

Casual Oval Hire for Sport



Use this form to apply for irregular or one-off use to hire a Council oval for sporting events, this form is not for commercial use.

Please note approval of a casual hire for the requested ground depends on its availability.

To obtain permission for casual use please complete this application form. Council's Property Officer will need to provide approval, upon receiving the completed form the following will be taken into consideration;

- The availability of the time requested,
- Notifying the lease/licensee of the additional use,
- Liaising with Council's City Maintenance Team to ensure no scheduled maintenance is being carried out during the time requested.

The following fees & charges may apply;

- Casual Rate – Sport Per day \$158.00 (30% reduction for junior sports)

Please allow 10 working days for the assessment of the application and provision of Permit if successful.

A PERMIT WILL ONLY BE GRANTED IN ACCORDANCE WITH THE FOLLOWING CONDITIONS:

The issuing of this permit is subject to:

1. The participants agreeing to the general conditions of the agreement contained herein.
2. The participants agreeing to any other special conditions, which the City of Mitcham may determine.
3. Fees & Charges associated are paid if applicable.
4. Council/Property Approval granted.

General Conditions of Permit

1. The permit holder shall ensure that its site or sites are left in a clean and tidy condition at the end of the event. Failure to do so may result in fees being charged.
2. The permit holder shall ensure there is no damage to any area of the reserve including all grassed and/or paved areas, footpath and kerbs.
3. The permit holder must not use, or allow to be used any pegs, pegging or stakes in the ground for the purpose of securing any marquee tent, sign or amusement equipment or for any other purpose. Any marquee, tent, sign or temporary structure, must be secured with sandbags or weights. Any breach of the condition leading to damage to the ground or the irrigation system will be the financial responsibility of the permit applicant.
4. The permit holder will not promote any discriminating, insulting, offensive, threatening or vulgar behaviours or displays.
5. The permit holder must ensure that the general public is not denied reasonable access to areas of the reserve not being utilised as this booking does not grant the applicant exclusive use of any oval/reserve.
6. The permit holder agrees to indemnify and to keep indemnified City of Mitcham (the Council), its servants and agents and each of them from and against all actions, costs, claims, charges and expenses whatsoever which may be brought or made or claimed against them or any of them, arising out of any permit holder negligent act or omission, in relation to the issuing of the permit.
7. The permit holder accepts that Council's Public Liability Insurance does not cover any claims that arise out of negligent actions or omissions of the permit holder arising from the use of the facility.
8. The permit holder shall take out and keep current during the period of this permit a general public liability insurance policy in a form approved by the Council, insuring for a minimum sum of (20) million dollars (\$20,000,000).
9. Confirmation of this permit approval shall be provided by the condition that this permit, signed by a Council Officer, has been returned to the permit holder.
10. Council may revoke the permit if the permit holder fails to comply with any of the conditions of the permit.

Submit this application form to
mitcham@mitchamcouncil.sa.gov.au
to obtain approval

Casual Oval Hire for Sport - Application Form



APPLICANT DETAILS

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Name: _____

Name of Organisation:(if applicable) : _____

Contact Number: _____ Email: _____

BOOKING DETAILS

Name of Oval: _____ Expected No's _____

Type of Event: _____

Dates: _____ Time: _____

Dates: _____ Time: _____

Any additional facilities required, if Yes please specify: _____

APPLICANT CHECK LIST *(Your permit will not be approved without the below)*

Have you attached a copy of all relevant Public Liability Insurance Certificate(s)? Yes No

APPLICANT DECLARATION

Name of Applicant

Wish to apply to use City of Mitcham Land for temporary use.

I declare that all the information is true and correct. I also understand that:

- If the form is incomplete, the application will not be accepted
- The conditions of the Permit must be observed, and payment or remediation of any damages associated with this work agreed.

Applicant Signature: _____ Date: _____

Name *(Please Print)* _____

OFFICE USE ONLY

Property Approval	Sighted	Date
Maintenance Team Approval	Sighted	Date
Copy of Insurance*	Sighted	Approved
Total Amount Due: \$	Date Invoiced Raised (If tax Invoice)	