

Grant Evaluation Report



Thank you for making a positive impact to our community! As a condition of receiving grant funding from the City of Mitcham, recipients are required to submit a Grant Evaluation Report following the completion of their project. This report provides Council with information about project outcomes, community impact, expenditure of grant funds and acknowledgement of Council's contribution.

Please complete and submit this report within three months of completing your project, along with any required supporting documentation.

Grant Details

Name	
Organisation/Group (if applicable)	
Grant reference number	GRA/

Would you consider your project a success?

☐ Yes

☐ No

Describe the outcomes your project achieved and the positive impact(s) on the community.

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How was the City of Mitcham's contribution to the project acknowledged by your organisation? *Please attach evidence showing how the City of Mitcham's support was acknowledged – e.g. marketing the project, screenshot of social media post, a photo of our banner, etc.*

List your expenses below or attach a financial statement. *You must attach copies of all your paid invoices, receipts or bank transactions. Unpaid invoices are **not** accepted.*

Item	Amount

We would love to hear about any specific success stories or see photos from your project.

Information you provide, including names, quotes and photographs, may be used by the City of Mitcham in publications, on our website and on social media. Please ensure you have permission from anyone named, quoted or featured in photographs before submitting this material. If attaching photographs, please provide high-resolution images where possible.

By signing this form, I confirm that all the information provided accurately reflects the expenditure and outcomes of the project.

Date		Signature	
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Please return this completed form to grants@mitchamcouncil.sa.gov.au.