

Council Resolutions – Outstanding Items

Up to 19 March 2024

Date	Item No	Report Name	Resolution	Progress Comment	General Manager	Officer
14/03/2023	10. 9	Public Art Grants and Mitcham Art Advisory Group Terms of Reference	<p>DECISION 1 – ‘GERMINAL’ BY TREVOR WREN & DANICA GACESCA MCLEAN MOVED Cr Bange</p> <p>That Council awards a Public Art Grant (as per the recommendation from MAAG) to the ‘Germinal’ sculptures by Trevor Wren and Danica Gacesca McLean to be installed in St Marys and Pasadena in consultation with Administration, to the value of \$34,000 (excluding GST).</p>	Underground services inspection has been completed and signed off by Administration. Installation to occur in March 2024. Councillors will receive update (with photos) via email from Manager, Community Connection, upon completion.	O’Neill, Kate	Rebecca Olthoff
14/03/2023	10. 3	Denman Community Centre (Denman Tennis Club) Toilets/Kitchen Upgrades and Landlord Approval	<ol style="list-style-type: none"> 1. That Council provides landlord approval for Denman Tennis Club to lodge a grant application for a toilet upgrade, installation of a grease arrestor, air conditioning upgrade and kitchen upgrade at Denman Community Centre, Lower Mitcham, and approval to proceed with these projects subject to a successful grant application. 2. That Council notes that \$146,000 has been allocated in the 2022/2023 Annual Business Plan and Budget for the refurbishment of the existing toilets and installation of a grease arrestor at Denman Community Centre, Lower Mitcham. 3. That Council approves a once-off capital contribution of \$90,000 to fund the shortfall for the upgrade to the existing toilets and installation of a grease arrestor at Denman Community Centre, Lower Mitcham, to be reflected at a budget review, on the condition that the Club is successful in receiving the grant funding from the Office of Sport Recreation and Racing for the kitchen upgrade and air condition. 4. That Council notes that the associated ongoing costs of \$11,035 for the kitchen upgrade will be incorporated into next years (23/24) budget as a prior Council decision with an additional rate increase of 0.02%. 5. That Council provides approval for Denman Tennis Club to include the funds allocated to the toilet facility and grease arrestor projects in Council’s 2022/23 Capital Renewal budget, in a grant application to the Office for Recreation, Sport and Racing, noting that to be 	First grant application was unsuccessful. Club have had conversations with the funding body and will apply again in the second-half of 2024 when next round opens.	Harrison, Craig	Travis Beard

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			<p>successful, the Club must be seen to contribute 50% of the funds.</p> <p>6. That Council notes all of the projects will be deferred to 2023/2024.</p>			
9/5/2023	10.3	City of Mitcham Community Renewables Program	<p>That following the due-diligence work undertaken by Administration and legal advice considered by Council's Audit and Risk Committee on the 8th of February 2022, and by Council on the 22nd of February 2022, and on the back of the success of the collaboration with ShineHub Pty Ltd to deliver the City of Mitcham Community Renewables Program to date, that:</p> <p>1. Council approve the continuation of the collaboration between the City of Mitcham and ShineHub Pty Ltd to promote the following community outcomes:</p> <ul style="list-style-type: none"> - A reduction in the City of Mitcham community carbon emissions - A reduction in the cost of living for City of Mitcham ratepayers - Removal of up-front cost barriers to renewable technologies to make them more accessible <p>2. That Council authorise the CEO to negotiate and execute a new simple two-party agreement with ShineHub Pty Ltd to give effect to part (1) of this resolution, and to set out the division of responsibilities between ShineHub Pty Ltd and Council based on the following principles:</p> <ul style="list-style-type: none"> - That Council is willing to collaborate with ShineHub Pty Ltd to promote their existing offerings in a 'whitelabelling' model in line with legal advice (where 'whitelabelling' constitutes Council promoting ShineHub Pty Ltd's existing offering); - That any financial contributions from Council for the life of the program will be fully recovered; - That regular reviews of the success of the collaboration be treated as stage-gates for continuation, where Council can decide to discontinue at its absolute discretion; - That the agreement be reviewed by Council's lawyers prior to final execution; and - That the purpose of the collaboration will be to deliver the following projects as described in this report: <ul style="list-style-type: none"> - Commercial Bulk Buy 	<ul style="list-style-type: none"> • Commercial bulk-buy underway • Agreement currently being developed 	Pears, Matthew	Romaine, Matthew

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			<p>- Electrical Vehicle Chargers</p> <p>3. That Council notes that upon completion of the Commercial Bulk Buy and EV Chargers initiatives, a further decision report will be brought to Council in relation to the creation of a Virtual Power Plant (VPP) and a City of Mitcham Energy Plan.</p> <p>4. That regular reports be brought to Council outlining progress and achievements for the life of the collaboration.</p>			
9/5/2023	10.6	Naming of Eden Hills Landfill Site (Kaurna Views)	<p>- That Council rescinds the decision of its meeting on 23 August 2005 to accept the recommendation of the Corporate and Community Services Committee from its meeting on 9 August 2005 to rename the former Eden Hills Landfill site 'Kaurna Views'</p> <p>- That Administration immediately removes signage with the name 'Kaurna Views' at the entrance to the site.</p> <p>- That Administration meet with Kaurna Yerta Aboriginal Corporation (KYAC) to consult on more appropriate Kaurna names for the site</p> <p>- That Administration to use the advice from KYAC as an input to an extensive community consultation exercise seeking community feedback on proposed Kaurna name(s) for the site</p> <p>- That Administration brings the outcomes of all consultation to Council in a future report, with recommendations on a new Kaurna name for the site for Council consideration.</p>	<p>Item 1 - Done</p> <p>Item 2 All signage has been removed in accordance with resolution.</p> <p>Item 3 A workshop (facilitated on Country) between CoM, BRG and KYAC, with a view to identifying culturally appropriate Kaurna naming options (considering proximity to Colebrook Reconciliation Park), was intended for November 2023. A new date is now being sought due to other emerging, urgent priorities for KYAC. Administration wrote to KYAC 17 Nov 2023 seeking information on a new date and KYAC has confirmed it will consider all matters at its Board Meeting of 28 February 2024. KYAC Board have indicated they wish to participate in a workshop and will nominate board members to delegate responsibility to at their April meeting, with a view to a workshop mid-2024.</p>	O'Neill, Kate	McNamara, Sean

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20/6/2023	10.5	Improved Rates Notice Design and Payment Method Analysis	<p>DECISION 2 - ADDITIONAL INFORMATION TO BE DISPLAYED ON RATES NOTICES</p> <ol style="list-style-type: none"> 1. That Administration prepares examples of the following types of additional information to be considered by Council during the 2023/24 financial year for inclusion within the redesigned rates notices: <ol style="list-style-type: none"> a. Spending Overview (General) b. Cost-saving Measures c. Year-over-Year Changes 2. That promotional information continues to be displayed promoting the activities of Council until such time as Council endorses a change to the type of additional information presented on the rates notice. 	Items 4 and 5 - Not commenced Information Session is scheduled for April with subsequent decision report scheduled for May	Reynolds, Wade	Harris, Luke
20/6/2023	10.1	Council's future role in aged and disability services, and for vulnerable community members	<p>Council adopts an inclusive, sustainable model of service provision for older residents and other vulnerable community members that complements and adds to the range of CHSP services offered by alternate CHSP aged care services providers in Mitcham by:</p> <ol style="list-style-type: none"> 1. Maintain existing Council funding of \$445,000 (as per 2023-24 Draft Annual Business Plan, Budget and Long Term Business plan due for Council decision on 27 June 2023). This will enable transition of CHSP services as follows: <ol style="list-style-type: none"> a. Transition out of CHSP sub-contracted domestic assistance, home maintenance, and home modifications services by 31 Oct 2023, with existing clients receiving the same services from alternate non-Council CHSP funded aged care service provider(s). b. Transition out of CHSP funding for Social Support Group, Social Support Individual, Meals, and Transport by 30 June 2024, with existing clients receiving the same services 	<ol style="list-style-type: none"> 1.a. Complete 1.b-e to be implemented by 30 June 2024 2. Noted for 2024/2025 Annual Business Plan and Budget 	O'Neill, Kate	Head, Katrina

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			<p>from alternate non-Council CHSP funded aged care service provider(s).</p> <ul style="list-style-type: none"> c. Maintain the existing fixed route Community Shopping and Library Bus for transport disadvantaged residents delivered by Council. d. Maintain accessible social and active ageing opportunities for older residents and other vulnerable community members delivered by Council. e. Maintain an independent community information and referral service, providing advice to all vulnerable residents regarding access to aged care, disability, health, local service providers, activities and programs, or relevant social services (this service was previously funded by ceased SA HACC disability funding and by CHSP funded staff). <p>2. Increase funding in year two of the 2023-24 Draft Annual Business Plan, Budget and Long Term Business for 2024-25 by \$42,000 to maintain services 1.c, 1.d, and 1.e as listed in paragraph one above with no CHSP funding and expand beyond CHSP eligibility criteria.</p> <p>That Council notes that the amount of \$445,000 includes \$50,000 in cost shifting due to a CPI and CHSP indexation gap.</p>			
11/7/2023	13.1	Cr Aidan Greenshields - Spiers Avenue, Pasadena Trees	<p>That Council:</p> <ul style="list-style-type: none"> 1. Acknowledges that the residents of Spiers Avenue, Pasadena, between Rugby Street and Day Drive have advised Council that their quality of life and enjoyment of their street and gardens continues to be impacted by the Council street trees dropping of the sharp prickly leaves from the Melaleuca Stypheliodes, prickly-leaved paperbark trees. 2. Commits to the complete removal of all (13) Melaleuca styphelioides (prickly-leaved paperbarks) street trees on Speirs Avenue, Pasadena, between its intersections with Rugby Street and Day Drive and for consistent tree establishment and growth 	<p>1. Noted 2. Tree outside No. 3 Spiers Avenue was removed on 4/8/2023 due to observed safety concerns. The 4 trees in the northern segment of Spiers Avenue will be removed by the end of September 2023. The remaining 8 trees in the southern segment of the Street will be removed in March 2024, in time for the upcoming tree planting season.</p>	Baker, Daniel	Willis, Mason

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			<p>rates replant as soon as possible with Dwarf Claret Ash on the eastern side of the road and larger growing standard Claret Ash on the western side of the road.</p> <p>3. That Council endorse \$25,000 one-off operating budget to be reflected at Budget Review 1 for the removal of the 13 Melaleuca styphelioides (prickly-leaved paperbarks) street trees on Speirs Avenue, Pasadena, between its intersections with Rugby Street and Day Drive.</p>	3. Complete		
8/08/23	10.1	Community Land Management Plans: Unencumbered Community Land in Colonel Light Gardens	<p>DECISION 1</p> <p>1. That Council endorse the draft Community Land Management Plans at Attachments B, C, D, E, F, G, H, I and J for consultation and community engagement: (CLMPs: Colonel Light Gardens – Internal Reserves B, Colonel Light Gardens – Street Garden Reserves, Colonel Light Gardens – Institute, Colonel Light Gardens – Service and Utility Reserves, Colonel Light Gardens – Kent Street Reserves, Colonel Light Gardens – Commemorative Reserves, Colonel Light Gardens – Internal Reserves A (Outdoor Court Facilities), Colonel Light Gardens – Entryway reserves, Hillview reserve and Hall)</p> <p>2. The Council authorises the CEO to make minor changes to documents to give affect to this resolution.</p>	Engagement to commence on draft CLMPs as soon as reasonably practicable.	Harrison, Craig	Huntley, Stephanie
8/08/23	10.1	Community Land Management Plans: Unencumbered Community Land in Colonel Light Gardens	<p>DECISION 2</p> <p>1. That Council endorse the Consultation and Community Engagement plan at Attachment A, with dates to be updated to commence as soon as reasonably practicable.</p> <p>2. The Council authorises the CEO to make minor changes to documents to give affect to this resolution.</p>	Engagement to commence on draft CLMPs as soon as reasonably practicable.	Harrison, Craig	Huntley, Stephanie
8/08/23	10.8	Electric Vehicle Charger Trial	<p>1. That Council accept the invitation from South Australian Power Networks at Attachment A to participate in a trial to test the feasibility of using Stobie poles to provide cost effective locations for public Electric Vehicle (EV) charging.</p>	In progress	Pears, Matthew	Romaine, Matthew

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			<ol style="list-style-type: none"> 2. That during the design phase of the trial, focus and priority be given to protecting and enhancing the amenity of the City of Mitcham for the community. 3. That should the trial have any resourcing impacts for the City of Mitcham, that the matter be brought back to Council. 4. That Council notes this is stage 1 (design) of a bigger business model and through this design phase, staff are asked to investigate ongoing revenue opportunities for the City of Mitcham. 			
8/08/23	10.9	Tree Report - August 2023	<ol style="list-style-type: none"> 1. That Council consider grinding surface roots of the pine and removal of the stump grindings and placing organic loam to improve the likely success of the replacements 2. That Council approves removal of the non-regulated tree at the front of 1 McDonald Avenue, Belair, subject to the CEO being satisfied that: <ol style="list-style-type: none"> a. a development with native vegetation landscaping is proceeding at the site b. funding to cover the cost of the tree removal is borne by the applicant 	<ol style="list-style-type: none"> 1. Noted 2. To be progressed in liaison with resident and Council Planning Department 	Baker, Daniel	Willis, Mason

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22/8/23	5.1	Pasadena Community Centre Resourcing and Facility Upgrades	<p>DECISION 2</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Provides approval to proceed with Design Concept 3 "Council Determined" within Attachment F; including the following additional items: <ol style="list-style-type: none"> a. Keyless door entry system b. Heating Main Hall c. Additional Kitchenette d. Extension to activity room (9.7x3m) e. Tool library f. Provision for alternative accommodation during construction 2. Notes the estimated total project value of Design Concept 2 "Council Determined" within Attachment F is a minimum of \$2.8 million plus additional costs of the following items: <ol style="list-style-type: none"> a. Keyless door entry system - \$20,000 b. Heating Main Hall - \$40,000 3. Additional Kitchenette - \$27,000 	<p>1. Development Application was approved by Council Assessment Panel on 8 February 2024. Council Report seeking amendment to CLMP (after consultation) to allow the placement of temporary buildings was endorsed on 13 February 2024 allowing a 28 day public consultation period to commence. Report summarising consultation will come to Council in April 2024</p> <p>2. Noted</p> <p>3. Additional capital cost to be included at 23/24 ABP&B</p>	O'Neill, Kate	McNamara, Sean
12/09/2023	10.6	Hillrise Road, Panorama (between Alpha and Seaview Crescents) New Footpath Segment and Tree Removal	<ol style="list-style-type: none"> 1. That Council approves the removal of six (6) street trees exceeding five meters in height (ref. Trees 1, 5, 7, 8, 12, and 13 in the report) along Hillrise Road, Panorama. 2. That Council notes that seven (7) trees under five meters in height will also be removed (ref. Trees 2, 3, 4, 6, 9, 10, and 11 in the report) under delegation. 3. That Council notes that twelve (12) new replacement trees, along Hillrise Road, Panorama, will be planted. 	<p>1. Noted. Community engagement undertaken in October 2023 with the trees to be scheduled to be removed in December 2023.</p> <p>2. Noted. Community engagement undertaken in October 2023 with the trees to be scheduled to be removed in December 2023.</p> <p>3. Noted. Trees to be planted in the 2024 planting season.</p>	Baker, Daniel	Haskas, Chris
12/09/2023	13.2	Cr Joanna Wells - Restricting Fossil Fuel Promotions	<ol style="list-style-type: none"> 1. Council will not advertise / or accept advertising on any Council controlled signage on Council property by 	<p>1. Noted</p> <p>2. Noted</p>	O'Neill, Kate	Barrett, Jamie

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			<p>companies whose main business is the extraction or sale of coal, oil and gas.</p> <ol style="list-style-type: none"> 2. Council will not accept sponsorship from companies whose main business is the extraction or sale of coal, oil or gas. 3. That all relevant Council policies be reviewed and updated to reflect this policy position. 4. That Council advertise this policy position via its website and inform relevant stakeholders, including but not limited to Federal and State Local Members of Parliament and sporting clubs. 	<ol style="list-style-type: none"> 3. Policies that require updating have been identified and are currently being updated. 4. Correspondence to be sent on the review is complete. 		
10/10/2023	10.3	Greening Verges and Roundabouts	<p>DECISION 1</p> <ol style="list-style-type: none"> 1. That Administration investigate options to deliver a verge greening guide, by collaborating with potential partners in Local Government, Universities and Green Adelaide. 2. That Council endorses a one-off operating budget request of \$20,000 for the creation of a verge greening guide targeted at supporting and educating the community around landscaping on Council owned verges including Council requirements; and creation of a checklist. That this be reflected in Budget Review 2. 3. That Administration continue to separately investigate feasibility for the removal of the application requirement to landscape Council owned verges, including attaining legal advice. 	<ol style="list-style-type: none"> 1. In progress awaiting receipt of document from City of Onkaparinga 2. In progress 3. Legal advice being reviewed by staff. 	Baker, Daniel	Murchland, Rachel
10/10/2023	10.3	Greening Verges and Roundabouts	<p>DECISION 3</p> <ol style="list-style-type: none"> 1. That Council endorse \$40,000 ongoing operational budget to resource a part-time role (0.4 FTE) role to support the further investigation of verge greening and landscaping activities and options to be reflected in Budget Review 2 2. That Council notes that this decision equates to an additional rate impact of 0.06% required next financial year. 	Budget endorsed. Recruitment process in progress	Baker, Daniel	Murchland, Rachel

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10/10/2023	13.3	Cr Joanna Wells - Disconnection of gas mains from Council owned properties	<p>1. Staff to report back to us on the options for and costs involved in disconnecting all gas mains and associated appliances on Council properties, such as sporting clubs, etc so that has these gas appliances can be replaced with electric and the premises run as all electric sites.</p> <p>2. That the report also look at potential costs to the clubs of replacing these applications and ways in which we can mitigate changeover costs for our clubs.</p> <p><u>FORMAL MOTION – QUESTION BE ADJOURNED</u></p> <p>That the item be adjourned to enable it to be incorporated / continued as part of a wider program to reduce the use of fossil fuels in Council buildings, in a Council report this calendar year.</p>	<p>Review of buildings with gas appliances and mains connection to gas has been undertaken and site investigation is underway.</p> <p>Council's plumber has been engaged to attend each site to advise on cost to remove gas infrastructure and replace with electrical appliances where practicable.</p> <p>Where a "commercial level" of catering is occurring in some buildings (e.g. some sporting and community buildings, meals on wheels), further discussions would need to occur with tenants and users to ascertain whether replacement of gas cooking appliances is feasible.</p>	Harrison, Craig	Polkamp, Anneke
21/11/2023	10.4	Draft Reflect Reconciliation Action Plan	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses the draft Reflect Reconciliation Action Plan (Attachment A) for the purposes of forwarding it to Reconciliation Australia for feedback and then ratification, with minor amendments delegated to the Chief Executive Officer. 2. Notes the ratification process can be iterative and may necessitate changes to the document before it can be ratified by Reconciliation Australia. 3. Delegates authority to the Chief Executive Officer to determine whether any changes required by Reconciliation Australia to the draft Reflect Reconciliation Action Plan are sufficiently material to require Council oversight before agreed. 4. Notes Administration will bring a further report requesting Council formally endorse the final Reflect Reconciliation Action Plan once the ratification process is complete (if required). 	<ol style="list-style-type: none"> 1. Submitted to Reconciliation Australia for consideration and feedback received. Conditional endorsement received 02/02/2024. 2. Noted 3. Ongoing 4. Ratification process is essentially complete Council endorsed final content on 12 March 2024 and Reconciliation Australia will review and unconditionally endorse when ready to publish document. 5. Funding allocated as BR2: 5a - Complete 	O'Neill, Kate	McNamara, Sean

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Date	Item No	Report Name	Resolution	Progress Comment	General Manager	Officer
			<ol style="list-style-type: none"> 5. Endorses \$50,000 one-off operating budget to be allocated at Budget Review 2 for: <ol style="list-style-type: none"> a. The Reconciliation Action Plan (RAP) Registration Fee with Reconciliation Australia b. To engage a Kaurua Artist for the RAP artwork c. Membership of Supply Nation for this financial year d. Cultural Respect and Safety training for this financial year e. Attendance at Reconciliation events for this financial year f. Best practices reviews of human resources policies and practices to update them for commencement with the RAP g. Develop a strategy and business case for Aboriginal Torres Straight Islander employment within our organisation as part of the employment diversity program 6. Seek advice from Administration on continuing the one-off funding on a permanent basis for 5.3 to 5.5 once the RAP is registered and operating. 7. Notes Administration will keep Council Members updated throughout the process via email and monthly Operational Updates to Council. 	5b - In Progress 5c - Complete 5d - Scheduled for 27/3/2024 and 3/4/2024. Councillor Cultural Awareness Training scheduled for 16/4/2024 5e - Not Commenced 5f - In Progress 5g - In Progress 6. Not commenced 7. Ongoing		
21/11/2023	10.5	CC Hood Reserve, Panorama - Masterplan and CLMP	DECISION 1 <ol style="list-style-type: none"> 1. That Council notes the community consultation feedback on the draft Masterplan for CC Hood Reserve, Panorama in Attachment C and G 2. That Council endorse the Masterplan for CC Hood Reserve, Panorama at Attachment A which incorporates the following key modifications based on the recent community engagement: <ol style="list-style-type: none"> a. inclusion of basketball court b. relocation of small dog park c. enlargement of junior pump track d. inclusion of small soccer goals on the oval 	1. Completed. 2. Completed 3. Delivery planning for these elements is now underway 4. Noted. 5. Completed	Baker, Daniel	Willis, Mason

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			<ol style="list-style-type: none"> 3. That Council endorses installation of the following Masterplan elements, referred to as 'Stage 1' works, as identified on Attachment B, plus the provision of a pedestrian crossing facility on Eliza Place to support the reserve upgrade: <ol style="list-style-type: none"> a. A playground and associated infrastructure b. A small dog park c. A basketball court d. A junior pump track e. A BBQ f. 2 small soccer goals on the Oval g. A central tree lined pathway and lighting, and as funding permits, the following assets: h. additional tree lined pathways 4. That the 'Stage 1' works be delivered as part of the State Government Grant for CC Hood Reserve. 5. That Council notes this project, now fully scoped, has an additional associated ongoing operating cost of \$14,000 per-annum equating to an additional rate increase of 0.02% which would be included in Council's 24/25 FY adopted budget. 			
21/11/2023	10.6	Revitalising Rozelle Reserve, Melrose Park - Community Consultation Feedback	<ol style="list-style-type: none"> 1. That Council notes the community consultation feedback for 'Revitalisation of Rozelle Reserve Park facilities at Melrose Park' as presented in the report, and 2. That Council endorses implementation of an upgraded playground relocated to the western side of the Reserve, and a BBQ, picnic table, shelter and fencing on the eastern side of the Reserve, as indicated on Attachment A. 3. That Council notes several respondents have expressed the need for a toilet in Rozelle Reserve and that this item be considered for a budget bid during the 2024/25 Budget discussions 	<ol style="list-style-type: none"> 1. Complete 2. Project delivery planning stage has now commenced. 	Baker, Daniel	Willis, Mason
21/11/2023	10.7	Heritage Tram Pole, Welbourne Street, Mitcham	<ol style="list-style-type: none"> 1. That Council endorse the installation of the Heritage Tram Pole in Sutton Gardens, Mitcham, adjacent to where the tram line originally terminated. 	<ol style="list-style-type: none"> 1. Restoration contractor has been consulted and discussing scope of restoration works. Consultant engaged to 	Baker, Daniel	Swanbury, Mark

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			<p>2. That Council endorse \$39,000 capital budget for the necessary restoration works and installation for the Heritage Tram Pole to be reflected at Budget Review 2 in 2023/2024.</p> <p>3. That Council notes that this decision equates to an additional rate impact of 0.01% required in the 2024/2025 financial year.</p>	<p>developing footing design. Restoration works of the pole will commence once the footing design has been completed.</p> <p>2. Noted 3. Noted</p>		
21/11/2023	10.8	Community Engagement Findings and updated Master Plan for the Former Bowling Greens and Airforce Association Precinct at Hawthorn	<ol style="list-style-type: none"> 1. That Council notes the community engagement findings report presented in Attachment C of this report. 2. That Council endorses the updated Master Plan for the Former Bowling Greens and Airforce Association Precinct at Hawthorn Attachment A (one page Master Plan) and Attachment B (Master Plan report) of this report, which has been updated with consideration to the community engagement feedback as outlined in Table 2 of the Discussion of this report. 3. That Council notes that the Master Plan may be implemented in stages over a number of years, as Council and external funding becomes available, and that no funding is being sought at this time, but requests may be included in the upcoming Annual Business Plan process and or updates to the Four Year Delivery Plan. 4. That Council notes that a revised Community Land Management Plan will be prepared to reflect the endorsed Master Plan, which will then be subject to community consultation (Council to be notified prior to going to consultation) and final Council approval. 5. That Council considers this location as part of the Annual Tree Planting Program. 	<p>1, 2 and 3 Complete</p> <p>4. Consultation to occur on revised Community Land Management Plan early next year.</p> <p>5. Noted. will consider as part of next year's tree planting program.</p>	Harrison, Craig	Huntley, Stephanie
21/11/2023	10.10	2023 / 2024 Public Art Grant - Winston Avenue, Daw Park	<p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the Expression of Interest process developed by Mitcham Art Advisory Group for Public Art installations along or adjacent Winston Avenue, Daw Park and notes the significant interest from the arts community with 15 separate submissions for City of Mitcham Public Art Grant. 	<p>1. Noted 2. Administration has advanced design development fees to successful artists and has worked closely on all aspects of design development. 3. Completed 4. In progress - Revised artist briefs will be due mid-February</p>	O'Neill, Kate	McNamara, Sean

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			<ol style="list-style-type: none"> 2. Endorses the recommendation of Mitcham Art Advisory Group to select three (3) submissions for further design development, being: <ol style="list-style-type: none"> a. Lucinda Penn and Harry T Gent (LCND x HT) for Kingston Avenue site entrance statement murals b. Sally Wickes for proposed sculptural elements c. Karl Meyer of Exhibition Studios for Winston Walk Sculpture Trail 3. Endorses the total allocation of \$5,500 from the 2023 / 2024 Public Art Grant for Design Development to the selected artists as follows: <ol style="list-style-type: none"> a. Lucinda Penn and Harry T Gent (LCND x HT) 1,000 b. Sally Wickes \$2,000 c. Karl Meyer of Exhibition Studios \$2,500 4. Notes fully developed proposals from each artists will be brought to Council for consideration at a meeting in early 2024. 	2024 to inform a Council Report in April 2024.		
12/12/2023	10.3	Power Line Environment Committee (PLEC) application for Young Street, Blackwood	<ol style="list-style-type: none"> 1. That Council endorse the submission of a formal application to the Power Line Environment Committee to underground power lines in Young Street, Blackwood, including removal of the pole and pole mounted transformer on the north east corner of the intersection of Young Street and Waite Street. 2. That Council notes that a formal submission includes a commitment for council to cover design costs even if Council elects not to proceed with undergrounding of power. 3. That Council notes that the estimated Council contribution for this undergrounding option is \$220,000 to \$240,000 based on preliminary design details from SAPN. 4. That Administration incorporate these forecasted costs into the next update of Councils Long Term Financial Plan (LTFP) and include within the relevant Annual Business Plan Process when scheduling confirmation is provided by SAPN. 	PLEC committee approved Young Street project and will provide recommendation to Minister for approval likely in July 2024. PLEC funding may be available from Jan 2025.	Baker, Daniel	Hennig, Rick

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Date	Item No	Report Name	Resolution	Progress Comment	General Manager	Officer
23/01/2024	5.1	Cr Darren Kruse – Craighburn Farm Additional Emergency Bushfire Exits	That Council staff develop concept designs for low cost options for additional emergency bushfire exits from Craighburn Farm and return an information report with recommendations as to next steps for minimal cost options.	Noted. Administration will commence development of concept designs in May 2024	Baker, Daniel	Haskas, Chris
23/01/2024	10.1	Ownership and Replacement of Kerbside Bins	<p>DECISION 1 - FOGO Bins</p> <ol style="list-style-type: none"> 1. That Council supports the reduction of waste to landfill and the circular economy by endorsing the provision/replacement (including disposal and recycling) of one green Food and Garden Organics (FOGO) bin per occupied rateable property, along with a fortnightly collection service of one FOGO bin, free of charge on request of the property owner. 2. That Council endorses a recurrent operating budget increase of \$45,000 per year for the ongoing provision/replacement of FOGO bins, to be reflected on a pro rata basis at the next budget review, and notes that this equates to a rate increase of 0.07% as part of the 2024/25 budget. 3. That Council gives the CEO delegation to amend the Waste Management Policy as necessary to reflect the above and notes that a full review of the Waste Management Policy, including consultation, is to take place in 2024/25. 4. That Council notes that this will position Council to be able to consider further waste diversion and reduction initiatives in the future such as bin collection frequency. 	<ol style="list-style-type: none"> 1. Noted 2. Noted, to be requested at BR4 3. In progress 4. Noted 	Reynolds, Wade	Andrews, Grace
23/01/2024	10.1	Ownership and Replacement of Kerbside Bins	<p>DECISION 2 - Landfill (blue) and Recycling (yellow) Bins</p> <p>That Council endorses a recurrent operating budget increase of \$15,000 per year for a change in process for the replacement of old blue and yellow kerbside bins (including ordering, delivery, collection and disposal) to ensure old bins are recycled back into new products, and notes that this equates to a rate increase of 0.02% as part of the 2024/25 budget.</p>	Noted, to be requested at BR4	Reynolds, Wade	Andrews, Grace
23/01/2024	10.2	Align the Code of Conduct for Volunteers Policy and the Volunteer Policy to that of Council employees	<ol style="list-style-type: none"> 1. That Council sets the framework for the management of volunteers by establishing the following high-level principles based on the National Standards for Volunteers: <ul style="list-style-type: none"> ○ Leadership and Management 	<ol style="list-style-type: none"> 1. Complete 2. In progress, policies have almost been finalised and then consultation with volunteers will commence. 	Reynolds, Wade	Norton, Lynne

Council Resolutions – Outstanding Items

Up to 19 March 2024

Date	Item No	Report Name	Resolution	Progress Comment	General Manager	Officer
			<ul style="list-style-type: none"> ○ Commitment to Volunteer involvement, inclusion and diversity ○ Support Development ○ Workplace Safety and Wellbeing ○ Volunteer Recognition ○ Quality management and continuous improvement <p>2. That Council endorse the management of City of Mitcham Volunteers through a management policy framework administered by the CEO, providing consistency with how council employees are managed.</p> <p>3. On the basis of the above, Council revokes the 2017 Code of Conduct for Volunteers (Attachment A) and 2017 Volunteer Policy (Attachment B) as public policies.</p>	3. Policies have been revoked		
23/01/2024	10.3	Tree Report – January 2024	<p>1. That Council approves removal of the following street tree, subject to future Development Approval to construct a dwelling:</p> <ul style="list-style-type: none"> • One (1) street tree at the front of 58 Kingston Avenue, Daw Park <p>2. That Council notes the residents agreement to fund the tree removal; and its replacement as well as reinstatement of the redundant kerb crossover inverts, subject to a successful Development Approval.</p> <p>3. That Council asks the assessment manager to give thought to requiring a landscaping plan which conditions the retention of the backyard trees and any potential need for Tree Protection Zones during construction</p>	Noted, being progressed.	Baker, Daniel	Willis, Mason
13/02/2024	10.7	Community Ward Forums	<p>1. That Council hosts three (3) Community Ward Forums during the 2024 calendar year to consider the benefits of alternative formats to inform a future decision on the ongoing program of forums.</p> <p>2. That the three (3) forums combine the following wards:</p> <ul style="list-style-type: none"> a. Babbage and Overton b. Boorman and Gault c. Craighurn and The Park <p>3. That Council rebrands the events as 'Community Conversations' and identifies alternative formats to trial from the following options, to be determined in</p>	<p>1. Noted</p> <p>2. Noted</p> <p>3. Noted</p> <p>4. In progress</p> <p>5. Will be progressed as part of event communication plan.</p> <p>6. Report scheduled for 2025</p> <p>7. Noted</p>	O'Neill, Kate	Barrett, Jamie

Council Resolutions – Outstanding Items

Up to 19 March 2024

Date	Item No	Report Name	Resolution	Progress Comment	General Manager	Officer
			<p>consultation with the Mayor and relevant Ward Councillors:</p> <ul style="list-style-type: none"> • Open air, at a park or reserve, informal networking • Open air, at a park or reserve, informal networking, aligned with a community engagement project • Structured, timed, 1-1 discussion format, held at a Community Centre followed by informal networking • Ward presentation (by a nominated Councillor), held at a Community Centre, followed by informal networking • Conversation café style, 'Hot topic' per table, held at a Community Centre, followed by informal networking <p>4. That dates, venues, formats and chairing arrangements be determined by the Chief Executive Officer in consultation with the Mayor and relevant Ward Councillors.</p> <p>5. That the 'Community Conversation' events be promoted as events for residents to attend (in person) with no minutes or audio recording to be provided.</p> <p>6. That a report be provided to Council following the events to inform determination of a program of Community Conversation Events for the remainder of the Council's Term of Office.</p> <p>7. That the trial events are delivered within the existing Community Ward Forum budget of \$3,000 (i.e., maximum of \$1,000 per event).</p>			
13/02/2024	13.1	Cr Karen Hockley - Community Centres Available for Bushfire Refuge - Community Consultation	<p>That council undertakes a community consultation to determine:</p> <ul style="list-style-type: none"> • If the community would value having a community centre or other facility available for people and their domestic pets on extreme and / or catastrophic fire days, and • Whether members of the community would utilise such a facility on extreme and / or catastrophic fire days. 	Consultation is live and is running over March and April 2024. A summary of results will come to Council in form of a report in June 2024	O'Neill, Kate	McNamara, Sean

Council Resolutions – Outstanding Items

Up to 19 March 2024

Date	Item No	Report Name	Resolution	Progress Comment	General Manager	Officer
			That the consultation be carried out during March and April 2024.			
19/03/2024	10.4	Hawthorndene Oval Changeroom/Community Facility Next Steps	<p><u>FORMAL MOTION – QUESTION BE ADJOURNED</u></p> <p>That the motion be adjourned until the following conditions are clarified:</p> <ul style="list-style-type: none"> • That the changeroom design meets SANFL code requirements • Cost to complete the project • Confirmation from the Office of Recreation and Sport that funding can be extended 	In progress	Harrison, Craig	Beard, Travis
19/03/2024	10.5	Request to extinguish the pedestrian Right of Way at 3 Cross Rd, Urrbrae.	<ol style="list-style-type: none"> 1. In recognition of the importance of the Right of Way and the need for better definition and improved legibility of the Right of Way that Council resolves to decline to extinguish the Right of Way at 3 Cross Rd, Urrbrae, and resolves to enforce Council's legal entitlement to pave the existing Right of Way. 2. That Council resolves to create a path in Frome Reserve that leads to the Right of Way and to erect signs in Frome Reserve, and the road reserve area of Cross Rd, to assist pedestrians. 3. That Council approves the installation of a paved surface to the Right of Way, a pathway in Frome Reserve and associated signage, noting the cost will be in the range of \$40,000 to \$50,000 with the actual cost to be reported in a future budget report. 	The First steps to enact Council's resolutions are being prepared, namely: Working with Council's legal advisor to prepare a notice to advise the land owner of Council's rights and required actions to create a pathway and related works. Co-ordinating administration work areas for the design and delivery of the pathway and related works.	Harrison, Craig	Valentine, John
19/03/2024	13.1	Mayor Heather Holmes-Ross - Tree Policy Amendment Tree Removals	<ol style="list-style-type: none"> 1. That the following existing section 3.1 of Councils Tree Policy 14.30 be deleted: <p><i>3.1. Except by resolution of Council, no tree over 5m in height will be removed from property under Council's care and control unless it is dead, presents an immediate threat to the public or to property of substantial value, is diseased and treatment is not feasible, or it is a proclaimed pest species. Reports regarding removal of trees over 5m in height will be considered by the Engineering and Environmental Services Committee.</i></p>	In progress	Baker, Dan	Willis, Mason

Council Resolutions – Outstanding Items

Up to 19 March 2024

Date	Item No	Report Name	Resolution	Progress Comment	General Manager	Officer
			<p>2. That the following paragraph be inserted as new section 3.1 of Councils Tree Policy 14.30:</p> <p><i>3.1. Except by resolution of Council or decision of the Chief Executive Officer, no tree over 5m in height will be removed from property under Council's care and control unless it is dead, presents an immediate threat to the public or to property of substantial value, is diseased and treatment is not feasible, or it is a proclaimed pest species.</i></p>			
19/03/2024	13.2	Cr Aidan Greenshields – Climate Emergency website display	<p>1. That Administration provide a prominent focus and link on the City of Mitcham Website to promote and educate the community on the projects and initiative that the Council is undertaking in response to its declared climate emergency.</p> <p>2. That funding of \$2000 be approved and allocated at Budget Review 3 for the changes to the front page of the Council website.</p>	Currently seeking a meeting with the website designer to process this resolution	O'Neill, Kate	Lamond, Julie