

INSTRUMENT OF DELEGATION

INSTRUMENT OF DELEGATION UNDER THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 2011

28 OCTOBER 2022



CITY OF
MITCHAM

Delegation Sources

- Local Government (Financial Management) Regulations 2011

Positions

| Abbreviation | Position | Name |
|---|---|------|
| Accounting Officer Debtors and Financial Services | Accounting Officer Debtors and Financial Services | |
| Business Partner Finance | Business Partner Finance | |
| Chief Executive Officer | Chief Executive Officer | |
| General Manager Corporate Services and Innovation | General Manager Corporate Services and Innovation | |
| Manager Finance and Rates | Manager Finance and Rates | |
| Senior Accountant | Senior Accountant | |
| Team Leader Finance | Team Leader Finance | |

Instrument of Delegation under the Local Government (Financial Management) Regulations 2011

| Local Government (Financial Management) Regulations 2011 | | | | |
|--|--|---|---|---------------------|
| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations | Capacity of Council |
| regulation 9(1) | Prepare and consider the reports prescribed in regulation 9(1) of the Local Government (Financial Management) Regulations | Chief Executive Officer, General Manager Corporate Services and Innovation, Manager Finance and Rates, Team Leader Finance | Consideration of the report remains with Council. | council |
| regulation 10(1) | Prepare and consider the report prescribed in regulation 10(1) of the Local Government (Financial Management) Regulations | Chief Executive Officer, General Manager Corporate Services and Innovation, Manager Finance and Rates, Senior Accountant, Senior Management Accountant, Business Partner Finance, Team Leader Finance | Consideration of the report remains with Council. | council |
| regulation 11(1) | Prepare and maintain all accounting records, accounts and financial statements in accordance with all relevant Australian Accounting Standards | Chief Executive Officer, General Manager Corporate Services and Innovation, Manager Finance and Rates, Accounting Officer Debtors | | council |

Local Government (Financial Management) Regulations 2011

| Provision | Power and Functions Delegated | Delegate | Conditions and Limitations | Capacity of Council |
|------------------|---|---|----------------------------|---------------------|
| | | and Financial Services, Senior Accountant, Senior Management Accountant, Business Partner Finance, Team Leader Finance | | |
| regulation 12 | Revalue all material non-current assets in accordance with the requirements of Australian Accounting Standards AASB 116 | Chief Executive Officer, General Manager Corporate Services and Innovation, Manager Finance and Rates, Accounting Officer Debtors and Financial Services, Senior Management Accountant, Business Partner Finance, Team Leader Finance | | council |
| regulation 22(2) | Engage the council's auditor to certify that a grant or subsidy received by the council has been acquitted in accordance with any conditions required by the provider of the grant or subsidy | Chief Executive Officer, General Manager Corporate Services and Innovation, Manager Finance and Rates, Senior Accountant, Senior Management Accountant, Business Partner Finance, Team Leader Finance | | council |

