NOTICE OF MEETINGS

NOTICE is hereby given of the following Meetings to be held in the Council Chambers, 131 Belair Road, Torrens Park commencing as follows:

- **Engineering and Environmental Services Committee Meeting** will be held on Tuesday, 9 August 2011 commencing at 5.30 pm.

- **Corporate and Community Services Committee Meeting** will be held on Tuesday, 9 August 2011 commencing at 8.30 pm.

_The Chief Executive Officer will hold an informal CONFIDENTIAL briefing with Elected Members at the conclusion of the Corporate and Community Services Meeting to discuss internal staffing matters._

_A light meal and supper will be provided._

MATTHEW PEARS
CHIEF EXECUTIVE OFFICER
AGENDA

FOR THE

CORPORATE AND COMMUNITY SERVICES COMMITTEE

TO BE HELD ON

TUESDAY, 9 AUGUST 2011

COMMENCING AT 8.30 PM
CORPORATE AND COMMUNITY SERVICES COMMITTEE

AGENDA 9 AUGUST 2011

MEETING OF THE CORPORATE AND COMMUNITY SERVICES COMMITTEE TO BE HELD IN THE COUNCIL CHAMBERS, 131 BELAIR ROAD, TORRENS PARK ON TUESDAY, 9 AUGUST 2011 AT 8.30 PM.

MEMBERSHIP: Cr E. Grimm (Presiding Member), Cr S. Fisher (Deputy Presiding Member), His Worship the Mayor (M Picton), Crs L. Moriarty, J. Weaver, C. Adcock, Y. Poland, J. Sanderson, C. Gellie, D. Munro, J. Silbereisen, N. Greer, C. Campbell and M. Ward.

INDEX

PRESENT: ................................................................................................................................. 1
APOLOGIES: ............................................................................................................................. 1
STAFF IN ATTENDANCE: ........................................................................................................... 1

WELCOME ............................................................................................................................... 1
CONFIRMATION OF MINUTES ................................................................................................. 1
ADJOURNED BUSINESS ........................................................................................................... 2

BUSINESS ................................................................................................................................ 2

1. DEPUTATIONS ..................................................................................................................... 2

2. PETITIONS ........................................................................................................................... 2

3. FINANCE ................................................................................................................................ 2

3.1 ACCOUNTS ....................................................................................................................... 2

3.2 BANK RECONCILIATION ................................................................................................. 4

3.3 PREDICTED FINANCIAL RESULT .................................................................................... 5

4. ADMINISTRATION ................................................................................................................ 7

4.1 STAFFING MOVEMENTS ................................................................................................. 7
5. ASSET MANAGEMENT ................................................................. 8
   5.1 BLACK HILL PONY CLUB – LAND FOR LEASE ......................... 8
   5.2 MORTLOCK PARK - PRACTICE CRICKET WICKETS ..................... 15

6. RECREATION AND OPEN SPACE ............................................... 24

7. COMMUNITY AND INFORMATION SERVICES .............................. 24

8. STRATEGIC POLICY MATTERS ................................................. 25
   8.1 DRAFT HERITAGE DPA – ENGAGEMENT STRATEGY .................. 25

9. REPORTS FROM SUB COMMITTEES .......................................... 31

10. REPORTS OUTSTANDING AND RESOLUTIONS NOT YET EFFECTED ....... 32

11. OTHER BUSINESS ...................................................................... 32

12. CONFIDENTIAL ......................................................................... 32
   12.1 DRAFT HERITAGE DPA - ENDORSEMENT ............................... 32

CLOSE: ......................................................................................... 33

 KEVIN POWELL
 DIRECTOR STRATEGIC AND CORPORATE AFFAIRS
CORPORATE AND COMMUNITY SERVICES COMMITTEE

AGENDA 9 AUGUST 2011

MEETING OF THE CORPORATE AND COMMUNITY SERVICES COMMITTEE TO BE HELD IN THE COUNCIL CHAMBERS, 131 BELAIR ROAD, TORRENS PARK ON TUESDAY, 9 AUGUST 2011 AT 8.30 PM.

MEMBERSHIP: Cr E Grimm (Presiding Member), Cr S Fisher (Deputy Presiding Member), His Worship the Mayor (M Picton), Crs L Moriarty, J Weaver, C Adcock, Y Poland, J Sanderson, C Gellie, D Munro, J Silbereisen, N Greer, C Campbell and M Ward.

PRESENT:

APOLOGIES:

STAFF IN ATTENDANCE:

WELCOME

CONFIRMATION OF MINUTES
(Ref: FF.01.2891; Function/Activity: Governance/Committees)

RECOMMENDED that the Minutes of the Meeting of the Corporate and Community Services Committee held on 12 July 2011, be confirmed with the amendment to Item 12.1 which should include all the recommendations in the public section of the Minutes, viz:

MOVED Cr Ward:

(1) That Council grants a six month extension of lease to Crown Casle Pty Ltd and Telstra under a Notice of Termination effective 31 October 2012 and the “make good” provisions according to the lease are emphasised.

(2) That the additional revenue be applied to reducing Council’s budgeted deficit.

(3) That the Mayor and CEO be authorised to sign any relevant documents under seal.

(4) That having considered the said information or matter pursuant to Section 90(2) and 90(3)(c) and (d)(i) and (ii) under Part 3 of Chapter 6 of the Local Government Act 1999, the Council orders pursuant to Section 91(7) of the Local Government Act 1999 that the discussion, report, attachments relating to Agenda Item 12.1 be kept confidential and released when the decision no
longer confers a commercial advantage on the person with whom the Council is conducting business.

(5) That the Chief Executive Officer be authorised to review the confidentiality order annually.

(6) That pursuant to Section 91(9)(c) of the Local Government Act 1999 the Chief Executive Officer be authorised to revoke this order.

SECONDED Cr Munro CARRIED

ADJOURNED BUSINESS

Nil.

BUSINESS

1. DEPUTATIONS

Nil.

2. PETITIONS

Nil.

3. FINANCE

3.1 ACCOUNTS
(Ref: FF 02.104) Anthony Wong (Prepared: 1/7/11)  
(Function/Activity: Financial Management / Accounting)

PROPOSAL

To inform Council of the accounts paid during the month of June 2011.

BACKGROUND

This is a standard report, which forms part of Council’s internal control procedures, which is presented to Council each month.

STRATEGIC OBJECTIVES

Strategy 1.1.1 Financial Management: Ensure the responsible and sustainable management of financial resources
Strategy 4.3.2 Internal Collaboration: Improve internal communication and collaboration and build relationships between staff and Elected Members

DISCUSSION

General A/c Cheque Nos 200793 to 200881 plus EFT $3,928,971.64
General A/c Direct Debits $1,224,916.06
Total expenditure $5,153,887.70
Funds reinvested $3,085,221.00

TOTAL $8,239,108.70

Community Implications
N/A

Economic Implications
N/A

Environmental / Heritage Implications
N/A

Cost Shifting Implications
N/A

Impact on Budget
N/A

Life Cycle Costing
N/A

Staffing Implications
N/A

Risk Management / OHS Assessment
N/A

Engagement
N/A
CONCLUSION

Payments for goods and services only for the month of June 2011 amounted to $5,153,887.70.

RECOMMENDATION TO COUNCIL

That the report be received for information only.

3.2 BANK RECONCILIATION
(Ref: FF 02.217) Anthony Wong (Prepared: 1/7/11)
(Function/Activity: Financial Management / Accounting)

PROPOSAL

To inform Council of the current status of bank accounts as at 30 June 2011.

BACKGROUND

This is a standard report, which forms part of Council’s internal control procedures. It is presented to Council each month to advise the current status of bank and investment accounts with their respective balances.

STRATEGIC OBJECTIVES

Strategy 1.1.1 Financial Management: Ensure the responsible and sustainable management of financial resources

Strategy 4.3.2 Internal Collaboration: Improve internal communication and collaboration and build relationships between staff and Elected Members

DISCUSSION

The Bank Reconciliation Statement as at 30 June 2011 which reconciles the balance shown on Bank Statements provided by Council’s banker with the balance shown in Council’s financial ledger is attached (p 1)

Community Implications

N/A

Economic Implications

N/A

Environmental / Heritage Implications

N/A
Cost Shifting Implications

N/A

Impact on Budget

N/A

Life Cycle Costing

N/a

Staffing Implications

N/A

Risk Management / OHS Assessment

N/A

Engagement

N/A

CONCLUSION

The Bank Reconciliation Statement reconciles the balances shown on Bank statements with the balance shown in Council’s financial ledger.

RECOMMENDATION TO COUNCIL

That the Bank Reconciliation Statements as at 30 June 2011, be noted.

3.3 PREDICTED FINANCIAL RESULT
(Ref: FF 01.2413) Anthony Wong (Prepared: 1/8/11)
(Function/Activity: Financial Management / Budgeting)

PROPOSAL

To provide financial management information to Council.

BACKGROUND

This report is presented monthly to inform Council of the year to date budget performance.
STRATEGIC OBJECTIVES

Strategy 1.1.1 Financial Management: Ensure the responsible and sustainable management of financial resources

Strategy 4.3.2 Internal Collaboration: Improve internal communication and collaboration and build relationships between staff and Elected Members

DISCUSSION

Attached (p 2) is a report showing approved variations to the 2011/2012 budget as at 30 July 2011.

This schedule shows a budget forecast, followed by an itemised analysis of new Council approved budget items, carry forward budget items from the previous financial year and adjustments for each quarterly review. It also includes the financial impact of agenda items being considered at the current Committee meetings.

Community Implications
N/A

Economic Implications
N/A

Environmental / Heritage Implications
N/A

Cost Shifting Implications
N/A

Impact on Budget
N/A

Life Cycle Costing
N/A

Staffing Implications
N/A

Risk Management / OHS Assessment
N/A
Engagement
N/A

CONCLUSION
This report summarises Council approved budget changes and provides a current prediction of the end of financial year budget result.

RECOMMENDATION TO COUNCIL

That the report be received for information only.

4. ADMINISTRATION

4.1 STAFFING MOVEMENTS
(Ref: FF 02.218) John Skoblyk (Prepared: 27/7/11)
(Function/Activity: Human Resource Management/Advice)

PROPOSAL
To inform Council of staff who have resigned, retired or been appointed in the past month.

BACKGROUND
At its meeting of 24 July, 2001 Council resolved that staffing movements be reported each month

DISCUSSION
Accordingly, the following information is provided:

Separations
Kevin Powell Director Strategic & Corporate Affairs retiring 27/8/11

Reassignment
Garry Polomka Leading Worker Drainage Maintenance commenced
27/6/11 replacing Pat Frangiosa resigned

Angelo Rosa Leading Worker Concrete Construction commenced
18/7/11 replacing Graham Bullock retired

Recruitments
Graham Webster Strategic Planner commencing 1/8/11 replacing
Sarah Gilmour promoted

Ameé Yardley Planning & Development Assistant commencing 1/8/11
replacing Alexa Carr reassigned

Dennis Murphy Home Maintenance Leading Worker commencing
1/8/11 replacing Peter Leysley resigned

Maryann Clarke Records Officer commencing 1/8/11 replacing
Christine Ridley deceased
CONCLUSION

That the Committee recommends to Council that report be received for information only.

RECOMMENDATION TO COUNCIL

That the report be received for information only.

5. ASSET MANAGEMENT

5.1 BLACK HILL PONY CLUB – LAND FOR LEASE
(Ref: FF.01.2558) Joe Carbone/Allan Golding (Prepared: 7/07/11)
(Function/Activity: Property Management/Enquiries)

PROPOSAL

To consider a request from the Black Hill Pony Club (BHPC) for the use of any suitable Council land for a permanent pony club.

BACKGROUND

At the Corporate and Community Services meeting on Tuesday 8 February 2011 it was recommended:

(1) That Council provides the opportunity to the Black Hill Pony Club and Riding for Disabled to inspect McTaggart Reserve, Archibald Park and Lynton Depot as potentially suitable sites for Black Hill Pony Club and Riding for Disabled as a venue for club and Riding for Disabled events.

(2) That the result of the meeting be brought back to this committee as part of the final report.

This resolution was ratified at the Council meeting on Tuesday, 22 February 2011.

STRATEGIC OBJECTIVES / POLICY POSITION

Strategy 1.2.2 Asset Maintenance: Undertake regular, timely and cost effective maintenance of Council assets

Strategy 3.4.4 Recreation, Leisure and Sport: Optimise the use of publicly accessible open space and facilities to achieve health, leisure, relaxation and physical activity benefits

DISCUSSION

Council staff met with the BHPC on 17 March 2011 to inspect the 3 properties identified as potential sites for a pony club. The BHPC members, who work closely with the Riding for Disabled, advised that Riding for the Disabled has
no interest in another site within such close proximity to its new facility at O’Halloran Hill.

1. Pony Club

The BHPC wrote to Council on 11 April 2011 to advise of its findings on the 3 sites following the inspection on 17 March 2011.

The McTaggart Reserve and Archibald Park sites were not considered suitable due to the lack of flat open space, restricted access and limited parking areas.

Currently the Club has 2 all weather arenas measuring 60m x 20m and 40m x 55m, a clubroom with canteen where children can also sleep overnight for camps held in the school holidays, a storage shed, horse agistment and parking areas. The Club is looking for a venue that will allow it to hold rallies and club meetings on a monthly basis.

It has been requested by the BHPC that the Lynton Landfill site be considered as a suitable future site.

A site map of the Lynton Depot Landfill area is attached (p 3).

It has been recognised by the Club that its previous facility will be difficult to replicate. A good new start for the Club would be a piece of flat land, accessible to horse floats and cars with easy parking. The flat and could then be used for the instruction that riders require even if at the start, portable arenas were pegged out.

At this stage all members of the BHPC have arranged alternative agistment for their ponies. The Lynton site is considered unsuitable for future agistment due to the impact on native vegetation and the management of the landfill closure.

The BHPC also intends to contact the Adelaide Hills Council in relation to a suitable site. The Club has not followed through with this option as its main objective is to remain within the metropolitan area if possible.

2. Access to Services

The BHPC still has over 100 members. Access to water is essential and whilst a water tank is on site, the water is pumped from High Street. Use of the water is limited to emergency service vehicles at this stage. Access to this water would prove difficult due to the high water pressure.

Power would be beneficial but not mandatory. Previous budget estimates placed the supply of power to this area at approximately $40,000. The major component of the cost is the length of underground trenching that will be required.
3. Lynton Landfill Management Plan

The area inspected with the Club is part of the Lynton Landfill Community Land Management Plan which contains the following objectives:

- To ensure appropriate and effective rehabilitation of the former landfill.
- To comply with the requirements of the EPA's closed landfill licence.
- To ensure the area is developed in a sustainable manner in order to allow for recreational activities.
- To protect remaining native vegetation.
- To safeguard the community by taking appropriate measures to control risk.
- To manage community assets held on their behalf by Council

A copy of the Lynton Landfill Community Land Management Plan is attached (pp 4 - 7).

There are a number of issues which need to be considered which would impact on any proposed change of use of the Lynton landfill area. These include:

- The licence conditions set by the Environmental Protection Authority (EPA) for the landfill area.
- The concave shape of the landfill must be maintained to minimise the water seepage into the landfill. Excessive water increases the methane gas levels and the water quality needs to be regularly monitored.
- Any potential impact on the gas extraction system in particular protection and maintenance of pipes at the top of the clay capping.
- Maintaining the landfill clay capping. Horse riding will have some impact on the clay cap but horse jumping, fences and posts, earth works, etc will have greater effect on the clay capping.
- The area is managed fill but is not compacted and will affect the maintenance of the horse arenas as a flat level surface due to expected soil movement.
- The arenas would need to be built up using fill at one end as the area is currently concave. Initial estimates are that the fill for one arena would cost in excess of $18,000
- Additional and possibly ongoing rehabilitation and clay capping work is still required for the landfill which is subject to further risk assessments and negotiation with the EPA.
4. Development Approval

The area of landfill is in the Hills Face Zone which will entail Development restrictions.

Constructing buildings, particularly footings may not be possible and if possible, would be expensive on the landfill area. Additional soil testing would be required outside the landfill area to determine suitability of soils and cost of construction.

Development approval would be required for any buildings and possibly also fences and other structures.

5. Safety and Access Issues

There would be a number of safety and access issues to the Lynton Landfill area. These include;

- Restricted parking areas for vehicles and horse floats
- The area is not easily accessible to vehicles as the previous access road is now incorporated into the walking and bike trail.
- The access road was constructed to allow access for maintenance and emergency service vehicles only
- Potential vehicular conflict points with entry and exit to the green waste operation area
- The State Emergency Service leases a large portion of the existing building at the entrance to Lynton Depot and often use the entire car parking area for training and mock activities.

6. Maintaining the Landfill Closure Plan

Tonkin Consulting has been engaged to undertake a risk assessment of the Lynton Landfill site and develop an ongoing monitoring and rehabilitation plan to meet EPA requirements, as required by the Lynton Landfill Closure Management Plan. They have provided the following information in relation to the suitability of the Lynton Landfill area for Pony club use:

- Landfill areas are subject to subsidence and buildings should be suitable for construction on reactive clays. Level and sealed areas would require continual maintenance.
- Avoid disturbance of landfill gas infrastructure. Stormwater collection and management will need to be considered.
- Open areas irrigation may need to be restricted to minimise water infiltration into the landfill. Manage clay cap by maintaining high traffic areas and manage erosion and dust.

A copy of the consultant’s recommendation is attached (pp 8 - 9).

From a Council perspective, the concerns with accessing and maintaining the Lynton Landfill area make use of this site prohibitive and very costly. The
conditions set by the EPA to maintain the landfill site could not be sustained should the Pony club be allowed use of the site.

Based on the details provided in sections 1 to 6 above Council may consider the following options:

Option 1

_Council considers the Lynton Depot site as unsuitable for Pony Club use._

The report raises concerns with the possible use of the Lynton Landfill site including:
- Compliance with the Lynton Landfill Community Land Management Plan
- Site safety and access issues
- Compliance with the Landfill Closure Plan and EPA licence conditions

Option 2

_Council considers the possible lease of the landfill site for pony club use._

This would require additional engineering advice from Tonkin Consulting to expand on the preliminary details provided in section 6 of this report. Cost estimate for this work could be between $10 – 20,000 depending on the scope of any building works/development of the site for pony club activities.

Consultation would need to occur with the EPA on the current licence conditions for the landfill management.

The BHPC would need to confirm it has sufficient funds to undertake any building works/development of the site.

Council may need to increase maintenance and rehabilitation works for the landfill with increased costs as a result of pony club activities.

Community consultation would need to be undertaken prior to any lease arrangements being considered by Council.

Community Implications

A lease or licence to the BHPC is consistent with the provision of the Lynton Landfill Management Plan; viz “to ensure the area is developed in a sustainable manner in order to allow for recreational activities”. However, further discussion with other community groups would be required to ensure shared use and access is negotiated and maintained.

A section of community land would need to be alienated by lease or licence should Council consider allowing access to the Pony Club.
Economic Implications

N/A

Environmental / Heritage Implications

Council has previously resolved to remove horses from community land to eliminate the adverse impacts on native vegetation and open space management.

Cost Shifting Implications

N/A

Impact on Budget

The cost of any building and infrastructure works for pony club activities would need to be met by the Pony Club.

Council would need to resolve ongoing maintenance issues and costs in relation to club or Council responsibility.

Council may need to increase maintenance and rehabilitation works for the landfill which would incur increased costs should pony club activities be introduced to this site.

Life Cycle Costing

If the proposal was to proceed, Council would be responsible for structural maintenance of buildings and improvements based on its standard form of lease.

Council would also be responsible for general maintenance of the area and any additional maintenance of the access roads.

Currently the area is designated as a low level maintenance area.

Life cycle costings such as depreciation and asset renewal would need to be factored into future maintenance budgets.

Staffing Implications

If the proposal was to proceed to the next stage, staff resources would need to be allocated to undertake community consultation, including current user groups, prior to considering lease arrangements.

Risk Management / OHS Assessment

The Club would need to consider risk management issues associated with undertaking any development works.
The sole access point is via Beagle Terrace over the newly constructed mountain bike and walking trail. Vehicles towing horse floats will cause significant OHS issues and conflict of use with mountain bikes and walkers.

Engagement

The President of the BHPC has been advised that Council staff do not recommend proceeding with development of pony club facilities on the Lynton Landfill site. The club has indicated that it would respect Council’s decision on this matter.

Additionally, a section of community land would need to be alienated by lease or licence should Council consider allowing access to the Pony Club. This would require a public consultation strategy.

CONCLUSION

Of the 3 Council owned sites considered suitable for investigation, only the Lynton Depot site is considered suitable by the BHPC.

There are many issues that the Pony Club as a minimum need to meet to operate which may prove cost prohibitive and unsustainable including access, maintenance of the arenas, constructing buildings and providing power and water.

It is considered that the club’s requirements for flat land with easy parking for horse-floats and cars would not be met at this site.

From a Council perspective, the concerns with accessing and maintaining the Lynton Landfill area make use of this site prohibitive and very costly. The conditions set by the EPA to maintain the landfill site could not be sustained should the Pony club be allowed use of the site.

The report raises issues with the Lynton Landfill site including:

- Compliance with the Lynton Landfill Community Land Management Plan
- Site safety and access issues
- Compliance with the Landfill Closure Plan and EPA licence conditions

RECOMMENDATION TO COUNCIL

Option 1 (Preferred by Staff)

That the Black Hill Pony Club be advised that Council does not consider the Lynton Depot site suitable for Pony Club use.
Option 2

That a further report be provided to Council on the costs of undertaking a detailed assessment of the Lynton Landfill site for pony club use including:

(a) The Black Hill Pony Club providing a detailed scope of requirements for any building works/development of the site to meet its long term needs.

(b) The Black Hill Pony Club confirming it has sufficient funds to undertake any building works/development of the site.

(c) Based on the scope of works in (a) and the pony club confirming (b), Consultant costs be obtained to assess the proposal against the requirements of the Landfill Management Plan and EPA requirements.

(d) Quantification of additional maintenance and rehabilitation works for the landfill with increased costs to Council as a result of pony club activities.

5.2 MORTLOCK PARK - PRACTICE CRICKET WICKETS
(Ref: FF.03.464) Joe Carbore (Prepared: 8/07/11)
(Function/Activity: Property Management/Leasing)

PROPOSAL

To consider the options available for the request from the Colonel Light Gardens Primary School (CLGPS) to construct two practice cricket wickets on Mortlock Park, West Parkway, Colonel Light Gardens.

BACKGROUND

At the Council meeting of 24 May 2011, Council resolved:

That this item be deferred to the June Full Council meeting pending a briefing in early June.

An Elected Members briefing was held on 9 June 2011. An update report was considered at the Council meeting of 28 June 2011 where Council resolved;

That a report be provided to the July Council meeting to further consider the options available to construct practice cricket wickets on Mortlock Park.

Following the briefing further legal advice was obtained in relation to the requirement to allow additional licences on Mortlock Park, the existing use arrangements for the School on Mortlock Park (via exchange of letters between the School and Council) and the option of Council taking ownership of the proposed cricket wickets.
The report was not presented to the July 2011 Council meeting due to the number of options to be considered and discussions with the School and Department of Education and Children's Services.

The Peter Miranda Sports report on options for the possible location of practice cricket wickets was presented to the 22 March 2011 Council meeting. This report recommended the north eastern corner of Mortlock Park as a suitable site and it was based on using half pitch wickets and removable flexible netting.

St Therese School has also indicated it would like to use the practice cricket nets if they were constructed.

The existing Baseball batting tunnels were previously considered and were discounted. Since a June 2011 briefing, the baseball club was contacted again and, while it has a commitment to junior sports, it believes there would be some operational issues with joint use of the tunnels.

The main issues with this option were:
- the baseballers need a dirt base in the batting tunnels whereas the cricketers need a concrete pitch
- the tunnels currently have a gate at the end which is closed during practice to control baseballs escaping. The cricketers would need a run-up area and cricket balls could be hit onto Freeling Crescent causing concerns to residents and their property
- usage times would overlap with the cricket practice being 3pm to 6pm and baseball practice being 4pm to 8pm Monday to Friday.

STRATEGIC OBJECTIVES / POLICY POSITION

Strategy 1.1.2  Resource Sharing: Pursue opportunities for cost effective sharing of resources, facilities and services

Strategy 1.2.1  Asset Management: Ensure the effective and long-term management of Council assets

Strategy 1.2.3  Asset Renewal: Replace, refurbish or reconstruct assets to maintain acceptable service levels

Strategy 1.2.4  New Assets: Develop or acquire new assets to support improved and cost effective service delivery.

DISCUSSION

1. Future Public Consultations for Mortlock Park and Colonel Light Gardens

Any proposal to licence a section of Mortlock Park for cricket wickets and the current CLG Primary school activities could be affected by a number of outstanding issues related to Mortlock Park and Colonel Light Gardens (CLG)
which will also require public consultation probably this calendar year. These include,

1.1 Expired Licences on Mortlock Park

The licences for both the building and grounds for the Goodwood Indians Baseball Club and the CLG Football Club have expired and Council in June 2010 approved the clubs using the property on the holding over provision of the existing licences.

In February 2011 Council resolved that an Elected Members’ briefing be provided on all expired leases and licences before a further report is submitted to consider commencing public consultation.

Administration is currently collating additional information and has also written to all affected clubs and community groups to seek information on membership, property usage rates, financial information and liquor licensing details.

An Elected Members’ briefing has been scheduled for Tuesday, 30 August 2011, to discuss the approach to be taken by Council in determining all outstanding leases and licences.

1.2 Review of the CLG Conservation Management Plan

Council’s budget for 2011/2012 includes an allocation of $10,000 to fund the review and update of the CLG Conservation Management Plan.

It is expected that the review will be completed during 2011/12 and would include a community consultation component.

1.3 Possible Cricket Wickets and Existing School use Licence

Public consultation on a licence for the existing use arrangements and proposed cricket wickets for CLGPS should be undertaken prior to Council making a decision whether to grant such a licence. The possible extent of consultation is discussed in section 3 of this report and could also include consultation on the Community Land Management Plan for Mortlock Park depending on the option taken by Council.

1.4 Timing of Public Consultations for Mortlock Park and CLG

It is recommended that the consultations for Mortlock Park and the CLG Conservation Management Plan should be treated separately. Subject to Council decisions, the consultations would occur as follows:

1. consultation on the proposed new licence for cricket wickets and existing school use arrangements – September 2011
2. consultation on the expired licences for baseball and football on Mortlock Park – October/November 2011

2. Proposal by CLG Primary School to construct Cricket Wickets on Mortlock Park

The CLGPS proposes to use a section of land in the north eastern corner of Mortlock Park for the construction of two practice cricket wickets.

Details of the proposal are:

1. Half pitch concrete cricket wickets with carpet
2. Retractable flexible netting which would be secured in 3 metal boxes attached to steel poles at the eastern end of the wickets. Another 3 poles would be required at the other end of the wickets to secure the netting.
3. The wickets are proposed to be used Monday to Friday during school terms 1 and 4 each year, between the hours of 3pm and 6pm
4. St Therese Primary School has indicated they would like to use the practice cricket wickets during the times specified in section 3 above.
5. A long term licence for 5 years with a right of renewal for 5 years.

3. Options

3.1 Option 1 – Consult with Community on a possible licence for existing School Use and proposed Cricket Wickets on Mortlock Park

In this option consultation on a proposed licence would cover both the existing school use and the proposed cricket wickets.

Based on updated legal advice the proposal for cricket wickets could be accommodated by the school relinquishing its current usage and Council consulting on a new licence to cover both the existing use and the proposed cricket wickets. Therefore under this arrangement no additional licences would be required.

In accordance with the provisions of Section 202 of the Local Government Act 1999, a public consultation is required to be undertaken prior to a licence being considered for a term exceeding 5 years.

The proposed licensed area for the cricket wickets is indicated on the attached plan (p 10).

The CLGPS currently occupies Mortlock Park via exchange of letters with Council and not a specific licence. The CLGPS existing uses are for football, soccer, and tee-ball during lunch/school times and on Saturday mornings. The times in which the school utilises the oval are during school hours (8am - 4pm) and Saturday mornings. Currently the Department for Education and Children’s Service (DECS) pays Council $2,912 plus GST for the school’s use of Mortlock Park.
Council's legal advice has determined that the exchange of letters constitutes a documented licence arrangement between the school and Council. The legal advice states:

"By the exchange of letters, the Council and the school have agreed to an arrangement whereby the school can use the Park on certain terms (e.g. at certain times for certain purposes).

Therefore, the exchange of letters can be seen to document a licence arrangement between the parties, notwithstanding that there may have been no formal grant of licence."

The legal advice is attached (pp 11 - 13).

The proposed licenced area for the existing school use is indicated on the attached plan (p 14).

The proposed public consultation strategy is detailed in section 4 of this report.

3.2 Option 2 - Council takes ownership of Cricket Wickets

Another option Council may wish to consider is for Council to construct the practice cricket wickets and retain ownership. No licence agreement would be required with CLGPS for this option.

Should Council construct the nets and retain ownership, with CLGPS providing funding, the responsibility for the use, management, maintenance, insurance and liability of the wickets and nets would revert to Council.

Council would need to consider the following issues:

- Terms of any funding that the school has to construct and hand over the facility.
- Ongoing insurance, maintenance and operational costs to Council.
- Liability arising from the construction and use of the facility by the school and public.
- The school, without a specific licence, would have no greater use of the nets than others within the community.

The school and DECS have indicated that they would be agreeable to this arrangement.

While there would be no legal requirement to consult under this option, Council generally does consult with the community before undertaking developments on Council land.

The proposed public consultation strategy is detailed in section 4 of this report.
3.3 Option 3 – Consult with the community on possible changes to the CLMP to allow additional licences

Council may wish to consider the option of amending the CLMP to allow additional licences.

The CLMP objective in relation to leases and licences is to allow future leases and licences of a similar nature should current lease and licence holders not renew their agreements.

For Council to be able to consider the Colonel Light Gardens Primary School proposal it would need to either go through a process to amend the CLMP or not renew a current lease or licence for Mortlock Park when it expires.

Council could commence a public consultation process to change the CLMP to allow additional licences.

In order to amend the CLMP, Council would need to:

- Resolve to undertake public consultation in relation to the proposal (including precise wording of the changes to the management plan). A report would need to be prepared for Council with the proposed wording changes.
- Undertake public consultation in relation to the proposal (in accordance with the level of consultation that would be required if the proposal were for a new management plan)
- Consider the outcomes of the public consultation and resolve if appropriate to adopt the proposal and
- Give public notice of its adoption of the proposal to amend the management plan.

If Council pursued the option of amending the CLMP to allow additional licences then new users for the site could potentially be approved. Another report would need to be prepared for Council’s consideration.

3.4 Option 4 – Council does not approve Cricket Wickets

Council may consider that there should be no further development on Mortlock Park and not approve the cricket wickets.

The Colonel Light Gardens Conservation Management Plan objectives and guidelines do not allow for intensification of use of the park. The current use of Mortlock Park by the sporting clubs and schools is at capacity. Additional development will further restrict community access to the area for informal recreational use.

The Colonel Light Gardens Conservation Management Plan has no statutory recognition and the CLMP prevails to the extent of any inconsistency.
4. Proposed Public Consultation Strategy for Existing School use and proposed cricket wickets licence

The proposed public consultation process is in accordance with Council Policy 09.05 Consultation – Public, which provides guidance for initiating public consultation processes.

There are four levels of consultation and they have been determined based on the level of impact of the issue on the community and the number of people and agencies affected.

The levels are:

- Level 1: A council-wide issue of strategic importance
- Level 2: A single, high impact issue – with a possible impact beyond the Council boundaries
- Level 3: A suburban / ward issue
- Level 4: A local neighbourhood / street issue

The proposal to licence an area of Mortlock Park and/or amend the CLMP are considered to be Level 3 consultations, as they are a suburb/ward issue.

This level also requires determination of the amount of time to be allowed for consultation, from a minimum of 28 days. It is considered that a 28 day consultation period is adequate for this proposal.

The Level 3 consultation methods specified in the Public Consultation Policy are:

- Letterboxing to all affected residents inviting comment

  **Letterboxing within 500m of Mortlock Park would cover approximately 1160 properties at a cost estimate of $930.**

  A plan of the area proposed to be included in the 500m letterboxing is attached (p 15).

  **Letterboxing within 1000m of Mortlock Park would cover approximately 2480 properties at a cost estimate of $1,980.**

  A plan of the area proposed to be included in the 1000m letterboxing is attached (p 16).

  The current Lease and Licence holders on Mortlock Park being CLG Football Club, Goodwood Indians Baseball Club, CLG Scouts and CLG Guides would also receive letters inviting comment.
• Advertisements in Local Messenger

Advertisements would be placed in the local Messenger requesting public comments on the proposal.

• Use of website and message on hold to advertise the consultation

The consultation documentation for the proposal will be placed on the Council website.

• Feedback on final proposals

Feedback on the final proposal will be provided via a report to Council summarising the consultation feedback and making recommendations for Council decision.

• Report back via letterboxing Council / Community News / Messenger

Minutes of Council meeting and the decision will be available on Council's website.

Community Implications

The impact on the local community would be the loss of some open space but would be offset by virtue of the establishment of a sporting/recreation facility for school children.

Economic Implications

Nil.

Environmental / Heritage Implications

The Colonel Light Gardens Conservation Management Plan objectives and guidelines do not allow for intensification of use of the park. However, the Colonel Light Gardens Conservation Management Plan has no statutory recognition and the CLMP prevails to the extent of any inconsistency.

Cost Shifting Implications

Previously, the Colonel Light Gardens Primary School provided and maintained its own practice cricket wickets on school land. The school received Federal funding for a school hall that was built where the practice cricket wickets were located and the school no longer has space on its site to relocate the wickets.

The School has funding to construct the proposed practice wicket: area and ongoing maintenance would be the responsibility of the school. Notwithstanding, this is considered to be cost shifting as Council is being asked to provide land for school activities.
Impact on Budget

The costs involved to undertake public consultation would be covered within existing budgets.

Life Cycle Costing

Construction and ongoing maintenance costs would be the responsibility of the School or Council depending on the option adopted by Council.

The School would be required to remove the practice cricket wicket and nets and make good the area at the end of the cricket wickets useful life estimated at 20 years.

Staffing Implications

The proposal has been considered within existing staff resources.

Risk Management / OHS Assessment

Formal use of the proposed practice cricket wickets by the school may increase the risk of injury to park users from cricket balls. Risk management systems would need to be developed, in consultation with the school, to manage these risks.

Engagement

A public consultation strategy has been developed as detailed in the discussion section of this report.

CONCLUSION

Colonel Light Gardens Primary School proposes to use a section of land in the north eastern corner of Mortlock Park for the construction of two practice cricket wickets. Public consultation is required to be undertaken prior to Council considering the issue of a licence.

Council could consider one of four options, namely;

1. Consult with the community on a possible licence for the existing school use and the proposed cricket wickets
2. Council takes ownership of cricket wickets
3. Consult with the community on possible changes the CLMP to allow additional licences
4. Council does not approve the proposed cricket wickets
RECOMMENDATION TO COUNCIL

Option 1 (Staff Recommendation)

(1) That Council approves the Level 3 public consultation strategy, for the proposal to licence a section of Mortlock Park to the Colonel Light Gardens Primary School, for the proposed cricket wickets and the school’s existing use arrangement.

(2) That Council as part of the public consultation approves letterboxing properties within 1000m of Mortlock Park.

(3) That a further report be provided to Council with the results of the public consultation.

Option 2

(1) That Council approves the Level 3 public consultation strategy, for the proposal of Council constructing the cricket wickets (at the school’s cost) and Council taking ownership, including ongoing insurance, maintenance, management, and liability.

(2) That Council as part of the public consultation approves letterboxing properties within 1000m of Mortlock Park.

(4) That a further report be provided to Council with the results of the public consultation.

Option 3

That a further report be provided to Council on proposed wording changes to the CLMP which would allow additional licences on Mortlock Park, including a public consultation strategy.

Option 4

That Council does not approve the proposal by the Colonel Light Gardens Primary School to construct cricket wickets on Mortlock Park.

6. RECREATION AND OPEN SPACE

Nil.

7. COMMUNITY AND INFORMATION SERVICES

Nil.
8. STRATEGIC POLICY MATTERS

8.1 DRAFT HERITAGE DPA – ENGAGEMENT STRATEGY
(Ref: FF.07.0730) Ben Hignett (Prepared: 26/07/11)
(Function/Activity: Development Control/Policy)

PROPOSAL

The purpose of this report is to provide Council with an opportunity to review the approach to community engagement for the next phase of the draft Heritage Development Plan Amendment (DPA) process.

BACKGROUND

In August 2007 Council passed a motion to commence a review of heritage protection measures in the Mitcham (City) Development Plan. This review has focussed on the wording of policies, Council’s list of local heritage places, and spread of historic (conservation) areas.

In the early stages of the current heritage review, feedback was sought from Council’s Heritage Committee and by way of targeted questions at combined Residential & Heritage DPA community workshops. Feedback from these forums directly influenced the list of properties and areas identified for further investigation, which has been since been carried out by heritage specialists at architectural firm Grieve Gillett. These investigations have informed the draft Development Plan Amendment (DPA), which will be ready for release to affected owners, the general public and other stakeholders in the fourth quarter of 2011 or first quarter of 2012.

The ‘closed book’ approach to investigations and drafting of the DPA is standard for Heritage DPA’s in order to protect against demolition and inappropriate development of affected properties. From the outset, Council has indicated that it plans to seek ‘interim operation’ from the Minister prior to the release of the draft DPA for community engagement. Interim operation is described in the State Government’s guide to DPA’s as follows:

The Development Act does make provision....for cases where a Development Plan Amendment can be brought into operation with immediate effect on a temporary (interim) basis, while community consultation is conducted and subsequent consideration given.

Interim operation is most often used in situations where it is felt important to put in place updated Development Plan content while community debate is occurring (most commonly for Heritage DPAs). This avoids development applications being lodged for assessment against existing policy during the consultation period in an attempt to pre-empt or compromise the proposed policy change contained in the DPA.

The benefits of interim operation are clearly evident when viewed from a heritage conservation perspective. Affected property owners will however be
immediately impacted by the proposed changes. Impacts can be wide ranging, from feelings of angst and uncertainty, to potential changes in the development potential of individual properties.

Approximately 650 mainly residential properties will be directly affected by this DPA. About 50 of these are being put forward as new local heritage places, and the remainder are located in areas considered to have outstanding heritage conservation value. At no stage through the drafting of the Heritage DPA have the affected property owners been forewarned of the impending changes.

STRATEGIC OBJECTIVES / POLICY POSITION

Objective 2.1  Promote urban development that enhances environmental, social and cultural well being

Strategy 2.1.4 Local Character and Heritage: Maintain and enhance local character and heritage of the built and natural environment

Objective 3.2  Encourage community engagement and participation

Strategy 3.2.3 Consultation and Engagement: Use proactive and innovative ways to inform, engage and involve the community

DISCUSSION

Introduction

Two reports relating to the draft Heritage DPA have been included in the current Agenda for the Corporate and Community Services Committee. These are:

1. Engagement Strategy
2. The (actual) draft Heritage DPA (Confidential Item)

Whilst interrelated, it is necessary to consider the engagement strategy as a separate and preceding item. Consideration of the next item on the Agenda is therefore likely to be influenced by the outcome of any debate and/or motion passed in relation to this item.

Statement of Intent

Council's Statement of Intent (SOI) for the Heritage DPA was agreed by the Minister for Urban Development and Planning in 2008. In the SOI, Council stated its intention to request that interim operation be granted by the Minister prior to the commencement of public consultation.
Whilst not mandatory, government guidance makes it clear that interim operation can be sought "where it is felt important to put in place updated Development Plan content while community debate is occurring". Interim operation lasts for a period of 12 months and will automatically be revoked at the end of this period if the DPA process has not been completed.

Of note is the fact that Council, whilst eventually granted interim operation for its 2005 Heritage DPA, chose to consult with affected property owners before interim operation took effect.

**Community Engagement – Legislation, Policy & Guidance Documents**

The Development Act and Regulations set out minimum consultation requirements for all DPA's. In relation to the draft Heritage DPA, Council has undertaken to adopt the 'one-step' consultation process, which incorporates concurrent Agency and public consultation.

The biggest challenge facing Council with the draft DPA is the need to employ interim operation prior to the commencement of the statutory consultation process. Whilst interim operation will give immediate protection to potential heritage items and heritage areas, it is likely to raise the ire of affected property owners and cause some to question the integrity of Council's consultation process.

It is therefore imperative that the 'announce and defend' approach of interim operation be tempered with a wider engagement strategy. This strategy should go beyond statutory consultation requirements and take into account the following documents:

<table>
<thead>
<tr>
<th>Development Act &amp; Regulations</th>
</tr>
</thead>
</table>

The *Development Act 1993* (the Act) and *Development Regulations 2008* (the Regulations) provide the legislative framework for undertaking amendments to a Development Plan. The first step in the DPA process is the preparation of a Statement of Intent (SOI), which identifies the range of issues the amendment will address and outlines the extent of public consultation proposed to be undertaken by Council.

The Act includes statutory requirements for agency and public consultation of draft DPA's. In broad terms, the following minimum requirements must be met by Council:

- Referrals to relevant government departments and/or agencies;
- Referrals to other bodies specified in the SOI;
- Release the DPA for public consultation for a period of 8 weeks;
- Make available all relevant documents for public viewing;
- Send a written notice to all affected owners;
- Place a public notice of a prescribed form in the Advertiser newspaper;
- Place a public notice of prescribed form in the government Gazette;
- Invite written submissions;
• Make written submissions available for inspection by any interested person;
• Hold at least 1 public meeting to hear verbal representations;
• Appoint a committee to consider representations; and
• Prepare a consultation report.

City of Mitcham’s Strategic Plan and Consultation Policy

Council’s Strategic Plan (Objective 3.2) seeks to encourage community engagement and participation by using proactive and innovative ways to inform, engage and involve the community.

Council’s Public Consultation Policy (09.05) lists the steps that Council will follow when required to carry out consultation under the Local Government Act 1999 (SA). Whilst not directly relevant to the Heritage DPA, as statutory consultation requirements for this document are set by the Development Act, the purpose of this engagement strategy is to uphold Council’s commitment to “consulting with the community on more instances and in ways superior to the minimum requirements”.

The following principles of effective consultation are included in Council’s policy statement:

• Takes place early in the planning and decision making process – before a position is adopted;
• Is a two way process that relies upon a willingness by both parties to have input into the decision making process;
• Brings differing perspectives to the decision making process. These perspectives need to be acknowledged so that they are reflected in the objectives from the outset;
• Makes every effort to ensure that the broad spectrum of the community is engaged;
• Includes the provision of comprehensive, balanced and accurate information;
• Involves active listening on the part of Council, with all ideas and suggestions valued and respected;
• Clearly identifies constraints on decision to the community;
• Provides people with a range of appropriate opportunities to access information and to be involved, taking account of barriers to access due to language, disability or cultural issues;
• Outcomes are reported back to the whole community.

LGA / Government of South Australia – Community Engagement Handbook

This handbook was published in March 2008 to provide Councils with a model framework for the planning and implementation of community engagement processes. The principles outlined in the handbook are based on the International Association of Public Participation (IAP2) model, which identifies and defines the various levels of community engagement as follows:
Inform  One way communication providing balanced and objective 
information to assist understanding about something that is 
going to happen or has happened.

Consult  Two way communications designed to obtain public feedback 
about ideas on rationale, alternatives and proposals to inform 
decision making.

Involve  Participatory process designed to help identify issues and 
views to ensure that concerns and aspirations are understood 
and considered prior to decision making.

Collaborate  Working together to develop understanding of all issues and 
interests to work out alternatives and identify preferred 
solutions.

It is clearly envisaged that the timing of consultation and level of community 
involvement for Heritage DPAs will be different to that afforded to other DPAs.

Fittingly, the Community Engagement Handbook identifies consultation as 
just one of the levels of community engagement, as described below:

Government agencies, practitioners and much of the literature are 
increasingly replacing the term “community consultation” with “community 
engagement”. Whilst “consultation” has been used as a general term to 
describe how Councils approach communities about decisions that affect 
them, the general use of “consultation” has sometimes created unrealistic 
expectations and confusion within communities. The intent of the 
“consultation” approach is quite often clear and not well articulated.

Next Steps

A detailed engagement strategy is to be prepared for the October 2011 
meeting of the Corporate and Community Services (CCS) committee. The 
strategy is to be based on the current undertaking that no community 
engagement will occur (including Council’s Heritage Committee) prior to 
granting of interim operation for the draft Heritage DPA. Information to be 
provided in the strategy includes:

- A statement of principles which will govern how community engagement 
  will progress;
- Detail regarding how Council will attempt to engage with all affected 
  owners, other stakeholders (including Council’s Heritage Committee) and 
  the general public;
- Details of alignment with the City of Mitcham’s Strategic Plan, the LGA’s 
  Community Engagement Handbook, and all statutory requirements of the 
  Development Act and Regulations; and
- A draft consultation programme.

At the same meeting the Committee will also be asked to nominate a 
‘consultation committee’ to consider representations and conduct a public
hearing at the end of the statutory consultation process in accordance with Section 25(11)(c) of the Development Act.

**Alternative Approach**

Council has the option to enter into a preliminary dialogue with affected property owners and/or Council’s Heritage Committee prior to submitting a request to the Minister for interim operation. This was the approach adopted for the previous Heritage DPA (2005), and it resulted in a number of properties being removed from the list of proposed heritage places by mutual agreement prior to the commencement of statutory consultation.

Anecdotal evidence from the 2005 Heritage DPA process points to this 'preliminary dialogue' approach not having resulted in a significant increase in applications for damaging works to proposed heritage places prior to the commencement of interim operation. The very real risk remains however that by adopting this approach for the current Heritage DPA process, Council might be precipitating damage to some of the places it is seeking to protect.

**Community Implications**

All DPAs have to a varying degree some community implications. These are tested through the statutory consultation process and wider community engagement. It is intended that the Heritage DPA will result in policies that are more current and in line with community aspirations and expectations.

**Economic Implications**

All DPAs have, to a varying degree, some economic implications.

**Environmental / Heritage Implications**

The Heritage DPA will protect the heritage of the City of Mitcham.

**Cost Shifting Implications**

Having considered the matter, there are no cost shifting implications.

**Impact on Budget**

DPAs will be completed within existing budget lines.

**Staffing Implications**

All DPAs have, to a varying degree, staffing implications.

**Risk Management / OHS Assessment**

Potential for the loss or damage of places with heritage value in the City of Mitcham.
Engagement

This report outlines the immediate community engagement options. Statutory consultation for the draft DPA will in any case be undertaken in accordance with the requirements of Section 25 of the Development Act wherein Council will consult with the community and relevant government agencies. A public hearing will also be held at the end of the consultation period.

CONCLUSION

With the draft DPA ready for release to affected owners, the general public and other stakeholders in the fourth quarter of 2011 or first quarter of 2012, it is an appropriate time to review the community engagement strategy for the project.

Council has committed itself to the principle of interim operation, which if granted by the Minister provides protection to proposed heritage places for a 12 month period whilst community consultation is underway and the DPA finalised.

The intention to request interim operation does not necessarily preclude Council from entering into preliminary dialogue with affected owners, however this approach brings with it some inherent risks.

RECOMMENDATION TO COUNCIL

Option 1 (Preferred Staff Option)

That the draft Heritage DPA remain strictly confidential until interim operation is granted by the Minister.

Option 2

That Council enter into a preliminary dialogue with affected property owners and the City of Mitcham's Heritage Committee prior to submitting a request to the Minister for interim operation.

9. REPORTS FROM SUB COMMITTEES

Nil.
10. REPORTS OUTSTANDING AND RESOLUTIONS NOT YET EFFECTED  
(Ref: FF 01.779) (Prepared: 3/8/11)  
(Function/Activity: Governance/Committees)  

PROPOSAL  
To inform members of reports and actions which have been requested and their current status.  

BACKGROUND/DISCUSSION  
At meetings of the Corporate and Community Services Committee reports are often requested concerning certain items which must be submitted to subsequent meetings. Actions are also requested and their current status is recorded in the attacheered table.  

Attached (pp 17 - 21) is a table detailing the reports outstanding, resolutions not yet effected and a brief summary of their status.  

RECOMMENDATION TO COUNCIL  
That the report be received for information only.  

11. OTHER BUSINESS  

12. CONFIDENTIAL  

12.1 DRAFT HERITAGE DPA - ENDORSEMENT  
(Ref: FF 07.0730) Ben Hignett (Prepared: 26/07/11)  
(Function/Activity: Development Control/Policy)  

PROPOSAL  
The purpose of this report is to seek Council's endorsement of the draft Heritage Development Plan Amendment (DPA) as a basis for community engagement and agency consultation.  

BACKGROUND  
Pursuant to Section 83(5) of the Local Government Act 1999, it is recommended by the Chief Executive Officer that the information contained in the briefing be considered in confidence under Chapter 6, Part 3 of the Local Government Act 1999.  

DISCUSSION  
Pursuant to Section 90(2) of the Local Government Act 1999, the information contained in this briefing should be considered in confidence, if the Council so determines. An order should therefore be made to exclude the public from
attendance at the meeting to the extent considered necessary for the Council to receive, discuss and consider the information in confidence on the following grounds:

- The information is of the nature specified in Sub Sections 90(3)(j)(i)(ii) of the Local Government Act 1999, being:

  (j) information the disclosure of which -

  (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and

  (ii) would, on balance, be contrary to the public interest.

RECOMMENDATION TO COUNCIL

That pursuant to Section 90(2) and (3)(j)(i) and (ii) of the Local Government Act 1999, the Council orders the public excluded, with the exception of Council officers present on the basis that the Council considers it necessary and appropriate to act in a meeting closed to the public in order to receive, discuss or consider in confidence information and that the Council is satisfied with the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to the matter under consideration because:

- The information is of the nature specified in Sub Sections 90(3)(j)(i)(ii) of the Local Government Act 1999, being:

  (j) information the disclosure of which -

  (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the council, or a person engaged by the council); and

  (ii) would, on balance, be contrary to the public interest;

CLOSE:
CITY OF MITCHAM

BANK RECONCILIATION STATEMENTS AS AT 30 June 2011

BANK ACCOUNTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Bank Account – CBA Bank</td>
<td></td>
</tr>
<tr>
<td>Balance as per Bank Statement</td>
<td>250,602.22</td>
</tr>
<tr>
<td>Less unpresented cheques</td>
<td>125,010.40</td>
</tr>
<tr>
<td>Plus Deposit not yet credited</td>
<td>125,591.82</td>
</tr>
<tr>
<td>Adjustments (1) below</td>
<td>5,837.95</td>
</tr>
<tr>
<td>Balance of Ledger Account</td>
<td>$ 131,429.77</td>
</tr>
<tr>
<td>Collection Account: CBA</td>
<td></td>
</tr>
<tr>
<td>Balance as per Bank Statement</td>
<td>40,000.01</td>
</tr>
<tr>
<td>Adjustments (2) below</td>
<td></td>
</tr>
<tr>
<td>Balance of Ledger Account</td>
<td>$ 40,000.01</td>
</tr>
<tr>
<td><strong>TOTAL BANK ACCOUNTS</strong></td>
<td>$ 171,429.78</td>
</tr>
</tbody>
</table>

INVESTMENTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance as per Statements</td>
<td>10,800,000.00</td>
</tr>
<tr>
<td>Adjustments (3) below</td>
<td></td>
</tr>
<tr>
<td>Property Reserve</td>
<td>2,277,372.31</td>
</tr>
<tr>
<td>Plant &amp; Equip Replace Reserve</td>
<td>1,479,387.54</td>
</tr>
<tr>
<td>Bush Fire Track Reserve</td>
<td>144,000.00</td>
</tr>
<tr>
<td>Leave Entitlement Fund</td>
<td>3,222,000.00</td>
</tr>
<tr>
<td>General Funds</td>
<td>3,677,240.15</td>
</tr>
<tr>
<td><strong>TOTAL INVESTMENTS Ledger Balance</strong></td>
<td>$ 10,800,000.00</td>
</tr>
</tbody>
</table>

**TOTAL FUNDS**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>****</td>
<td>$ 10,971,429.78</td>
</tr>
</tbody>
</table>

**COMMENTS ON ADJUSTMENTS**

(1) No Adjustment
(2) No Adjustment
(3) No Adjustment

[Signatures]

Management Accountant
Manager Finance

- 9 JUL 2011
### Predicted Financial Result - 2011/12

<table>
<thead>
<tr>
<th>Original Budget Adopted</th>
<th>$</th>
<th>$</th>
<th>Deficit</th>
</tr>
</thead>
<tbody>
<tr>
<td>$92,600</td>
<td>0</td>
<td>$92,600</td>
<td></td>
</tr>
</tbody>
</table>

#### Budget Review Adjustments
- First budget review at 30 September 2011: 0
- Second budget review at 31 December 2011: 0
- Third budget review at 31 March 2012: 0

<table>
<thead>
<tr>
<th>Date</th>
<th>New Items Approved By Council</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Council</td>
</tr>
<tr>
<td></td>
<td>Mtg. Ref.</td>
</tr>
</tbody>
</table>

| First Budget Review   | Item                          |
|                       |                               |

| Second Budget Review  | Item                          |
|                       |                               |

| Third Budget Review   | Item                          |
|                       |                               |

<table>
<thead>
<tr>
<th>New Budget Adjustments</th>
<th>Item</th>
</tr>
</thead>
</table>

#### Total Cost of New Items (not previously included in a review): 0

#### Financial Items Being Considered in Current Committees:

<table>
<thead>
<tr>
<th>Predicted Financial Result as at 30 June 2012</th>
<th>$</th>
<th>$</th>
<th>Deficit</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>$92,600</td>
<td></td>
</tr>
</tbody>
</table>
LYNTON LANDFILL MANAGEMENT PLAN

1.0 Identification Details

1.1 Name of Land/reserve---------------------------------------------Lynton Landfill
1.2 Location-------------------------------------------------------------Lot 2 Belair Road, Belair
1.3 Certificate of title--------------------------------------------------5249/129
1.4 Area (hectares)-----------------------------------------------------18.41 hectares
1.5 Current Usage--------------------------------------------------------former landfill

2.0 Owner

- City of Mitcham

3.0 Purpose for Which the Land is Held

- Former landfill
- Preservation of native vegetation
- Community and recreational use

4.0 Reasons Why Management Plan is Required

- Land specifically modified for the benefit and enjoyment of the public

5.0 Objectives for Management of the Land

- To ensure appropriate and effective rehabilitation of the former landfill.
- To comply with the requirements of the EPA's closed landfill licence.
- To ensure the area is developed in a sustainable manner in order to allow for recreational activities.
- To protect remaining native vegetation.
- To safeguard the community by taking appropriate measures to control risk.
- To manage community assets held on their behalf by Council.

6.0 Policies and Proposals for the Management of the Land

- Consideration to be given to Council's policies which relate to the management of open space and community facilities - with particular reference to the Biodiversity policy and Water use and catchment protection policy.
- Consideration be given to the existing Closure Plan Management Plan for the former landfill.
- Consideration be given to the recommendations of the City of Mitcham Quarries - report (1999).
- Consideration to be given the City of Mitcham's Development Plan and Open Space Strategy.
- Consideration to be given to By-Law No.3 - Local Government Land regarding the activities which can be undertaken on community land.

- Proposals - see Schedule
7.0 Performance Targets
   • See Schedule

8.0 Performance Measures
   • See Schedule

9.0 Current Lease/Licence details

Date Prepared: August 2004
## SCHEDULE

<table>
<thead>
<tr>
<th>Management Issues</th>
<th>Proposals</th>
<th>Performance Targets</th>
<th>Performance Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Landscape Character</strong></td>
<td>Maintain area for recreational use in keeping with the character of the surrounding area.</td>
<td>Maintain existing character of the neighbourhood while providing an amenity for the local community.</td>
<td>Area rehabilitated for eventual community use.</td>
</tr>
<tr>
<td>Fences</td>
<td>Fences checked on a regular basis.</td>
<td>Fences are kept in good repair.</td>
<td></td>
</tr>
<tr>
<td>Paths</td>
<td>Checked and maintained as required.</td>
<td>Safe to use and clear of obstructions.</td>
<td></td>
</tr>
<tr>
<td>Walking trails</td>
<td>Paths and trails designed sustainably and in an appropriate location.</td>
<td>Paths and trails are sustainable.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Paths and trails developed to appropriate standards.</td>
<td>Appropriate standard applied.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>All paths and trails are clearly marked and signed.</td>
<td>All signage checked on a regular basis.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Paths and trails inspected and maintained on a regular basis.</td>
<td>Paths and trails safe to use and clear of obstructions.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Risks are identified and solutions budgeted and put in place.</td>
<td>Risks associated with the quarry faces are minimised in accordance with the Quarry Report.</td>
<td></td>
</tr>
<tr>
<td><strong>Quarry faces</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Landfill Rehabilitation</strong></td>
<td>Remediate former landfill to appropriate and agreed standards.</td>
<td>Gas extraction monitored and reported.</td>
<td>All remediation works performed on time and according to the Closure Plan.</td>
</tr>
<tr>
<td></td>
<td>Ground water levels monitored.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Surface run-off and erosion of site monitored and action taken where necessary.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Native Vegetation</strong></td>
<td>Endeavour to maintain and enhance any significant stands of native vegetation.</td>
<td>Sound management practices employed whereby areas of good native vegetation are protected and enhanced.</td>
<td>Managed and maintained according to biodiversity principles and expectations - with the removal of woody weeds and provision of fire breaks to ensure a good balance of Grey Box and woodland plant</td>
</tr>
<tr>
<td></td>
<td>Support the work of the current and any</td>
<td>Where native vegetation is of poorer quality, efforts are required to improve</td>
<td></td>
</tr>
<tr>
<td>future Bushcare sites.</td>
<td>and enhance its viability. Council supervision and support provided for Bushcare site.</td>
<td>associations.</td>
<td></td>
</tr>
</tbody>
</table>
Joe Carbone

From: Brett Thomas [Brett.Thomas@tonkin.com.au]
Sent: Friday, 24 June 2011 12:41 PM
To: Joe Carbone
Cc: Paul Lightbody
Subject: Re: Lynton Pony Club Option for the landfill site

Joe,

I have discussed the report with Paul Lightbody, regarding the suitability of the Lynton Landfill site for relocating the Black Hill Pony Club BHPC).

We consider that relocating the BHPC to the Lynton Landfill would be a suitable and beneficial use for the land. There is nothing that should prevent the site being developed for the BHPC providing measures are undertaken to management the following landfill related issues:

- Landfilled areas are subject to subsidence:
  - Buildings designs should be suitable for construction on reactive clays and areas subject to settlement
  - areas levelled for arenas will require continual maintenance due to subsidence / settlement
  - sealed surfaces (e.g. car parks) are likely to also require continual maintenance due to subsidence / settlement

- Landfill gas:
  - Buildings used for accommodation should be located off the landfill (waste mass). It would be possible to locate accommodation buildings on the waste mass if stringent LFG mitigating designs are employed but this would be an expensive exercise
  - Avoid disturbance of landfill gas infrastructure
  - stormwater collection/management

- Manage open areas:
  - irrigation of grassed areas may need to be restricted to minimise water infiltration into the landfill
  - a drainage layer should be incorporated under the arenas
  - the integrity of the clay cap should be maintained – e.g. through adding material to high trafficked areas
  - manage erosion and dust, maintenance of vegetative cover

- Stormwater management:
  - to minimise infiltration through the cap from buildings, car parks or arenas
  - manage erosion

These points are in addition to the points flagged by Council, and is not a comprehensive list. More detailed advise could be provided as additional information on the proposal comes to light.

The cost of implementing designs required to mitigate the issues raised needs consideration. If a commercial rent was charged by council, then it should go a long way to offset the additional design and maintenance costs.

If you have any further questions please do not hesitate to contact myself or Paul Lightbody.

Kind regards,

Brett Thomas
Senior Scientist
Hello Joe

By the exchange of letters, the Council and the school have agreed to an arrangement whereby the school can use the Park on certain terms (e.g. at certain times for certain purposes).

Therefore, the exchange of letters can be seen to document a licence arrangement between the parties, notwithstanding that there may have been no formal grant of licence.

Regards

Yari

---

From: Joe Carbone [mailto:carbone@mitchamcouncil.sa.gov.au]
Sent: Thursday, 16 June 2011 4:06 PM
To: Yari McCall
Cc: Kevin Powell
Subject: RE: Mortlock Park

Yari

Thanks for the advice.

Can you please clarify point 3a below, in relation to the school's existing use of Mortlock Park.

The school uses Mortlock Park via an exchange of letters between Council and the school. They do not have a licence.

Does this change the advice in relation to issuing a new licence to encompass both the current school use and the cricket nets.

Thanks

Joe

---

From: Yari McCall [mailto:YMcCall@normans.com.au]
Sent: Wednesday, 15 June 2011 12:18 PM
To: Joe Carbone
Cc: Kevin Powell
Subject: RE: Mortlock Park

Hello Joe

My response to your questions below:

1. Yes, the proposed change to the CLMP can reflect that there will only be one new licence, granted to CLGPS for the use of the cricket wickets/nets. The current (proposed) wording does provide scope for additional leases/licenses, which gives the Council flexibility, but it does not follow that the Council must grant such leases/licenses.
I have amended the CLMP and attach the amended version for your consideration. The mark ups show changes made to the original version of the CLMP and do not show the last few rounds of changes. These changes allow the grant of leases/licenses to existing holders (not just the CLGPS) for the same or similar purposes (e.g. upon expiry) as well as the grant of new leases/licenses to other groups or individuals, but only if existing arrangements are not renewed or otherwise end.

2. Yes, this is possible is principle. The CLMP (as currently worded) in stating the purpose for which the land is held includes recreation and organised sport and the objectives include to provide a public recreation facility and to ensure equitable access to diverse recreation and sporting opportunities. The introduction of cricket wickets and nets appears generally consistent with the purposes and objectives. However, issues to consider include:
   a. the terms of any funding agreement that the school has with the Government (e.g. there is often a restriction on the ability to “dispose” of assets constructed with grant funds);
   b. the ongoing cost to the Council of maintenance etc;
   c. the ongoing liability of the Council (to the school and the public) arising out of the construction and use of the cricket wickets/nets;
   d. the school (without a licence) would have no greater entitlement to use the nets at any time than members of the public in general;
   e. if the school is making improvements to the Council’s land, the Council should consider entering into an agreement with the school dealing with the construction and hand over of the assets, including in relation to insurance and indemnities.

3. In relation to:
   a. Point 1. As per previous advice, I consider that 9.4 as currently worded is not broad enough to encompass the grant of an additional licence to the school to construct and then use the cricket wickets/nets (unless the school’s current licence arrangements are ended and a whole new licence is entered into);
   b. Point 2. As the option outlined in 2 would not involve the grant of an additional licence to the school, clause 9.4 would not appear to need amendment in that instance.

Please contact me with any queries.

Regards

Yari

From: Joe Carbone [mailto:jcarbone@mitchamcouncil.sa.gov.au]
Sent: Friday, 10 June 2011 3:37 PM
To: Yari McCall
Cc: Kevin Powell
Subject: FW: Mortlock Park

Hi Yari

There was a Council briefing last night on the proposed consultation to amend the CLMP wording which would allow additional licences on Mortlock Park.

I require advice on two main issues from the meeting,

1. Can the proposed CLMP wording changes reflect that there would only be one new licence on Mortlock Park and that it would be for the cricket wickets/nets by the CLG Primary School.

Council is concerned that the current proposed wording would allow for a number of additional leases/licences.

2. Would it be possible, with Council approval and any required community consultation, for the CLG Primary School to construct the cricket wickets/nets on Mortlock Park and then hand them over to Council ownership.
Council would be responsible for their maintenance and use. The school would use them for cricket practice with no licence arrangements. The community could also have use of the nets.

Are there any other issues that need to be considered with this type of arrangement.

3. Does clause 9.4 of the CLMP which recognises the CLG Primary School’s current use of Mortlock Park have any affect on 1 and 2 above.

Can this advice be provided by cob next Wednesday, so we can complete a report for the next Council meeting.

Thanks
Joe

Joe Carbone
Property Manager
City of Mitcham

Ph: 8372 8815
Fax: 8372 8101
Mobile: 0411 861 026
<table>
<thead>
<tr>
<th>DATE</th>
<th>NO</th>
<th>REPORT OUTSTANDING</th>
<th>PROGRESS</th>
<th>DIRECTOR</th>
</tr>
</thead>
</table>
| 10/5/05 | 7.3 | **Open Space/Reserve Management Plan Implementation**                                | Administration to develop a draft policy to address principles for guiding the prioritisation of capital improvements of existing management plans that relate to open space/reserve landholdings.  
The draft policy be presented to Council before the end of 2006.  
A Prioritisation System to be developed by the end of June 2006.  
This item will be considered in conjunction with a range of issues associated with the development of a Property Management Plan by 30 June 2011.  
Report rescheduled for September 2011. | KP       |
| 12/9/06 | 7.3 | **Review of Senior Citizens Clubs**                                                  | Blackwood has a lease with 2 years left.  
Lease approved for the Mitcham Over 50s Club in July 2011.  
Westbourne Park Senior Citizens have folded, but still wish to use the building.  
A further report will be provided to the Committee in September. | KP       |
| 13/5/08 | 6.1 | **Development of a Citywide Recreation Space Plan**                                 | Internal and Elected Member workshops held in July 2009.  
Report rescheduled for September 2011. | KP       |
| 8/9/09  | 6.1 | **4 Railway Terrace - Mountain Bike Trails**                                         | A survey of the land was completed in November 2010.  
Discussions ongoing – report deferred until further investigation is completed. | KP       |
<table>
<thead>
<tr>
<th>DATE</th>
<th>NO</th>
<th>REPORT OUTSTANDING</th>
<th>PROGRESS</th>
<th>DIRECTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/9/09</td>
<td>6.2</td>
<td><strong>Mountain Bike Strategy – Draft Zone 3 Trail Plan Consultation and Amendments</strong></td>
<td>Funding application successful. Consultation report for Zone 1 will be provided late 2011.</td>
<td>SS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Trail Plan for Zone 1 to be prepared for Community Consultation and report to be presented on implementation plan for this zone.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8/2/11</td>
<td>5.1</td>
<td><strong>Black Hill Pony Club – Land for Lease</strong></td>
<td>Refer to report in this Agenda.</td>
<td>KP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Black Hill Pony Club and Riding for Disabled to inspect reserves listed for suitability. Further report to be presented to Committee.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/5/11</td>
<td>5.3</td>
<td><strong>Hawthorndene Oval Reserve - Extension of Easement</strong></td>
<td>Staff negotiating with SA Water. Documents will then be executed.</td>
<td>KP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Extended easement approved subject to the provision of a Construction Environmental Management Plan being approved by Administration and the development of a consultation plan on the whole project to the satisfaction of Council. Staff to negotiate compensation with SA Water. Mayor and CEO to sign documents under seal after Council approval.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/7/11</td>
<td>5.2</td>
<td><strong>Belair Community Centre - Public Consultation Result</strong></td>
<td>Negotiations in progress.</td>
<td>KP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Endorsed negotiation of the lease with Belair Community Centre Inc.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Further report to be provided seeking approval of lease conditions as per resolution.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/7/11</td>
<td>11.1</td>
<td><strong>Confidential – Property Matter</strong></td>
<td>Completed.</td>
<td>KP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Report required as per minutes.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# RESOLUTIONS NOT YET EFFECTED FROM CORPORATE AND COMMUNITY SERVICES COMMITTEE

## AS AT 3 AUGUST 2011

<table>
<thead>
<tr>
<th>DATE</th>
<th>NO</th>
<th>RESOLUTION</th>
<th>PROGRESS</th>
<th>DIRECTOR</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/9/09</td>
<td>6.2</td>
<td><strong>Mountain Bike Strategy – Draft Zone 3 Trail Plan Consultation and Amendments</strong></td>
<td>Access points still to be resolved.</td>
<td>SS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Consultation to occur with owners of 4 Railway Terrace.</td>
<td>Designs completed and DA has been submitted, (currently on hold).</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>DA for Zone 3 to be submitted to DAC.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13/10/09</td>
<td>6.1</td>
<td><strong>Mountain Bike Strategy – Draft Zone 4 Trail Plan Consultation And Amendments</strong></td>
<td>Designs completed and DA has been submitted, (currently on hold).</td>
<td>SS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>DA for priority 1 and 2 trails be submitted to DAC.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13/4/10</td>
<td>5.1</td>
<td><strong>Blackwood Hill Oval - Power Upgrade</strong></td>
<td>Easement established and documents signed under seal. Works delayed due to transformer installation and ETSA connection. Expected completion late August 2011.</td>
<td>KP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Federal Funding of $49,000 be used for the installation of a transformer on Council land and upgrading of the power supply to Blackwood Hill Oval. Council to grant a 3m by 3.5m easement to ETSA for the location of the transformer on Council land. Mayor and Chief Executive Officer to sign documents under seal. Funding of $8,800 to be allocated from the recurrent planned building maintenance budget in 2010/2011.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13/7/10</td>
<td>12.1</td>
<td><strong>Confidential Report - Legal Agreement Regarding Use of Right of Way</strong></td>
<td>Contact made between respective legal representatives. Further correspondence from Council has been forwarded to Property Owner.</td>
<td>SS</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Draft Statement of Position noted. Negotiations to occur with resident.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10/5/11</td>
<td>5.1</td>
<td><strong>Partial Extinguishing of Council’s Stormwater Easement (Grenache Circuit, Craigburn Farm)</strong></td>
<td>Completed.</td>
<td>MH</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Partial extinguishment approved. All costs to be borne by applicant. Mayor and CEO to sign and seal.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DATE</td>
<td>NO</td>
<td>RESOLUTION</td>
<td>PROGRESS</td>
<td>DIRECTOR</td>
</tr>
<tr>
<td>--------</td>
<td>----</td>
<td>-----------------------------------------------------------------------------</td>
<td>-------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>14/6/11</td>
<td>2.1</td>
<td><strong>Petition – Community Bus</strong>&lt;br&gt;Petition received.&lt;br&gt;Community Bus service to residential care residents at Resthaven Mitcham not to be reinstated.&lt;br&gt;Petitioners to be advised in writing of Council's decision.</td>
<td>Completed.</td>
<td>SS</td>
</tr>
<tr>
<td>14/6/11</td>
<td>5.1</td>
<td><strong>Kingswood Tennis Club Lighting – Public Consultation Results</strong>&lt;br&gt;Lodgement of DA for the lighting endorsed.&lt;br&gt;Lease schedule to be amended as per resolution, subject to the Club receiving development approval.</td>
<td>In progress</td>
<td>KP</td>
</tr>
<tr>
<td>14/6/11</td>
<td>6.1</td>
<td><strong>Sturt River Linear Park – Coromandel Valley Primary School Surplus Land Transfer</strong>&lt;br&gt;Offer of transfer of land from DECS approved.&lt;br&gt;Open Space budget to be increased by $15,000 to cover upgrading costs and annual maintenance budget of $2,500 to be included in Council's Long Term Financial Plan.&lt;br&gt;Mayor and CEO authorised to sign relevant documents under seal.</td>
<td>Documents with the Crown.</td>
<td>KP</td>
</tr>
<tr>
<td>12/7/11</td>
<td>5.1</td>
<td><strong>Mitcham Over 50's Club – Public Consultation Results</strong>&lt;br&gt;Lease to be entered into with the Mitcham Over 50's Club Inc as per resolution.&lt;br&gt;Signing and sealing of lease authorised.</td>
<td>Lease forwarded to Club for signing.</td>
<td>KP</td>
</tr>
<tr>
<td>DATE</td>
<td>NO</td>
<td>RESOLUTION</td>
<td>PROGRESS</td>
<td>DIRECTOR</td>
</tr>
<tr>
<td>-------</td>
<td>----</td>
<td>-----------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------</td>
<td>----------</td>
</tr>
</tbody>
</table>
| 12/7/11 | 5.3 | **Vodafone Mobile Phone Tower – Eden Hills**  
Leases approved (four x five years each) from 1 May 2009.  
Additional revenue to be applied to reducing Council’s budgeted deficit.  
Mayor and CEO authorised to sign and seal relevant documents. | Mayor and CEO have signed documents.  
Awaiting Vodafone’s signature. | KP       |
| 12/7/1 | 7.1 | **Christmas Events Future Directions**  
Current status quo with allocated funding committed towards Carols by the Creek,  
Blackwood Pageant and Blackwood Hills Baptist Church Christmas Eve Carols. | Noted.  
Completed. | SS       |
| 12/7/11 | 8.1 | **McLaren Vale District Protection Bill**  
Minister for Urban Development, Planning and the City of Adelaide, be advised as per resolution. | Letter sent to Minister.  
Completed. | MH       |
| 12/7/11 | 12.1 | **Confidential - Mobile Phone Tower – Mitcham Railway Station**  
Six month extension of lease granted as per resolution.  
Additional revenue to be applied to reducing Council’s budgeted deficit.  
Mayor and CEO authorised to sign any relevant documents. | In progress. | KP       |