests in three regional subsidiary committees pursuant to section 43 of the Local Government Act 1999:

- Centennial Park Cemetery Authority
- Eastern Waste Management Authority
- Brown Hill Keswick Creeks Stormwater Board

Centennial Park Cemetery Authority

Centennial Park Cemetery Authority is a body corporate. The property of the Authority is held on behalf of two constituent owner Councils, the City of Mitcham and the City of Unley. A Board of Management consisting of two Councillors from each Council and three independent members (chosen for their specific areas of expertise) are responsible for the administration of affairs of the subsidiary. A formal charter agreed on by the Constituent Councils sets out the powers, functions and duties of Centennial Park Cemetery Authority.

The Authority is established to:

- to ensure that the assets and facilities at Centennial Park are developed, maintained and operated in a sustainable and efficient manner
- to deliver effective and sustainable service provision for the Constituent Councils, customers of Centennial Park and the community of South Australia
- to manage the facilities of and services at Centennial Park utilising sound business concepts
- to establish and demonstrate ethical policies and standards, in accordance with the rights of customers and industry standards
- to provide security of tenure for all internment licences at Centennial Park through sound financial and business management
- to pro-actively manage the business of Centennial Park in a competitive and changing environment
- to undertake key strategic and policy decisions for the purpose of enhancing and developing Centennial Park
- to be financially self-sufficient.

Eastern Waste Management Authority (East Waste)

The property of Eastern Waste Management Authority is held on behalf of the constituent owner councils being the City of Mitcham, City of Burnside, City of Norwood, Payneham & St Peters, Adelaide Hills Council, Campbelltown City Council, Corporation of the Town of Walkerville and City of Prospect. A Board of Management consisting of three councillors, one Mayor, one chief executive officer and one senior Director representing the constituent councils and an independent chair are responsible for the administration of the affairs of the subsidiary. A formal charter agreed on by constituent councils sets out the powers, functions and duties of Eastern Waste Management Authority.

The Authority is established by the constituent councils for the purpose of the collection and disposal of waste, primarily within the areas of the constituent councils and has the following functions:

- to predominantly operate or obtain services for the collection of waste on behalf of constituent councils and/or other approved councils
- to provide waste management services whether in or (so far as the Act allows) outside the area of any of the constituent councils, including waste collection, recycling of organic and inorganic materials, disposal of waste
- to undertake management and collection of waste (in accordance with regulatory approvals) and kerbside materials recovery, on behalf of constituent councils (and/or other approved councils) in an environmentally responsible, effective, efficient, economic and competitive manner.

Brown Hill Keswick and Creeks Stormwater Board

The South Australian Government approved a regional subsidiary, the “Brown Hill and Keswick Creeks Stormwater Board” (the Board) on 15 February 2018. The Board was established by the Cities of Mitcham, Adelaide, Burnside, Unley and West Torrens to act on behalf of the five catchment councils in managing the implementation of the Brown Hill Keswick Creek Stormwater Management Plan. The Board is responsible for the construction, management and ongoing maintenance of all flood mitigation works as part of the Brown Hill Keswick Creek Stormwater Project.

Member Allowances

The Local Government Act 1999 provides for the payment of elected member allowances.

An elected member of council is entitled to an annual allowance for performing and discharging official functions and duties. The annual allowance, as set by the Remuneration Tribunal of South Australia is adjusted in November each year:

Role	Annual Allowance
Mayor	\$88,648
Elected Members	\$22,162

The Elected Members’ Allowances and Support Policy sets out a comprehensive summary of the provisions of the Local Government Act 1999 and Regulations with respect to Elected Member allowances, expenses and provision of facilities, support and benefits. It also sets out the circumstances under which Council approves the reimbursement of additional expenses on a discretionary basis.

Full details of reimbursements paid to members of Council are detailed in the Register of Allowances and Benefits available for viewing at the City of Mitcham Civic Centre, 131 Belair Road, Torrens Park.

The costs to Council associated with the provision of gifts (defined to include hospitality) to members of the Council during 2021/22 are summarised below. It should be noted that this primarily relates to catering provided during Council Meetings and/or training sessions.

Regulation	Total
Gifts above the value of \$50 provided to members of the council during the relevant financial year funded in whole or in part by the council. Gifts includes hospitality such as dinner prior to Council and Committee meetings.	\$14,579.17

Note: An estimated \$4,618.93 of this total is additionally captured in the Credit Card spend total reported in the financial statements contained within this document.

Fees for the Audit Committee and Development Assessment Panel members were set by Council resolution as follows:

Role	Fee
Audit Committee Independent Presiding Member per sitting	\$505
Audit Committee Independent Member per sitting	\$410
Audit Committee Elected Member per sitting	Nil
Council Assessment Panel Independent Presiding Member per sitting	\$540
Council Assessment Panel Independent Member per sitting	\$420
Council Assessment Panel Elected Member per sitting	\$325

Payments made to Elected Members

The following allowance payments were attributed to Elected Members during the 2021/22 financial year.

Elected Member	Allowance
Mayor Heather Holmes-Ross	\$79,716
Councillor Jane Bange	\$22,087
Councillor Coralie Cheney	\$21,991
Councillor Adriana Christopoulos	\$21,975
Councillor Karen Hockley	\$21,975
Councillor Darren Kruse	\$21,975
Councillor Corin McCarthy	\$21,975
Councillor Rod Moss	\$21,975
Councillor Dave Munro	\$21,975
Councillor John Sanderson	\$21,975
Councillor Katarina Steele	\$22,136
Councillor Lindy Taeuber*	\$28,349
Councillor Andrew Tilley	\$21,975
Councillor Yvonne Todd	\$21,975
Total	\$372,054

*Cr Taeuber was Acting Mayor for a short period during 2021/22

Payments made to Elected Members appointed to the Board of the Centennial Park Cemetery Authority

The following sitting fees were paid by Centennial Park Cemetery Authority to Elected Members on the Board of the Authority during the 2021/22 financial year:

Board Member	Allowance
Councillor David Munro	\$2,181

Payments made to Elected Members appointed to the Board of the Carrick Hill Trust

The following sitting fee was paid by Carrick Hill Trust to an elected member on the Board of the Trust during the 2021/22 financial year.

Board Member	Allowance
Councillor Adriana Christopoulos	\$531
Councillor Lindy Taeuber	\$177

Payments made to Elected Members appointed to the Board of the Eastern Waste Management Authority

The elected members appointed as a Director or Deputy Director on the Eastern Waste Management Authority Board do not receive a sitting fee.

Board Member	Allowance
Mayor Heather Holmes-Ross	Nil

Elected Member Training and Development

Council encourages continued professional training and development for elected members.

This is seen as being necessary in terms of good governance and the improved performance of their functions and duties. The Council's Members' Allowances and Support Policy sets out the provisions of the Local Government Act 1999 and Local Government (Members Allowances and Benefits) Regulations 2010 in respect of elected members allowances, expenses and support (including training and development).

Pursuant to Regulation 8AA of the Local Government (General) Regulations 2013, Council must ensure that elected members complete the mandatory Local Government Association Training Standards within the first 12 months of their four-year term of office. The mandatory training is made up of the following modules (but is due to be changed in the 2022/23 financial year following Local Government Reforms):

Module 1

Introduction to Local Government

Minimum requirement 1.5 hours.

Module 2

Legal Responsibilities

Minimum requirement 2 hours.

Module 3

Council and Committee Meetings

minimum requirement 1.5 hours.

Module 4

Financial Management and Reporting

minimum requirement 2.5 hours.

Access to conferences is dependent on the perceived benefits of attendance to elected members and the Council and the available budget. Information gained from attendances at conferences is to be shared with all elected members by way of a public report to Council. The Elected Members' Attendance at Conference Policy covers the circumstances under which Council approves attendance at a local, interstate or overseas conference.



During the 2021/22 financial year, elected members attended the following training and development seminars and conferences.

2021/22 Activity	Attendees
Local Government Association Training – Elected Member Forum #3 Leadership	Cr Cheney
Australian Local Government Association Annual Conference, Canberra	Mayor Holmes-Ross, Cr Hockley, Cr Taeuber
Local Government Association Training – Managing Difficult Customers	Cr Steele
Local Government Equip Update – Roles, Responsibilities and Behaviours – Part 1a	Mayor Holmes-Ross
Local Government Equip Update – Roles, Responsibilities and Behaviours – Part 1b	Mayor Holmes-Ross
Local Government Equip Update - Changes to Register, Returns	Mayor Holmes-Ross
Local Government Association Mandatory Modules 1-4	Cr Moss
Murray Darling Association	Cr Tilley

Associated costs of interstate and international travel undertaken by members of the Council during 2021/22 are summarised below.

Elected Member	Conference	Travel / Accommodation
Mayor Holmes-Ross Attendance at Australian Local Government Association annual conference, Canberra	\$1,314.00	\$1,204.23
Cr Hockley Attendance at Australian Local Government Association annual conference, Canberra	\$1,314.00	\$1,172.33
Cr Taeuber Attendance at Australian Local Government Association Annual Conference, Canberra	\$1,314.00	\$1,204.23



Confidential Provisions

The City of Mitcham is committed to the principle of open and accountable government with meetings ordinarily conducted in public.

Council also recognises that on occasions it may be necessary or appropriate for particular matters to be considered in confidence as allowed under Section 90 of the Local Government Act 1999.

The table below shows the number of times each clause has been used by Council or its committees. It should be noted that in some instances multiple clauses have been used for single items.

During this financial year 34 items were considered in confidence under Section 90 of the Local Government Act 1999.

Section	Description	Number of times used
90(2)	A council or council committee may order that the public be excluded from attendance at a meeting to the extent (and only to the extent) that the council or council committee considers it to be necessary and appropriate to act in a meeting closed to the public in order to receive, discuss or consider in confidence any information or matter listed in subsection (3) (after taking into account any relevant consideration under that subsection).	Nil
90(3)(a)	information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).	11
90(3)(b)	information the disclosure of which- could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and	6
90(3)(c)	information the disclosure of which would reveal a trade secret	Nil
90(3)(d)	commercial information of a confidential nature (not being a trade secret) the disclosure of which- could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and would, on balance, be contrary to the public interest.	18
90(3)(e)	matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person;	1
90(3)(f)	information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial	Nil
90(3)(g)	matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty	Nil
90(3)(h)	legal advice;	3
90(3)(i)	information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council.	3
90(3)(j)	information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council) and; would, on balance, be contrary to the public interest.	Nil
90(3)(k)	tenders for the supply of goods, the provision of services or the carrying out of works.	Nil
90(3)(m)	information relating to a proposal to prepare or amend a designated instrument under Part 5 Division 2 of the Planning, Development and Infrastructure Act 2016 before the draft instrument or amendment is released for public consultation under that Act.	Nil
90(3)(n)	information relevant to the review of a determination of a Council under the Freedom of Information Act 1991.	Nil
90(3)(o)	information relating to a proposed award recipient before the presentation of the award.	1
91(7)	If an order is made under subsection (2), a note must be made in the minutes of the making of the order and of the grounds on which it was made.	Nil

Items put in confidence during the year and status as at 30 June 2022:

Meeting date	Meeting	Item no	Report title	Confidential order	(91(7))	Status at 30 June 2022
1-Jan-21	Audit	2.1	Land Management Investigation Process	90(3)(i)	Yes	All items remain in confidence
13-Jul-21	Council	10.1	Appointment of member to the Brown Hill and Keswick Creeks Stormwater Board	90(3)(d)	Yes	All items remain in confidence
13-Jul-21	Council	10.2	Centennial Park Cemetery Authority - Operating Budget 2021/22	90(3)(d)	Yes	Released in full – 25 February 2022
10-Aug-21	Audit Committee	3.1	Annual update from Centennial Park Cemetery Authority	90(3)(d)	Yes	All items remain in confidence

Meeting date	Meeting	Item no	Report title	Confidential order	(91(7))	Status at 30 June 2022
10-Aug-21	Audit Committee	3.2	Cyber Security Update Presentation	90(3)(e)	Yes	All items remain in confidence
17-Aug-21	Special meeting of Council	3.1	Port Lincoln Boulevard - voluntary site remediation proposal	90(3)(i)	Yes	All items remain in confidence
24-Aug-21	Council	9.5	Blackwood Community Recreation Centre - support for community outcomes	90(3)(h)	Yes	All items remain in confidence
24-Aug-21	Council	10.1	Cr Yvonne Todd - purchase of land	90(3)(d)	Yes	Released in full 3 September 2021
14-Sep	Council	9.7	Member appointments - Council Assessment Panel	90(3)(a)	Yes	All items remain in confidence
14-Sep	Council	9.7	Member appointments - Council Assessment Panel	90(3)(a)	Yes	All items remain in confidence
23-Sep-21	Audit Committee - Independent Member Selection Committee	3.1	Independent Member Appointment - candidate shortlisting	90(3)(a)	Yes	All items remain in confidence
26-Oct-21	Council	10.1	Blackwood - status of property	90(3)(b)	Yes	Released in full – 22 March 2022
26-Oct-21	Audit	4.1	External audit - matters arising and performance of contract	90(3)(a)	Yes	All items remain in confidence
9-Nov-21	Council	10.1	Port Lincoln Boulevard - voluntary site remediation proposal	90(3)(d)(h)	Yes	All items remain in confidence
23-Nov-21	Council	10.1	Centennial Park Authority Quarterly Report	90(3)(d)(i) and (ii)	Yes	Released in full
30-Nov-21	Council (special)	3.1	91 Quinton Crt, Pasadena - voluntary site remediation - proposal - next steps	90(3)(d)(i) and (ii) and (h)	Yes	All items remain in confidence
7-Dec-21	Audit Committee	4.1	Land contamination matter	90(3)(d)(i) and (ii) and (h)	Yes	All items remain in confidence
7-Dec-21	Special meeting of Council	4.3	Cr Adriana Christopoulus - Blackwood Community Recreation Centre	90(d)(i) and (ii)	Yes	All items remain in confidence
14-Dec-21	Council	10.1	East Waste contract matter	90(3)(b) and (i)	Yes	All items remain in confidence
25-Jan-22	Council	10.1	Appointment of independent chairperson to Eastern Waste Management Authority	90(3)(a)	Yes	All items remain in confidence
8-Feb-22	Audit Committee	5.1	Centennial Park Cemetery Authority - draft long term financial plan and asset management plan	90(3)(i) and (ii)	Yes	All items remain in confidence
8-Feb-22	Audit Committee	5.2	Accelerating Community Renewable Energy Transition	90(3)(b)(i) and (ii) and (d)(i) and (ii)	Yes	Released
8-Feb-22	Council	10.1	Joint application with the City of Unley to the Local Government Association under the 'Legal Assistance Policy'	90(3)(i)	Yes	All items remain in confidence
8-Feb-22	Council	13.1	Accelerating Community Renewable Energy Transition	90(3)(b)(i) and (ii) and (d)(i) and (ii)	Yes	Released with commercially sensitive information redacted – 8 March 2022
22-Feb-22	Council	10.1	Accelerating Community Renewable Energy Transition	90(3)(b)(i)&(ii) and (d)(i) &(ii)	Yes	Released with commercially sensitive information redacted – 8 March 2022
22-Feb-22	Council	10.2	Centennial Park Cemetery Authority - strategic management plans (discussion paper for decision at the meeting of 8 March 2022)	90(3)(b)(i) &(ii) and d((i) &(ii)	Yes	All items remain in confidence
22-Feb-22	Council	10.2	Centennial Park Cemetery Authority - strategic management plans (discussion paper for decision at the meeting of 8 March 2022)	90(3)(b)(i) &(ii) and d((i) &(ii)	Yes	All items remain in confidence
8-Mar-22	Council	10.3	Independent member selection - Council Assessment Panel	90(3)(a)	Yes	Attachment A - Terms of Reference released – 8 March 2022
8-Mar-22	Council	10.1	Blackwood Community Hub - Final designs and costs	90(3)(b)(i) and (ii) and (d)(i)(ii) and (d)(i)(ii)	Yes	Released with the exception of commercial financial information which has been redacted – 8 March 2022
22-Mar-22	Council	10.1	Centennial Park Authority Strategic Management Plans	90(3)(d)(i) and (ii)	Yes	All items remain in confidence
22-Mar-22	Council	10.2	Consideration to waive an historical debt	90(3)(a)	Yes	All items remain in confidence
24-May-22	Council	10.1	East Waste Draft 2022/23 Annual Plan and Budget	90(3)(d)(i) and (ii)	Yes	All items remain in confidence
24-May-22	Council	10.2	Centennial Park - Annual Budget for the year ending 30 June 2023	90(3)(d)(i) and (ii)	Yes	All items remain in confidence
28-Jun-22	Council	10.1	East Waste - application for new constituent council and charter review	90(3)(d)(i) and (ii)	Yes	All items remain in confidence

There were 96 orders still operative at the end of the financial year (not including orders made before 15 November 2010).

During 2021/22, 17 items were released in full, six items were released with redaction and one item was released in part.

Freedom of information applications

Under Section 12 of the Freedom of Information Act 1991, a person has a legally enforceable right to be given access to an agency’s documents in accordance with this Act.

There were 14 Freedom of Information applications for access received during the financial year.

Under Section 30 of the Freedom of Information Act 1991, members of the public may apply to have any information contained in documents which relate to their personal affairs amended. There were no applications for amendment.

Under Section 38 of the Freedom of Information Act 1991, a person who is aggrieved by a determination made by an agency is entitled to a review of the determination. There were no applications for internal review received.

Under Section 39 of the Freedom of Information Act 1991, a person who is aggrieved by a determination of an agency following an internal review or by a determination that is not liable to internal review may apply to the relevant review authority for a review of the determination. There were no applications to the Ombudsman SA for an external review.

Council is required under Section 9(1) and (1a) of the Freedom of Information Act 1991 to publish annually an Information Statement. A copy of this Statement is available from www.mitchamcouncil.sa.gov.au.

Section 270 internal reviews of decisions

Council received three requests for a review of a decision under section 270 of the Local Government Act 1999 during the financial year:

Decisions for Review	Outcome
Development approval of a swimming pool in Belair.	The application was refused as it related to a matter managed under the PDI Act.
Council’s rating policy and its impact on the rates charged for vacant land	Council’s decision was upheld
Traffic management device installed along Hayman Retreat, Craighburn Farm	Council’s decision was upheld

National Competition Policy

Competitive Neutrality, Significant Business Activities and Structural Reform of Public Monopolies.

The competition principles applicable to Local Government under the competition principles agreement require that each Local Government authority issue a clause 7 statement. For the last year Council advises that it:

- Has two significant businesses defined as category 1 businesses under competitive neutrality principles – Eastern Waste Management Authority and Centennial Park Cemetery Authority, which neither commenced nor ceased operating during the 2021/22 financial year.
- Has no by-laws which place barriers on market entry, conduct or discriminates between competitors.
- Has received no complaints alleging a breach of competitive neutrality principles by Council in 2021/22.
- Has not been involved in any structural reform of public monopolies in 2021/22.

Competitive Tendering

Council is committed to ensuring open, fair and transparent processes with respect to procurement activities which ensure the equitable treatment of suppliers while adhering to appropriate standards of probity. Our Procurement Policy adheres to section 49 of the Local Government Act, 1999. The Policy and supporting procedures aim to facilitate the delivery of best value goods, works and services to the community in a sustainable way.

The types of procurement methods utilised by Council are determined by reference to the level of expenditure established within Council’s procurement procedures, together with a consideration of the complexity, risk and prevailing market conditions associated with the procurement. The method chosen is with a view to achieving the best value for money result.

The Council’s procurement procedures provide for competitive procurement processes for all requirements valued in excess of \$20,000 unless an exemption has been sought.

A contract register is maintained for all contracts resulting from procurement activities undertaken.

Council is committed to continuous improvement with respect to its procurement practices. Council updated its policy and procedural framework for procurement together with its contractual tools.

In fulfilling Council’s procurement function the following principles apply:

- suppliers need to adhere to acceptable standards of work health and safety practices
- the conservation of resources, energy efficiencies, minimisation of waste, protection of the environment and principles of ecological sustainability are encouraged
- Council incorporates the principles of the Disability Discrimination Act 1992.

Council is committed to maximising the benefits of its procurement activities to the local economy and community. The Procurement Policy provides that subject to all commercial considerations being equal Council may, subject to the law, give preference to:

- suppliers operating in the Mitcham Council area
- suppliers that are indigenous owned or operated
- suppliers that endeavour to supply goods and services in compliance with the Modern Slavery Act 2018.
- products that are Australian made
- products that are produced from reused or recycled material.



Local Nuisance and Litter Control Act

Local Nuisance and Litter Complaints

Nature	Complaints
Local Nuisance	
Dust	67
Noise	125
Odour	10
Smoke	17
Fumes	5
Aerosols	0
Animals	167
Insanitary	3
Unightly	42
Vibration	1
Graffiti	258
Other	23
Litter Control	
Class A Hazardous	1
50 litres or more of class B hazardous litter or general litter	6
Up to 50 litres of class B hazardous litter	0
Up to 50L General	858
Bill posting without owner consent	66



Nuisance and Litter Abatement Notices

Reference	Abatement Notices
s30(1)(a) Local nuisance	4
s30(1)(b) Litter control	0

Offences Expiated and Prosecuted

Reference	Offence	Expiations	Prosecutions
s20	Fail to cease local nuisance	3	0
s22 (1) (d) Maximum penalty	Disposing of up to 50 litres of general litter	22	0

Civil penalties negotiated under section 34 of the Act:	0
Applications to the Court for orders for civil penalties under section 34 of the Act:	0
The number of orders made by the Court on those applications:	0
Any other functions performed by the council under the Act:	0

Community Land and Council Facilities

Section 193 of the Local Government Act 1999 (Act), stipulates that all local government land owned by Council or under Council’s care and control (excluding roads) is classified as community land.

As part of our responsibilities related to community land ss 196 and 207 of the Act require Council to prepare, adopt and maintain a Community Land Register (CLR) and Community Land Management Plans (CLMP).

In response to our responsibilities under the Act and as a result of the Supreme Court of South Australia’s decision in Coastal Ecology Protection Group Inv & Ors v City of Charles Sturt, Council is undertaking a review of its CLMPs. This review is to ensure that these CLMPs are in line with the Act, consider the principles set out by the Supreme Court and reflect the Council’s vision for community land moving forward.

In 2020 Council began a large-scale review of our CLR and CLMPs. This began with the updating of the CLR, which is now revised and updated every six months. In the 2020/21 financial year Council endorsed CLMPs for Karinya, Hawthorndene and Apex Park.

In the 2021/22 financial year Council has undertaken extensive community consultation on the future of Reade Park, Mortlock Park, Manson Oval and Batchelor Reserve and worked to draft CLMPs that meet the needs of the community and provide for the management of these reserves in the future. The community was also consulted on the future of CC Hood Reserve to inform the development of a new masterplan and CLMP. The CLMP for Waite Street Reserve was also adopted by Council which allowed for the commencement of the Blackwood Community Hub construction.

As part of this large-scale review Council has in 2021 updated our Community Land Register and this has been made available for the public to view in the Civic Building. The Community Land Register and Plans will be continuously amended as required, as new reserves are created or if any community land is revoked and disposed of.

- Council has management plans for all its community land including:**
- Category One Reserves (high maintenance/high use open space).
 - Category Two Reserves (strategically important local open space/high use).
 - Category Three Reserves (smaller neighbourhood parks/minimal community use).
 - Category Four Reserves (largely undeveloped areas/limited public access).
 - Category Five Reserves (woodland reserves/important remnant native vegetation).
 - Sport and Recreational Facilities
 - Drainage Reserves (may contain watercourses or infrastructure, or serve no practical drainage function).
 - Other Community Land:
 - > Kurna Views (former Eden Hills landfill).
 - > Gamble Cottage and Garden.
 - > Gladstone Road Carpark.
 - > Rupert Avenue Carpark.
 - > Lynton Depot (former).
 - > Lynton Landfill (former).
 - > Mitcham Community Centre.
 - > Mitcham Community Court and environs (including Mitcham Memorial Library).
 - > Mortlock Park.
 - > Winns Bakehouse and Museum.



Public Documents Maintained by Council

The City of Mitcham has a range of corporate governance documents, registers, codes and policies to assist with decision making and to ensure Council’s activities are undertaken in an accountable, efficient, open and transparent manner.

Registers

The following are registers kept by Council as required under the Local Government Act 1999 and the Local Government (Elections) Act 1999:

- Assessment Record
- Delegations Register
- Policy Register
- Register of By-laws
- Register of Campaign Donations Returns
- Register of Community Land
- Register of Dogs
- Register of Fees and Charges
- Register of Gifts and Benefits – Council Officers
- Register of Gifts and Benefits – Elected Members
- Register of Interests – Council Officers
- Register of Interests – Elected Members
- Register of Land Management Agreements
- Register of Land Management Agreements – Development Applications
- Register of Members Allowances and Benefits
- Register of Planning and Building Applications
- Register of Remuneration, Salaries and Benefits – Council Officers
- Register of Roads

Codes of Conduct or Practice

The following is a list of Code of Conduct or Code of Practice documentation that Council is required to keep under the Local Government Act 1999:

- Code of Conduct - Elected Members
- Code of Conduct - Employees
- Code of Practice - Access to Meetings and Documents
- Code of Practice - Meeting Procedures

Copies of Codes and Registers (except for Register of Interests – Council Officers) are available to the public from the City of Mitcham Civic Centre, 131 Belair Road, Torrens Park or on Council's website at www.mitchamcouncil.sa.gov.au.

Policy Documents

All of Council's public policies are available to the public and are located on Council's website and include mandatory policies as follows:

- Complaints Management
- Caretaker Policy
- Induction, Training and Development for Elected Members
- Elected Members Allowance and Support
- Informal Gatherings
- Internal Control
- Independent Review of a Decision
- Order Making
- Procurement
- Prudential Management
- Public Consultation
- Road and Public Place Naming

Other Corporate Documents

The following corporate documents are also available to the public on Council's website:

- Annual Report
- Audited Financial Statements
- Charter for Centennial Park Cemetery Trust
- Charter for Eastern Waste Management Authority
- Charter for Brown Hill and Keswick Creeks Stormwater Board
- Council and Committee Agendas and Minutes
- Development Plan and Development Plan Amendments
- Fees and Charges
- Information Statement
- Procedure for the Review of Council Decisions
- Strategic Management Plan
- Annual Business Plan
- Long Term Financial Plan
- Asset Management Plans

The following is available to view on request:

- Electoral Roll

Financial Statements

General Purpose Financial Statements

for the year ended 30 June 2022

General Purpose Financial Statements
for the year ended 30 June 2022

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General Purpose Financial Statements
for the year ended 30 June 2022

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

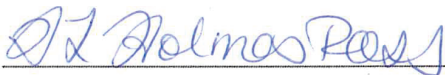
In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2022 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Matthew Pears
Chief Executive Officer

29 November 2022



Dr Heather Holmes-Ross
Mayor

29 November 2022

City of Mitcham

Statement of Comprehensive Income

for the year ended 30 June 2022

\$ '000	Notes	2022	2021
Income			
Rates	2a	59,230	57,467
Statutory Charges	2b	2,325	2,225
User Charges	2c	889	697
Grants, Subsidies and Contributions	2g	6,731	7,003
Investment Income	2d	28	44
Reimbursements	2e	221	87
Other income	2f	470	261
Total Income		69,894	67,784
Expenses			
Employee costs	3a	25,955	25,848
Materials, Contracts and Other Expenses	3b	23,871	24,170
Depreciation, Amortisation and Impairment	3c	14,175	15,682
Finance Costs	3d	644	565
Net loss - Equity Accounted Council Businesses	19(a)	20	184
Total Expenses		64,665	66,449
Operating Surplus / (Deficit)		5,229	1,335
Physical Resources Received Free of Charge	2h	4,057	5,674
Asset Disposal & Fair Value Adjustments	4	(2,052)	(1,954)
Amounts Received Specifically for New or Upgraded Assets	2g	2,052	2,180
Net Surplus / (Deficit)		9,286	7,235
Other Comprehensive Income			
Changes in Revaluation Surplus - I,PP&E	9a	–	(12,021)
Share of Other Comprehensive Income - Equity Accounted Council Businesses	19	8,250	1,022
Other Equity Adjustments - Equity Accounted Council Businesses		–	23
Total Other Comprehensive Income		8,250	(10,976)
Total Comprehensive Income		17,536	(3,741)

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

City of Mitcham

Statement of Financial Position

as at 30 June 2022

\$ '000	Notes	2022	2021
ASSETS			
Current assets			
Cash & Cash Equivalent Assets	5a	13,135	5,079
Trade & Other Receivables	5b	4,925	5,652
Inventories	5c	27	32
Subtotal		18,087	10,763
Total current assets		18,087	10,763
Non-current assets			
Equity Accounted Investments in Council Businesses	6a	27,390	18,758
Other Non-Current Assets	6b	4,635	3,766
Infrastructure, Property, Plant & Equipment	7a(i)	638,218	625,641
Total non-current assets		670,243	648,165
TOTAL ASSETS		688,330	658,928
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	9,604	9,996
Borrowings	8b	1,940	1,250
Provisions	8c	5,232	5,877
Subtotal		16,776	17,123
Total Current Liabilities		16,776	17,123
Non-Current Liabilities			
Borrowings	8b	21,365	9,305
Provisions	8c	702	549
Total Non-Current Liabilities		22,067	9,854
TOTAL LIABILITIES		38,843	26,977
Net Assets		649,487	631,951
EQUITY			
Accumulated surplus		369,004	359,186
Asset revaluation reserves	9a	280,472	272,754
Other reserves	9b	11	11
Total Council Equity		649,487	631,951
Total Equity		649,487	631,951

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

City of Mitcham

Statement of Changes in Equity
for the year ended 30 June 2022

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2022					
Balance at the end of previous reporting period		359,186	272,754	11	631,951
Net Surplus / (Deficit) for Year		9,286	–	–	9,286
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	–	–	–	–
Share of OCI - Equity Accounted Council Businesses		532	7,718	–	8,250
Other Equity Adjustments - Equity Accounted Council Businesses	19	–	–	–	–
Other comprehensive income		532	7,718	–	8,250
Total comprehensive income		9,818	7,718	–	17,536
Balance at the end of period		369,004	280,472	11	649,487
2021					
Balance at the end of previous reporting period		350,925	284,756	11	635,692
Net Surplus / (Deficit) for Year		7,235	–	–	7,235
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	–	(12,021)	–	(12,021)
Share of OCI - Equity Accounted Council Businesses		1,003	19	–	1,022
Other Equity Adjustments - Equity Accounted Council Businesses	19	23	–	–	23
Other comprehensive income		1,026	(12,002)	–	(10,976)
Total comprehensive income		8,261	(12,002)	–	(3,741)
Balance at the end of period		359,186	272,754	11	631,951

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

City of Mitcham

Statement of Cash Flows
for the year ended 30 June 2022

\$ '000	Notes	2022	2021
Cash flows from operating activities			
<u>Receipts</u>			
Operating Receipts		74,492	67,648
Investment Receipts		28	44
<u>Payments</u>			
Finance Payments		(500)	(576)
Operating Payments to Suppliers and Employees		(54,748)	(48,403)
Net cash provided by (or used in) Operating Activities	11b	19,272	18,713
Cash flows from investing activities			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		2,052	2,180
Sale of Replaced Assets		1,976	626
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(23,097)	(17,213)
Expenditure on New/Upgraded Assets		(4,497)	(2,979)
Capital contributed to Equity Accounted Council Businesses		(400)	(564)
Net cash provided (or used in) investing activities		(23,966)	(17,950)
Cash flows from financing activities			
<u>Receipts</u>			
Proceeds from Borrowings		14,000	–
<u>Payments</u>			
Repayments of Borrowings		(1,250)	(1,287)
Net Cash provided by (or used in) Financing Activities		12,750	(1,287)
Net Increase (Decrease) in Cash Held		8,056	(524)
plus: Cash & Cash Equivalents at beginning of period		5,079	5,603
Cash and cash equivalents held at end of period	11a	13,135	5,079

Additional Information:

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

City of Mitcham

Notes to and forming part of the Financial Statements for the year ended 30 June 2022

Contents of the Notes accompanying the General Purpose Financial Statements

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City of Mitcham

Notes to and forming part of the Financial Statements for the year ended 30 June 2022

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations, and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Estimates and assumptions

The financial impact of COVID-19 pandemic has impacted the 2021/22 financial statements. The total cost relating to COVID-19 was \$372,403 which is a direct result of either Council's response to the pandemic or mandatory shutdowns as directed by the Australian Government and the advice from the Australian Government Department of Health and SA Health.

Examples include:

1. Rate relief for Covid-19 affected businesses
2. Council related expenses to ensure safe operations and delivery of community services.
3. Costs relating to employee Covid-19 personal leave.

To reduce the impact of Covid-19 Council has worked to help mitigate the effect of the reduced revenue and increased costs. It is expected further financial impacts will flow into the 2022/23 financial year but these have been primarily taken into account during the development of the budget process for 2022/23. The budget assumptions for 2022/23 assume a continued easing of restrictions put in place by the government. Council has determined that there is no material uncertainty that casts doubt on Council's ability to continue as a going concern.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(2) The Local Government Reporting Entity

City of Mitcham is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 131 Belair Road, Torrens Park SA 5062. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that has been included in these consolidated financial statements are:

1. Centennial Park Cemetery Authority (50% ownership interest/voting power)
2. East Waste Management Authority (14.29% ownership interest/voting power)
3. Brown Hill and Keswick Creeks Stormwater Board (10% ownership interest / 20% voting power)

As a result of changes to the Charter of the Centennial Park Cemetery Authority in August 2011, all distributions paid by the Authority to Council are recorded as revenue in the Statement of Comprehensive Income. Distributions paid by the Authority

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 1. Summary of Significant Accounting Policies (continued)

to Council are regarded as payments for guaranteeing the liabilities of the Authority and accordingly are treated as expenses in the Statement of Comprehensive Income of the Authority.

(3) Income Recognition

The Council recognises revenue under AASB 1058 *Income of Not-for-Profit Entities* (AASB 1058) or AASB 15 *Revenue from Contracts with Customers* (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 is applied when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the Council. In this case, the Council recognizes the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2017/18	\$2,478,932	\$2,382,263	+\$96,669
2018/19	\$2,576,235	\$2,540,513	+\$35,722
2019/20	\$3,016,277	\$2,978,707	+\$37,570
2020/21	\$2,438,436	\$2,456,727	-\$18,291
2021/22	\$3,483,164	\$2,682,303	+\$800,861

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

(4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 1. Summary of Significant Accounting Policies (continued)

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

(6) Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7.

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant, and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives, and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 1. Summary of Significant Accounting Policies (continued)

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 “Borrowing Costs”. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

(7) Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

(8) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of “Payables”.

(9) Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees’ entitlements to salaries, wages, and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 3.13% (2021, 0.28%)
Weighted avg. settlement period 7 years (2021, 7 years)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period. This experience is expected to recur in future reporting periods.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council’s involvement with the schemes are reported in Note 18.

(10) Leases

The Council assesses at contract inception whether a contract is, or contains a lease. That is if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 1. Summary of Significant Accounting Policies (continued)

12.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

ii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expenses on a straight-line basis over the lease term.

(11) Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council’s interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

(12) GST Implications

In accordance with UIG Abstract 1031 “Accounting for the Goods & Services Tax”

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(13) New accounting standards and UIG interpretations

Council has not applied any new or amended Australian Accounting standards and interpretations that have been issued but were not operative for the entire 2021/22 year. Council has not early adopted any other standard and interpretation that have been issued but is not yet effective.

Amendments to AASB 16 Covid-19 Related Rent Concessions

In 2020, the AASB issued AASB 2020-4, Amendments to AASs - Covid-19-Related Rent Concessions. The amendments provide relief to lessees from applying AASB 16 guidance on lease modification accounting for rent concessions arising as a direct consequence of the Covid-19 pandemic. As a practical expedient, a lessee may elect not to assess whether a Covid-19 related rent concession from a lessor is a lease modification. A lessee that makes this election accounts for any change in lease payments resulting from the Covid-19 related rent concession the same way it would account for the change under IFRS 16, if the change were not a lease modification. The amendment was intended to apply until 30 June 2021, but as the impact of the Covid-19 pandemic is continuing, in 2021 the AASB extended the period of application of the practical expedient to 30 June 2022. The amendment applies to annual reporting periods beginning on or after 1 April 2021.

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2022, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2023

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 1. Summary of Significant Accounting Policies (continued)

- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-Current and associated standards (amended by AASB 2020-6)
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies and Definition of Accounting Estimates (amended by AASB 2021-6)

Effective for NFP annual reporting periods beginning on or after 1 January 2025

- AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10, AASB 2017-5 and AASB 2021-7)

(14) Comparative Figures

To ensure comparability with the current reporting period figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and the notes.

Council has made a prior year reclassification from Income for Equity Accounted Other Businesses to Other Comprehensive income. The reclassification has not resulted in a change to the previously reported financial position of the Council. As a result of the reclassification the following key information has been amended:

Comprehensive Income Statement	\$'000 Adopted 2021	\$'000 Restated 2021	change
Net Gain - Equity Accounted Council Businesses	804	-	804
Total Operating Income	68,588	67,784	
Net Loss - Equity Accounted Council Businesses	-	184	184
Total Expenses	66,265	66,449	
Operating surplus	2,323	1,335	988
Net Operating Surplus	8,223	7,235	988
Share of Other Comprehensive Income - Equity Accounted Council	34	1,022	- 988
Total Other Comprehensive Income	- 11,964	- 10,976	- 988
Total Comprehensive Income	- 3,741	- 3,741	-

Statement of Changes in Equity

Accumulated Surplus			
Net Operating Surplus	8,223	7,235	- 988
Share of Other Comprehensive Income - Equity Accounted Council	15	1,003	988
Other Equity Adjustments - Equity Accounted Council Businesses	23	23	-
Closing Accumulated Surplus at the end of the period	8,261	8,261	-

Financial Indicators

Operating Surplus Ratio	3.4%	2.0%	-1.4%
Adjusted Operating Surplus Ratio	3.4%	2.0%	-1.4%

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 2. Income

\$ '000	2022	2021
(a) Rates		
General Rates	58,682	56,844
Less: Mandatory Rebates	(910)	(867)
Less: Discretionary Rebates, Remissions & Write Offs	(481)	(229)
Total General Rates	57,291	55,748
Other Rates (Including Service Charges)		
Landscape Levy	1,751	1,719
Total Other Rates (Including Service Charges)	1,751	1,719
Other Charges		
Penalties for Late Payment	169	-
Legal & Other Costs Recovered	19	-
Total Other Charges	188	-
Total Rates	59,230	57,467

(b) Statutory Charges

Development Act Fees	241	299
Town Planning Fees	667	474
Animal Registration Fees & Fines	732	676
Parking Fines / Expiation Fees	526	622
Environmental Control Fines	-	2
Property & Rate Searches	135	125
Sundry	14	11
Local Licence & Litter Control	10	16
Total Statutory Charges	2,325	2,225

(c) User Charges

Cemetery	11	21
Council Houses	73	83
Hall & Equipment Hire	179	143
Lease Rental Income	333	192
Reserve Hire Fees	2	3
Sales - General	40	34
Sundry	184	155
Telecommunication Towers	67	66
Total User Charges	889	697

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 2. Income (continued)

\$ '000	2022	2021
(d) Investment Income		
Interest on Investments		
- Local Government Finance Authority	28	44
<u>Total Investment Income</u>	<u>28</u>	<u>44</u>

(e) Reimbursements

Private Works	18	11
Other	203	76
<u>Total Reimbursements</u>	<u>221</u>	<u>87</u>

(f) Other income

Contributions from Subsidiaries	330	163
Sundry	127	98
Other	13	–
<u>Total Other income</u>	<u>470</u>	<u>261</u>

(g) Grants, Subsidies, Contributions

Amounts Received Specifically for New or Upgraded Assets	2,052	2,180
<u>Total Amounts Received Specifically for New or Upgraded Assets</u>	<u>2,052</u>	<u>2,180</u>
Other Grants, Subsidies and Contributions	5,965	6,178
Roads to Recovery	766	825
<u>Total Other Grants, Subsidies and Contributions</u>	<u>6,731</u>	<u>7,003</u>
<u>Total Grants, Subsidies, Contributions</u>	<u>8,783</u>	<u>9,183</u>

The functions to which these grants relate are shown in Note 12.

(i) Sources of grants

Commonwealth Government	4,117	3,881
State Government	4,637	5,107
Other	29	195
<u>Total</u>	<u>8,783</u>	<u>9,183</u>

(ii) Individually Significant Items

Grant Commission (FAG) Grant Recognised as Income	1,977	1,213
Roads to Recovery	766	825
Local Roads and Community Grant	936	1,551

In June 2022 \$1,976,903 was received from the SA Local Government Grants Commission as an advance payment for the 2022/23 Commonwealth Financial Assistance Grant (FAG) allocation. Please see Note 1 for the prior years' advanced amounts received.

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 2. Income (continued)

\$ '000	2022	2021
(h) Physical Resources Received Free of Charge		
Infrastructure	4,057	5,674
<u>Total Physical Resources Received Free of Charge</u>	<u>4,057</u>	<u>5,674</u>

Note 3. Expenses

\$ '000	Notes	2022	2021
(a) Employee costs			
Salaries and Wages		20,529	19,564
Employee Leave Expense		3,994	4,685
Superannuation - Defined Contribution Plan Contributions	18	1,767	1,709
Superannuation - Defined Benefit Plan Contributions	18	422	507
Workers' Compensation Insurance		846	626
Less: Capitalised and Distributed Costs		(1,603)	(1,243)
<u>Total Operating Employee Costs</u>		<u>25,955</u>	<u>25,848</u>

Full-time equivalent employees as at the end of the reporting period. ¹ 251 268

(1) In 2022 Council has 237 Full time equivalent employees with contracts greater than 12 months compared to the employee cap of 260 full time equivalent (FTE) positions (2021 was 245 FTE)

(b) Materials, Contracts and Other Expenses

(i) Prescribed Expenses

Auditor's Remuneration		
- Auditing the Financial Reports	26	26
Audit Committee Sitting Fees	5	5
Development Assessment Sitting Panel Sitting Fees	26	25
Elected Members' Expenses	390	373
Supplementary Election Expenditure	63	58
<u>Subtotal - Prescribed Expenses</u>	<u>510</u>	<u>487</u>

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements for the year ended 30 June 2022

Note 3. Expenses (continued)

\$ '000	2022	2021
(ii) Other Materials, Contracts and Expenses		
Contractors	12,266	12,897
Energy	1,589	1,448
Maintenance	819	829
Legal Expenses	522	406
Levies Paid to Government - NRM levy	1,751	1,719
Parts, Accessories & Consumables	576	568
Professional Services	1,472	1,268
Sundry	116	181
Water & Sewer	489	491
Insurance	757	765
Library Purchases	483	495
Bank & Financial Fees	142	161
Advertising & Publications	99	140
Telephone & Publications	127	170
Postage & Courier	171	159
Fringe Benefits Tax	158	157
Subscriptions	100	94
Licence Fees	1,724	1,735
Subtotal - Other Material, Contracts & Expenses	23,361	23,683
Total Materials, Contracts and Other Expenses	23,871	24,170
 (c) Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Buildings	1,813	1,726
Infrastructure	9,422	9,001
Plant & Equipment	1,130	1,141
Furniture & Fittings	597	1,103
Other Structures	1,213	1,190
Subtotal	14,175	14,161
(ii) Impairment		
Asset Class (Office, Furniture & Equipment)	—	1,521
Subtotal	—	1,521
Total Depreciation, Amortisation and Impairment	14,175	15,682
 (d) Finance Costs		
Interest on Loans	644	565
Total Finance Costs	644	565

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements for the year ended 30 June 2022

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	2022	2021
Infrastructure, Property, Plant & Equipment		
(i) Assets Renewed or Directly Replaced		
Proceeds from Disposal	1,976	626
Less: Carrying Amount of Assets Sold	(4,028)	(2,580)
Gain (Loss) on Disposal	(2,052)	(1,954)
Net Gain (Loss) on Disposal	(2,052)	(1,954)

Note 5. Current Assets

\$ '000	2022	2021
(a) Cash & Cash Equivalent Assets		
Cash on Hand at Bank	719	2,571
Deposits at Call	12,416	2,508
Total Cash & Cash Equivalent Assets	13,135	5,079

(b) Trade & Other Receivables

Rates - General & Other	3,224	3,876
Accrued Revenues	39	89
Debtors - General	967	883
GST Recoupment	454	482
Prepayments	324	405
Subtotal	5,008	5,735
Less: Allowance for Doubtful Debts	(83)	(83)
Total Trade & Other Receivables	4,925	5,652

(c) Inventories

Stores & Materials	27	32
Total Inventories	27	32

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 6. Non-Current Assets

\$ '000	Notes	2022	2021
(a) Equity Accounted Investments in Council Businesses			
Centennial Park Cemetery Authority	19	23,752	15,995
Eastern Waste Management Authority		121	173
Brown Hill Keswick Creeks Stormwater Board		3,517	2,590
<u>Total Equity Accounted Investments in Council Businesses</u>		<u>27,390</u>	<u>18,758</u>
(b) Other Non-Current Assets			
Other			
Capital Works-in-Progress		4,635	3,766
<u>Total Other</u>		<u>4,635</u>	<u>3,766</u>
<u>Total Other Non-Current Assets</u>		<u>4,635</u>	<u>3,766</u>

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 7. Infrastructure, Property, Plant & Equipment

(a(i)) Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/06/21				Asset movements during the reporting period						as at 30/06/22		
		At Fair Value	At Cost	Accumulated Depreciation	Carrying amount	Asset Additions New / Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment Loss (recognised in PL) (Note 3c)	Revaluation Decrements to Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Depreciation
Land	3	217,262	1,721	–	218,983	454	–	(1,491)	–	–	–	215,771	2,175	–
Buildings	2	5,920	970	(455)	6,435	–	571	–	(264)	–	–	5,349	1,541	(719)
Buildings	3	57,724	15,026	(38,897)	33,853	4,172	1,965	(1,291)	(1,549)	–	–	55,517	21,163	(38,955)
Infrastructure	3	644,607	46,273	(352,896)	337,984	3,584	14,743	(591)	(9,422)	–	–	636,759	64,600	(355,060)
Plant & Equipment		–	11,047	(3,627)	7,420	–	1,399	(456)	(1,130)	–	–	–	11,277	(4,043)
Furniture & Fittings		–	3,715	(2,447)	1,268	–	697	–	(597)	–	–	–	4,412	(3,044)
Other Structures	3	30,814	7,261	(18,377)	19,698	1,977	1,212	(199)	(1,213)	–	–	30,206	10,450	(19,181)
Total Infrastructure, Property, Plant & Equipment		956,327	86,013	(416,699)	625,641	10,187	20,587	(4,028)	(14,175)	–	–	943,602	115,618	(421,002)
Comparatives		991,028	71,365	(429,200)	633,193	8,603	14,131	(2,580)	(14,161)	(1,521)	(12,021)	956,327	86,013	(416,699)

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 7. Infrastructure, Property, Plant & Equipment (continued)

(b) Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

- Basis of valuation: Fair Value / Market Value.
- Date of valuation: 1 July 2017.
- Valuer: JLL Infrastructure Advisory Pty Ltd.

Council is of the opinion that it is not possible to attribute a value sufficiently reliable to qualify for recognition; land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at the reporting date, effectively writing off the expenditure.

A capitalisation threshold of \$1,000 is applied to the acquisition of land. Level 3 classified Land assets relate to properties where there is an inability or restriction on Council to sell this asset on the open market.

Council has no material value of Land to be classified in other Levels.

Council has scheduled a revaluation of this class in 2022/23.

Buildings

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2017
- Valuer: JLL Infrastructure Advisory Pty Ltd

Buildings have been disclosed as either Fair Value hierarchy Level 2 valuations or Fair Value hierarchy Level 3 valuations, per AASB 13 Fair Value Measurement.

Building valuations, disclosed as Level 2, are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attached to the particular asset.

For Building valuations, disclosed as Level 3, there is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the straight line depreciation method adopted by the Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values, useful lives, the possibility of changes in prices for materials and labour, and the potential for the development of more efficient construction techniques.

Assets acquired since the last valuation have been valued at cost.

In accordance with AASB13 Fair Value Measurement, 21 Buildings have been categorised as Level 2 assets.

Building assets received free of charge in relation to Karinya Reserve have been valued at cost.

Council has scheduled a revaluation of this class in 2022/23.

Infrastructure

Council officers valued infrastructure assets at written down current replacement cost as at 1 July 2020.

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 7. Infrastructure, Property, Plant & Equipment (continued)

This revaluation was based on a combination of Rawlinson's' index adjusted for effects of actual costs incurred during the financial year of 30 June 2020.

The rates and useful lives used by council staff were externally validated by Asset Engineering (Steve Walker B Eng. (Civil)). All acquisitions made after the respective date of valuation are recorded at cost.

Most infrastructure asset categories' revaluation movement was in line with general cost growth. Most of the revaluation decrement movement was related to the asset category of kerbing. The previous unit rates were based on actual expenditure data, which was identified as being high when compared with other Councils.

Infrastructure assets received free of charge in relation to developments, have been valued at Developer's Costs.

Infrastructure assets received free of charge in relation to the South Road, Darlington upgrade project undertaken by the Department of Infrastructure and Transport has been valued using the City of Mitcham unit rates for the respective assets.

Infrastructure assets received free of charge in relation to Price Memorial Oval and Karinya Reserve have been valued at cost.

Infrastructure assets received free of charge in relation to Michael Canny Reserve have been valued using the City of Mitcham unit rates for the respective assets.

Plant & Equipment

These assets are recognised on a cost basis.

Office Furniture and Equipment

These assets are recognised on a cost basis.

Other Structures

Council officers valued other Structure assets at written down current replacement cost as at 1 July 2020. This revaluation was based on a combination of Rawlinson's' index adjusted for effects of actual costs incurred during the reporting period ended 1 July 2020.

The rates and useful lives used by council staff, for Other Structures, were externally validated by Asset Engineering (Steve Walker B Eng. (Civil)).

All other assets acquired since the last valuation have been valued at cost.

In accordance with AASB13 Fair Value Measurement, this class of assets has been disclosed as Level 3.

Capitalisation Thresholds

Capitalisation thresholds used by the Council for a representative range of assets are shown below.

	\$
Office Furniture & Equipment	1,000
Plant & Equipment	1,000
Buildings - new construction/extensions	5,000
Park & Playground Furniture & Equipment	1,000
Road construction & reconstruction	5,000
Paving & Footpaths, Kerb & Gutter	5,000
Stormwater Pipes & Pits	5,000
Reticulation Extensions	5,000

Estimated Useful Lives

Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Asset Type Useful lives Plant, Furniture & Equipment

Office Equipment	5 to 10 years
Office Furniture	3 to 10 years
Vehicles and Road-making Equipment	2 to 8 years
Other Plant & Equipment	5 to 20 years

Buildings

Buildings – Structures	30 to 180 years
Buildings – Roofing	25 to 40 years
Buildings – Fit Outs	15 to 25 years
Buildings - Services	40 to 60 years

Other Structures

Park & Gardens	7 to 50 years
Playground Equipment	25 years
Open Spaces (Benches, Seats, etc.)	20 to 80 years

Infrastructure

Sealed Roads – Surface – Spray Seal	15 years
Sealed Roads – Surface -Dense Graded Asphalt	20 to 25 years
Sealed Roads – Surface -Concrete Block Paving	40 years
Sealed Roads – Surface -Concrete	50 years
Sealed Roads – Pavements - Base	60 to 80 years
Sealed Roads – Pavements – Sub-Base	120 to 160 years
Unsealed Roads	10 years
Bridges - Vehicular	50 to 200 years
Bridges - Pedestrian	35 to 200 years
Footpaths	10 to 50 years
Kerbing and Gutters	30 to 80 years
Stormwater Pipes & Pits	100 years
Bus Shelters	30 years
Retaining Walls	80 years

Estimated Residual Values

Residual values are estimated for each individual asset. A residual value of an asset is the estimated amount that would currently be obtained from the disposal of an asset, after deducting the estimated costs of disposal, if the asset were already of age and in the condition expected at the end of its useful life. The disposal is to another party. The estimated amount represents a cash component, as in the case of Plant and Equipment.

The range of residual values for a representative range of assets is shown below, although individual assets may have an estimated residual value of a greater or lesser amount:

Minor Plant	0% to 76% of cost basis
Major Plant	16% to 27% of cost basis

Investment Property

As at 30 June 2022, Council did not hold any Investment Property.

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 8. Liabilities

\$ '000	2022	2022	2021	2021
	Current	Non Current	Current	Non Current
(a) Trade and Other Payables				
Goods & Services	2,354	—	2,323	—
Payments Received in Advance	1,308	—	1,957	—
Accrued Expenses - Employee Entitlements	57	—	29	—
Accrued Expenses - Finance Costs	228	—	84	—
Accrued Expenses - Other	5,653	—	5,571	—
Deposits, Retentions & Bonds	4	—	4	—
Other	—	—	28	—
Total Trade and Other Payables	9,604	—	9,996	—

(b) Borrowings

Loans	1,940	21,365	1,250	9,305
Total Borrowings	1,940	21,365	1,250	9,305

All interest bearing liabilities are secured over the future revenues of the Council

(c) Provisions

Annual Leave (including oncosts)	2,598	—	2,836	—
Long Service Leave (including oncosts)	2,465	702	2,869	549
Vested Sick Leave (including oncosts)	169	—	172	—
Total Provisions	5,232	702	5,877	549

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 9. Reserves

	as at 30/06/21				as at 30/06/22
\$ '000	Opening Balance	Increments (Decrements)	Transfers	Impairments	Closing Balance
(a) Asset Revaluation Reserve					
Land	144,478	—	—	—	144,478
Buildings	19,516	—	—	—	19,516
Infrastructure	94,125	—	—	—	94,125
Other Structures	3,585	—	—	—	3,585
JV's / Associates - Other Comprehensive Income	11,052	7,718	—	—	18,770
Total Asset Revaluation Reserve	272,756	7,718	—	—	280,474
Comparatives	284,758	(12,002)	—	—	272,756

	as at 30/06/21				as at 30/06/22
\$ '000	Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	Closing Balance
(b) Other Reserves					
Other Reserves	11	—	—	—	11
Total Other Reserves	11	—	—	—	11
Comparatives	11	—	—	—	11

Purposes of Reserves

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Other Reserves

A reserve has been recognised in regards to a bequest from the Mitcham Memorial Committee for the maintenance, improvement, extension/enhancement of the Mitcham War Memorial.

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 10. Assets Subject to Restrictions

\$ '000	2022	2021
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.		
Cash & Financial Assets		
Equipment	–	74
Open Space Contributions	266	386
Community Infrastructure	223	745
Traffic Management	153	150
Total Cash & Financial Assets	642	1,355
Infrastructure, Property, Plant & Equipment		
Centennial Park Cemetery Authority	23,752	15,995
East Waste Management Authority	121	240
Brown Hill and Keswick Creeks Stormwater Board	3,517	2,590
Total Infrastructure, Property, Plant & Equipment	27,390	18,825
Total Assets Subject to Externally Imposed Restrictions	28,032	20,180

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2022	2021
(a) Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:			
Total Cash & Equivalent Assets	5	13,135	5,079
Balances per Statement of Cash Flows		13,135	5,079

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	2022	2021
(b) Reconciliation of Change in Net Assets to Cash from Operating Activities		
Net Surplus/(Deficit)	9,286	7,235
Non-Cash Items in Income Statements		
Depreciation, Amortisation & Impairment	14,175	15,682
Equity Movements in Equity Accounted Investments (Increase)/Decrease	20	184
Non-Cash Asset Acquisitions	(4,057)	(5,674)
Grants for capital acquisitions treated as Investing Activity	(2,052)	(2,180)
Net (Gain) Loss on Disposals	2,052	1,954
	19,424	17,201
Add (Less): Changes in Net Current Assets		
Net (Increase)/Decrease in Receivables	727	(225)
Net (Increase)/Decrease in Inventories	5	9
Net Increase/(Decrease) in Trade & Other Payables	(392)	1,383
Net Increase/(Decrease) in Other Provisions	(492)	345
Net Cash provided by (or used in) operations	19,272	18,713

\$ '000	Notes	2022	2021
(c) Non-Cash Financing and Investing Activities			
Acquisition of assets by means of:			
Physical Resources Received Free of Charge	2h	4,057	5,674
Amounts recognised in Income Statement		4,057	5,674
Total Non-Cash Financing and Investing Activities		4,057	5,674

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:		
Corporate Credit Cards	84	90
LGFA Cash Advance Debenture Facility	12,500	12,500

Council does not have access to a bank overdraft facility. Council does have immediate access to a short-term draw-down facility, and variable interest rate borrowings under cash advance facilities from the Local Government Finance Authority of South Australia.

Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).									
\$ '000	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)
	2022	2021	2022	2021	2022	2021	2022	2021	2022
Functions/Activities									
Business Undertakings	317	328	118	97	199	231	83	101	(68)
Community Services	3,029	1,443	11,464	8,973	(8,435)	(7,530)	1,211	934	35,116
Council Administration	58,915	59,253	12,725	16,546	46,190	42,707	1,926	3,420	15,938
Cultural Services	928	766	3,431	3,573	(2,503)	(2,807)	15	531	16,653
Environment	1,936	1,995	15,435	15,710	(13,499)	(13,715)	–	139	99,275
Recreation	156	50	4,853	4,868	(4,697)	(4,818)	281	–	239,401
Regulatory Services	2,267	2,069	4,620	4,767	(2,353)	(2,698)	–	20	–
Transport	2,335	1,868	9,668	9,428	(7,333)	(7,560)	3,215	1,858	247,979
Unclassified Activities	11	12	2,331	2,303	(2,320)	(2,291)	–	–	18,823
Total Functions/Activities	69,894	67,784	64,645	66,265	5,249	1,519	6,731	7,003	658,928

Income and expenses exclude net gain (loss) - Equity Accounted Council Businesses, Physical Resources Received Free of Charge, Asset Disposal & Fair Value Adjustments and Amounts Received Specifically for New or Upgraded Assets

City of Mitcham

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 12(b). Components of Functions

The activities relating to Council functions are as follows:

Business Undertakings

Town Bus Service.

Community Services

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control - Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries, Public Conveniences, Car Parking - non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURAL SERVICES

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

Environment

Agricultural Services, Agricultural Water, Animal / Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping and Other Environment.

Recreation

Parks and Gardens, Sports Facilities - Indoor, Sports Facilities - Outdoor, and Other Recreation.

Regulatory Services

Dog and Cat Control, Building Control, Town Planning, Clean Air/ Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Bridges, Bus Service, Footpaths and Kerbing, Roads - sealed, Roads - formed, Roads - natural formed, Roads - unformed, Traffic Management, LGGC - Roads (formula funded), and Other Transport.

Unclassified Activities

Activities such as depot operations net of plant recovery and other miscellaneous costs, which are not easily classified in any of the activities, are shown in this function.

Council Administration

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting / Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC - General Purpose, Natural Resource Management Levy and Separate and Special Rates.

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 0.3% and 1.05% (2021: 0.3% and 0.45%). Short term deposits were not used during 2022 and 2021.

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 5.05% (2021: 2.2%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Other Levels of Government

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 13. Financial Instruments (continued)

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Liabilities - Interest Bearing Borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable biannually; interest is charged at fixed rates between 3.52% and 8.05% (2021: 3.52% and 8.05%).

Carrying Amount:

Approximates fair value.

	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
\$ '000					

Financial Assets and
Liabilities

2022

Financial Assets

Cash & Cash Equivalents	13,135	–	–	13,135	13,135
Receivables	4,646	–	–	4,646	4,601
Total Financial Assets	17,781	–	–	17,781	17,736

Financial Liabilities

Payables	8,114	–	–	8,114	8,296
Current Borrowings	2,887	–	–	2,887	1,940
Non-Current Borrowings	–	12,068	15,446	27,514	21,365
Leases	–	–	–	–	–
Total Financial Liabilities	11,001	12,068	15,446	38,515	31,601

2021

Financial Assets

Cash & Cash Equivalents	5,079	–	–	5,079	5,079
Receivables	5,247	–	–	5,247	5,247
Total Financial Assets	10,326	–	–	10,326	10,326

Financial Liabilities

Payables	8,039	–	–	8,039	8,039
Current Borrowings	1,333	–	–	1,333	1,250
Non-Current Borrowings	–	6,590	5,336	11,926	9,305
Leases	–	–	–	–	–
Total Financial Liabilities	9,372	6,590	5,336	21,298	18,594

continued on next page ...

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Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 13. Financial Instruments (continued)

The following interest rates were applicable to Council's Borrowings at balance date:

\$ '000	2022		2021	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	4.15%	23,305	4.80%	10,555
		<u>23,305</u>		<u>10,555</u>

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 13. Financial Instruments (continued)

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 14. Capital Expenditure and Investment Property Commitments

\$ '000	2022	2021
Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Land	–	25
Buildings	13,298	3,661
Infrastructure	6,510	2,558
Furniture & Fittings	143	–
Other	213	720
	20,164	6,964
These expenditures are payable:		
Not later than one year	20,164	6,964
	20,164	6,964

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 15. Financial Indicators

	Indicator 2022	2021	Indicators 2020	2019
Financial Indicators overview <i>These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</i>				
1. Operating Surplus Ratio				
Operating Surplus				
Total Operating Income	7.5%	2.0%	3.2%	5.8%
<i>This ratio expresses the operating surplus as a percentage of total operating revenue.</i>				
2. Net Financial Liabilities Ratio				
Net Financial Liabilities				
Total Operating Income	30%	24%	23%	24%
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i>				
Adjusted Operating Surplus Ratio				
Operating Surplus				
Total Operating Income	6.4%	2.0%	3.1%	5.8%
Adjustments to Ratios <i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.</i>				
Adjusted Net Financial Liabilities Ratio				
Net Financial Liabilities				
Total Operating Income	31%	24%	23%	24%
3. Asset Renewal Funding Ratio				
Asset Renewals				
Infrastructure & Asset Management Plan required expenditure	81%	66%	81%	148%
<i>Asset renewals expenditure is defined as capital expenditure on the renewal and replacement of existing assets relative to the optimal level planned, and excludes new capital expenditure on the acquisition of additional assets.</i>				

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 16. Uniform Presentation of Finances

\$ '000	2022	2021
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	69,894	67,784
less Expenses	(64,665)	(66,449)
Operating Surplus / (Deficit)	5,229	1,335
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(23,097)	(17,213)
add back Depreciation, Amortisation and Impairment	14,175	15,682
add back Proceeds from Sale of Replaced Assets	1,976	626
	(6,946)	(905)
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(4,497)	(2,979)
add back Amounts Received Specifically for New and Upgraded Assets	2,052	2,180
	(2,445)	(799)
Net Lending / (Borrowing) for Financial Year	(4,162)	(369)

Note 17. Leases

Council does not have any Leases.

City of Mitcham

Financial Statements 2022

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (10% in 2021/22; 9.50% in 2020/21). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2018/19) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

City of Mitcham

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 19. Interests in Other Entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2022	2021	2022	2021
\$ '000		Restated		
Council's Share of Net Income				
Joint Ventures	(20)	(184)	27,390	18,758
Total Council's Share of Net Income	(20)	(184)	27,390	18,758

((a)i) Joint Ventures, Associates and Joint Operations

(a) Carrying Amounts

\$ '000	Principal Activity	2022	2021
Centennial Park Cemetery Authority	Public cemetery	23,752	15,995
East Waste Management Authority	Collection and disposal of waste	121	173
Brown Hill and Keswick Creeks Stormwater Board	Oversee maintenance and construction of stormwater infrastructure	3,517	2,590
Total Carrying Amounts - Joint Ventures & Associates		27,390	18,758

Centennial Park Cemetery Authority

Centennial Park Cemetery Authority is a regional subsidiary established in terms of Sections 42 and 43 of the Local Government Act 1999. It is a regional subsidiary of the City of Mitcham and the City of Unley, each holding a 50% interest in the net assets. The Council's share of net assets of the Authority included in these statements are consistent with the Authority's audited financial statements and notes thereto.

East Waste Management Authority

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purpose of the collection and disposal of waste for the Constituent Councils and outside the areas of the Constituent Councils.

The Authority is a regional subsidiary established by; the City of Burnside, City of Norwood, Payneham and St. Peters, Corporation of the Town of Walkerville, the City of Mitcham, City of Campbelltown, Adelaide Hills Council, and the City of Prospect.

Brown Hill and Keswick Creeks Stormwater Board

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and the City of West Torrens. The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement or oversee the construction and maintenance of stormwater infrastructure for the purposes of the implementation of the Plan.

The Subsidiary, in its 2018-19 financial year statements, has recognised \$2,884,985 of work in progress relating to Hawthorn Reserve Creek upgrade. The City of Mitcham completed these works during the year and were also treated as work in progress. A council resolution from the 23 June 2020 Council Meeting, Item 9.3 was endorsed to transfer the assets to the Subsidiary.

The Subsidiary's Charter states that one of its purposes is:

4.1.4 to hold stormwater infrastructure constructed in the implementation of the Plan on behalf of the Constituent Councils as agreed from time to time by resolution of the Constituent Councils;

City of Mitcham

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 19. Interests in Other Entities (continued)

(b) Relevant Interests

	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2022	2021	2022	2021	2022	2021
Centennial Park Cemetery Authority	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
East Waste Management Authority	14.29%	14.20%	14.29%	14.20%	14.29%	14.20%
Brown Hill and Keswick Creeks Stormwater Board	10.00%	10.00%	10.00%	10.00%	0.00%	20.00%

(c) Movement in Investment in Joint Venture or Associate

	Centennial Park Cemetery Authority		East Waste Management Authority		Brown Hill and Keswick Creeks Stormwater Board	
	2022	2021	2022	2021	2022	2021
\$ '000						Restated
Opening Balance	15,993	16,179	174	138	2,590	1,015
Share in Operating Result	67	(200)	(54)	21	(33)	(5)
Share in Other						
Comprehensive Income	(15)	–	1	15	546	988
New Capital Contributions	–	–	–	–	400	564
Adjustments to Equity	1	23	–	–	–	–
Asset Revaluation Reserve Adjustment	7,706	(9)	–	–	13	28
Council's Equity Share in the Joint Venture or Associate *	23,752	15,993	121	174	3,516	2,590

(*) Council has reallocated \$988,000 from its Share in Operating Result to Share in Other Comprehensive Income relating to Brown Hill Keswick Creek. It's important to note the overall total for 2021 remains unchanged.

(d). Contingent Liabilities of Joint Venture Operations

The Centennial Park Cemetery Authority has a contingent liability with respect to the redemptions of unused interment rights this will only arise if existing interment right holders make a claim in the future. The Authority must pay an annual liability Guarantee Fee, to each Constituent Council, on account of the guarantee. The payment made for 2022 was \$330k (2021: \$163k).

Council's contingent liability from Brown Hill Keswick Creek will arise if Council withdraws from the regional subsidiary. In this case, Council would be required to enter into a binding arrangement with the regional subsidiaries and the other constituent councils to make payments equivalent to the amounts it would otherwise be required to make as a continuing constituent council in respect of the full implementation of the plan, maintenance, renewal of infrastructure assets and the administration costs of the regional subsidiary.

City of Mitcham

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. Land under roads

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled **406.53** km of road reserves of average width **7.0** metres.

2. Potential insurance losses

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. Bank guarantees

Council has not guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies at the reporting date (2021: \$0).

4. Legal matters

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is standard practice that parties bear their own legal costs. At the date of these reports, Council had notice of 1 appeal against planning decisions made prior to the reporting date. All known costs have been recognised, but the exact costs cannot be known until the appeals are determined.

A land contamination issue has been identified at Lot 101 Port Lincoln Boulevard, which was previously used as a landfill site. Possible implications for Council are still unclear at this time and are continuing to be explored. The Mutual Liability Scheme (MLS) has been directly engaged and regular updates are provided in relation to testing associated with this property, with MLS providing feedback that the Council's indemnification is preserved, to the extent possible.

City of Mitcham

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2021, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is aware of the following "non-adjusting events" that merit disclosure;

A land contamination issue has been identified at 91 Quinton Court, which was previously used as a landfill site. Council has assessed the risks and options available and has reached a confidential agreement with the property owners. The confidential agreement is within the financial authority delegated by Council to the Chief Executive Officer.

Notes to and forming part of the Financial Statements
for the year ended 30 June 2022

Note 23. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999 . During 2021 a review was conducted in regards to who should be deemed to be included as Key Management Personnel and subsequently increased the number from 26 in 2020 to 35 for 2021. The increase was due to all Group Managers and Managers now being included. The review also included an Administration policy for Related Party Disclosures being completed. Key Management Personnel were paid the following total compensation:

\$ '000	2022	2021
The compensation paid to Key Management Personnel comprises:		
Short-Term Employee Benefits	2,814	2,690
Long-Term Benefits	50	5
Total	2,864	2,695

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Council received \$Nil from Key Management Personnel other than amounts paid as ratepayers or residents (e.g. rates, animal registration, etc.).

Key management personnel or close family members (including related parties) may have lodged planning and building applications during the year. In accordance with the Local Government Act 1999, Key Management Personnel are required to declare conflicts of interest and take no part in the assessment or approval processes for these applications.

One elected member is a member of the Board of the Eastern Waste Management Authority.

Transactions with Council Regional Subsidiary Entities

The information presented below represents additional information relating to transactions recorded during the financial year with Council's Subsidiary entities. The information presented below is in addition to that already disclosed in Note 19. Council is an equity owner of each Regional Subsidiary disclosed in Note 18 along with other Member Councils.

Member Councils have equal representation on the Board of which Council is a member of the following Subsidiaries:

- Centennial Park Cemetery Authority
- East Waste Management Authority
- Brown Hill and Keswick Creek Stormwater Board

Member Councils have an influence on the financial and strategic operational decisions of the Subsidiary given their equal Board member representation.

No one Member Council individually has control over these decisions.



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Independent Auditor’s Report

To the members of the City of Mitcham

Opinion

We have audited the accompanying financial report of the City of Mitcham (the Council), which comprises the statement of financial position as at 30 June 2022, statement of comprehensive income, statement of changes in equity, the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, and the Certification of the Financial Statements.

In our opinion, the financial report presents fairly, in all material aspects, the financial position of the Council as at 30 June 2022, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulation 2011* and the Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the *Auditor’s Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board’s APES 110: *Code of Ethics for Professional Accountants (Including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Council’s Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as Council determines is necessary to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, Council is responsible for assessing the Council’s ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Council’s financial reporting process.

Auditor’s Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council’s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Council.
- Conclude on the appropriateness of the Council’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council’s ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor’s report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor’s report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY



SAMANTHA CRETEN
PARTNER

Signed on the 30th day of November 2022,
at 214 Melbourne Street, North Adelaide, South Australia, 5006

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INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF MITCHAM

Opinion

In our opinion, the Council has complied, in all material respects, with Section 125 of the *Local Government Act 1999* in relation to the Internal Controls established by the Council relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2021 to 30 June 2022.

Basis for opinion

We have audited the Internal Controls of the City of Mitcham (the Council) under the requirements of *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2021 to 30 June 2022 have been conducted properly and in accordance with law.

We conducted our engagement in accordance with Standard on Assurance Engagements *ASAE 3000 Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and *ASAE 3150 Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council’s Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applying Auditing Standard *ASQC 1 Quality Control for Firms that Perform Audits and Review of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking the assurance engagement.

Assurance Practitioner’s Responsibilities

Our responsibility is to express an opinion on the Council’s compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures have been conducted properly and in accordance with law.

ASAE 3150 requires that we plan and performed our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operating effectively through the period. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

An assurance engagement to report on the designed and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of the controls to achieve the control objectives and the operating effectiveness of the controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness to the controls that we consider necessary to achieve the control objectives identified. An Assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitation on Use

This report has been prepared for the members of the Council in accordance with *Section 129(1)(b) of the Local Government Act 1999* in relation to the Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure, it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

DEAN NEWBERY



SAMANTHA CRETEN
PARTNER

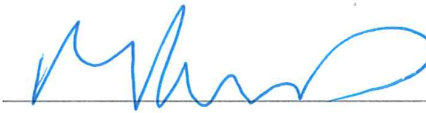
Signed on the 30th day of November 2022
at 214 Melbourne Street, North Adelaide, South Australia, 5006

City of Mitcham
General Purpose Financial Statements
for the year ended 30 June 2022

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Mitcham for the year ended 30 June 2022, the Council’s Auditor, Dean Newbery & Partners has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Matthew Pears
Chief Executive Officer



Tim Muhlhausler
Presiding Member, Audit Committee

Date: 25 October 2022

Certification of Auditor’s Independence

I confirm that, for the audit of the financial statements of the City of Mitcham for the year ended 30 June 2022, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



SAMANTHA CRETEN
Partner

DEAN NEWBERY

Dated this 30th day of November 2022

Subsidiary Reports

Subsidiary Reports

Centennial Park Cemetery Authority 2021/22 Annual Report

The 2021/22 Annual Report for the Centennial Park Cemetery Authority can be found via their website at:
<https://www.centennialpark.org/about/view-corporate-information/>

East Waste 2021/22 Annual Report

The 2021/22 Annual Report for the Eastern Waste Authority can be found via their website at:
<https://www.eastwaste.com.au/news-publications/annual-reports/>

Brown Hill and Keswick Creek Stormwater Management Board 2021/22 Annual Report

The 2021/22 Annual Report for the Brown Hill and Keswick Creek Stormwater Management Board can be found via their website at:
<https://bhkcstormwater.com.au/agendas-minutes-reports/>



For more information

Council's website provides more information about Council's plans, policies and activities. Please visit www.mitchamcouncil.sa.gov.au. Your feedback is valuable as it helps us improve our next report. If you would like to provide feedback or would like more information about anything in this report, please contact us.

Write to us at:
PO Box 21
Mitcham Shopping Centre
Torrens Park SA 5062
Speak to a Customer Communications Officer on 08 8372 8888
Click and Connect with us by visiting www.mitchamcouncil.sa.gov.au.

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