

ANNUAL REPORT 2020/2021



Message from Mayor and CEO

Welcome to this year's Annual Report.

This year we are proud of the way Elected Members and administration worked together to deliver a range of exciting and innovative projects and initiatives.

To help the community recover from COVID-19, Elected Members introduced a range of support measures including a 10 per cent rate rebate for ratepayers and businesses financially impacted by the

The climate crisis continues to be a key focus for Council. During 2020 we started our transition to a renewables-powered fleet with the purchase of four electric vehicles (EVs) and the installation of six EV charging stations. Continued solar upgrades to Council buildings are set to save \$370,000 and reduce greenhouse gas emissions by 560 tonnes over 10 years.

Council continued its innovative work in water sensitive urban design to capture run-off and 'green' the city. During 2020-21, 50 per cent of all new footpaths were installed with permeable paving, allowing water to boost street trees and vegetation. That is set to increase to 70 per cent moving forward. A total of 60 tree inlets and soakage pits were installed across the city to further capture and retain stormwater and 1,800 trees were planted under our Accelerated Tree Planting Program.

We partnered with SA Water to invest in smart water technology that will save money and water through targeted irrigation. And we continued our collaboration with University of South Australia and Flinders University to investigate how stormwater affects ground movement and tree water use.

During the year Council progressed its Reconciliation Action Plan and took steps to increase diversity within the organisation.

Artists helped create vibrant public spaces thanks to an increase in public art funding and the community embraced our re-imagined, COVID-safe Christmas Festival and the return of our Neighbour Day celebration.

Elected Members paved the way for the construction of the muchanticipated \$12 million Blackwood Community Hub to commence by the end of 2021.

Local clubs welcomed major upgrades to several sporting facilities, including Karinya Reserve, Eden Hills, Hewett Sports Ground at Blackwood, Price Memorial Oval at Hawthorn and Kingswood Oval.

In 2020, we welcomed two new Elected Members to Council, representing Gault Ward.

We'd like to thank our staff and Elected Members who continue to work hard for their communities. Thanks, too, to our volunteers, whose contribution to our city's open spaces, reserves, libraries and community centres is invaluable.

Mayor Dr Heather Holmes-Ross **Chief Executive Officer Matthew Pears**



This report will provide an overview of the activities, projects and services that were delivered and implemented across the City during the year.

The report is divided into eight sections:





Council's website provides more information about Council's plans, policies and activities. Please visit www.mitchamcouncil.sa.gov.au.

Your feedback is valuable as it helps us improve our next report. If you would like to provide feedback or would like more information about anything in this report, please contact us.

Write to us at:

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CONTENTS

Message from Mayor and CEO	3
Our Vision	6
City of Mitcham Profile	7
Our Council	8
Our Elected Members	9
Awards and Recognition	11
Grants Awarded	12
Our Leadership and People	14
Our Performance	17
Council's Priorities in 2020/21	18
Goal 1 Accessible, Healthy & Connected Community	25
Highlights and Innovations	25
Theme 1.1 Transport Network	27
Theme 1.2 Health & Wellbeing	30
Theme 1.3 Services & Facilities	33
Goal 2 Sustainable City	37
Highlights and Innovations	37
Theme 2.1 Climate Change Mitigation & Resilience	39
Theme 2.2 Sustainable Resources	41
Theme 2.3 Natural Environment	41
Goal 3 Dynamic & Prosperous Places	43
Highlights and Innovations	43
Theme 3.1 Placemaking	45
Theme 3.2 City Vibrancy	47
Theme 3.3 Partnerships	48
Goal 4 Excellence in Leadership	49
Highlights and Innovations	49
Theme 4.1 Good Governance	51
Theme 4.2 Organisational Improvement	53
Theme 4.3 Community Experience	58

Our Governance	61
Representation	63
Decision Making Structure	64
Council and Council Meetings	66
Council Assessment Panel	67
Committees of Council	67
Designated and Informal Gatherings	70
Delegations to the CEO	71
Council Subsidiaries	72
Member Allowances	73
Elected Member Training and Development	74
Confidential Provisions	76
Freedom of Information Applications	78
Section 270 Internal Reviews of Decisions	78
National Competition Policy	79
Local Nuisance and Litter Control Act	80
Community Land and Council Facilities	81
Public Documents Maintained by Council	82
Financial Statements	83
Subsidiary Reports	137
Centennial Park Cemetery Authority 2020/21 Annual Report	
East Waste 2020/21 Annual Report	
Brown Hill and Keswick Creek Stormwater	

OUR VISION

We are a welcoming and inclusive community that values its heritage and natural environment. The community's aspirations for the future are captured in Council's Strategic Management Plan, Mitcham 2030. This year's Annual Report is the first to report against the goals and themes outlined in Mitcham 2030, which was endorsed in March 2020.



Mitcham 2030 sets the high-level vision and strategic direction for Council over ten years. It provides 12 Themes, which capture Council's services and projects, and identifies the high-level outcomes that we will strive to deliver.

To turn the ambitions of Mitcham 2030 into actions, our four year Delivery Plan has identified 'Priority Themes' as areas that Council will focus additional effort and/or investment for a four year period.

The Delivery Plan maps 'Priority Investments' across four years with a particular focus on these investments being against the Priority Themes.

These investments align to Council's Annual Business Plan and Budget, which sets out the actions that Council will deliver each financial year, including existing services, service changes and enhancements, and new capital and operating projects.

ONGOING

MONITORING

20

REVIE

8

This Annual Report identifies Council's progress and effectiveness towards achieving its goals and outcomes outlined in the 2020/21 Annual Business Plan and Budget.

It reports on the services and projects completed throughout the year and celebrates what Council and the community have achieved together.

City of Mitcham Profile

The City of Mitcham is one of the oldest councils in South Australia, comprising towns and suburbs settled by Europeans from as early as 1837.

This picturesque City is located in the foothills approximately six kilometres south of Adelaide. The City has an enviable blend of both urban and semi-rural areas and is renowned for its avenues of street trees, its beautiful parks, reserves and gardens, its historic homes, unique historical areas and its magnificent views from the hills over the City and to the coast.

The City of Mitcham covers an area of 75.7 square kilometres, with a population of approximately 66,700 and over 5,000 registered businesses generating over 30,500 local jobs and \$3.5 billion in Gross Regional Product.

The original inhabitants of the City of Mitcham area were the Kaurna people and today, the community comes together to share stories, reflect on the past and look to the future at Colebrook Reconciliation Park. European settlement began in areas of Mitcham Village, St Marys and Coromandel Valley, accelerating in the mid to late 1800s, spurred by the opening of the railway line, with new residents attracted by the semirural surrounds of the foothills. Growth continued in the early 1900s, with the most significant development during the interwar period and post-war years. Much of the recent growth has been in the southern suburb of Craigburn Farm.

The City is well served by many tourist attractions including Carrick Hill Estate, Belair National Park, Brown Hill Creek Reserve, Waite Arboretum, Wittunga Botanic Garden, Sturt River Linear Trail, Windy Point, reserves and numerous trails through the historic Mitcham Precinct, Blackwood, Brown Hill Creek, Colonel Light Gardens, Lower Mitcham and St Marys.

The diversity of the City of Mitcham area is unique with our suburbs including State Heritage listed Colonel Light Gardens part of the original Thousand Home Scheme and Australia's most complete example of an early 1900s garden suburb; historic Belair, a unique suburb surrounded on three sides by parks including South Australia's oldest park Belair National Park; Springfield, one of Adelaide's most prestigious suburbs with sweeping views over the Adelaide plans; Bedford Park and St Marys, adjacent to Flinders University and home to many new City of Mitcham residents and students from overseas as well as a new housing development at Craigburn Farm.

The majority of properties located in the City of Mitcham are residential with over 26,000 dwellings across 33 suburbs each with their own particular style and community spirit. New dwelling construction is relatively stable with an average of 143 approvals per year over the last 10 years with the majority of people living in separate houses. Most commercial premises are located along or near Belair Road, Goodwood Road, South Road and Main Road (Blackwood and Belair). Most industrial premises are located along the western boundary immediately adjoining South Road.

Our City's largest industries are Health Care and Social Assistance and Education and Training. We have world-class medical and research facilities, including Flinders Medical Centre, Flinders Centre for Innovation in Cancer, Flinders Private Hospital and the Repat Health Precinct within our City. Our vibrant education sector is home to over 65 high quality educational institutions including kindergartens, schools and universities such as the Waite Institute, Flinders University and the Australian Science & Mathematics School with many local and international students living locally. The City is also home to Centennial Park Cemetery Authority, a joint regional subsidiary of the Cities of Mitcham and Unley.

The City of Mitcham boasts a diverse range of unique natural habitats, specimen trees and native vegetation that form part of a significant green corridor across the western slopes of the Mount Lofty Ranges. The hills are the home of many threatened native plants and animals and preserving our natural landscape is an important legacy. Council's extensive network of cycling and walking trails allows visitors to experience these unique spaces.

The City of Mitcham is in the catchment area for both Brown Hill Creek and the Sturt River and collects significant volumes of stormwater from the Adelaide foothills before flowing into Gulf St Vincent.



OUR COUNCIL Cumberland Park Hawthorn Urrbrae Kingswood Clarence Westbourne Netherby Gardens Gardens BOORMAN Lower Colonel Mitcham Light Gardens Melrose Clapham Brownhill Mitcham Creek Pasadena Panorama Belair Lynton Crafers West St Marys Glenalta Bedford Hawthorndene Bellevue Blackwood Upper Sturt Heights Craigburn Coromandel

Our Elected Members

Mayor



Mayor Heather Holmes-Ross

Babbage Ward Councillors



Cr Dave Munro



Cr Yvonne Todd

Boorman Ward Councillors



Cr Adriana Christopoulos



Cr Andrew Tilley

Craigburn Ward Councillors







Cr Darren Kruse



Cr Lindy Taeuber

Gault Ward Councillors



Cr Coralie Cheney



Cr Rod Moss

Overton Ward Councillors



Cr Katarina Steele



Cr John Sanderson

The Park Ward Councillors



Cr Jane Bange



Cr Corin McCarthy



Awards and Recognition

The City of Mitcham received a number of awards in recognition of organisational success across several areas. The awards included:

Asia Pacific Spatial Excellence Award

Council's Asset Management Plans (AMPs)

Council's AMPs were redesigned to present data in an interactive format to help the community understand complex concepts. The project won the Award for Spatial Enablement as "Australia's first AMP to completely embrace the spatial and digital format". It includes a level of spatial information that pushes the boundaries of innovation for local government including an interactive time slider to observe forecasted climate change impacts and an interactive capital works map sourced directly from Council's internal project management system. These new plans address new, renewal, disposal, operations and maintenance funding and actions used to sustainably manage community assets. They also set out how asset renewal forecasting is undertaken and how Council is in the process of shifting from an age-based to a condition-based system of renewal.

Local Government Professionals Australia Leadership Excellence Award - Finalist Community Partnerships and Collaboration

City of Mitcham's Graduate Program

The City of Mitcham Graduate Program, in partnership with Flinders University, demonstrates strategic collaboration to deliver positive graduate, employment and community outcomes.

Since the initial pilot recruitment in 2019, 21 graduates have commenced with 17 securing ongoing or long-term contract employment with the City of Mitcham. For recent graduates, it represents a career path that can kick-start their careers, suit their skill set and interests, and deliver ongoing development opportunities.

For the City of Mitcham, it is a partnership which supports the achievement of its community vision Mitcham 2030 in areas such as workforce planning, culture, positive change, innovation and partnerships. It attracts capable, energetic people with innovative ideas, and offers access to professional development opportunities whilst contributing to services delivered by Council.

For Flinders University, it demonstrates to students that the skills and knowledge gained at University can immediately be applied to a workplace.

This program has brought the local government sector back into the limelight as an exciting career path, with a range of opportunities, where graduates can make a real difference to their local community.

Local Government Professionals Australia National Federation Awards - High Commendation Environmental Leadership and Sustainability The St Marys Permeable Waste Tyre Asphalt Carpark

As part of this project, paving material made with recycled tyres was installed as part of a major field trial in sustainable urban drainage design. The trial is located in the car park at Laura Avenue, St Marys Park, using permeable paving made from 50 per cent recycled tyres, to be tested under various traffic loads.

This innovative trial aims to provide many benefits to the environment, including harvesting water to help irrigate nearby trees and gardens, increase groundwater recharge, reduce surface runoff, decrease the risk of flash-flooding and help with the treatment of storm water.

Cutting edge equipment has been installed below the surface of the parking bays to monitor the performance of the pavement as well as record the surface temperature of the different pavement colours.

The trial will investigate the product performance of the Waste Tyre Permeable Pavement as part of more comprehensive irrigation and storm-water management solutions for urban areas, an important consideration for South Australia as one of the driest states in the country.

The permeable paving has been created by the University of Melbourne through funding from Tyre Stewardship Australia (TSA), an organisation established to ensure old tyres are recycled in an environmentally sustainable way. Other partners involved with the trial are Merlin Site Services, Pacific Urethanes and Global Synthetics.

This innovative trial aims to provide many benefits to the environment.

Grants Awarded

The City of Mitcham awarded a total of \$174,394 to individuals and groups who contributed to community public art, connections, events, gardens, mental and physical wellbeing or competed in national or international sporting competitions.

The Maggy Ragless grant honours the work of the late Maggy Ragless, City of Mitcham's historian from 1986 until 2012. It seeks to encourage and support original research or projects which will inform and educate the community about the City of Mitcham's local history and heritage.

Individual achievement grants were awarded to recognise individual sporting, academic, and arts achievements.

The City of Mitcham would like to congratulate its grant recipients for their achievements and thank them for their valued contribution to the Mitcham community.

In 2021/22 the City of Mitcham will continue to support the community via our new Grants Framework that aims to invigorate new ideas into the community and support a diverse mix of individuals and groups.



Community Grant Awarded	\$			
Community Art / Public Art				
Gallery One	4,070			
Community Connections	5,422			
Westbourne Park Uniting Church	922			
Clarence Gardens Bowling Club	2,000			
Splash Arts Inc	2,500			
Community Events				
South Australian Athletic League Inc	2,000			
Community Gardens or Garden Activities	3,470			
Joan's Patch: A Garden for the Community	2,359			
Mitcham Village Uniting Church	1,111			
Community Physical and / or Emotional Health and Wellbeing				
Westbourne Park Uniting Church Netball Club	2,500			
Reade Park Croquet Club Inc	1,000			
Blackwood Memorial Hall	2,500			
Blackwood Returned Services League (RSL)	1,100			
Blackwood Uniting Church	1,500			
Hawthorn Masonic Trust Inc	1,500			
St John Ambulance Australia (SA)	1,985			
Mitcham Colonel Light Gardens Cadet Division				
Western Woodworkers Group Inc	5,720			
Special Community Event / Project				
Blackwood Action Group	3,381			
Public Art Grants (see Council Priorities for detail)	38,000			
In Kind Traffic Support	22,000			
Anzac Day (Blackwood)	8,500			
Anzac Day (CLG)	2,000			
Remembrance Day	1,000			
Blackwood Pageant	5,500			
Carols at Kingswood Oval	2,000			
Australia Day	3,000			
Mayoral Grants	1,660			
Maggy Ragless Memorial Grant	2,000			
Sturt District Cricket Club	2,000			
Individual Achievement Grants	2,000			
Mitcham Heritage Grant	23,446			
Recurrent Grants	23,904			
Community Facilities Grant	23,236			
Total Grants Awarded	174,394			

Our Leadership and People

Executive Leadership Group

There are five senior executive officers at the City of Mitcham. Their remuneration includes: base salary, employer superannuation contribution, a Council supplied vehicle, mobile phone and laptop computer. Remuneration ranges are as follows:

Remuneration Band	Male	Female	Total
\$200,000 to \$220,000	3	1	4
\$220,000 to \$270,000	0	0	0
\$270,000 to \$310,000	1	0	1
Total	4	1	5

Staff

Management/Staff Ratio:

Approximate ratio is 1 Manager for every 12 staff.

Title	Number of Employees	
Management*	22	7% of total staff are Managers
Staff	274	93% staff

^{*} Consists of Chief Executive Officer, General Managers and Managers. Team Leaders are included within staff.

Development of Diversity Employment and Equal Employment Programs

Council has developed a Diversity Employment Program to support workplace diversity by providing opportunities to all people, removing physical or systemic barriers to employment and development opportunities and supporting our employees in ways that encourage a respectful and diverse workforce.

Expressions of interest have been sought for an Employment Diversity working group, which will work to implement the 3 endorsed strategies:

Strategy 1

Increase our understanding of workplace diversity through consultation, training and leadership.

Strategy 2

Strengthen a respectful and positive work environment by supporting our people and promoting diversity.

Strategy 3

Improve our ability to attract and retain people of underrepresented diversity groups.

Human Resource Management and Development Programs

Council again supported a team to participate in the South Australian component of the Australasian Management Challenge. Mitcham Impossible put forth a valiant effort and focused on personal and professional development throughout the program and into the State Challenge. Pushing themselves, and each other to go outside of their comfort zones versus sticking to their strengths. They may not have won the Challenge, but each came out a stronger, more versatile Local Government and City of Mitcham professional.

This year Mitcham supported four staff to participate in the Emerging Leaders Program, through the Local Government Professionals Australia, the program is aimed to enhance self-awareness, confidence and knowledge of Local Government.

Our partnership with Flinders University continued this year supporting the ongoing development of university undergraduates in the community, complementing the Graduate Program.

Council organised a virtual RUOK Day. Care Packs were delivered to all staff; a virtual chat line (via Teams) run by our EAP Provider was organised during lunch where people could jump on and have a chat, listen, and learn; and an RUOK Video featuring our CEO, Manager, People and Culture and other City of Mitcham staff.

Staff participated in a series of workshops and webinars under the Healthy Lifestyle Program and Wellness Initiatives such as the Corporate Health Group Healthy Lifestyle Program and Corporate Health Group COVID-19 Webinars.

Staff regularly attended compliance training in Work Health Safety and legislative updates and our Contact Officers were re-trained.

A number of staff attended the annual Local Government

Conference and quarterly Women's Network Meetings.

A number of staff were supported in external studies related to their position and ongoing development.

Leaders participated in adaptive leadership training as well as participating in a Leadership series including 360 reviews utilising the Human Synergistics, Life Styles Inventory.

Other training facilitated included:

- Fair Treatment/Respectful Behaviours Training
- Contact Officer Training
- Reasonable Cause Training for Supervisors
- Online ICAC Inductions
- Design Thinking
- Speak with Confidence: Public Speaking workshop
- Introduction to Project Management
- Advanced Project Management

Volunteers

Total Number of registered Volunteers	321
Number of Male Volunteers	147 (46%)
Number of Female Volunteers	174 (54%)

Volunteers Per program area	
Community Wellbeing including Social programs and the community Bus	64 (20%)
Community Development including Community Centres, History and Community Shed	59 (18%)
Horticulture Volunteers including gardens and trails Volunteers	109 (34%)
Library Volunteers including home library, toy library, library services and Justice of the Peace Volunteers	89 (28%)

Length of Service for Volunteers	
5 years or less	168 (including 35 new hires in the last financial year) (52%)
6 to 10 years	77 (24%)
11 to 15 years	40 (12.5%)
16 to 20 years	23 (7%)
21 to 25 years	8 (2.5%)
25 years plus	5 (1.5%)

Volunteer Age demographic	
Under 25 years old	10 (3%)
26 to 40 years old	10 (3%)
41 to 50 years old	12 (4%)
51 to 60 years old	28 (9%)
61 to 70 years old	100 (31%)
71 to 80 years old	125 (39%)
81 years plus	36 (11%)

During the last financial year, Council's volunteers and program coordinators showed incredible resilience and creative thinking as they adapted to the changing requirements of COVID. When activities could not be held due to COVID restrictions, program coordinators explored other ways to keep in touch with their volunteers and many of our volunteers took up other roles to support Council's programs.

Outdoor horticulture-based volunteer programs were able to continue successfully while other volunteers worked closely with coordinators to see a gradual return to face to face programs with strong COVID management plans in place. Many of our volunteers suggested a number of innovative ideas and new ways that programs could continue in line with COVID protocols.

During 2020/21, Council welcomed 35 new volunteers who wanted to be able to help their community through the hardships of COVID. Our coordinators did an excellent job of managing our programs to accommodate these new volunteers, despite significant changes to Council operations.

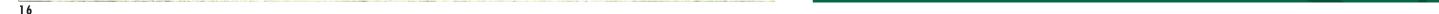
The City of Mitcham is thankful for the contributions made by all of our volunteers.



OUR PERFORMANCE

The delivery of the projects and services in the 2020/21 Annual Business Plan contributes to the achievement of Council's community outcomes documented in Council's Strategic Management Plan, Mitcham 2030.

Performance results are reported against the Goals and Themes of Mitcham 2030.



Council's Priorities in 2020/21

In its 2020/21 Annual Business Plan, Council outlined a number of new and enhanced services and projects it would deliver in addition to its existing services. Progress and achievements against these priorities are summarised below.

Theme 1.1 Transport Network

We are a City that is connected to places through an integrated, efficient and people friendly transport network for motorists, cyclists and pedestrians.



Flinders City Bikeway

The Flinders City Bikeway aims to provide a safer cycling route between Flinders University's Tonsley Campus and the city. The project is designed to encourage the community to use active forms of travel through the introduction of dedicated infrastructure and the promotion of a low speed environment to cater for both commuter and recreational cyclists.

Detailed design documentation is being amended to incorporate community feedback. Implementation is scheduled to commence in October 2021.



Sturt Linear Shared Use Path

The Sturt River Linear Trail creates a continuous public open space link from the Patawalonga Basin in Glenelg North to Belair National Park. The City of Mitcham has progressively developed the trail and in including the construction of a three-metre-wide trail along the Sturt River from the Coromandel Valley Institute to Vawser Court.

This work included two new bridges constructed over the Sturt River, seating and signage installation, woody weed removal and revegetation landscaping. In addition, a feasibility study and consultation were completed for the proposed Sturt River Linear Trail alignment - Bedford Park to Craigburn Farm.

Theme 1.2 Health & Wellbeing

We build capacity for people to be active, healthy and connected, and provide inclusive and safe environments for all.



Access and Inclusion Plan Review

Consultation on the new Disability Access and Inclusion plan was completed and a new Plan was endorsed. Ongoing implementation of the plan willoccur between 2020 and 2024.

An internal working group was formed to work through implementing actions. This included producing an easy read and fully designed DAIP and progression of actions for Year 1, with monitoring and reporting due late 2022.



Graffiti Kit Trial

Council trialled a Graffiti Removal Kit to help residents or business owners remove graffiti from their property free of charge. The kit, which was recommended for small, easy to access spots, has options for sensitive surfaces and for brick, stone and masonry surfaces.

It is expected a report will be presented to Council in August 2021 to detail the outcomes of the trial and explore further use of the kits.



Reflect Reconciliation Action Plan

Council has commenced the planning work in relation to the Reflect Reconciliation Action Plan, including the establishment of a working group with a view to developing sustainable action plans to align with a meaningful reconciliation journey.

The group has conducted the Reconciliation Australia Workplace Reconciliation Barometer to establish a baseline of staff attitudes and understanding of reconciliation.

A training provider who specialises in Aboriginal / Non-Aboriginal partnerships has been selected to provide Cultural Respect and Safety Training for City of Mitcham staff, which is scheduled for August 2021.

Theme 1.3 Services & Facilities

We provide convenient access to a diverse range of information, services, activities and facilities for our community.



Blackwood Community Hub and Waite Street Reserve Activation

The Blackwood Community Hub and Waite Street Reserve project is designed to revitalise a valued public precinct and create a vibrant community space in the heart of Blackwood. The project progressed to Stage 2 during 2020 with a second community consultation process being undertaken in June-July 2020. This resulted in a more detailed design being presented to Council late 2020.

During this time both a Federal Grant (\$5 million) and a State Grant (\$3.5 million) were committed to the project. With the design evolving towards a \$12 million proposal, Council endorsed project construction in May 2021.



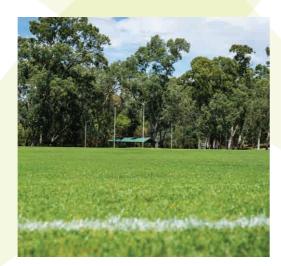
Karinya Reserve Sport Facilities Upgrade

Clubroom construction at Karinya reserve has commenced. Footings, prefabricated walls and approximately 70% of the steel works have been completed. Artificial pitch construction and surrounding civil works are continuing.



Kingswood Oval Sport Facilities Upgrade

Building works for the Kingswood Oval Sport Facilities Upgrade are in progress. Works commenced in February and completion is due September 2021.



Hawthorndene Sport Facilities Upgrade

Community consultation has been completed and architects are finalising revised facility plans, which are expected to be presented to Council in September 2021.

Theme 2.1 Climate Change Mitigation & Resilience

We limit our impact on the climate, and are prepared and adaptable to the impacts of climate change.



Continued Implementation of Brownhill Keswick Creek Flood Mitigation Works

Capital contributions towards the delivery of the Brownhill Keswick Creek Stormwater Management Project included work in the South Park Lands, resulting in the project at 30% complete, with the wetland basin and associated works 75% complete.

A reference design to better confirm project scope and cost is 30% complete and will continue in stages toward the end of 2021. A business case seeking additional or alternative funding options is also 30% complete and due for completion inOctober 2021.



City Wide Accelerated Tree Program

The annual Tree Planting Program has a target of 1,800 trees to be planted city-wide from April to September.

This target is the final stage of our accelerated tree program, which has seen planting increased over the last four years from 1,100 per year in 2017 to 1800 in the 2020/21 planting season (four years ahead of Council's Tree Strategy 2016-2025 target).



Theme 2.2 Sustainable Resources

We conserve resources through efficient practices, investment in technology, waste avoidance, and a commitment to reuse, recycle and repurpose.



Continued Extension and Upgrading of the Stormwater Network

Various design projects associated with Council's stormwater network were completed, with construction underway in 2021/22 financial year. Many of these projects include implementing smart water management initiatives such as tree inlets and soakage pits. These projects include:

- Pasadena Biodiversity Corridor (design complete, construction scheduled to commence late 2021)
- Goodwood Road, Colonel Light Gardens (design)
- Margaret Street, Glenalta (design)
- Moriane Avenue, Panorama (design)
- Suffolk Reserve, Hawthorndene (design complete)



Bin Tagging Education Campaign

In March, Council engaged KESAB to launch a bin tagging project, which involved visual kerbside bin inspections in an effort to educate residents and reduce contamination in kerbside bins. KESAB has completed these audits and a report which will be delivered to Council during late 2021. Positive outcomes from the auditing work will help inform the project next year.



Continuation of the Water Sensitive Urban Design Program

Council implemented several water sensitive urban design and smart water projects. This included a partnership with SA Water on a project to save water and reduce costs using smart technology. Soil moisture probes, smart water meters and air temperature sensors were used across high water usage sites to monitor water usage.

Council is also working with researchers from the University of South Australia and Flinders University to find out how stormwater affects ground movement and tree water use. The goal is to restore urban natural water cycles. More information can be found in the Goal 2 Sustainable City section.



Green Industry SA – Three Bin Design Options

Using a grant from Green Industries SA, staff engaged Rawtec to deliver a preliminary report in December 2020 that investigated potential changes to how Council currently manages its kerbside waste collections with the goal of improving landfill diversion rates in-line with the Council's current Waste Strategy and Climate pledges. A further feasibility study and business case on major waste diversion initiatives associated with the kerbside bins has been completed and options have been identified for further consideration. Further development is on hold while studies and trials are conducted at other Councils, which will help inform the decision-making process.

Theme 3.1 Placemaking

We have a spatial vision that guides the development of integrated, attractive and vibrant precincts that support diverse land uses and housing choice.



Special Residential Character Areas Development Plan Amendment

The Special Residential Character Areas DPA is focussed on strengthening development policies for several areas across the City, to maintain the unique and special residential character for the benefit of future generations. Consultation on the Special Residential Character Areas DPA was conducted during September and October. The Draft DPA was submitted for approval to the Minister for Planning and Local Government in June, with approval pending.

Theme 3.2 City Vibrancy

We are a City well recognised for our social and cultural diversity, creativity, arts, events, heritage, natural environment, educational and medical facilities.



Increased Public Art Funding

We awarded 7 Public Art and Activation Grants

- Belair Water Tower mural, created around a concept emulating water
- Gnomes Escape after a few years locked up the gnomes escaped along business rooftops in and around Blackwood and at CC Hood Reserve in Panorama
- A new mural by Matthew Fortrose at Naomi Street Reserve, Pasadena, has also help give an old building a facelift
- Other works included stobie pole artwork by Kristy O'Neil, 'Duck Crossing' by Monica Prichard, and 'Brown Hill Tree' sign by David Hume



Colonel Light Gardens Centennial Event

To celebrate the centenary of Colonel Light Gardens a steering group was created comprising the Mayor, Elected Members, MP Carolyn Power, representatives from the Colonel Light Gardens Residents Association and key staff to progress the planning of the various events and activities.

Staff and volunteers of the Mitcham Local History Service curated a photographic exhibition showcasing the history of this uniquely designed State Heritage listed model garden suburb throughout the month of May to coincide with SA History Month.

Council partnered with the Colonel Light Gardens RSL in June 2021 to host a Citizenship Ceremony and reception to recognise local recipients of the Queen's Birthday Honours List Award. Students from neighbouring Colonel Light Gardens Primary School and St Therese School provided event support and a choir to complement the local event.

A new heritage archway welcoming visitors to the suburb was also planned for installation at Oxford Circus (this was subsequently completed in August 2021). Staff will continue to work with the community to support Colonel Light Gardens centenary events and activities throughout 2021.

Theme 4.1 Good Governance

We are transparent and accountable, make informed decisions, demonstrate integrity and empower our community to have a voice and participate in a meaningful way.



Representation Review

The City of Mitcham is undertaking a Representation Review to determine whether alterations are required for elector representation (number of Members representing Electors), the number of wards and whether the City of Mitcham's Mayor should be directly elected. An Options Paper presenting different options was consulted upon during March – April. In May, the Council considered these results and gave in principle support for a 12 Member + Mayor with six wards model to be prepared. This model was prepared, and a second consultation period was undertaken in June/July.

A Final Representation Report will be presented to Council in August 2021 for submission to the Electoral Commission for Certification ahead of the 31 October 2021 deadline.



Gault Ward Supplementary Elections

Gault Ward covers the suburbs of Westbourne Park, Clapham, Colonel Light Gardens, Hawthorn and Lower Mitcham. During 2020, two supplementary elections were held to fill Elected Member vacancies in Gault. Swearing in Ceremonies were held for both successful candidates following several virtual 'Meet the Candidates' sessions where the community had the opportunity to get to know their local representatives.



GOAL 7

Accessible, Healthy & Connected Community

We connect our community with each other and with their places, and empower them to live healthy lives.

Highlights and Innovations

COVID-19 and Community Wellbeing

While many services were impacted by the COVID-19 pandemic, Community Wellbeing staff and volunteers adapted to ensure members of the community remained connected and had access to the services they needed.

A temporary meals home delivery service was initiated for community members previously attending community lunches, supporting a local catering business and ensuring healthy, nutritious meals were available to vulnerable residents. Staff and volunteers also implemented a program of regular welfare checks and friendly phone calls. The People Mover was repurposed to deliver 1:1 personal transport to essential medical appointments by staff through all levels of government restrictions. Activity kits packed with information, recipes, quizzes and puzzles were posted keeping 400 service recipients in touch with each other while regular activities were paused.

In addition, operational processes and protocols were updated to keep home support services and the community shopping buses active in an ongoing COVID-19 environment. Various other activities, groups and programs have recommenced with staff undertaking infection control training and COVID management plans in place to keep the community safe.

Community Care and Disability Services

For more than 30 years the City of Mitcham has supported residents living with a disability to remain independent at home and connected to their community with SA Home and Community Care funding. This year, the final year of our funding, Community Wellbeing worked 1:1 with each of these residents, assisting them to transition to the NDIS, My Aged Care or other sources of ongoing support. In May 2021, Council endorsed funding for a specialised information and referral service and community bus access in 2021/22 to ensure the continued connection of residents living with disability to their community and local services.

Inner Southern Inclusion Reference Group

The first face-to-face meeting of the Inner Southern Inclusion Reference group was held, providing a forum for residents of the Cities of Mitcham, Marion, and Holdfast Bay to contribute to inclusion for people living with a disability.

Community Wellbeing Program

A survey was sent to 350 older or vulnerable residents to obtain insight into current social and physical activity levels and to gauge demand and preferences that informed development of the 2021 Community Wellbeing program.

Dog and Cat Registrations

A new Dog and Cat Registration Doorknock program saw an increase in animals registered of over 9% compared to last financial year. Not only is this a great outcome for safety and the environment, it provided an additional income to Council of approximately \$70,000.

Hannaford Reserve Enhancement

A popular open space with the local community as well as dog owners, the Reserve was upgraded following consultation with the community in 2019. Other enhancements include a new pathway, paving under the shelter, new entrance signage, fencing, the relocation of a water fountain and replacement of bench seating, damaged signs and bins. Blackwood Rotary Club contributed half the funds required to build the new shelter and worked closely with Council on the project, which came about through the actions contained in Council's Dog and Cat Management Plan 2018–23.

Bellevue Heights Tennis Club Works

Reconstruction of courts and new sports lighting was completed at the Bellevue Heights Tennis Club during November 2020. Further renewal works were completed on a shelter in February 2021 which will provide shade and shelter for users of the tennis courts and reserve.

Cumberland Park Community Centre Modifications

Cumberland Park Community Centre Disability Discrimination Act access and emergency exit modifications were completed in February. Passage and doorways have been modified to allow greater accessibility and an additional egress has been added for emergencies.

Mitcham Preschool Restoration (St Georges House)

Building restoration was completed at Mitcham Preschool (St Georges Preschool) during 2021. Improvements include a new roof and superstructure, new kitchen and joinery, new electricals, and air conditioning.

 24

Civic Centre Renewal

Civic Centre Curved Wall Renewal was completed in January. These refurbished weathered panels at the entrances to the Civic Centre are often included in architecture and history tours of the area. An ageing air conditioner unit was also replaced with an energy efficient unit to improve airflow to the Council Chambers.

Mitcham Cultural Village Renewal

Mitcham Cultural Village Flooring Renewal was completed in January. The floor was restored in line with heritage principles and a non-slip coating was added.

Clarence Gardens Bowling Club Upgrade

Works at the Clarence Gardens Bowling Club included renewal of the fascia, installation of an accessible entry ramp and a unisex accessible toilet, which included baby change facilities. Other work carried out by the club during the COVID-19 shutdown included an upgrade to the kitchen, including new flooring, painting, tiling, and plumbing and a signage upgrade.

Community Day at Cumberland Park Community Centre

The Wednesday Community Day at Cumberland Park Community Centre ramped up with over 50 people regularly attending the program each week. Newly introduced activities such a macrame, knitting, art classes, cooking, peer led IT, sports memories, and BBQ's helped connect the community. Neighbours met each other, friendships blossomed, and people started to form real connections with each other. This program has tried to remain open (within SA Government guidelines) throughout the pandemic and continues to serve as a safe and welcoming space for its participants.



Friendships blossomed, and people started to form real connections.



Theme 1.1 Transport Network

We are a City that is connected to places through an integrated, efficient and people friendly transport network for motorists, cyclists and pedestrians.

Project Measures

Complete	Within Tolerance	Attention Require

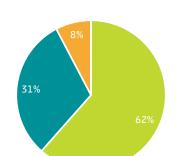
Name	Description	Comment	Target	Actual	Status
Flinders City Bikeway	Design of the Flinders City Bikeway	See Council Priorities section	100	100	

Name	Description	Comment	Target	Actual	Status
Integrated Transport Plan Endorsement (2019/20)	Council to endorse Integrated Transport Plan and Action Plan	To be presented to Council in Q2 2021/22	100	90	
Bridges (New)	Percentage completion of new Bridge works.		100	100	
Bridge Renewals (2020/21)	Percentage of bridge renewal works completed • 3 Complete • 0 In Progress • 3 Rebudgeted • 0 Not Started	Refer Delivery Status	100	50	•
Bus Shelter Renewals (2020/21)	Percentage of Bus Shelter renewal works completed		100	100	
Car Park Renewals (2019/20)	Percentage completion of car park works from 2019/20	Windy Point Car Park detailed design has been completed.	100	100	
Car Park Renewals	Percentage of Car Park renewal works completed	Refer Delivery Status	100	50	
(2020/21)	• 3 Complete • 0 In Progress • 3 Rebudgeted • 0 Not Started				
Footpaths (New)	Percentage completion of 2020/21 new footpath program ◆8 Complete ◆4 In Progress ◆1 Rebudgeted ◆0 Not Started	Refer Delivery Status	100	62	
Footpath Renewal Program (2019/20)	Percentage completion of 2019/20 footpath renewal program	 Denis Street, St Marys community engagement has been completed Detailed design to be completed in Q1 2021/22. Construction to commence in Q2/3 of 2021/22 Main Road, Belair detailed design documentation has been completed and issued for community engagement Detailed design is being amended to reflect the community engagement feedback 	100	95	
Footpath Renewal Program (2020/21)	Percentage completion of footpath renewal program • 97 Complete • 11 In progress • 21 Rebudgeted • 0 Not Started	Refer Delivery Status	100	75	
Kerb and Watertable Renewal Program (2020/21)	Kerb and water table renewal program completed • 37 Complete • 1 In Progress • 7 Rebudgeted • 0 Not Started	Refer Delivery Status	100	82	
Retaining Wall - Renewal (2020/21)	Retaining wall renewal program completed • 9 Complete		100	100	
Road 2 Recovery Program (Yr 2 of 5)	Percentage of Year 2 of Road 2 Recovery program completed • 4 Complete • 0 In Progress • 0 Rebudgeted • 0 Not Started	 Dorene Street, St Marys concept design has been completed Community engagement has been undertaken Detailed design is being completed. Sussex Terrace, Hawthorn, Cashel Street, St Marys and Barnett Avenue, St Marys are complete 	100	100	
Road Renewal - Kerb, Pavement, Seal (2020/21)	Percentage road renewal - kerb, pavement, seal program completed • 72 Complete • 10 In Progress • 15 Rebudgeted • 0 Not Started	Refer Delivery Status	100	74	
Road Seal - Seal Preservation - Renewal	Percentage Road Seal Preservation renewal Program completed		100	100	
Traffic Control Devices (New)	Percentage completion of 2020/21 new traffic control device program completed • 0 Complete • 0 In Progress • 3 Rebudgeted • 0 Not Started	 City to Belair Bike Route – extension of Mitcham Library to Price Avenue is under construction Way2Go Program concept design developed and community engagement undertaken Detailed design is being developed to incorporate community feedback Flinders to City Bikeway design documentation has been completed with further stages now being designed 	100	50	•

Attention Required

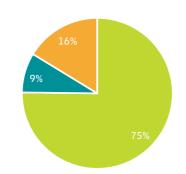
Complete
Within Tolerance

Delivery Status



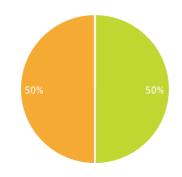
Footpaths (New)

Cypress Avenue, Hawthorndene, Station Avenue, Blackwood are predominantly complete with the exception of minor works yet to be finalised. Sturt River Linear Park community engagement has been undertaken and feedback is currently being assessed. Upper Sturt Road, Belair community engagement has been undertaken and feedback is being considered.



Footpaths (Renewal)

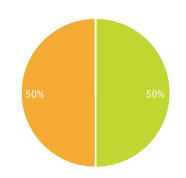
Stimulus projects – Phase 2 projects have been scheduled to be completed in Q1/2 2021/22.



Bridges (Renewal)

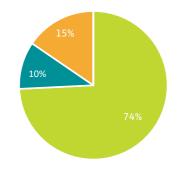
Complete Work in progress Rebudgetted (2021/22) Not Started

Pedestrian Bridges at Lochness Avenue, Torrens Park Balkissoch Road, Torrens Park and Sturt River Linear Park have been completed. Muggs Hill Road, Mitcham and Tilleys Hill Road, Brown Hill Creek community engagement has been undertaken and detailed design documentation is being developed to incorporate community feedback. George Street, Hawthorn concept design has been developed with community engagement to be undertaken in Q1 2021/22.



Car Park (Renewal)

Windy Point Carpark detailed design has been completed and issued for tender. Works did not proceed due to an internal sewer main which burst and requires renewal. Winona Avenue, Clarence Gardens community engagement has been completed and detailed design is being developed to incorporate community feedback.

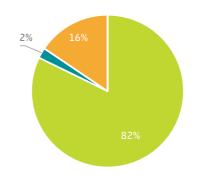


Road Renewal - Kerb, Pavement, Seal

Kandahar Lane, Colonel Light Gardens design completed and issued for tender. Denis Street, St Marys concept design is completed and issued for community engagement.

Detailed design being finalised to incorporate community feedback. Birch and Willow Lanes, Hawthorndene detailed design documentation has been completed. Murtoa Road, Eden Hill concept design has been completed with community engagement scheduled in Q1 2021/22 FY.

Smith-Dorrien Street, Netherby concept design documentation has been finalised with community engagement scheduled for Q1 2021/22 FY. Dorene Street, St Marys concept design documentation has been completed with community engagement completed. Detailed design documentation is being finalised. SA Water water trunk water main impacting scheduling of roadworks.



Kerb and Watertable (Renewal)

Hawthorn Crescent, Hawthorn design was completed with construction scheduled to commence in Q2 2021/22 FY. Light Place, Colonel Light Gardens was under construction.

Main Road, Glenalta was in the community engagement phase.

Service Measures

Name	Description	Comment	Target	Actual	Status
Road, Reserve & Infrastructure Requests for Action (excluding trees)	Average number of days taken to assess customer requests relating to City Operational works		<14	5.65	
Urgent Footpath Defects	Average number of days taken to complete urgent footpath defects after assessment		<14	14.5	•
Urgent Pothole Defects	Average number of days taken to complete urgent pothole defects after assessment		<14	9.5	
Traffic & Transport Requests	Clearance percentage rate of Traffic and Transport Requests to date (Includes Public Lighting and Traffic and Transport Issues)		>80	85.4	•
Playground Inspections	Scheduled 10 weekly playground inspections are completed		100	100	

Trend Insights

Parking Complaints

Number of parking complaints received across the Council area





Theme 1.2 Health & Wellbeing

We build capacity for people to be active, healthy and connected, and provide inclusive and safe environments for all.

Project Measures

Name	Description	Comment	Target	Actual	Status
Road, Reserve & Infrastructure	Implement the Year 1 Actions outlined in the Disability, Access	See Council Priorities section	100	90	
Requests for Action	and Inclusion Plan 2020-2024				
(excluding trees)					

Complete
Within Tolerance

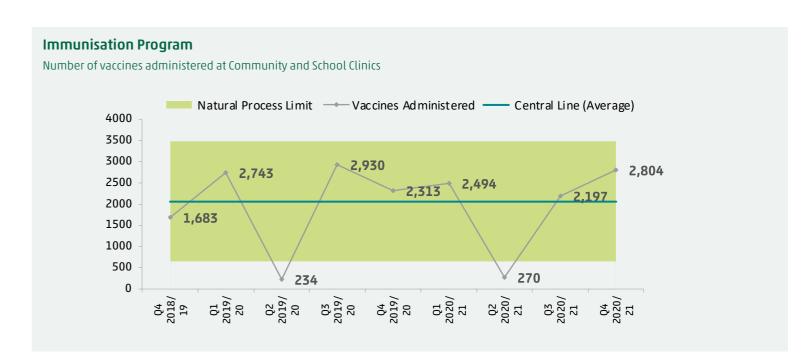
Service Measures

Name	Description	Comment	Target	Actual	Status
Dog and Cat Registration	Percentage compliance with dog and cat registration requirements from the 20% of dog and cat owners audited annually		100	100	
Community Wellbeing Service Targets	Percentage of Community Wellbeing service targets achieved in accord with Commonwealth and State funding agreements		100	97	
Reporting Compliance (6 monthly)	Compliance with six monthly reporting responsibilities for funding and standards for safe and high quality assistance to residents		100	100	
Health Premises Follow Ups	Percentage of Environmental Health premises identified to have critical or major issues followed-up through legislative means, including environmental health complaint inspections. Premises include swimming pools, spas, cooling towers, tattoo parlours, etc		100	100	•
Food Business Follow Ups	Percentage of food businesses identified to have critical or major issues followed-up through legislative means, including food complaints inspections		100	100	
Food Business Inspections	Percentage of food businesses inspected complying with regulatory standards (ie no major breeches of legislation), including food complaints		100	90	
Health Premises Inspections	Percentage of environmental health premises inspected as per required frequency based on risk. Premises include swimming pools, spas, cooling towers, tattoo parlours, etc. Numbers include complaints inspections		100	100	
Wandering Dog Return Rate	Percentage of wandering dogs returned to owners		100	95	
Illegal Dumping	Average number of days taken to remove illegal hard rubbish after request		<14	3.31	



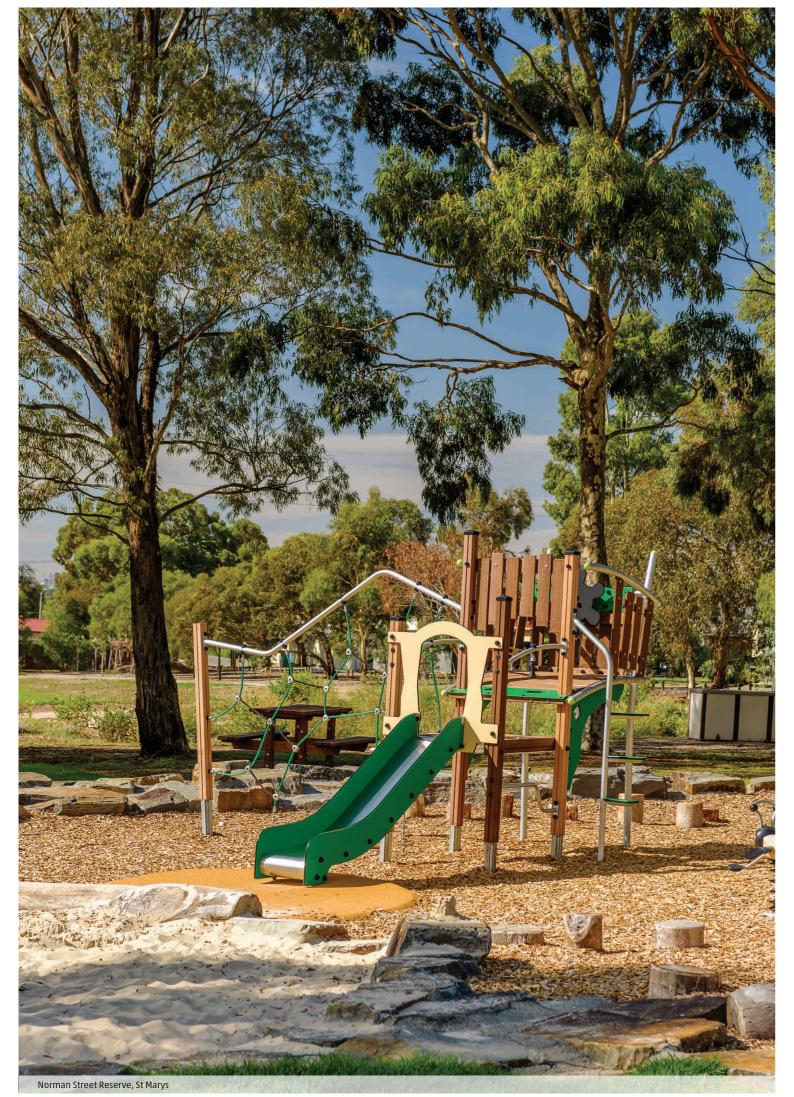
Trend Insights







Complete Within Tolerance Attention Required



Theme 1.3 Services & Facilities

We provide convenient access to a diverse range of information, services, activities and facilities for our community.

Project Measures

Name	Description	Comment	Target	Actual	Status
Blackwood Community Hub and Waite Street Reserve – Finalising Preliminary Design	Design a library and community centre and activate the Waite St Reserve in Blackwood	See Council Priorities section	100	100	
Building Asset Management Plan Adoption - Stage 1	Percentage completion of Building Asset Management Plan	Building Asset Management Plan endorsed by Council on 27 April 2021	100	100	

Capital Measures

Name	Description	Comment	Target	Actual	Status
Property Capital Works - Renewal	Percentage of building renewal works completed		100	100	
Playground Renewals	Percentage of playground renewal works completed	 Rain and COVID impacts to playground delivery Mortlock Playground completed by end of August 2021 Hewett Playground completed by end August 2021 Barrans Reserve Playground now open for play 	100	50	
Open Space Asset Renewal	Percentage completion of the asset renewal program	 13 projects were rebudgeted from 2020/21 to 2021/22 82% of 2020/21 budget expended 	100	85	
Property Capital Works Program	Percentage Property capital works program completed	Blackwood Community Hub and Depot Street Sweeper Storage capital projects were rebudgeted to 2021/22	100	90	
Karinya Reserve Sport Facilities Upgrade	Upgrade Karinya Reserve, Eden Hills, sports facilities including a new clubroom and a new artificial pitch	See Council Priorities section	100	35	
Kingswood Oval Sport Facilities Upgrade	Redevelopment of the clubroom/changeroom at Kingswood Oval	See Council Priorities section	100	75	
Hawthorndene Oval Sport Facilities Upgrade	Development of new changerooms at Hawthorndene Oval	See Council Priorities section	100	30	

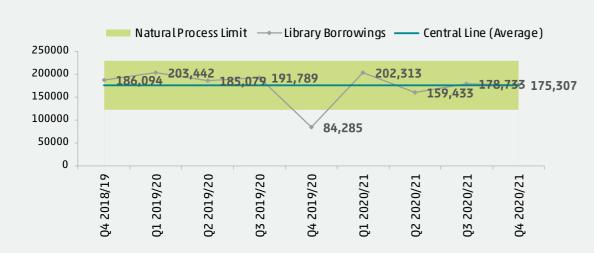
Service Measures

Name	Description	Comment	Target	Actual	Status
Community Facilities (Club) Grants	Percentage grants have been acquitted	As a result of COVID and a Chamber decision there is no set date to expend grant funds resulting in minimal acquittals	100	15	
Property Maintenance Program	Percentage of scheduled property maintenance program completed each quarter		90	90	
Open Space Asset Removal	Number of obsolete asset removals		n/a	18	n/a
Community Centre Visits	Total number of visitors to Community Centres		n/a	156,516	n/a
Community Centre Volunteer Hours	Number of hours recorded by Community Centre, Community Shed & Local History Service volunteers		n/a	2361.5	n/a

Trend Insights

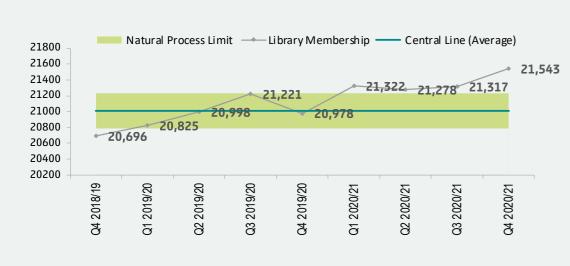
Library Borrowings

Number of library items borrowed. Includes number of items checked out at the Mitcham Library Service and incoming transits checked out at the Mitcham Library Service but not outgoing transits to other libraries



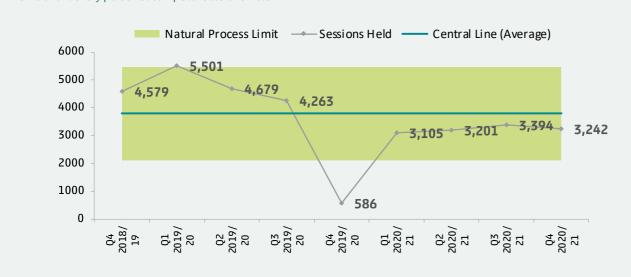
Library Membership

Membership numbers for the Mitcham Library Service



Library PC Usage

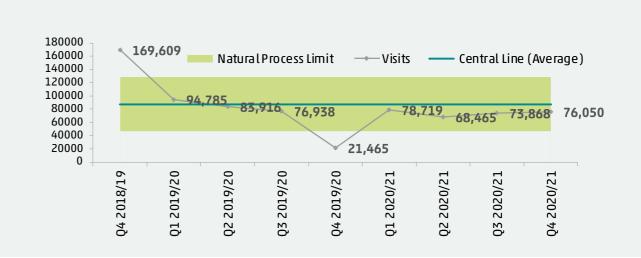
Number of library personal computer sessions held



Trend Insights

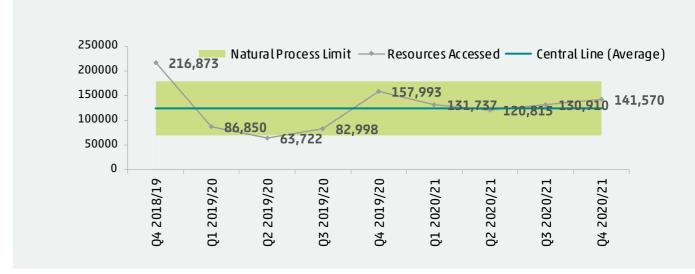
Library Visits

Number of people passing through library doors (including toy libraries)



Online Library Resource Access

Number of online library resources and catalogues accessed

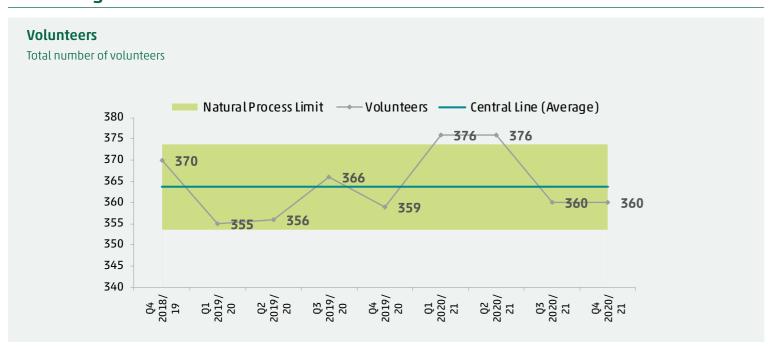


Reactive Maintenance Services Council Buildings – Requests

Number of requests received in relation to Reactive Maintenance services for Council Buildings including public toilets, community centres and Council's operational buildings



Trend Insights







GOAL 2 Sustainable City

We sustain and improve our natural and built environments for today's and future generations.

Highlights and Innovations

The City of Mitcham has continued to take a leading role to respond to the global climate crisis by undertaking projects as part of its operations aimed at building resilience in the local environment and reducing greenhouse gas emissions.

Total corporate greenhouse gas emissions was 3,096 tonnes of CO2 equivalent, a 35% decrease from its baseline emissions recorded in 2014/15 of 5,779 tonnes of CO2 equivalent.

In this last year, emissions dropped by approximately 10% thanks to investments in switching to building LED lighting and installation of solar photovoltaics at Council managed sites.

As well as declaring a climate emergency in October 2019, Council endorsed five core climate pledges and five community commitments under the Cities Power Partnerships (CPP) and as part of this decision funded a range of projects to ensure that progress was made to action the pledges immediately.

The Pledges are:

- **Pledge 1:** Purchase 100% of Council's energy from renewable sources by 2030
- **Pledge 2:** Change all streetlights to energy efficient technology by 2030
- **Pledge 3:** Fund an ambitious and accelerated transition towards

 Council's fleet being fully renewables powered by 2030
- **Pledge 4:** Set targets and fund programs to reduce waste to landfill by 75% both for Council's commercial and domestic waste streams by 2030
- **Pledge 5:** Adopt sustainable procurement and policies by October 2022 to prioritise low emission products and services and incorporate zero emission design into all new Council buildings

Council also aimed to assist its community in mitigating and responding to climate change by funding programs and/or infrastructure to:

- Promote and accelerate a community renewable energy transition
- Continue building community capacity towards net zero emissions and climate resilience
- Transition toward renewables powered transportation
- Assist residents in behaviour change education
- Assist residents in designing new low energy buildings

Council continues to fund a range of projects that reduce greenhouse gas emissions.

Actions undertaken in support of the pledges, thus far:

• joined the Electricity Procurement Working Group to advocate and investigate the

options for procurement of 100% renewable energy

- adopted a sustainable procurement policy to guide Council decision making for ongoing projects
- purchased four electric fleet vehicles,
- installed six charging stations to cater for residents who drive electric vehicles (EVs)
- delivered a "Green Living Series" that educated community on what they can do to mitigate greenhouse gas emissions and adapt to climate change impacts

Outside of the pledges, Council is continuing to fund a range of projects that reduce greenhouse gas emissions, create a more resilient and adaptive environment and strengthen leadership through its business as usual operations:

Partnerships

We continued ongoing involvement in the Resilient South Partnership to ensure City of Mitcham and the Southern region is prepared for current and future climate change impacts.

In 2021, City of Mitcham signed the Better Futures declaration to commit support towards climate action to meet the goals of the Paris Agreement. Better Futures aims to connect climate champions from all sectors of our society – businesses and investors; state, territory and local governments; academic and cultural institutions; farmers; healthcare and social institutions; communities; and First Nations peoples.

Reduction of Greenhouse Gas Emissions

Completed two energy audits of both the Civic Centre and Mitcham Memorial Library to identify further renewable energy and energy efficiency opportunities.

Installation of solar panels at Westbourne Park Senior Citizens Club, Hawthorn Community Centre and Ayr House (23.76kW total), and linkage to solar analytics to help monitor and maintain the systems.

Undertook LED Lighting building upgrades at Hawthorn Community Centre, Cumberland Park Community Centre, Mitcham Cultural Village and Mitcham Community Centre as part of Council's existing property asset renewal program.

Implementation of recycling initiatives across Council's commercial sites, resulting in a diversion of 87.2 % (4,087 tonnes) from landfill preventing the generation of 459 tCO2e.

Attention Required

Increasing the uptake of crumbed rubber on road reseals reducing embodiedgreenhouse gas emissions.

Climate Adaptation Initiatives

- Commenced research with grant monies secured to investigate assets at risk of climate impacts, that allowed for mapping of future asset management and updates to long term financial plans.
- Council also partnered with Flinders University to action a climate adaptation policy review to inform the development of a refreshed Resilient South Regional Plan.
- Continued Water Sensitive Urban Design Innovation and Research Program to research stormwater quality and quantity, ground movement surveys, stormwater infiltration, tyre-derived aggregate pervious asphalt performance, and more.
- Continued Water Sensitive Urban Design Innovation and Research Program to research stormwater quality and quantity, ground movement surveys, stormwater infiltration, tyre-derived aggregate pervious asphalt performance, and more

Permeable footpath installation

Council delivered 50% of the footpath renewal projects in permeable paving. Moving forward, 70% of the footpath sites are planned to incorporate permeable paving. In addition, approximately 60 tree inlets were installed as part of Council's capital works program.

Plastic Free July

City of Mitcham businesses embraced the Plastic Free July campaign, which aimed to encourage the community to reduce their intake of single use plastics and this year included our hosting of a virtual screening and panel discussion (in partnership with the City of Marion).

Water Management

We have installed smart water technology at 15 of our highest water usage sites across the City. This smart technology solution includes soil moisture probes, smart water meters, telemetry data hubs and a secure, web based irrigation scheduling system. Together, this new infrastructure will reduce water usage while delivering improved performance outcomes.

Waste Collection, Management and Education

This year we implemented a three bin system across all Community Centres along with educational material. The food scrap project entered its second year as data collection continues and flyers and surveys were used to engage the community. Our domestic waste contract was also reviewed, introducing a new approach involving sustainable aspects as well as exploration of further partnerships and circular economy opportunities.

Sustainable Roads and Pavements

Council is currently exploring opportunities with University of Melbourne to install permeable asphalt pavement and kerb and watertable at Denis Street, St Marys and Winona Avenue, Clarence Gardens.

Council also partnered with Australian Road Research Board and other councils in submitting a grant application (Circular Economy Market Development Grants) to Green Industries SA to investigate and guide local government on the use of sustainable pavement materials containing recycled and reclaimed materials.

Arbor Day 2020

To mark Arbor Day and to commemorate City of Mitcham's Tree City of the World status, City of Mitcham hosted a 'virtual tree planting' on 1 September 2020. We invited residents to tune in to our Facebook page to learn tips on how to prepare, plant and care for a new tree. We planted a Blackwood wattle (Acacia melanoxylon) at Mitcham Reserve to commemorate the day, which coincides with national Wattle Day. As part of the day, Council distributed 500 trees across the City including to local schools to encourage the community to expand Mitcham's tree canopy and raise awareness of the importance of planting native trees.

Volunteers restore Pony Ridge Trail Habitat

Trail volunteers planted 240 trees, shrubs and grasses along the Pony Ridge Trail, Belair, during 2020. Volunteers meet one Saturday per month and completed a total of 168.5 hours' trail maintenance work in the 12 months to October. The group was joined by Unley High School Year 11 Outdoor Education students who planted 300 grasses, reeds and rushes in Blackwood Hill Reserve. This collaborative project was part of the school's mountain biking and environmental conservation awareness work. City of Mitcham has approximately 40km of offroad trails for cycling and walking, set across four zones and covering a variety of terrain.

Native Vegetation and Maintenance

Mitcham's tree canopy cover has been mapped as part of a project undertaken with 15 metropolitan councils, the State Government and aerial mapping company Aerometrex. The result was the establishment of a benchmark of tree canopy cover and trees above 3m in height, which can now be used to track future canopy loss and gain both on private and public land. The project initiated by City of Mitcham, used LiDAR (Light Detecting and Ranging) technology for the first time to capture high resolution, three-dimensional tree metric data. Being able to track tree canopy cover allows us to better understand how we can reduce impacts of urban heat and support climate change resilience through current and future revegetation initiatives.

Open Space Research Projects

Several open space research projects were completed or are underway including:

- the Hawthorn catchment stormwater quality and quantity monitoring
- St Marys Reserve ground movement and soil moisture surveys
- a study into the effects of stormwater infiltration on street trees' ability to cool streets in summer
- a tyre-derived aggregate (TDA) pervious asphalt performance study
- benchmarking of tree water-stress for urban heat island moderation
- application of WSUD (infiltration) to reduce ground movement in highly reactive soil (permeability testing
- benchmarking of soil moisture and tree water-use at St Marys Reserve.

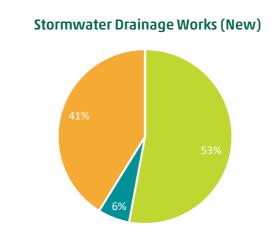
Theme 2.1 Climate Change Mitigation & Resilience

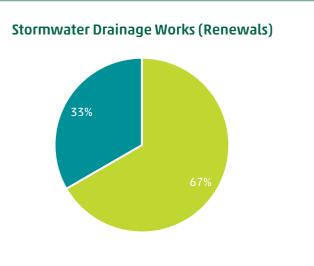
We limit our impact on the climate, and are prepared and adaptable to the impacts of climate change.

Capital Measures



Delivery Status





Complete Work in progress Rebudgetted (2021/22) Not Started

Complete
Within Tolerance

Service Measures

Name	Description	Comment	Target	Actual	Status
Firebreak Creation	Number of hectares of firebreaks cleared		n/a	19.95	n/a

Tracking tree canopy cover will allow us to reduce the impact of urban heat.

Attention Required

Attention Required

Complete Within Tolerance

Complete Within Tolerance

Trend Insights





Theme 2.2 Sustainable Resources

We conserve resources through efficient practices, investment in technology, waste avoidance, and a commitment to reuse, recycle and repurpose.

Project Measures

Name	Description	Comment	Target	Actual	Status
GISA – Three Bin Design Options	Percentage completion of feasibility study and business case on major waste diversion initiatives associated with the kerbside bins that will assist Council to make decisions around future proofing the kerbside waste and recycling service for the next 10 years	See Council Priorities section	100	100	
Bin Tagging Education Campaign – Year 1 Pilot	Percentage complete of pilot project 'bin tagging' education campaign	See Council Priorities section	100	100	

Capital Measures

Name	Description	Comment	Target	Actual	Status
Continued Extension and Upgrading of the Stormwater Network	Implement smart water management including tree inlets and soakage pits associated with road renewal works	See Council Priorities section	100	53	

Service Measures

Name	Description	Comment	Target	Actual	Status
Domestic Waste Collection	Average number of domestic waste (blue) bins collected each week	See Council Priorities section	>90	99.6	

Theme 2.3 Natural Environment

We protect and enhance the environment and its biodiversity across natural landscapes, waterways, open spaces and across our suburbs.

Project Measures

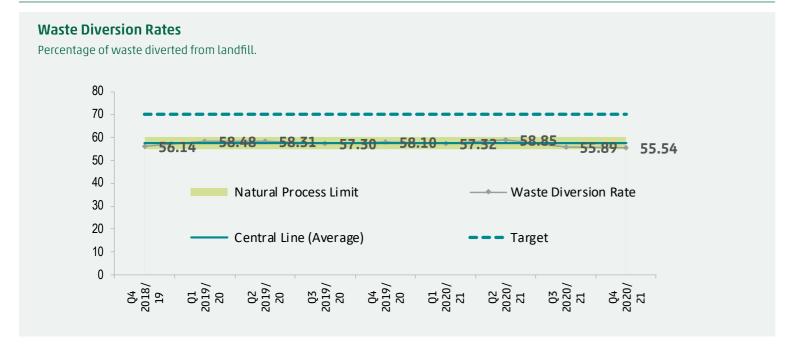
Name	Description	Comment	Target	Actual	Status
Environmental Directions	Percentage of relevant environment and sustainability strategic directions developed for Council endorsement	 Greenhouse Gas Emission Reduction and Climate Adaptation Pathway documents endorsed 27 October 2020 Update on progress provided 8June 2021 Resilient South Flinders University policy review progressed to be inform future regional efforts 	100	85	

Service Measures

Complete	Within Tolerance	Attention Required

Name	Description	Comment	Target	Actual	Status
Tree Assessment Requests	Average number of days taken to assess Customer Requests relating to tree works (pruning/removal).		<14	10.55	
Tree Audits	Number of trees audited		n/a	9,838	n/a
Complex Tree Assessment / Audit	Number of complex (significant or heritage) tree assessments / audits completed		n/a	58	n/a
Urgent Tree Defects	Average number of days taken to complete urgent tree defects after assessment.		<14	8.48	•
Volunteering Hours (Open Space)	Number of hours recorded by Open Space volunteers		n/a	4,609	n/a
BMX Track Inspections	Number of BMX tracks inspected		4	4	•
Volunteer Trail Days	Number of volunteer trail maintenance days completed	• Eight trail volunteer days have been completed within COVID restrictions, which resulted in some rescheduling.	n/a	8	n/a
		Four high school trail education workshops occurred with Scotch College & Urrbrae Highschool.			
Woody Weed Control / Removal	Number of hectares of controlled / removed woody weeds		n/a	114.63	n/a

Trend Insights



GOAL 3

Dynamic & Prosperous Places

We have a strong and competitive economy that supports our unique and vibrant places and culture.

Highlights and Innovations

New Planning and Design Code

Councils across South Australia transitioned to a new Planning and Development Code designed to preserve heritage and landscape, maintain residential character, improve infill outcomes, and flood mapping, transition growth precincts and strengthen tree protection. The new planning system is now the single reference point for the state's planning and development industry. The Code consolidates SA's 72 Development Plans into one clear planning rulebook. Council's Planning and Development teams undertook training and ensured Council's Policies and Procedures were updated to ensure the business was ready for the transition.

South Australia's New Planning System

The new PlanSA website - plan.sa.gov.au - provides a one-stop-shop for all things planning and development. The website allows residents to lodge and track their development application online, search property zoning, find an accredited professional, review development rules, make payments, submit information and track major projects and development activity across the state.

Colonel Light Gardens Heritage Standards

New Heritage Standards for Colonel Light Gardens have been published by HeritageSA as part of the new planning system for South Australia. Colonel Light Gardens is one of Australia's most complete examples of an early 1920s garden suburb and became a State Heritage Area in 2000. The new Heritage Standards are in response to the introduction of the new planning system for South Australia and seek to ensure that the heritage value of Colonel Light Gardens continues to be conserved and enhanced into the future.

Spatial Vision and Development Plan Amendment

In March, Council endorsed an updated Development Plan to create opportunities for investment, growth and change in four key precincts as we work towards achieving the Spatial Vision for the City of Mitcham.

The Spatial Vision sets out how the City should grow and develop into the future, with an emphasis on stimulating investment and economic growth, balanced against maintaining the special residential character that exists within many areas of our City. The Growth Precincts Development Plan Amendment aimed to reinforce our key growth precincts as the focus for economic and development activity within the City.

We have a strong and competitive economy.

Winter Sessions

Winter Sessions at Home burst into living rooms every Friday night in June. This innovative initiative enabled Council to support local artists and industry, whilst delivering live local music and entertainment to thousands of viewers in their homes. The hosting of the Winter Sessions at Home virtual events also helped increase online traffic to the City of Mitcham Facebook page, gaining increased exposure to the community.

Mitcham's Christmas Festival

Mitcham's Christmas Festival was hosted in response to COVID-19 and the inability to gather in large numbers. Three Christmas Celebration Spaces were created, including Christmas lights, decorations, music, pop-up entertainment and activities for the community at CC Hood Reserve, Panorama, Soldier's Memorial Gardens, Mitcham and Waite Street Reserve, Blackwood. This concept enabled the community to connect throughout the festive period in their own time, in smaller numbers, and in a COVID safe manner. Local schools and community groups embraced the concept by helping decorate Christmas trees made from recycled timber, with the finished trees on display across the three sites during December.

Australia Day Celebrations

As part of the Australia Day celebrations, City of Mitcham welcomed 50 new citizens from 20 different countries and provided a free 'Aussie barbecue' and morning tea with desserts from around the world. Cultural dance performances and music from a local acoustic guitarist entertained the crowds. City of Mitcham recognised Bedford Park Residents Association President John Arthur as Citizen of the Year and awarded the Active Citizen Award to The Big A Charity Shop at Hawthorn. Tree advocate Tom Morrison was named Young Citizen of the Year.

Grant Finder Launch

The City of Mitcham partnered with GrantGuru to create a custom search tool which hand picks grants and funding opportunities specifically for our local businesses, community groups, and Council. It's a powerful, but easy-to-use tool that offers a one stop funding search engine that represents all grants, Government or non-Government.

Reconciliation Week

City of Mitcham school students helped create a 'Sea of Hands' to mark National Reconciliation Week. Students from schools and kindergartens were invited to create hands and display them at their schools, front yards at home, and at the Colebrook Home Memorial Park in Eden Hills, to help them understand more about Aboriginal history in our community. As part of the week Kaurna Elder Aunty

Attention Required

Elaine joined Mayor Dr Heather Holmes-Ross in a flag raising ceremony at Council's Civic Centre and the Mitcham Memorial Library hosted an exhibition by Aboriginal artist Melissa Sumner.

Neighbour Day

The Neighbour Day BBQ Competition was held in March providing residents of the City of Mitcham the opportunity to win a \$250 food voucher to help connect neighbours and share in the celebration of National Neighbour Day in March. All those that hosted a BBQ event provided overwhelming positive feedback about the event, with new friendships started across generations, and many attendees making plans to host yearly BBQ events to bring the neighbourhood

Adelaide Mountain Bike Club UCI Event Sponsorship

Adelaide Mountain Bike Club UCI Event Sponsorship was provided for the Tier 1 event hosted at Eagle Mountain Bike Park. This event attracted interstate riders to South Australia and the local area, eager to participate and accumulate points that could be counted towards International Bike Competitions. The event attracted support from local riders and spectators, appreciative to be able to complete in an event of such calibre without having to travel interstate.

School Holiday Programs

The Community Development and Library Teams collaborated ahead of both winter and spring school holidays to deliver school holiday activities programs which were both COVID-19 safe, diverse and exciting. Community support was overwhelming with most activities fully booked, resulting in extra sessions being created to meet the demand for affordable family activities during the pandemic. The combined school holiday program enables the City of Mitcham to provide a single, cohesive, and comprehensive package of offerings for the community. This has increased the ease of accessibility to the community, helping to create a single point to view all of the school holiday program offerings by the City of Mitcham within the one activity program guide.

> Residents embraced the opportunity to connect across the generations.



Theme 3.1 Placemaking

We have a spatial vision that guides the development of integrated, attractive and vibrant precincts that support diverse land uses and housing choice.

Project Measures



ame	Description
pecial Residential Character	Percentage completion
reas Development Plan	Areas DPA
mendment	

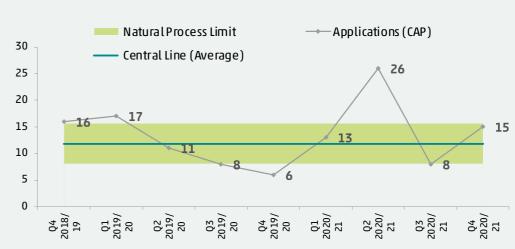
of the Special Residential Character

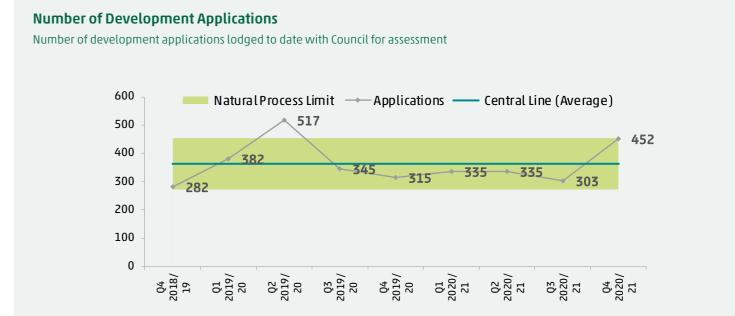
Service Measures

Name	Description	Comment	Target	Actual	Status
Graffiti Removal	Average number of days taken to complete graffiti removal requests		<14	3.25	

Trend Insights







Complete Within Tolerance Attention Required



Theme 3.2 City Vibrancy

We are a City well recognised for our social and cultural diversity, creativity, arts, events, heritage, natural environment, educational and medical facilities.

Percentage of all event contributors who were either City of Mitcham residents or providers to the City's community

Project Measures

Community Building Works -New - Mitcham Memorial Library Kaurna Recognition (2019/20)

Community BBQ Event

Contributors to Events

Competition

Name

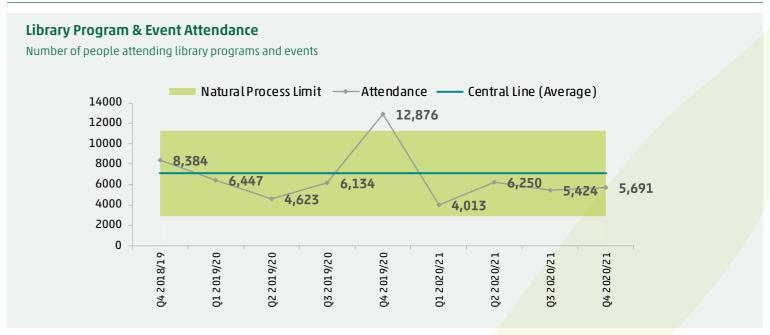
Description	Comment	Target	Actual	Status
Percentage installation project for artwork in the surrounds of the Mitcham Memorial Library completed	Artwork completed in June and launched during NAIDOC Week	100	100	•
Number of Community BBQ Competition events held	Some Community BBQs were delayed due to COVID-19	26	24	
Percentage completion of event to celebrate the 100 years	See Council Priorities section	100	40	

Service Measures

Colonel Light Gardens Event

Name	Description	Comment	Target	Actual	Status
Increased Public Art Funding	Number of public art installations achieved	See Council Priorities section	n/a	7	n/a

Trend Insights



A Kaurna sculptural art work and shield installed at Mitcham Memorial Library represents the creek line at Wirraparinga.

Theme 3.3 Partnerships

We partner with neighbouring Councils, Government, universities, the private sector, not-for-profit organisations and community groups to maximise community and economic outcomes.

Project Measures

Name	Description	Comment	Target	Actual	Status
Reflect Reconciliation Action Plan	Percentage completion of the Reflect Implementation Plan for endorsement by Council and Reconciliation Australia	See Council Priorities section	100	60	

Attention Required

Service Measures

Name	Description	Comment	Target	Actual	Status
School Engagement Program	Number of meetings with key staff and student representatives from secondary schools in Mitcham area	Limited capacity to meet with staff resulting in reduced number of meetings. Will explore option of virtual meetings or group forums to increase accessibility and collaboration between schools and Council	n/a	14	n/a
Murray Darling Association Membership	Meetings held as part of our funding commitment to the Region 7 Adelaide Metro Murray Darling Association Committee		4	4	



GOAL 4

Excellence in Leadership

We are a professional and innovative Council with responsible leadership that is valued by its people, community and partners.

Highlights and Innovations

Four-Year Delivery Plan

Council has published a Four-Year delivery plan to consolidate strategic context, directions and actions. It responds to Council's aspirational strategic management plan, Mitcham 2030, by identifying where Council will invest additional effort to achieve its long-term vision and goals. It includes Priority Themes and Investments, along with 34 community insights that will inform Council decision making and budget deliberations.

Annual Business Plan 2021/22

Staff have been working closely with Elected Members to prepare the 2021/22 Annual Business Plan and Budget. It includes a strong investment focus on Climate, Sustainability, Community Facilities, Transport and Connectivity. The Annual Business Plan, Budget and Long Term Financial Plan were endorsed in July.

'Explore our Expenditure' Tool

Council trialled a new 'Explore our Expenditure' online tool, which enabled interested community members to see where typical rates revenue is allocated each year. The tool provided the ability to explore by major service categories with expenditure converted to an average household rate bill and descriptions provided by sub-service. The tool complements community engagement on the Annual Business Plan.

Building Condition Audit

A Building Condition Audit was underway during the year to inspect over 220 Council owned buildings and structures. These include Disability Connectivity Audits, Fire Safety Audits and updates to various registers and building floor plans. This data will inform Council's renewal program in future years.

Dial Before You Dig (DBYD) - Spatial Layer

In addition to the provision of Council's DBYD response information being automated, i.e. no more manual searches, Council configured a spatial feed for viewing the enquiry areas and related information within its internal mapping system (updated nightly). This means that staff members can see every DBYD enquiry that is posted within Council boundaries, and know what work has occurred, when the works occurred, and contact details of the person undertaking the works. This will be a helpful tool to assist following up compliance issues for damage to Council infrastructure and assets.

Asset Management System - Spatial Data

Spatial project data (linked directly to capital projects) can now be seen in Council's Asset Management system. There is currently a project identified to automate the process of extracting this spatial data to be available for viewing on a suitable platform.

The automation will result in live project data being shared across the spatial platforms and give Council the ability to share the information (both spatial and project reporting) publicly. This will be piloted with Elected Members in 2021/22.

Digital Enhancements

Fast tracked by COVID-19, Council has been delivering several digital enhancements to improve accessibility, security and customer experience. Many of these changes enabled staff to work remotely while continuing to deliver Council services. These included cyber security upgrades and online cyber security training. Several virtual events have been held such as the Meet the Candidates session for the Gault Ward election and Mitcham Library Service online Storytime. Work has also commenced to improve Council's website including the development of a range of new online forms.

SaaS Core System Transition

Council recently completed a project to move to Technology One's 'software as a service' (or SaaS) offering. This means that core systems and data are stored in a secure cloud. As a result, upgrades can be rolled out easily, staff can access the system anywhere, at any time and the data is secure and protected. The project involved staff from across Council. Much of the work was completed in the lead up to a successful transition weekend in early November. This project was essential in our preparation to implement our Customer Experience Roadmap, which includes improvements to our online request management system.

2020 Australasian Management Challenge Final

The Australasian Management Challenge has been at the forefront of professional development in local government in Australia and New Zealand for over 20 years. The Management Challenge is a simulation-based team building, learning and networking program. After winning the South Australian regional final, the My Mitcham Rules team competed in the virtual Australasian final against teams from other States, Territories and New Zealand.

2021 Australian Management Challenge State Competition

In addition to competing in the national final, a new challenge team (Mitcham Impossible) competed in a state competition held in April. Held at the Morphettville Racecourse, Mitcham Impossible battled against 15 other Council teams in a range of simulation-based management dilemmas – rapidly producing reports, presentations, debates and promotional videos. The team represented Mitcham with flair and professionalism.

Attention Required



Online Customer Requests

Work substantially progressed on the configuration and implementation of a new online capability, which will allow customers to easily lodge requests through the Council's website. This will not only allow customers to easily and conveniently lodge requests with Council, it will also remove effort currently required to enter, process and triage those requests internally with the requests instead being directly entered into and allocated to the relevant team(s) from the point of entry. Future stages of this work will allow configuration of automated status updates back to the customer at various points of the request process.

Have your Say

Council launched a new engagement platform called 'Your Say Mitcham'. Through this platform residents can share their ideas, provide feedback, and keep informed on what's important to them.

Various 'Have your Say' consultations were open throughout the year, including Treetop Park Upgrade, Development Plan Changes, Flinders City Bikeway, Elector Representation Review, Sturt River Linear Trail, Hawthorndene Oval, Annual Business Plan and many more.

Space to Co

A new online facility booking system (Space to Co) was introduced for the hire of community centres and halls. The transition to Space to Co has made bookings of available spaces simple and streamlined, enabling the management of spaces at the click of a button, ensuring that the process of pivoting to emerging COVID restrictions is seamlessly manageable. The platform manages every step of the booking from blocking and has led to increased efficiencies for both the customer and staff.

E-Hive Portal

Historical photographic collections consisting of 3,165 photos to date have been scanned and uploaded into the easily accessible E-hive portal. The collection is accessible to the public 24/7 via the E-hive online portal, or staff and volunteers can support the public to access the collection via the dedicated computer that has been set up in the Maggie Ragless Research Room at the Local History Service. The database has enabled more awareness of the collection and availability of local history, and freed up staff and volunteer time as links to the database can be emailed and promoted via social media, instead of files having to be found in hard copy. The E-hive portal has also been used for family tree, house history, general area and special history research and projects.

Theme 4.1 Good Governance

We are transparent and accountable, make informed decisions, demonstrate integrity and empower our community to have a voice and participate in a meaningful way.

Project Measures

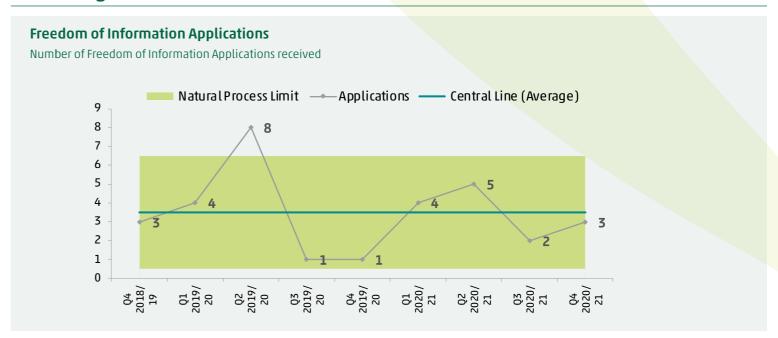
Name	Description	Comment	Target	Actual	Status
Representation Review	Percentage completion of legislatively required review of internal ward boundaries and their representation	See Council Priorities section	100	90	

Complete
Within Tolerance

Service Measures

Name	Description	Comment	Target	Actual	Status
Financial Indicators	Financial indicators included in Council's Quarterly Budget Review report	Statements to be presented to Council in November 2021	Υ	Υ	
Long Service Leave Liability	Number of staff with excessive Long Service Leave		n/a	4	n/a
Legislative Policies	Number of legislatively required policies that are current	The Disposal of Land and Assets Policy remains outstanding	18	17	
Review of Council Decisions (S270)	Number of Section 270 reviews of Council decisions commenced	During the 2020/21 financial year Council received three requests for a review of a Council decision	n/a	3	n/a
		Two requests from previous years were also completed in 2020/21			

Trend Insights



Residents can share their ideas, provide feedback, and keep informed.

Complete Within Tolerance Attention Required



Theme 4.2 Organisational Improvement

We are efficient and effective with a culture of positive change and innovation to deliver sustainable outcomes and value-for money services that meet community needs.

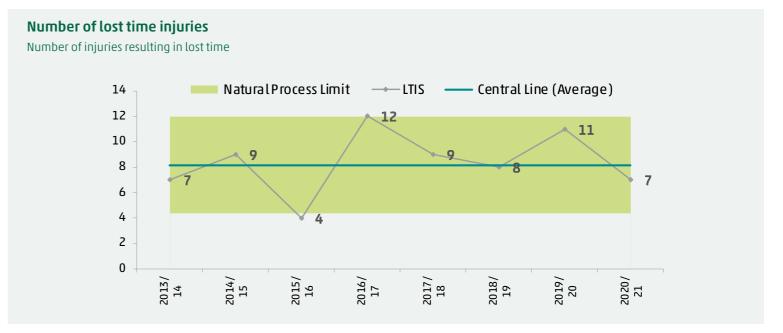
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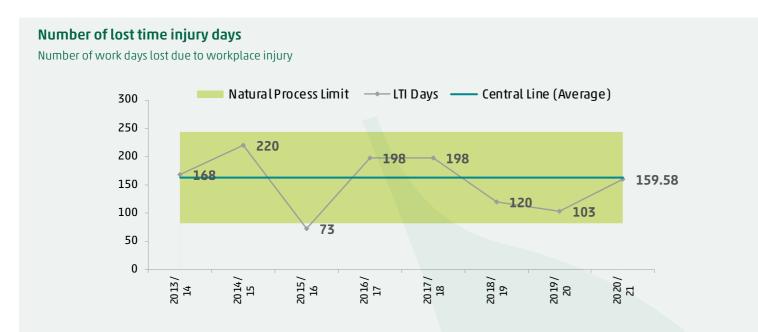
Name	Description	Comment	Target	Actual	Status
History Service Database Activation	Percentage completion of History Service Database transition (2019/20)		100	100	
Asset Management Plans - Phase 1 (Technical Plans)	Percentage complete of the review of the existing Asset Management Plans (2019/20)		100	100	
Rating Review	Percentage completion of review of Council's rating model		100	100	

Service Measures

Name	Description	Comment	Target	Actual	Status
Information Technology - Renewal	Percentage completion of information technology capital renewal program (2020/21)	5 of 7 projects completed with 2 projects rebudgeted to next financial year to maximise efficiency and buy in scale	100	71	

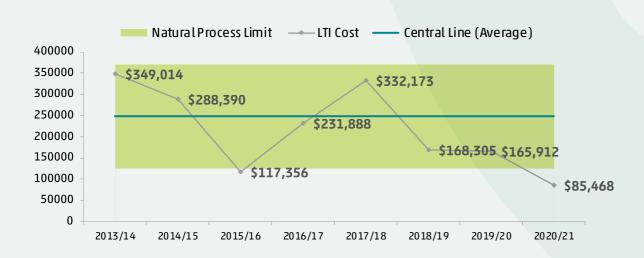
Trend Insights





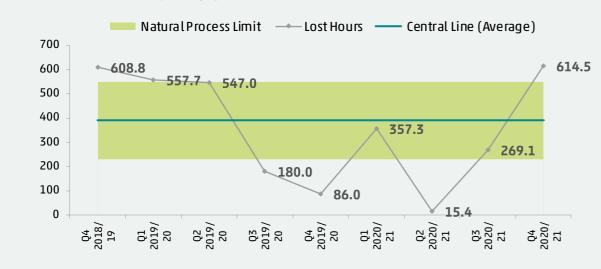
Cost of lost time injuries

Medical expenses associated with lost time injuries (does not include wages or lost productivity)



Lost hours through injury

Number of work hours lost due to workplace injury



Number of Incidents & Accidents

Number of reported WHS incidents and/or accidents



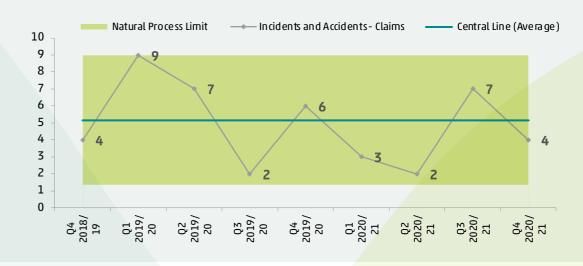
Comment: During 2020/21 incident cause groups were as follows:

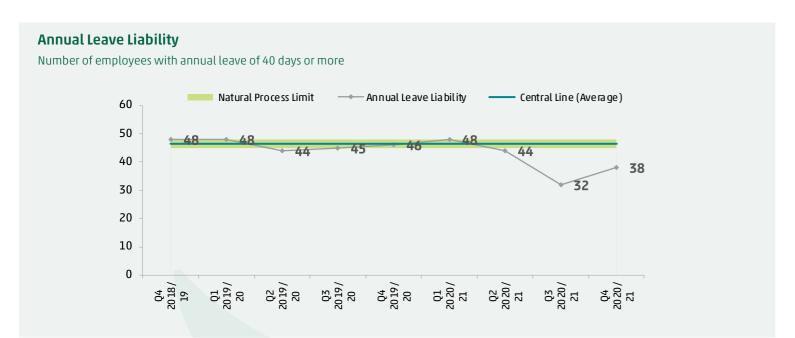
- Environmental Conditions Human Factors (experience, stress, fatigue) – 33
- Task / Environmental Conditions Workplace (tools, equipment, weather) 31

- Individual / Team Actions (error, procedure violation) 28
- Absent / Failed Defences 11
- Organisational Factors (procedures, training, communication etc) - 6
- No cause factor reported 24 Council's WHS management system provides a more detailed analysis of incident types and outcomes.

Number of Incidents & Accidents - Claims

Number of WHS incidents and/or accidents involving workers, that resulted in a worker's compensation claim





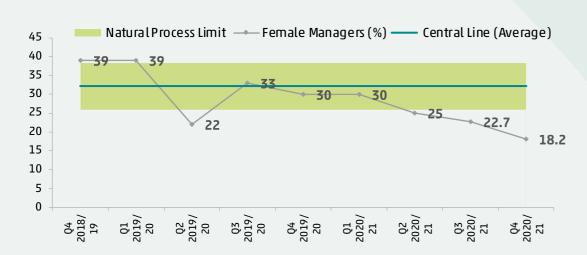


Average personal leave days taken per employee



Percentage of female managers

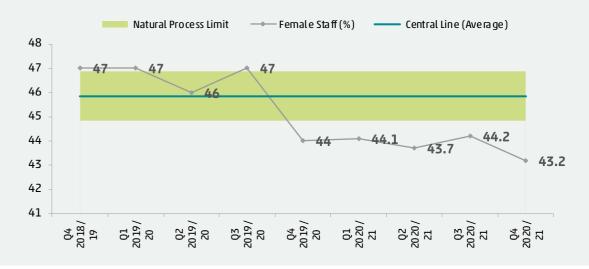
Percentage of Managers who are female staff (excluding Team Leaders)



Comment: Mitcham has developed a Diversity Employment Program and recently established an Employment Diversity Working Group. Local Government Professionals Australia has also released a 'Gender Balance Target Toolkit' for Senior Leadership in Local Government

Percentage of female staff

Percentage staff that are female



Staff Turnover Rate (Percentage)

Annual turnover rate (including contracts and excluding casuals) for the 12 months ending:



A total of 60 tree inlets and soakage pits were installed across the City to capture and retain stormwater to boost the city's tree canopy.

59

Theme 4.3 Community Experience

We are easy to do business with and commit to a customer-centric approach that delivers positive experiences and builds trust.

Service Measures

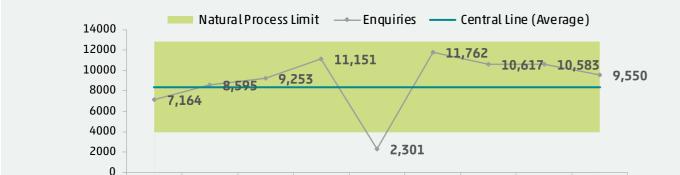


Complete Within Tolerance

Name	Description	Comment	Target	Actual	Status
Meetings with Sporting Clubs	Number of meetings with sporting lease and license holders including workshops or training during the year (aim to meet half the clubs each year)	Sport and Recreation Officer and Property Officer have had multiple discussions with Club and meeting in person and via online platforms to discuss a range of topics	25	18	

Trend Insights

Enquiries Received by Call Centre Number of customer enquiries received by the Call Centre



Comment: Potential system reporting error in Q4 2019/20 (impacts of COVID-19 are also being investigated on an ongoing basis)

• Mitcham Cultural Village

• Mitcham Library Service

• Mitcham Library

Facebook Followers

Number of followers of Facebook pages associated with the City of Mitcham.

04 2018/19

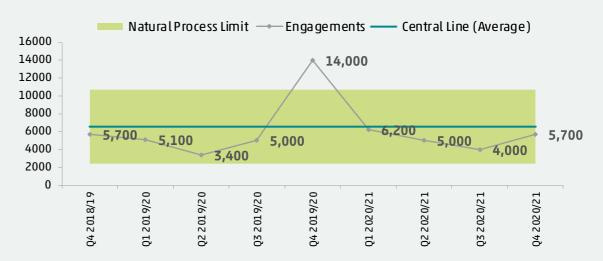
- City of Mitcham
- Cumberland Park Community Centre



Facebook Engagement

Attention Required

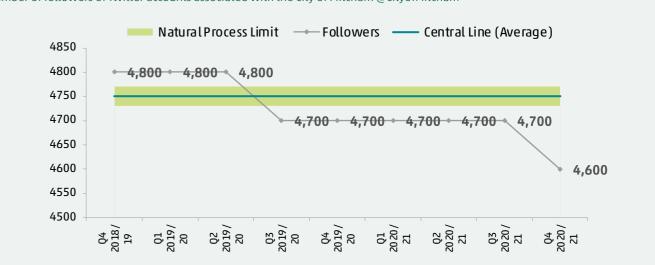
Number of engagements with Facebook pages associated with the City of Mitcham (reactions, comments, shares)



Comment: The high result in Q4 of 19/20 was due to the four online streaming events "winter sessions" that Council ran in June 2020 during the COVID shutdown

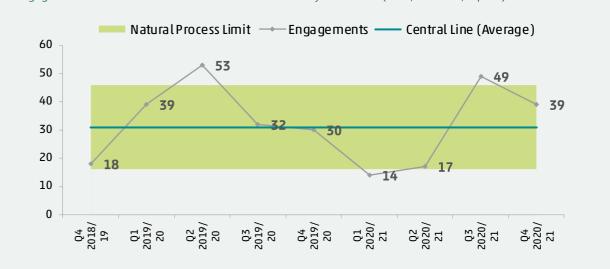
Twitter Followers

Number of followers of Twitter accounts associated with the City of Mitcham @CityofMitcham



Twitter Engagement

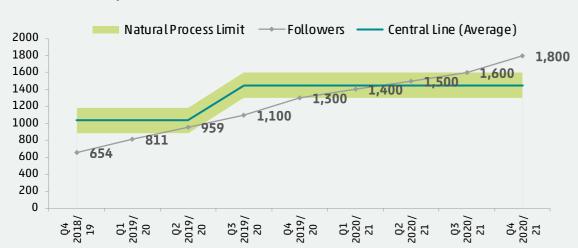
Number of engagements with Twitter accounts associated with the City of Mitcham (likes, retweets, replies)



Instagram Followers

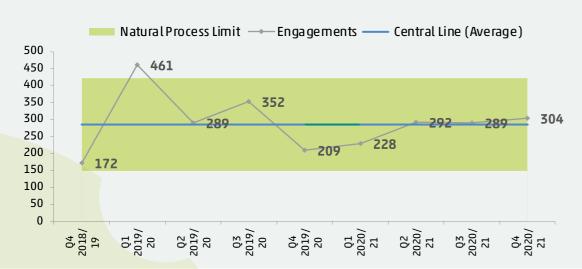
Number of followers of Instagram accounts associated with the City of Mitcham

• cityofmitcham • mitchamlibraryservice



Instagram Followers

Number of engagements with Instagram accounts associated with the City of Mitcham (likes, comments)



The City's many volunteers make an invaluable contribution to our open spaces, reserves, libraries and community centres.

OUR GOVERNANCE

The City has an active and committed Council that listens to its community and is working to enhance the key strategic goal areas of Accessible, Heathy and Connected Community, Sustainable City, Dynamic and Prosperous Places and Excellence in Leadership in all Council programs and activities.

61



Representation

Comparison of representation quota with councils of similar size*

	Elected Members	Electors	Quota
City of Marion	13	66,795	1:5,138
City of Playford	16	64,825	1:4,052
City of Mitcham	14	48,930	1:3,495
City of Campbelltown	11	36,254	1:3,296
City of West Torrens	15	42,378	1:2,825

^{*} Data Source: Local Government Association. Representation Quota = number of electors divided by number of Councillors (including the Mayor).

Representation Reviews, Submissions and Boundary Change

Under Section 28 of the Local Government Act 1999 (the Act) it is possible for a prescribed percentage of eligible electors to initiate a proposal for the making of a proclamation which may be referred to the South Australian Local Government Grants Commission (the Commission) to request Council to consider changing Council boundaries or to alter the composition of the representative structure of Council. Submissions by a number below of eligible electors below the prescribed amount on representation can be made to Council's Chief Executive Officer (see inside front cover for contact details).

Regulation 5 of the Local Government (General) Regulations 2013 states that for the purposes of Section 28(1)(d) of the Act, the prescribed percentage of eligible electors is 10%. This means that a total of 4,851 eligible electors is required to make a direct submission to the Commission.

Any proposal under Section 28 of the Act must set out in general terms, the nature of the proposal and comply with any requirements of the proposal guidelines. Proposal guidelines are published by the Commission on their website and are publicly available.

Council is required to conduct a review of representation at least once in every eight years or within a period specified by the Electoral Commissioner. Council began the process of undertaking a representation review in June 2020 with a view to having this completed by October 2021.

Electors have been and will have further opportunities to contribute their views and make submissions on Council's representation structure.

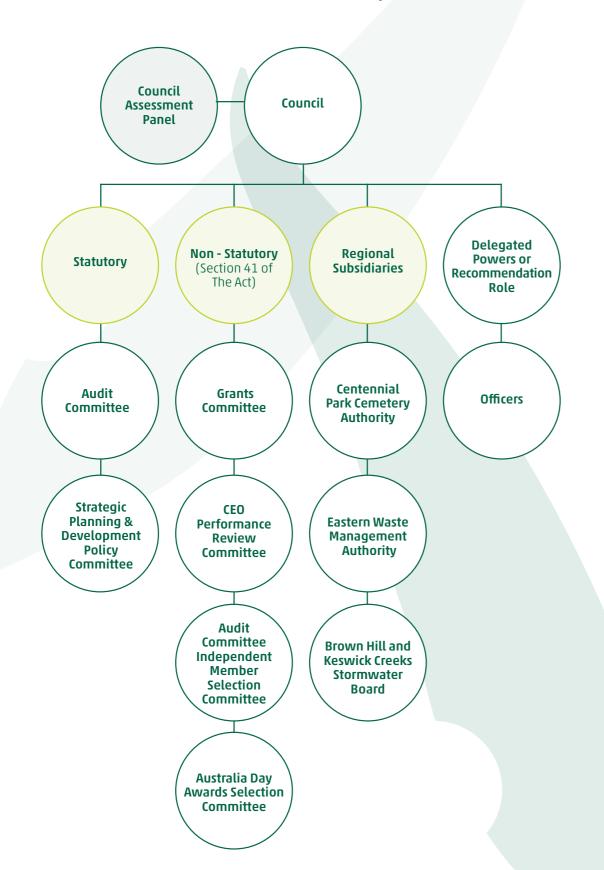
Electors have been and will have further opportunities to contribute their views and make submissions on Council's representation structure.

Decision Making Structure

Decisions of the Council are made by the Full Council, the Statutory or Non-Statutory Committees (which have delegated powers), or by staff through delegated authority and/or authorisations. Informed decision making is critical to ensuring that decisions are made in the best interests of the wider community.

Council's formal decision making structure is comprised of:

- Full Counci
- Statutory Mandated Committees/Panels
- Non-Statutory Section 41 Committees





Council is a corporate body and can only make decisions by resolution. Decisions made by the Council provide the direction and authority for Council's ongoing operation. These decisions also provide direction to the Chief Executive Officer and are implemented by Council staff.

The Council Assessment Panel (formally the Development Assessment Panel) operates separately from Council and has its own procedures, terms of reference and protocol. It was established by Council pursuant to section 83 of the Planning, Development and Infrastructure Act 2016 (the PDI Act) to consider development applications and other matters relating to planning and development.

Under section 41 of the Act, Council may establish committees to:

- assist it in the performance of its functions
- inquire into, and report on, matters within the ambit of its responsibilities
- provide advice to the Council
- exercise, perform or discharge delegated powers, functions or duties.

These committees are responsible to and report directly to Council.

All committees make recommendations to Council for determination in accordance with their requisite Terms of Reference. Council currently has a total of six Committees and one panel; Audit Committee, CEO Performance Review Committee, Grants Committee, Audit Committee Independent Member Selection Committee, Australia Day Awards Selection Committee, the Strategic Planning and Development Policy Committee and the Council Assessment Panel

Of the six committees, four are established under Section 41 of the Act whilst the Audit Committee is established under Section 126 of the Act and the Strategic Planning & Development Policy Committee is established under Section 101A of the Development Act 1993 (the DA).

All meetings of Council and its Committees are held at the City of Mitcham Civic Centre, 131 Belair Road, Torrens Park and are open to the public, unless the meeting decides to exclude the public for special circumstances based on Sections 90(2) and (3) of the Act. Meeting dates and times are published at the Civic Centre and on Council's website www.mitchamcouncil.sa.qov.au.

All agendas and minutes are available for inspection at the City of Mitcham Civic Centre, Libraries and on the website.

Documentation for each meeting (agenda with reports, attachments and minutes) can be accessed on Council's website. Hard copies of the agendas are made available to the public in the Council Chambers before the meetings.

Hard copies of the minutes can be viewed at the Customer Centre within five days of the meeting, without charge.

Council is a corporate body and can only make decisions by resolution. Decisions made by the Council provide the direction and authority for Council's ongoing operation.

Council and Council Meetings

Role of Council

The City of Mitcham is established to provide for the government and management of its area at the local level. Its role is to make informed and responsible decisions in the interests of its community

In particular, to provide and co-ordinate services and facilities that will benefit its residents and the wider community, to develop its community and resources in a socially just and ecologically sustainable manner, to encourage and develop initiatives for improving the quality of life of the community, to manage, protect and conserve the environment within its area, and to represent the interests of its community to the wider community. In addition, Council's role is to exercise, perform and discharge the powers, functions and duties of local government under the Act and other applicable legislation.

Council membership has 14 Elected Members consisting of the Mayor and 13 Ward Councillors.

During the 2019/20 financial year, Councillors Stephen Fisher resigned 28 April 2020 and Jasmine Berry resigned 22 June 2020. Accordingly, the Council advised the Electoral Commission of South Australia of both resignations. The Electoral Commissioner, in accordance with the provisions of the Local Government (Elections) Act 1999 (SA) made arrangements for the preparation of two supplementary elections, with one election commencing in this financial year, with both concluding the next financial year.

Cr Rod Moss was sworn in before the 18 August 2020 Special Full Council Meeting. Cr Coralie Cheney was sworn in before the 27 October 2020 Full Council Meeting.



Meetings

The Council is the main decision making body and in 2020/21, Council met at 7pm on the second and fourth Tuesday of each month except December when it met on the 10 December (third Tuesday only) and January when it met on the 19 January (third Tuesday only as the fourth Tuesday was a public holiday this was brought forward by resolution) with the following additional meetings:

- 21 July 2020 Special Full Council Meeting
- 18 August 2020 Special Full Council Meeting
- 15 December 2020 Special Full Council Meeting
- 29 June 2021 Special Full Council Meeting

Members of the community were welcome to attend, except where matters were discussed "in confidence" by members of the Council and the public was excluded.

Due to the COVID-19 Pandemic, members of the public were not permitted to enter the public gallery by orders issued pursuant to Section 92 of the South Australian Public Health Act 2011 (SA) for the following meetings:

• 24 November 2020

Members of the public were able to participate in Council meetings via Zoom for the following meetings:

• 24 November 2020

The Council held a total of 26 meetings. The attendance record is below:

	Number of Meetings		
Membership	Eligible	Attended	
Mayor Heather Holmes-Ross	26	25	
Councillor Jane Bange	26	26	
Councillor Coralie Cheney	17	17	
Councillor Adriana Christopoulos	26	24	
Councillor Karen Hockley	26	24	
Councillor Darren Kruse	26	25	
Councillor Corin McCarthy	26	25	
Councillor Rod Moss	22	21	
Councillor David Munro	26	25	
Councillor John Sanderson	26	25	
Councillor Katarina Steele	26	25	
Councillor Lindy Taeuber	26	24	
Councillor Andrew Tilley	26	23	
Councillor Yvonne Todd	26	25	

Note: Cr Coralie Cheney sworn in before 27 October 2020 Full Council Meeting Cr Rod Moss sworn in before 18 August 2020 Special Full Council Meeting.

Council Assessment Panel

The Council Assessment Panel (CAP) was established on 13 June 2017 following the commencement of the Planning, Development and Infrastructure Act 2016. The CAP came into operation on 1 October 2017 and assumed the operations of Development Assessment Panel.

The role of the Council Assessment Panel is to make decisions to either approve or refuse certain types of development applications.

The Council Assessment Panel has a total of five members, and one deputy member. Of the five members, there are two Elected Members (one member and one deputy member), and four members are independent of the Council. The Council selected the independent members through an Expression of Interest process that was open to members of the public.

Council Assessment Panel Meetings

The Council Assessment Panel met 11 times during 2020/21. These meetings were held on the first Thursday of each month commencing July 2020 (except in January 2021).

The members and attendance record is provided below:

	Number of Meetings		
Membership	Eligible	Attended	
Mr David Billington (Presiding Member)	11	11	
Mr Michael Osborn (Independent Member)	11	10	
Mr Steve Hooper (Independent Member)	11	11	
Ms Rebecca Rutschack (Independent Member)	11	11	
Councillor Andrew Tilley (Council Member)	11	10	
Councillor YvonneTodd (Council Deputy Member)	9	6	

Committees of Council

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The Council, pursuant to Section 41 of the Local Government Act 1999, may establish committees to:

- Assist the Council in the performance of its functions;
- Inquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- Provide advice to the Council; and
- Exercise, perform or discharge delegated powers, functions or duties.

When establishing a committee, the Council determines the reporting and other accountability requirements that are to apply to the committee.

There are two types of Committee;

- (1) Prescribed; and
- (2) Other

Prescribed Committees

Committees are prescribed by Determination 6 of 2018
The Remuneration Tribunal Determination of Allowances for
Members of Local Government Councils.

Council received advice and recommendations from three prescribed committees. Their role during the 2020/21 period is set out below.

Audit Committee

The Audit Committee assists Council in fulfilling its oversight responsibilities relating to accounting, audit, legislative compliance (e.g. annual financial statements), financial and operational risk management (e.g. strategic management plans or annual business plans), ensuring effective communication between Council and management and the external Auditor, and reviewing the adequacy of internal controls, reporting and practices of the Council on a regular basis.

Membership of the Committee consisted of five members; two Elected Members and three independent members with relevant experience in professions such as, but not limited to, accounting, audit, financial, legal, risk management and governance.

The Audit Committee met seven times during 2020/21. The members and attendance record is provided below:

	Number of Meetings		
Membership	Eligible	Attended	
Mr Tim Muhlhausler ¹	5	5	
Ms Paula Davies ²	5	4	
Councillor John Sanderson	5	4	
Mr Todd Davies ³	5	4	
Councillor Darren Kruse	5	5	
Councillor Yvonne Todd (proxy)	3	3	

In addition to its legislative role the Committee undertook the following:

- Considered reports in relation to the management and reporting of Council's financial assets, activities, risks and the performance of contracts entered by Council
- Considered reports in relation to financial and accounting policies
- Monitored and reviewed the performance of Council's Risk Management Program.

¹Mr Tim Muhlhausler was appointed presiding member from 20 October 2020 to 31 December 2021 at the Full Council Meeting on 22 September 2020.

² Paula Davies was appointed as an independent member by the Audit Committee Independent Member Selection Committee on 25 June 2019, effective from August 2019 for a three-year term.

³ Mr Todd Davies appointment was extended to 30 November 2023 at the Full Council Meeting on 22 September 2020.

CEO Performance Review Committee

The CEO Performance Review Committee undertakes the annual performance review of the Chief Executive Officer. The Committee comprised a panel of five members; Cr David Munro who chairs the meetings and four Elected Members.

The role of the Committee is to establish key performance objectives for the Chief Executive Officer, to appraise his actual performance against those objectives and to carry out a review of his salary.

The CEO Performance Review Committee met five times during 2020/21 in July 2019 and February 2020. The attendance record is below:

	Number	Number of Meetings		
Membership	Eligible	Attended		
Mayor Heather Holmes-Ross	2	2		
Councillor Corin McCarthy	2	2		
Councillor David Munro	2	2		
Councillor John Sanderson	2	1		
Councillor Yvonne Todd	2	2		

Strategic Planning and Development Policy Committee

The Strategic Planning and Development Policy Committee assists Council in undertaking strategic planning and monitoring and provides advice in relation to:

- the extent to which the Council's strategic planning and development polices accord with the State Planning Strategy
- strategic planning and development policy issues for Strategic Directions Report and Development Plan Amendments.

All members of Council were deemed to be members of the Committee which met on an as-needs basis.

The Strategic Planning and Development Policy Committee met twice during 2020/21 in December 2020 and March 2021.

The attendance record is below:

	Number of Meetings		
Membership	Eligible	Attended	
Mayor Heather Holmes-Ross	2	2	
Councillor Jane Bange	2	2	
Councillor Coralie Cheney	2	2	
Councillor Adriana Christopoulos	2	1	
Councillor Karen Hockley	2	1	
Councillor Darren Kruse	2	2	
Councillor Corin McCarthy	2	1	
Councillor Rod Moss	2	1	
Councillor David Munro	2	1	
Councillor John Sanderson	2	2	
Councillor Katarina Steele	2	2	
Councillor Lindy Taeuber	2	2	
Councillor Andrew Tilley	2	2	
Councillor Yvonne Todd	2	1	



Audit Committee Independent Member Selection Committee

The Audit Committee Independent Member Selection Committee was established and endorsed by the Full Council on 26 January 2019 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of shortlisting, interviewing and determining the independent members of the Audit Committee.

The Committee provides advice to Full Council on the suitably of applicants and has the power to determine and recommend to Full Council the most appropriate candidates.

Membership of the Committee includes the Mayor, the Audit Committee Independent Presiding Member or an alternative if the former has a conflict and the Executive Officer of the Audit Committee.

The Committee did not meet during the 2020/21 financial year.

	Number	Number of Meetings		
Membership	Eligible	Attended		
Mayor Heather Holmes-Ross	0	0		
Tim Muhlhausler	0	0		
Wade Reynolds	0	0		
Alternative Independent Member (if required)	0	0		

Other Committees

Australia Day Awards Selection Committee

The Australia Day Awards Selection Committee was established and endorsed by the Full Council on 27 November 2018 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of determining the winner(s) of the Australia Day Awards in the following categories:

- Citizen of the year
- Young citizen of the year
- Community Event of the year.

Membership of the Committee provides for the Mayor, a minimum of three and a maximum of five Elected Members, one community member being a previous Citizen of the Year Award Winner and the person occupying the position of Manager Community Development or an equivalent position.

The Australia Day Awards Selection Committee met once during 2020/21 in December 2020. The record attendance is shown below:

	Numbe	r of Meetings
Membership	Eligible	Attended
Mayor Heather Holmes-Ross	1	1
Councillor Corin McCarthy	1	1
Mr D Ennis	1	0
Ms E Bartlett	1	1
Mr G Bartlett	1	1
Councillor Katarina Steele	1	1
Councillor Coralie Cheney	1	1
Councillor Rod Moss	1	0

Grants Committee

The Grants Committee was established and endorsed by the Full Council on 27 November 2018 under Section 41 of the Local Government Act 1999 with delegated authority under Section 44(2)(a) of that Act for the purposes of allocating funds to eligible community groups and organisations.

The Committee is charged with assessing grant applications, allocation of funds within the Grants budget limit and receiving reports in relation to grants made under various programs of the Council.

Membership of the Committee is made up of the Mayor and up to a maximum of five other Elected Members. At the 19 January 2021 Full Council Meeting Elected Membership for this committee was endorsed for the remainder of this term of Council, some Elected Members did not continue their appointment hence why the attendance record shows an exceed number of Elected Members.

The Grants Committee met four times during the 2020/21 financial year. The attendance record is shown below:

	Number of Meetings		
Membership	Eligible	Attended	
Mayor Heather Holmes-Ross	3	3	
Councillor Corin McCarthy	1	1	
Councillor Jane Bange	1	1	
Councillor John Sanderson	3	3	
Councillor Katarina Steele	3	3	
Councillor Lindy Taeuber	3	3	
Councillor Rod Moss	2	2	
Councillor Coralie Cheney	2	2	

Community Representation

Elected Members also represent the City of Mitcham at various external meetings such as School Boards, Community Committees, Networks and Associations in addition to Full Council and their Committee's Meetings.



Designated and Informal Gatherings

Informal gatherings are held in accord with section 90(8) of the Local Government Act 1999 and Council's Informal Gathering Policy.

Informal gatherings are generally held on the third Tuesday of each month and the fourth Tuesday of each month prior to the Council Meeting. Information regarding Council's briefings is available on Council's website https://www.mitchamcouncil.sa.gov.au/council/ council-meetings/briefings.

Informal gatherings are not required to be open to the public provided that a matter which would ordinarily form part of the agenda for a formal meeting of the Council or Council Committee is not dealt with In such a way as to obtain, or effectively obtain, a decision on the matter outside a formally constituted meeting of the Council or Council Committee. This is supported by the Council's Informal Gathering Policy. Designated Informal Gatherings involve events organised and conducted by or on behalf of the Council or Chief Executive Officer to which members of the Council or Council

Committee (as the case may be) have been invited and that involves discussion of a matter that is, or is intended to be, part of the agenda for a formal meeting of the Council or Council Committee.

Designated Informal Gatherings are required to be held in a place open to the public pursuant to Regulation 8AB(1)(a) of the Local Government (General) Regulations 2013. Designated Informal Gatherings may be held in confidence pursuant to Regulation

There were 32 Designated Informal Gatherings. One of those was closed to the public to discuss confidential matters (21 July 2020), three were closed in part to the public to discuss confidential matters (1 September 2020, 1 June 2021 and 29 June 2021):

1	7-Jul-20	Women's Memorial Playing Fields	18	9-Feb-21	2021/22 ABP, Budget, LTFP		
		Development Services Update & Implementation of the Planning, Development and Infrastructure Act Resourcing	19	16-Feb-21	2021/22 Annual Business P Financial Plan Quarterly Innovation		
2	14-Jul-20	Sensitivity Analysis Training Operational Update	20	2-Mar-21	2021/22 Annual Business P		
3	21-Jul-20	Kindergarten Leases			Financial Plan Property Update: Gil Langle		
		Service Overview: Traffic & Transport					Mortlock park
4	4-Aug-20	Traffic Project Updates			Property Update: Blackwoo		
5	11-Aug-20	Operational Update		9-Mar-21	Operational Briefing		
6	1-Sep-20	Port Lincoln Boulevard (CLOSED) Adelaide East Herald Digital Signage	22	16-Mar-21	Update on Cities Power Par 2021/22 ABP, Budget and L Asset Renewal Update		
		Rating Review	23		New Online Service Cost Too		
7	8-Sep-20	Operational Update			CLMP Renewal Project Upda Planning Reform and Spatia		
8	15-Sep-20	Rating Review Delivering on the "Sustainable City" Goal of the Strategic Management Plan Tree Committee Options			program update Elected Member Updates		
			24	13-Арг-21	Operational Briefing		
9	29-Sep-20	Blackwood Community hub Preliminary Designs Planning Development and Infrastructure Act (SA)	25	20-Арг-21	Community Housing Disability Reforms / Advoca		
	2016 Delegations Information / Q&A Session	26	4-May-21	ABP - Public Meeting City Operations - Maintenar making			
10	6-0ct-20	Mitcham Community News Update			Major capital projects upda		
		Emergency Management Arrangements Representation	27	11-May-21	Operational Update		
11	13-0ct-20	Operational Update	28	18-May-21	Representation Review		
12	20-0ct-20	Budget Review Format and Capital Budgeting Draft Asset Management Plans			Annual Business Plan Valuer General Revaluation		
17	7 Nov 20	Quarterly Innovation Briefing Sturt River Linear Project Overview	29	1-Jun-21	Innovation Quarterly Updat Port Lincoln Boulevard		
13	3-Nov-20	Rating Review	30	8-Jun-21	Operational Update		
		Circular Economy	31	15-Jun-21	Environmental Health & Co		
14	10-Nov-20	Operational Briefing			Overview Women's Memorial Playing		
15	17-Nov-20	(ZOOM Meeting) - COVID 19 Update			Governance Review - Country Community Land Managem		
		Open Space and Tree 'Asset' Management Plan Current Grant Funding Opportunities	32	29-Jun-21	Port Lincoln Boulevard (CLO		
16	1-Dec-20	Communications Strategy			Adelaide East Herald		
17	2-Feb-21	2021/22 ABP, Budget, LTFP			Digital Signage Rating Review		
					-		

19	16-Feb-21	2021/22 Annual Business Plan, Budget and Long Term Financial Plan Quarterly Innovation
20	2-Mar-21	2021/22 Annual Business Plan, Budget and Long Term Financial Plan Property Update: Gil Langley Redevelopment - Mortlock park Property Update: Blackwood Recreation Centre
21	9-Mar-21	Operational Briefing
22	16-Mar-21	Update on Cities Power Partnerships 2021/22 ABP, Budget and LTFP Asset Renewal Update
23	6-Арг-21	New Online Service Cost Tool Pilot CLMP Renewal Project Update Planning Reform and Spatial Vision policy work program update Elected Member Updates
24	13-Apr-21	Operational Briefing
25	20-Арг-21	Community Housing Disability Reforms / Advocacy
26	4-May-21	ABP - Public Meeting City Operations - Maintenance data driving decision making Major capital projects update
27	11-May-21	Operational Update
28	18-May-21	Representation Review Annual Business Plan Valuer General Revaluation Initiative
29	1-Jun-21	Innovation Quarterly Update Port Lincoln Boulevard
30	8-Jun-21	Operational Update
31	15-Jun-21	Environmental Health & Community Safety Service Overview Women's Memorial Playing Fields Update Governance Review - Council Agenda and Reports Community Land Management Plans
32	29-Jun-21	Port Lincoln Boulevard (CLOSED) Adelaide East Herald Digital Signage Rating Review

The attendance record is shown below:

	Number	Number of Meetings	
Membership	Eligible	Attended	
Mayor Heather Holmes-Ross	32	30	
Councillor Jane Bange	32	30	
Councillor Coralie Cheney	18	18	
Councillor Adriana Christopoulos	32	27	
Councillor Karen Hockley	32	22	
Councillor Darren Kruse	32	29	
Councillor Corin McCarthy	32	24	
Councillor Rod Moss	24	24	
Councillor Dave Munro	32	26	
Councillor John Sanderson	32	29	
Councillor Katarina Steele	32	31	
Councillor Lindy Taeuber	32	29	
Councillor Andrew Tilley	32	26	
Councillor Yvonne Todd	32	26	

Delegations to the CEO

The Council has provided the Chief Executive Officer with delegated authority to make decisions on a number of specified administrative and policy matters. The Council reviews these delegations annually. The Chief Executive Officer is able to sub-delegate to other officers of Council as he sees fit.

In keeping with legislative requirements, Council determines:

- the policies to be applied by the Council in exercising its discretionary powers
- the type, range and scope of projects to be undertaken by the
- the resources which are to be made available to undertake such works and services.



Council Subsidiaries

Regional Subsidiaries allow more than one Council to join together to perform a particular function, beneficial to all its members. The City of Mitcham has interests in three regional subsidiary committees pursuant to section 43 of the Local Government Act 1999:

- Centennial Park Cemetery Authority
- Eastern Waste Management Authority
- Brown Hill Keswick Creeks Stormwater Board

Centennial Park Cemetery Authority

Centennial Park Cemetery Authority is a body corporate. The property of the Authority is held on behalf of two constituent owner Councils, the City of Mitcham and the City of Unley. A Board of Management consisting of two Councillors from each Council and three independent members (chosen for their specific areas of expertise) are responsible for the administration of affairs of the subsidiary. A formal charter agreed on by the Constituent councils sets out the powers, functions and duties of Centennial Park Cemetery Authority.

The Authority is established:

- to ensure that the assets and facilities at Centennial Park are developed, maintained and operated in a sustainable and efficient manner
- to deliver effective and sustainable service provision for the Constituent Councils, customers of Centennial Park and the community of South Australia
- to manage the facilities of and services at Centennial Park utilising sound business concepts
- to establish and demonstrate ethical policies and standards, in accordance with the rights of customers and industry standards
- to provide security of tenure for all internment licences at Centennial Park through sound financial and business management
- to pro-actively manage the business of Centennial Park in a competitive and changing environment
- to undertake key strategic and policy decisions for the purpose of enhancing and developing Centennial Park
- to be financially self-sufficient.

Eastern Waste Management Authority (East Waste)

The property of Eastern Waste Management Authority is held on behalf of the constituent owner councils being the City of Mitcham, City of Burnside, City of Norwood, Payneham & St Peters, Adelaide Hills Council, Campbelltown City Council, Corporation of the Town of Walkerville and City of Prospect. A Board of Management consisting of three councillors, one Mayor, one chief executive officer and one senior Director representing the constituent councils and an independent chair are responsible for the administration of the affairs of the subsidiary. A formal charter agreed on by constituent councils sets out the powers, functions and duties of Eastern Waste Management Authority.

The Authority is established by the constituent councils for the purpose of the collection and disposal of waste, primarily within the areas of the constituent councils and has the following functions:

- to predominantly operate or obtain services for the collection of waste on behalf of constituent councils and/or other approved councils
- to provide waste management services whether in or (so far as the Act allows) outside the area of any of the constituent councils, including waste collection, recycling of organic and inorganic materials, disposal of waste
- to undertake management and collection of waste (in accordance with regulatory approvals) and kerbside materials recovery, on behalf of constituent councils (and/or other approved councils) in an environmentally responsible, effective, efficient, economic and competitive manner.

Brown Hill Keswick and Creeks Stormwater Board

The South Australian Government approved a regional subsidiary, the "Brown Hill Keswick Creeks Stormwater Board" (the Board) on 15 February 2018. The Board was established by the Cities of Mitcham, Adelaide, Burnside, Unley and West Torrens to act on behalf of the five catchment councils in managing the implementation of the Brown Hill Keswick Creek Stormwater Management Plan. The Board is responsible for the construction, management and ongoing maintenance of all flood mitigation works as part of the Brown Hill Keswick Creek Stormwater Project. New Board members were appointed on 8 August 2019 and further appointments were being considered for the 2020/21 financial year.

Member Allowances

The Local Government Act 1999 provides for the payment of Elected Member allowances.

An Elected Member of Council is entitled to an annual allowance for performing and discharging official functions and duties. The annual allowance, as set by the Remuneration Tribunal of South Australia is adjusted in November each year:

Role	Annual Allowance
Мауог	\$87,173.92
Elected Members	\$21,543.54

The Elected Members' Allowances and Support Policy sets out a comprehensive summary of the provisions of the Local Government Act 1999 and Regulations with respect to Elected Member allowances, expenses and provision of facilities, support and benefits. It also sets out the circumstances under which Council approves the reimbursement of additional expenses on a discretionary basis.

Full details of these and other reimbursements paid to members of Council are detailed in the Register of Allowances and Benefits available for viewing at the City of Mitcham Civic Centre, 131 Belair Road, Torrens Park.

Fees for the Audit Committee and Development Assessment Panel members were set by Council resolution as follows:

Role	Fee			
Mayor Heather Holmes-Ross	\$88,433			
Councillor Jane Bange	\$21,947			
Councillor Coralie Cheney	\$17,309			
Councillor Adriana Christopoulos	\$21,543			
Councillor Karen Hockley	\$23,297			
Councillor Darren Kruse	\$25,187			
Councillor Corin McCarthy	\$21,684			
Councillor Rod Moss	\$20,077			
Councillor Dave Munro	\$21,826			
Councillor John Sanderson	\$21,826			
Councillor Katarina Steele	\$21,734			
Councillor Lindy Taeuber	\$22,262			
Councillor Andrew Tilley	\$23,134			
Councillor Yvonne Todd	\$22,046			
Total	\$372,305			

Payments made to Elected Members appointed to the Board of the Centennial Park Cemetery Authority

The following sitting fees were paid by Centennial Park Cemetery Authority to Elected Members on the Board of the Authority during the 2020/21 financial year:

Board Member	Allowance
Councillor David Munro	\$7,146
Councillor Karen Hockley	\$4,686

Payments made to Elected Members appointed to the Board of the Carrick Hill Trust:

The following sitting fee was paid by Carrick Hill Trust to an elected member on the Board of the Trust during the 2020/21 financial year.

Board Member	Allowance
Councillor Lindy Taeuber	\$1,593.00

Payments made to Elected Members appointed to the Board of the Eastern Waste Management Authority:

The Elected Members appointed as a Director or Deputy Director on the Eastern Waste Management Authority Board do not receive a sitting fee.

Board Member	Allowance
Mayor Heather Holmes-Ross	Nil



Elected Member Training and Development

Council encourages continued professional training and development for Elected Members.

This is seen as being necessary in terms of good governance and the improved performance of their functions and duties. The Council's Members' Allowances and Support Policy sets out the provisions of the Local Government Act 1999 and Local Government (Members Allowances and Benefits) Regulations 2010 in respect of Elected Members allowances, expenses and support (including training and

Pursuant to Regulation 8AA of the Local Government (General) Regulations 2013, Council must ensure that Elected Members complete the mandatory Local Government Association Training Standards within the first 12 months of their four year term of office. The mandatory training is made up of the following modules and has been made available to all Elected Members since the 2014/15 financial year:

Module 1

Introduction to Local Government

Minimum requirement 1.5 hours.

Council and Committee

minimum requirement 1.5 hours.

Meetings

Module 3

Module 2

Legal Responsibilities

Minimum requirement 2 hours.

Module 4

Financial Management and Reporting

minimum requirement 2.5 hours.

Access to conferences is dependent on the perceived benefits of attendance to Elected Members and the Council and the available budget. Information gained from attendances at conferences is to be shared with all Elected Members by way of a public report to Council. The Elected Members' Attendance at Conference Policy covers the

circumstances under which Council approves attendance at a local, interstate or overseas conference.

During the 2020/21 financial year, Elected Members attended the following training and development seminars and conferences.

2020/21 Activity	Attendees
CEO Performance Reviews and Contractual Obligations presented by Norman Waterhouse Lawyers	Mayor Holmes-Ross, Crs Christopoulos, Moss, Munro, Sanderson, Steele, Taeuber, Tilley and Todd
PDI Act Training – Session 2 – The role of Councils and Elected Members in the new planning system	Crs Tilley and Todd
PDI Act Training – Session 3 – Role of an Elected Member on Council Assessment Panel	Crs Tilley and Todd
Murray Darling Association 2020 Virtual National Conference and AGM	Mayor Holmes-Ross, Crs Kruse and Tilley
Murray Darling Association 2021 National Conference and AGM – Wentworth NSW	Mayor Holmes-Ross, Crs Kruse and Tilley
Elected Member Forum 1 – Community Conversations – A Coaching Approach	Crs Bange and Cheney
Module 1 – Introduction to Local Government	Cr Cheney
Module 2 – Legal Responsibilities	Cr Cheney
Module 3 – Council and Committee Meetings	Cr Cheney
Module 4 – Financial Management and Reporting	Cr Cheney



Confidential Provisions

The City of Mitcham is committed to the principle of open and accountable government with meetings ordinarily conducted in public. Council also recognises that on occasions it may be necessary or appropriate for particular matters to be considered in confidence as allowed under Section 90 of the Local Government Act 1999.

During this financial year 25 items were considered in confidence under Section 90 of the Local Government Act 1999. The table below shows the number of times each clause has been used by Council or its committees. It should be noted that in some instances multiple clauses have been used for single items.

Section	Description	Number of times used
90(2)	A council or council committee may order that the public be excluded from attendance at a meeting to the extent (and only to the extent) that the council or council committee considers it to be necessary and appropriate to act in a meeting closed to the public in order to receive, discuss or consider in confidence any information or matter listed in subsection (3) (after taking into account any relevant consideration under that subsection)	22
90(3)(a)	information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)	9
90(3)(b)	 information the disclosure of which- (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest 	3
90(3)(d)	commercial information of a confidential nature (not being a trade secret) the disclosure of which- (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest	7
90(3)(e)	matters affecting the security of the council, members or employees of the council, or council property, or the safety of any person	1
90(3)(f)	information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial	Nil
90(3)(g)	matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty	1
90(3)(h)	legal advice;	2
90(3)(i)	information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, involving the council or an employee of the council	2
90(3)(j)	information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council) and; would, on balance, be contrary to the public interest	Nil
90(3)(k)	tenders for the supply of goods, the provision of services or the carrying out of works	1
90(3)(m)	information relating to a proposed amendment to a Development Plan under the Development Act 1993 before a Development Plan Amendment proposal relating to the amendment is released	Nil
90(3)(n)	information relevant to the review of a determination of a Council under the Freedom of Information Act 1991	Nil
91(7)	If an order is made under subsection (2), a note must be made in the minutes of the making of the order and of the grounds on which it was made	22

The City of Mitcham is committed to the principle of open and accountable government with meetings ordinarily conducted in public.

Items put in confidence during the year and status as at 30 June 2021:

Meeting date	Meeting	Item no.	Report title	Clause	91(7)	Status at 30 June 2021
25/08/2020	Council	10.1	Brown Hill Keswick Creeks Stormwater Regional Subsidiary - Board Membership	90(2) and (3) (a)	91(9)(c)	Report & Minutes released 7/09/2020 Attachments remain in confidence
25/08/2020	CEO Performance Review Committee	2.1	CEO Performance Review 2019/2020 and Quarterly Report on Innovation From CEO (April - June 2020)	90(2) and (3) (a)(a)	Υ	Remains in confidence
8/09/2020	Council	10.2	CEO Performance Review Committee - Tuesday 25 August 2020	90(2) and (3) (a)	91(9)(c)	Remains in confidence
8/09/2020	Council	10.1	Kindergarten and Pre-School Leases	90(2) and (3) (k)	Υ	Remains in confidence
13/10/2020	Council	10.1	Port Lincoln Boulevard, Pasadena update	90(2) and (3) (a)	91(9)(c)	Remains in confidence
20/10/2020	Audit Committee	5.1	Centennial Park Cemetery Authority Budget 20-21 and Liability Guarantee Fee	90(2) and (3) (d)(i) &(ii)	Y	Remains in confidence
27/10/2020	CEO Performance Review Committee	2.1	CEO Performance Review Facilitator Presentation	90(2) and (3) (b)&(ii)	91(9)(c)	Discussion only placed in confidence. Remains in confidence
27/10/2020	CEO Performance Review Committee	2.2	CEO Performance Review Facilitator Presentation	90(2) and (3) (b)&(ii)	91(9)(c)	Remains in confidence
14/12/2020	Australia Day Awards Selection Committee	3.1	Australia Day Awards 2021 Selection	90(2) and (3) (b)	91(9)(c)	Released with redaction
19/01/2021	Council	9.4	Lot 101 Port Lincoln Boulevard - URGENT CONFIDENTIAL REPORT	90(2) and (3)(i)	Υ	Remains in confidence
9/02/2021	Council	10.1	Australia Day Awards Selection Committee - Monday 14 December 2020	90(2) and (3) (a)	91(9)(c)	Partial release of the resolution only
23/03/2021	Council	10.1	Mitcham Art Advisory Committee - Selection Panel Recommendations	90(2) and (3) (a)	91(9)(c	Remains in confidence
23/03/2021	Council	10.2	Port Lincoln Boulevard	90(2) and (3) (d)(i)&(ii) and (h)	91(9)(c	Remains in confidence
23/03/2021	Council	10.3	Centennial Park Cemetery Authority Liability Guarantee Fee Waiver	90(2) and (3) (d)(i)&(ii)	91(9)(c	Remains in confidence
16/03/2021	CEO Performance Review Committee	2.1	360 Survey results	90(2)(3) (a),91(7)	Y	Discussion only held in confidence
30/03/2021	Strategic Planning and Development Policy Committee	4.1	621 Goodwood Road, Panorama (former Panorama TAFE site)	90(2) and (3) (d)	Υ	Presentation and discussion kept in confidence
27/04/2021	Council	10.1	Blackwood – status of property	90(2)(3)(b) (i)&(ii)	Υ	Remains in confidence
25/05/2021	Council	10.1	East Waste 2021/2022 draft annual plan and budget	90(2)(3)(d)(i) &(ii)	Υ	Remains in confidence
8/06/2021	Council	9.1	Port Lincoln Boulevard - voluntary site remediation order	90(2)(3)(d) (i)&(ii) and (h)	Υ	Remains in confidence
8/06/2021	Council	9.4	Update on Council's actions to respond to the climate emergency	90(2)(3)(a)(d)	Y	Discussion only kept in confidence. Remains in confidence
8/06/2021	Council	10.1	Appointment of a member to the Brown Hill and Keswick Creeks Stormwater Board	90(2)(3)(a)	91(9)(c	Remains in confidence

There were 100 orders still operative at the end of the financial year (not including orders made before 15 November 2010). During 2020-2021, 3 orders were released entirely, and 9 orders had partial items released.

Freedom of Information Applications

Under Section 12 of the Freedom of Information Act 1991, a person has a legally enforceable right to be given access to an agency's documents in accordance with this Act.

Under Section 12 of the Freedom of Information Act 1991, a person has a legally enforceable right to be given access to an agency's documents in accordance with this Act. There were 15 Freedom of Information applications for access received. Of the 15 applications in total, three were released in full, 11 were partially released and one is under review as at June 30 2021.

Under Section 30 of the Freedom of Information Act 1991, members of the public may apply to have any information contained in documents which relate to their personal affairs amended. There were no applications for amendment.

Under Section 38 of the Freedom of Information Act 1991, a person who is aggrieved by a determination made by an agency is entitled to a review of the determination. There was one application for internal review received.

Under Section 39 of the Freedom of Information Act 1991, a person who is aggrieved by a determination of an agency following an internal review or by a determination that is not liable to internal review may apply to the relevant review authority for a review of the determination. There was one application to the Ombudsman SA for an external review.

Council is required under Section 9(1) and (1a) of the Freedom of Information Act 1991 to publish annually an Information Statement. A copy of this Statement is available from www.mitchamcouncil.sa.gov.au.

Section 270 Internal Reviews of Decisions

During the 2020/21 financial year, Council received three requests for a review of a decision from the same applicant regarding a development matter citing section 270 of the Local Government Act 1999 as follows;

Date	Subject	Status
5 February 2021	Development Matter	Application was put on hold by the Applicant after meeting with Officers mid-February
16 April 2021	Development Matter	Council responded to Applicants request 22 April and sought further information.
3 May /10 June 2021	Development Matter	Council advised the applicant on 18 July that the application was denied on the basis that; • The decision-making body had not made a decision on the matter. • The Application was out of time. • Previous information provided to the Applicant remained accurate.

In addition to the above, the following reviews were completed this financial year;

- 2019/20 (46 Lloyd Street Tree Removal) was completed on 31 July 2020 whereby the Applicants request was upheld
- 2018/19 (Randell Park/Burnell Drive) was completed on 22 September 2020 whereby Council's decision was upheld



National Competition Policy

Competitive Neutrality, Significant Business Activities and Structural Reform of Public Monopolies

The competition principles applicable to Local Government under the competition principles agreement require that each Local Government authority issue a clause 7 statement. For the last year Council advises that it:

- Has two significant businesses defined as category 1 businesses under competitive neutrality principles – Eastern Waste
 Management Authority and Centennial Park Cemetery Authority, which neither commenced nor ceased operating during the 2020/21 financial year
- Has no by-laws which place barriers on market entry, conduct or discriminates between competitors
- Has received no complaints alleging a breach of competitive neutrality principles by Council in 2020/2021
- Has not been involved in any structural reform of public monopolies in 2020/2021

Competitive Tendering

The City of Mitcham is committed to ensuring open, fair and transparent processes with respect to procurement activities which ensure the equitable treatment of suppliers while adhering to appropriate standards of probity. The Council's Procurement Policy adheres to section 49 of the Local Government Act, 1999. The Policy and supporting procedures aim to facilitate the delivery of best value goods, works and services to the community in a sustainable way.

The types of procurement methods utilised by Council are determined by reference to the level of expenditure established within Council's procurement procedures, together with a consideration of the complexity, risk and prevailing market conditions associated with the procurement. The method chosen is with a view to achieving the best value for money result.

The Council's procurement procedures provide for competitive procurement processes for all requirements valued in excess of \$5,000 unless an exemption has been sought.

A comprehensive contract register for all contracts is in place.

Council is committed to continuous improvement with respect to its procurement practices. Currently the Council is revisiting its policy and procedural framework for procurement together with its contractual tools and considering appropriate change in light of its spend trends.

Council is committed to maximising the benefits of its procurement activities to the local economy and community.

In fulfilling Council's procurement function the following principles apply:

- suppliers need to adhere to acceptable standards of work health and safety practices
- the conservation of resources, energy efficiencies, minimisation of waste, protection of the environment and principles of ecological sustainability are encouraged
- Council incorporates the principles of the Disability Discrimination Act. 1992.

Council is committed to maximising the benefits of its procurement activities to the local economy and community. The Procurement Policy provides that subject to all commercial considerations being equal Council may, subject to the law, give preference to:

- suppliers operating in the Mitcham Council area
- products that are Australian made
- products that are produced from recycled material collected in Council's area
- products that are accredited to the Home Workers Code of Practice.



Arbor Day, Mitcham Memorial Library

Local Nuisance and Litter Control Act Local Nuisance and Litter Complaints





Nature	Complaints
Local Nuisance	
Dust	22
Noise	100
Odour	13
Smoke	12
Fumes	0
Aerosols	0
Animals	75
Insanitary	12
Unsightly	33
Vibration	2
Graffiti	469
Other .	133
Litter Control	
Class A Hazardous	0
50 litres or more of class B hazardous litter or general litter	8
Up to 50 litres of class B hazardous litter	0
Up to 50L General	2
Bill posting without owner consent	874

Nuisance and Litter Abatement Notices

Reference	Abatement Notices
s30(1)(a) Local nuisance	3
s30(1)(b) Litter control	5

Offences Expiated and Prosecuted

Reference	Offence	Expiations	Prosecutions
s20	Fail to cease local nuisance	2	0
s22 (1) (d) Maximum penalty	Disposing of up to 50 litres of general litter	28	0
Civil penalties negotiated under s	section 34 of the Act:		0
Applications to the Court for orde	rs for civil penalties under section 34 of the Act:		0
The number of orders made by th	e Court on those applications:		0
Any other functions performed by	the council and on the Act.		

Community Land and Council Facilities

Section 193 of the Local Government Act 1999 (Act), stipulates that all local government land owned by Council or under Council's care and control (excluding roads) is classified as community land.

As part of our responsibilities related to community land sections 196 and 207 of the Act require Council to prepare, adopt and maintain a Community Land Register (CLR) and Community Land Management Plans (CLMP).

In response to our responsibilities under the Act and as a result of the Supreme Court of South Australia's decision in Coastal Ecology Protection Group Inv & Ors v City of Charles Sturt, Council are currently undertaking a review of our CLMPs. This review is to ensure that our CLMPs are in line with the Act, consider the principles set out by the Supreme Court and reflect the Council's vision for community land moving forward.

In 2020 Council began a large-scale review of our CLR and CLMPs. This began with the updating of the CLR, which is now revised and updated every six months. In the 2020/21 financial year Council endorsed CLMPs for Karinya, Hawthorndene and Apex Park. The next CLMPs due for completion are Mortlock Park, Reade Park and Manson Oval followed by larger consolidated plans that will involve city wide consultation. The CLMP project is expected to be ongoing into the next financial year.

As part of this large-scale review Council has in 2021 updated our Community Land Register and this has been made available for the public to view in the Civic Building. The Community Land Register and Plans will be continuously amended as required, as new reserves are created or if any community land is revoked and disposed of.

Council has management plans for all its community land including:

- Category One Reserves (high maintenance/high use open space)
- Category Two Reserves (strategically important local open space/high use)
- Category Three Reserves (smaller neighbourhood parks/minimal community use)
- Category Four Reserves (largely undeveloped areas/limited public access)
- Category Five Reserves (woodland reserves/important remnant native vegetation)
- Sport and Recreational Facilities
- Drainage Reserves (may contain watercourses or infrastructure, or serve no practical drainage function)
- Other Community Land:
 - > Kaurna Views (former Eden Hills landfill)
 - > Gamble Cottage and Garden
 - > Gladstone Road Carpark
 - > Rupert Avenue Carpark
 - > Lynton Depot (former)
 - > Lynton Landfill (former)
 - > Mitcham Community Centre
 - > Mitcham Community Court and environs (including Mitcham Library)
 - > Mortlock Park
 - > Winns Bakehouse and Museum



Public Documents Maintained by Council

The City of Mitcham has a range of corporate governance documents, registers, codes and policies to assist with decision making and to ensure Council's activities are undertaken in an accountable, efficient, open and transparent manner.

Registers

The following are registers keep by Council as required under the Local Government Act 1999 and the Local Government (Elections) Act 1999:

- Assessment Record
- Delegations Register
- Policy Register
- Register of By-laws
- Register of Campaign Donations Returns
- Register of Community Land
- Register of Dogs
- Register of Fees and Charges
- Register of Gifts and Benefits Council Officers
- Register of Gifts and Benefits Elected Members
- Register of Interests Council Officers
- Register of Interests Elected Members
- Register of Land Management Agreements
- Register of Land Management Agreements Development Applications
- Register of Members Allowances and Benefits
- Register of Planning and Building Applications
- Register of Remuneration, Salaries and Benefits Council Officers
- Register of Roads

Codes of Conduct or Practice

The following is a list of Code of Conduct or Code of Practice documentation that Council is required to keep under the Local Government Act 1999:

- Code of Conduct Elected Members
- Code of Conduct Employees
- Code of Practice Access to Meetings and Documents
- Code of Practice Meeting Procedures

Copies of Codes and Registers (except for Register of Interests – Council Officers) are available to the public from the City of Mitcham Civic Centre, 131 Belair Road, Torrens Park or on Council's website at www.mitchamcouncil.sa.gov.au.

Policy Documents

All of Councils public policies are available to the public and are located on Council's website and include mandatory policies as follows:

- Complaints Management
- Caretaker Policy
- Induction, Training and Development for Elected Members
- Elected Members Allowance and Support
- Informal Gatherings
- Internal Control
- Internal Review of a Council Decision
- Order Making
- Procurement
- Prudential Management
- Public Consultation
- •Road and Public Place Naming

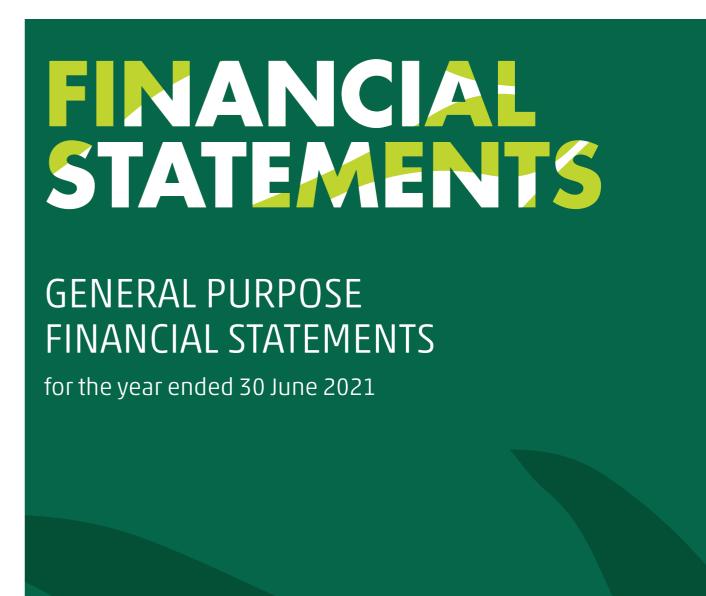
Other Corporate Documents

The following corporate documents are also available to the public on Council's website:

- Annual Report
- Audited Financial Statements
- Charter for Centennial Park Cemetery Trust
- Charter for Eastern Waste Management Authority
- Charter for Brown Hill and Keswick Creeks Stormwater Board
- Council and Committee Agendas and Minutes
- Development Plan and Development Plan Amendments
- Fees and Charges
- Information Statement
- Procedure for the Review of Council Decisions
- Strategic Management Plan
- Annual Business Plan
- Long Term Financial Plan
- Asset Management Plans

The following is available to view on request:

• Electoral Roll



City of Mitcham

Financial Statements 2021

General Purpose Financial Statements

for the year ended 30 June 2021

Contents	Pag
Council Certificate	3
Principal Financial Statements	
Statement of Comprehensive Income	4
Statement of Financial Position	5
Statement of Changes in Equity	6
Statement of Cash Flows	7
Notes to and forming part of the Principal Financial Statements	8
Independent Auditor's Report – Financial Statements	47
Independent Auditor's Report – Internal Controls	49
Certificates of Audit Independence	
Council Certificate of Audit Independence	51
Audit Certificate of Audit Independence	52

City of Mitcham

GENERAL PURPOSE FINANCIAL STATEMENTS for the year ended 30 June 2021



A healthy, inclusive and prosperous community living and working in harmony with the environment.

Page 2 of 52

City of Mitcham

General Purpose Financial Statements

for the year ended 30 June 2021

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2021 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- · the financial statements accurately reflect the Council's accounting and other records.

Matthew Pears
Chief Executive Officer

24 November 2021

Walder Mostes

Dr Heather Holmes-Ross Mayor

24 November 2021

ANNUAL REPORT 2020/2021

Financial Statements 2021

City of Mitcham

Statement of Comprehensive Income

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Income			
Rates	2a	57,467	56,417
Statutory Charges	2b	2,225	1,889
User Charges	2c	697	550
Grants, Subsidies and Contributions	2g	7.003	4,846
Investment Income	2d	44	138
Reimbursements	2e	87	2,950
Other income	2f	261	1,208
Net Gain - Equity Accounted Council Businesses	19(a)	804	_
Total Income		68,588	67,998
Expenses			
Employee costs	3a	25,848	24,738
Materials, Contracts and Other Expenses	3b	24,170	25,645
Depreciation, Amortisation and Impairment	3c	15,682	14,618
Finance Costs	3d	565	619
Net loss - Equity Accounted Council Businesses	19(a)	_	212
Total Expenses		66,265	65,832
Operating Surplus / (Deficit)		2,323	2,166
Physical Resources Received Free of Charge	2h	5,674	1,888
Asset Disposal & Fair Value Adjustments	4	(1,954)	(2,215)
Amounts Received Specifically for New or Upgraded Assets	2g	2,180	2,213)
Net Surplus / (Deficit)	-9		4,130
Net Sulpius / (Delicit)		8,223	4,130
Other Comprehensive Income			
Changes in Revaluation Surplus - I,PP&E	9a	(12,021)	_
Share of Other Comprehensive Income - Equity Accounted Council Businesses	19	34	(792)
Other Equity Adjustments - Equity Accounted Council Businesses		23	1,752
Total Other Comprehensive Income		(11,964)	960
Total Comprehensive Income		(3,741)	5,090

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

City of Mitcham

Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
ASSETS			
Current assets			
Cash & Cash Equivalent Assets	5a	5,079	5,603
Trade & Other Receivables	5b	5,652	5,427
Inventories	5c	32	41
Total current assets		10,763	11,071
Non-current assets			
Equity Accounted Investments in Council Businesses	6a	18,758	17,333
Other Non-Current Assets	6b	3,766	631
Infrastructure, Property, Plant & Equipment	7a(i)	625,641	633,193
Total non-current assets		648,165	651,157
TOTAL ASSETS		658,928	662,228
LIABILITIES Current Liabilities			
Trade & Other Payables	8a	9,996	8,613
Borrowings	8b	1,250	1,287
Provisions	8c	5,877	5,473
Total Current Liabilities		17,123	15,373
Non-Current Liabilities			
Borrowings	8b	9,305	10,555
Provisions	8c	549	608
Total Non-Current Liabilities		9,854	11,163
TOTAL LIABILITIES		26,977	26,536
Net Assets		631,951	635,692
EQUITY			
Accumulated surplus		359,186	350,925
Asset revaluation reserves	9a	272,754	284,756
Other reserves	9b	11	11
Total Council Equity		631,951	635,692
Total Equity		631,951	635,692

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

City of Mitcham

Statement of Changes in Equity

for the year ended 30 June 2021

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
<u>\$</u> 000	Notes	Surpius	Teserve	16361763	equity
2021					
Balance at the end of previous reporting period		350,925	284,756	11	635,692
Net Surplus / (Deficit) for Year		8,223	_	_	8,223
Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	_	(12,021)	_	(12,021)
- Share of OCI - Equity Accounted Council Businesses		45	10		34
- Other Equity Adjustments - Equity Accounted		15	19	_	34
Council Businesses	19	23	_	_	23
Other comprehensive income		38	(12,002)	_	(11,964)
Total comprehensive income		8,261	(12,002)	_	(3,741)
Balance at the end of period		359,186	272,754	11	631,951
2020					
Balance at the end of previous reporting period		345,254	285,337	11	630,602
Net Surplus / (Deficit) for Year		4,130	_	_	4,130
Other Comprehensive Income					
- Share of OCI - Equity Accounted Council					
Businesses		(211)	(581)	_	(792)
Other Equity Adjustments - Equity Accounted Council Businesses	19	1,752	_	_	1,752
Other comprehensive income	10	1,541	(581)	_	960
Total comprehensive income		5,671	(581)	_	5,090
Balance at the end of period		350,925	284,756	11	635,692
•			•		•

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Page 5 of 52

Financial Statements 2021

Page 6 of 52

City of Mitcham

Financial Statements 2021

Statement of Cash Flows

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Cash flows from operating activities			
Receipts			
Operating Receipts		67,648	66,882
Investment Receipts		44	138
<u>Payments</u>			
Finance Payments		(576)	(629)
Operating Payments to Suppliers and Employees		(48,403)	(49,125)
Net cash provided by (or used in) Operating Activities	11b	18,713	17,266
Cash flows from investing activities			
Amounts Received Specifically for New/Upgraded Assets		2,180	2,291
Sale of Replaced Assets		626	699
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(17,213)	(15,823)
Expenditure on New/Upgraded Assets		(2,979)	(4,324)
Capital contributed to Equity Accounted Council Businesses		(564)	(230)
Net cash provided (or used in) investing activities		(17,950)	(17,387)
Cash flows from financing activities Payments			
Repayments of Borrowings		(1,287)	(1,235)
Net Cash provided by (or used in) Financing Activities		(1,287)	(1,235)
Net Increase (Decrease) in Cash Held		(524)	(1,356)
plus: Cash & Cash Equivalents at beginning of period		5,603	6,959
Cash and cash equivalents held at end of period	11a	5,079	5,603

Additional Information:

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

City of Mitcham

Financial Statements 2021

ANNUAL REPORT 2020/2021

Notes to and forming part of the Principal Financial Statements for the year ended 30 June 2021

Contents of the Notes accompanying the General Purpose Financial Statements

Note	Details	Page
1	Summary of Significant Accounting Policies	9
2	Income	16
3	Expenses	18
4	Asset Disposal & Fair Value Adjustments	20
5	Current Assets	20
6	Non-Current Assets	21
7	Infrastructure, Property, Plant & Equipment	22
8	Liabilities	27
9	Reserves	28
10	Assets Subject to Restrictions	29
11	Reconciliation to Statement of Cash Flows	29
12(a)	Functions	31
12(b)	Components of Functions	32
13	Financial Instruments	33
14	Capital Expenditure and Investment Property Commitments	37
15	Financial Indicators	38
16	Uniform Presentation of Finances	39
17	Leases	40
18	Superannuation	41
19	Interests in Other Entities	42
20	Non-Current Assets Held for Sale & Discontinued Operations	44
21	Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet	44
22	Events after the Balance Sheet Date	45
23	Related Party Transactions	46

Page 7 of 52

Page 8 of 52

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

(1) Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011.*

1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.3 Estimates and assumptions

The COVID-19 pandemic has impacted the 2020/21 financial statements, which may impact on the comparability of some line items and amounts reported in these financial statements and/or the notes. The financial impacts are a direct result of either Councils response to the pandemic or due to mandatory shutdowns as directed by the Australian Government and the advice from the Australian Government Department of Health and SA Health.

Examples include:

- 1. COVID-19 rate relief taken up by Ratepayers, \$153k on 596 properties
- 2. Additional cleaning to public areas and materials purchased, \$81k

COVID-19 is not expected to have a significant financial impact on Council operations. It is expected further financial impacts will flow into the 2021/22 financial year but these have been largely taken into account during the development of the budget process for 2021/22. The budget assumptions for 2021/22 assume that no further harsher restrictions are put in place by the government. However, Council has determined that there is no material uncertainty that casts doubt on Council's ability to continue as a going concern.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

(2) The Local Government Reporting Entity

City of Mitcham is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 131 Belair Road, Torrens Park SA 5062. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

The principal activities and entities conducted other than in the Council's own name that have been included in these consolidated financial statements are:

- 1. Centennial Park Cemetery Authority (50% ownership interest/voting power)
- 2. East Waste Management Authority (14.29% ownership interest/voting power)
- 3. Brown Hill and Keswick Creeks Stormwater Board (10% ownership interest / 20% voting power)

(3) Income Recognition

92

The Council recognises revenue under AASB 1058 *Income of Not-for-Profit Entities* (AASB 1058) or AASB 15 *Revenue from Contracts with Customers* (AASB 15) when appropriate. In cases where there is an 'enforceable' contract with a customer

continued on next page ... Page 9 of 52

City of Mitcham

ANNUAL REPORT 2020/2021

93

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer. In other cases, AASB 1058 applied when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the Council. In this case, the Council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2017/18	\$2,478,932	\$2,382,263	+\$96,669
2018/19	\$2,576,235	\$2,540,513	+\$35,722
2019/20	\$3,016,277	\$2,978,707	+\$37,570
2020/21	\$2,438,436	\$2,456,727	-\$18,291

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

(4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

(5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

continued on next page ... Page 10 of 52

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(6) Infrastructure, Property, Plant & Equipment 6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7.

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

continued on next page

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

Page 11 of 52

(7) Payables

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

continued on next page ... Page 12 of 52

94

ANNUAL REPORT 2020/2021

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(8) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

(9) Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate 0.28% (2020, 0.41%) Weighted avg. settlement period 7 years (2020, 7 years)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

(10) Leases

Accounting policy applicable from 01 July 2019

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

12.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Lease Liabilities

96

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

ii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

As at 30 June 2020, the change in the accounting policy for leases had no effect in accounting treatment for Council.

continued on next page ... Page 13 of 52

City of Mitcham

ANNUAL REPORT 2020/2021

97

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

(11) Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

Council has a 50% share in the regional subsidiary, Centennial Park Cemetery Authority, a 14.2% share in the regional subsidiary, East Waste Management Authority and a 10% share in the regional subsidiary Brown Hill and Keswick Creeks Stormwater Board. Council's share in these Authorities has been recognised in the Financial Statements by including its share of the net assets within the Balance Sheet. The change in equity share, excluding the asset revaluation, is disclosed in the Income Statement. These regional subsidiaries are accounted for in accordance with AASB 128 and set out in details for Note 19.

As a result of changes made to the Charter of the Centennial Park Cemetery Authority in August 2011, all distributions paid by the Authority to Council are recorded as revenue in the Statement of Comprehensive Income. Distributions paid by the Authority to Council are regarded as payments for guaranteeing the liabilities of the Authority and accordingly are treated as expense in the Statement of Comprehensive Income of the Authority.

Council also participates in cooperative arrangements with other councils for the provision of services and facilities.

(12) GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- · Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- · Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

(13) New accounting standards and UIG interpretations

The Council applied for the first-time certain standards and amendments, which are effective for annual periods beginning on or after 1 January 2020. New standards and amendments relevant to the Council are listed below. The Council has not early adopted any other standard, interpretation or amendment that has been issued but is not yet effective.

Amendments to AASB 101 and AASB 108 Definition of Material

The amendments provide a new definition of material that states, "information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity." The amendments clarify that materiality will depend on the nature or magnitude of information, either individually or in combination with other information, in the context of the financial statements. A misstatement of information is material if it could reasonably be expected to influence decisions made by the primary users. These amendments had no impact on the financial statements of, nor is there expected to be any future impact to the Council.

Standards issued by the AASB not yet effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2021, these standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a significant impact for Council then further information has been provided in this note.

The following list identifies all the new and amended Australian Accounting Standards, and Interpretation, that were issued but not yet effective at the time of compiling these illustrative statements that could be applicable to Councils.

Effective for NFP annual reporting periods beginning on or after 1 January 2022

AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
 AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

Effective for NFP annual reporting periods beginning on or after 1 January 2023

continued on next page ... Page 14 of 52

ANNUAL REPORT 2020/2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 1. Summary of Significant Accounting Policies (continued)

• AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-Current and associated standards.

(14) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

(15) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income

\$ '000	2021	2020
(a) Rates		
General Rates		
General Rates	56,844	55,637
Less: Mandatory Rebates	(867)	(864)
Less: Discretionary Rebates, Remissions & Write Offs	(229)	(260)
Total General Rates	55,748	54,513
Other Rates (Including Service Charges)		
Natural Resource Management Levy	1,719	1,740
Total Other Rates (Including Service Charges)	1,719	1,740
Other Charges		
Penalties for Late Payment	_	128
Legal & Other Costs Recovered	_	36
Total Other Charges		164
Total Rates	57,467	56,417
(b) Statutory Charges		
Development Act Fees	299	266
Town Planning Fees	474	350
Animal Registration Fees & Fines	676	638
Parking Fines / Expiation Fees	622	496
Environmental Control Fines	2	-
Property & Rate Searches	125	112
Sundry	11	14
Local Licence & Litter Control Total Statutory Charges	16	13
Total Statutory Charges	2,225	1,889
(c) User Charges		
Cemetery	21	10
Council Houses	83	78
Hall & Equipment Hire	143	145
Lease Rental Income	192	101
Reserve Hire Fees	3	3
Sales - General	34	27
Sundry	155	124
Telecommunication Towers	66	62
Total User Charges	697	550

Page 15 of 52

continued on next page .

Page 16 of 52

535

(839)

259

24,738

626

268

245

(1,243)

25,848

Financial Statements 2021

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income (continued)

\$ '000	2021	2020
(d) Investment Income		
Interest on Investments		
- Local Government Finance Authority	44	126
- Banks & Other		12
Total lilvestifient income	44	138
(e) Reimbursements		
Private Works	11	2,760
Other	76	190
Total Reimbursements	87	2,950
(f) Other income		
Contributions from Subsidiaries	163	318
Sundry	98	828
Other		62
Total Other income	261	1,208
(g) Grants, Subsidies, Contributions		
Amounts Received Specifically for New or Upgraded Assets	2,180	2,291
Total Amounts Received Specifically for New or Upgraded Assets	2,180	2,291
Other Grants, Subsidies and Contributions	3,414	2,847
Roads to Recovery	825	766
Individually Significant Item - Additional Grants Commission Payment (refer below)	1,213	1,233
Local Roads & Community Infrastructure Grant Total Other Grants, Subsidies and Contributions	7,003	4,846
		-
Total Grants, Subsidies, Contributions The functions to which these grants relate are shown in Note 12.	9,183	7,137
(i) Sources of grants		
Commonwealth Government	3,881	1,205
State Government	5,107	5,782
Other	195	150 7 127
_	9,183	7,137
(ii) Individually Significant Items Grant Commission (FAG) Grant Recognised as Income	4.040	4.000
Gradi Commission (FAG) Gradi Reconnised as income	1,213	1,233

In June 2021, as well as June 2020, June 2019, June 2018 and June 2017, an amount of \$1,212,785 (\$1,232,952, \$1,182,918, \$1,154,208 and \$1,060,327 respectively) was received from the SA Local Government Grants Commission as an advance payment in respect to Council's 2021/22 Commonwealth Financial Assistance Grant (FAG).

continued on next page ...

Page 17 of 52

Financial Statements 2021

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 2. Income (continued)

Workers' Compensation Insurance

Less: Capitalised and Distributed Costs

Total Operating Employee Costs

full time equivalent positions are funded ongoing)

\$ '000		2021	2020
(h) Physical Resources Received Free of Charge			
Infrastructure		5,674	1,888
<u>Total Physical Resources Received Free of Charge</u>	_	5,674	1,888
Note 3. Expenses			
\$ '000	Notes	2021	2020
(a) Employee costs			
Salaries and Wages		19,564	18,767
Employee Leave Expense		4,685	4,169
Superannuation - Defined Contribution Plan Contributions	18	1,709	1,647
Superannuation - Defined Benefit Plan Contributions	18	507	459

(b) Materials, Contracts and Other Expenses

Full-time equivalent employees as at the end of the reporting period.

Full time equivalent employees with contracts greater than 12 months. (257

(i) Prescribed Expenses

17		
Auditor's Remuneration		
- Auditing the Financial Reports	26	30
Audit Committee Sitting Fees	5	9
Development Assessment Sitting Panel Sitting Fees	25	23
Elected Members' Expenses	373	368
Supplementary Election Expenditure	58	_
Subtotal - Prescribed Expenses	487	430

continued on next page ..

Page 18 of 52

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 3. Expenses (continued)

\$ '000	2021	2020
(ii) Other Materials, Contracts and Expenses		
Contractors	12,897	14,396
Energy	1,448	1,524
Maintenance	829	775
Legal Expenses	406	303
Levies Paid to Government - NRM levy	1,719	1,733
Parts, Accessories & Consumables	568	684
Professional Services	1,268	1,262
Sundry	181	432
Water & Sewer	491	697
Insurance	765	624
Library Purchases	495	540
Bank & Financial Fees	161	183
Advertising & Publications	140	197
Telephone & Publications	170	149
Postage & Courier	159	153
Fringe Benefits Tax	157	160
Subscriptions	94	108
Licence Fees	1,735	1,295
Subtotal - Other Material, Contracts & Expenses	23,683	25,215
Total Materials, Contracts and Other Expenses	24,170	25,645
(c) Depreciation, Amortisation and Impairment		
(i) Depreciation and Amortisation		
Buildings	1,726	1,621
Infrastructure	9,001	9,470
Plant & Equipment	1,141	1,183
Furniture & Fittings	1,103	1,288
Other Structures	1,190	1,056
Subtotal	14,161	14,618
(ii) Impairment		
Asset Class (Office, Furniture & Equipment)	1,521	
Subtotal	1,521	_
Total Depreciation, Amortisation and Impairment	15,682	14,618
(d) Finance Costs		
· <i>'</i>	565	640
(d) Finance Costs Interest on Loans Total Finance Costs		619 619

City of Mitcham

Total Inventories

Notes to the Financial Statements

for the year ended 30 June 2021

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	2021	2020
Infrastructure, Property, Plant & Equipment		
(i) Assets Renewed or Directly Replaced		
Proceeds from Disposal	626	700
Less: Carrying Amount of Assets Sold	(2,580)	(2,915)
Gain (Loss) on Disposal	(1,954)	(2,215
Net Gain (Loss) on Disposal	(1,954)	(2,215)
Note 5. Current Assets		
\$ '000	2021	2020
(a) Cash & Cash Equivalent Assets		
Cash on Hand at Bank	2,571	3,535
Deposits at Call	2,508	7,547
Cash Advance Facility	<u> </u>	(5,479
Total Cash & Cash Equivalent Assets	5,079	5,603
(b) Trade & Other Receivables		
Rates - General & Other	3,876	2,896
Accrued Revenues	89	40
Debtors - General	883	1,689
GST Recoupment	482	357
Prepayments	405	528
Subtotal	5,735	5,510
Less: Allowance for Doubtful Debts	(83)	(83
Total Trade & Other Receivables	5,652	5,427
(c) Inventories		
Stores & Materials	32	4
Total lavoratoria		

Page 19 of 52

Financial Statements 2021

Page 20 of 52

41

Notes to the Financial Statements for the year ended 30 June 2021

City of Mitcham

(a(i)) Infrastructure, Property, Plant & Equipment

Note 7. Infrastructure, Property, Plant & Equipment

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 6. Non-Current Assets

\$ '000	Notes	2021	2020
(a) Equity Accounted Investments in Council Businesses			
Centennial Park Cemetery Authority	19	15,995	16,180
Eastern Waste Management Authority		173	137
Brown Hill Keswick Creeks Stormwater Board		2,590	1,016
Total Equity Accounted Investments in Council			
Businesses	_	18,758	17,333
(b) Other Non-Current Assets			
Other			
Capital Works-in-Progress		3,766	631
Total Other	_	3,766	631
Total Other Non-Current Assets	_	3,766	631

Financial Statements 2021

continued on next page

Infrastructure
Plant & Equipment
Furniture & Fittings
Other Structures
Total Infrastructure,
Equipment

1,001,666

991,028 29,806

(425,078)

(14,618)

(12,021)

(429,200)

(416,699)

98 1,542 6,761 -159 43

Fair Value Level 3

(455) (37,171) (365,034) (3,829) (5,827) (16,884)

(429,200)

219,559 6,435 33,241 344,676 6,552 3,558 19,172

(14,161)

(1,720) (737)

(1,726) (9,001) (1,141) (1,103) (1,190)

(674) - 674 3 - - (3)

(12,850)

217,262 5,920 57,724 644,607

(455) (38,897) (352,896) (3,627) (2,447) (18,377)

Page 21 of 52

Page 22 of 52

104

105

Financial Statements 2021

ANNUAL REPORT 2020/2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment (continued)

(b) Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Highest and best use

continued on next page.

All of Council's non financial assets are considered as being utilised for their highest and best use.

Notes to the Financial Statements

for the year ended 30 June 2021

City of Mitcham

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Land & Land Improvements

Basis of valuation: Fair Value / Market Value

· Date of valuation: 1 July 2017.

· Valuer: JLL Infrastructure Advisory Pty Ltd.

Council being of the opinion that it is not possible to attribute a value sufficiently reliable to qualify for recognition; land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

A capitalisation threshold of \$1,000 is applied to the acquisition of land.

Level 3 classified Land assets relate to properties where there is an inability or restriction on Council to sell this asset on the open market.

Council has no material value of Land to be classified in other Levels.

Buildings & Other Structures

Basis of valuation: Fair ValueDate of valuation: 1 July 2017

Valuer: JLL Infrastructure Advisory Pty Ltd

Buildings have been disclosed as either Fair Value hierarchy Level 2 valuations or as Fair Value hierarchy Level 3 valuations, in accordance with AASB 13 Fair Value Measurement.

Building valuations, disclosed as Level 2, are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

For Building valuations, disclosed as Level 3, there is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the straight line depreciation method adopted by Council.

This method has significant inherent uncertainties, relaying on estimates of quantities of materials and labour, residual values and useful lives. and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Assets acquired since last valuation have been valued at cost.

In accordance with AASB13 Fair Value Measurement, 21 Buildings have been categorised as Level 2 assets.

Infrastructure

Infrastructure assets were valued by Council officers at written down current replacement cost as at 1 July 2021.

This revaluation was based on a combination of Rawlinson's' index adjusted for effects of actual costs incurred during the reporting period ended 30 June 2020.

The rates and useful lives used by council staff were externally validated by Asset Engineering (Steve Walker B Eng. (Civil)). All acquisitions made after the respective date of valuation are recorded at cost.

Page 23 of 52 continued on next page ...

106

107

Page 24 of 52

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Most infrastructure asset categories revaluation movement was in line with general cost growth. The majority of the revaluation decrement movement was in relation to the asset category of kerbing. The previous unit rates were based on actual expenditure data, which identified as being high when compared with other Councils.

Infrastructure assets received free of charge in relation to the South Road, Darlington upgrade project undertaken by DPTI have been valued using the City of Mitcham unit rates for the respective assets.

Infrastructure assets received free of charge in relation to the Sturt River Linear Park joint project with the City of Onkaparinga have been valued at cost. These have been funded by a State Government grant that was provided direct to the City of Onkaparinga to project manage on the behalf of the City of Mitcham.

Infrastructure assets received free of charge in relation to developments, have been valued at Developer's Costs.

Plant & Equipment

These assets are recognised on the cost basis.

At the 24 March 2020 Council meeting, Council considered a confidential report outlining information in regards to Technology One software being transitioned from being housed on-premise to being as part of the Software As A Service (SaaS) arrangement. This transition officially occurred in November 2020 and has resulted in an impairment being recognised.

Office Furniture and Equipment

These assets are recognised on the cost basis

Other Structures

Other Structure assets were valued by Council officers at written down current replacement cost as at 1 July 2020. This revaluation was based on a combination of Rawlinson's' index adjusted for effects of actual costs incurred during the reporting period ended 1 July 2020.

The rates and useful lives used by council staff, for Other Structures, were externally validated by Asset Engineering (Steve Walker B Eng. (Civil)).

All other assets acquired since last valuation have been valued at cost.

In accordance with AASB13 Fair Value Measurement, this class of assets has been disclosed as Level 3.

Capitalisation Thresholds

Capitalisation thresholds used by Council for a representative range of assets are shown below.

	Description of the second of t
Office Furniture & Equipment	1,000
Plant & Equipment	1,000
Buildings - new construction/extensions	5,000
Park & Playground Furniture & Equipment	1,000
Road construction & reconstruction	5,000
Paving & Footpaths, Kerb & Gutter	1,000
Stormwater Pipes & Pits	5,000
Reticulation Extensions	5,000

Estimated Useful Lives

Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment
Office Equipment

continued on next page.

Page 25 of 52

5 to 10 years

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 7. Infrastructure, Property, Plant & Equipment (continued)

Office Furniture	3 to 10 years
Vehicles and Road-making Equipment	2 to 8 years
Other Plant & Equipment	5 to 20 years
Buildings	
Buildings - Structures	30 to 180 years
Buildings - Roofing	25 to 40 years
Buildings - Fit Outs	15 to 25 years
Buildings - Services	40 to 60 years
Other Structures	
Parks & Gardens	7 to 50 years
Playgrounds	25 years
Open Spaces (Benches, Seats, etc.)	20 to 80 years
Infrastructure	
Sealed Roads - Surface - Spray Seal	15 years
Sealed Roads - Surface - Dense Graded Asphalt	20 to 25 years
Sealed Roads - Surface - Concrete Block Paving	40 years
Sealed Roads - Surface - Concrete	50 years
Sealed Roads - Pavements - Base	60 to 80 years
Sealed Roads - Pavements - Sub-base	120 to 160 years
Unsealed Roads	10 years
Bridges - Vehicular	50 to 200 years
Bridges - Pedestrian	35 to 200 years
Footpaths	10 to 50 years
Kerbing and Gutters	30 to 80 years
Stormwater Pipes & Pits	100 years
Bus Shelters	30 years
Retaining Walls	80 years

Estimated Residual Values

Residual values are estimated for each individual asset. A residual value of an asset is the estimated amount that would currently be obtained from disposal of an asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life. The disposal is to another party. The estimated amount represents a cash component, as in the case of Plant and Equipment.

The range of residual values for a representative range of assets is shown below, although individual assets may have an estimated residual value of a greater or lesser amount:

Minor Plant 0% to 76% of cost basis Major Plant 16% to 27% of cost basis

Investment Property

As at 30 June 2021, Council did not hold any Investment Property.

Page 26 of 52

ANNUAL REPORT 2020/2021

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 8. Liabilities

\$ '000	2021 Current	2021 Non Current	2020 Current	2020 Non Current
(a) Trade and Other Payables				
Goods & Services	2,323	_	946	_
Payments Received in Advance	1,957	_	1,848	_
Accrued Expenses - Employee Entitlements	29	-	27	_
Accrued Expenses - Finance Costs	84	_	95	_
Accrued Expenses - Other	5,571	_	5,655	_
Deposits, Retentions & Bonds	4	_	4	_
Other	28		38	
TOTAL Trade and Other Payables	9,996	_	8,613	_
(b) Borrowings Loans TOTAL Borrowings All interest bearing liabilities are secured over the future revenues of the Council	1,250 1,250	9,305 9,305	1,287 1,287	10,555 10,555
(c) Provisions				
Annual Leave (including oncosts)	2,836	-	2,762	_
Long Service Leave (including oncosts)	2,869	549	2,538	608
Vested Sick Leave (including oncosts)	172		173	
TOTAL Provisions	5,877	549	5,473	608

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 9. Reserves

	as at 30/06/20				as at 30/06/21
\$ '000	Opening Balance	Increments	Transfers	lman ainm anta	Closing Balance
	Dalance	(Decrements)	Transiers	Impairments	Dalance
(a) Asset Revaluation Reserve					
Land	144,478	_	_	_	144,478
Buildings	19,516	_	_	_	19,516
Infrastructure	106,975	(12,850)	_	_	94,125
Other Structures	2,756	829	_	_	3,585
JV's / Associates - Other Comprehensive Income	11,033	19	_		11,052
Total Asset Revaluation Reserve	284,758	(12,002)	_		272,756
Comparatives	285,339	(581)	-	-	284,758
	as at 30/06/20				as at 30/06/21
\$ '000	Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	Closing Balance
(b) Other Reserves					
Other Reserves	11	_	_	_	11
Total Other Reserves	11	_	_	_	11
Comparatives	11				11

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Other Reserves

A reserve has been recognised in regards to a bequest from the Mitcham Memorial Committee for the maintenance, improvement, extension/enhancement of the Mitcham War Memorial.

Page 27 of 52

Page 28 of 52

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 10. Assets Subject to Restrictions

\$ 1000	2021	2020
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.		
Cash & Financial Assets		
Equipment	74	_
Open Space Contributions	386	175
Community Infrastructure	745	1,490
Sturt Creek Linear Park	_	89
Traffic Management	150	50
Total Cash & Financial Assets	1,355	1,804
Infrastructure, Property, Plant & Equipment		
Centennial Park Cemetery Authority	15,995	16,180
East Waste Management Authority	240	137
Brown Hill and Keswick Creeks Stormwater Board	2,590	1,016
Total Infrastructure, Property, Plant & Equipment	18,825	17,333

Note 11. Reconciliation to Statement of Cash Flows

Total Assets Subject to Externally Imposed Restrictions

\$ '000	Notes	2021	2020
---------	-------	------	------

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	5,079	5,603
Balances per Statement of Cash Flows		5,079	5,603

City of Mitcham

Financial Statements 2021

20,180

19,137

Page 29 of 52

Financial Statements 2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000		2021	2020
(b) Reconciliation of Change in Net Assets to Cash	from		
Operating Activities			
Net Surplus/(Deficit)		8,223	4,130
Non-Cash Items in Income Statements		0,223	4,130
Depreciation, Amortisation & Impairment		15,682	14,618
Equity Movements in Equity Accounted Investments (Increase)/Decr	ease	(804)	212
Non-Cash Asset Acquisitions		(5,674)	(1,888
Grants for capital acquisitions treated as Investing Activity		(2,180)	(2,291
Net (Gain) Loss on Disposals		1,954	2,215
		17,201	16,996
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(225)	2,069
Net (Increase)/Decrease in Inventories		9	(6
		•	
Net Increase/(Decrease) in Trade & Other Payables		1.383	(1.867
Net Increase/(Decrease) in Trade & Other Payables Net Increase/(Decrease) in Other Provisions		1,383 345	•
,	_	,	(1,867) 74 17,266
Net Increase/(Decrease) in Other Provisions	_	345	74
Net Increase/(Decrease) in Other Provisions	Notes	345	74
Net Increase/(Decrease) in Other Provisions Net Cash provided by (or used in) operations	Notes	345 18,713	17,266
Net Increase/(Decrease) in Other Provisions Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities	Notes	345 18,713	17,266
Net Increase/(Decrease) in Other Provisions Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities Acquisition of assets by means of:		345 18,713	74 17,266 2020
Net Increase/(Decrease) in Other Provisions Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities Acquisition of assets by means of: Physical Resources Received Free of Charge	Notes	345 18,713 2021 5,674	72 17,266 2020 1,888
Net Increase/(Decrease) in Other Provisions Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities Acquisition of assets by means of:		345 18,713	74 17,266 2020
Net Increase/(Decrease) in Other Provisions Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities Acquisition of assets by means of: Physical Resources Received Free of Charge		345 18,713 2021 5,674	1,888 1,888
Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities Acquisition of assets by means of: Physical Resources Received Free of Charge Amounts recognised in Income Statement Total Non-Cash Financing and Investing Activities		345 18,713 2021 5,674 5,674	1,888 1,888
Net Increase/(Decrease) in Other Provisions Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities Acquisition of assets by means of: Physical Resources Received Free of Charge Amounts recognised in Income Statement		345 18,713 2021 5,674 5,674	1,888 1,888
Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities Acquisition of assets by means of: Physical Resources Received Free of Charge Amounts recognised in Income Statement Total Non-Cash Financing and Investing Activities	2h	345 18,713 2021 5,674 5,674	1,888 1,888
Net Cash provided by (or used in) operations \$ '000 (c) Non-Cash Financing and Investing Activities Acquisition of assets by means of: Physical Resources Received Free of Charge Amounts recognised in Income Statement Total Non-Cash Financing and Investing Activities (d) Financing Arrangements Unrestricted access was available at balance date to the following and the composition of the	2h	345 18,713 2021 5,674 5,674	72 17,266 2020 1,888

Council does not have access to a bank overdraft facility. Council does have immediate access to a short-term draw-down facility, and variable interest rate borrowings under cash advance facilities from the Local Government Finance Authority of South Australia.

continued on next page ...

Page 30 of 52

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 12(b). Components of Functions

The activities relating to Council functions are as follows:

BUSINESS UNDERTAKINGS

Town Bus Service.

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control - Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries, Public Conveniences, Car Parking non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURAL SERVICES

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

ENVIRONMENT

Agricultural Services, Agricultural Water, Animal / Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping and Other Environment.

RECREATION

Parks and Gardens, Sports Facilities - Indoor, Sports Facilities - Outdoor, and Other Recreation.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Clean Air/ Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Bridges, Bus Service, Footpaths and Kerbing, Roads - sealed, Roads - formed, Roads - natural formed, Roads - unformed, Traffic Management, LGGC - Roads (formula funded), and Other Transport.

UNCLASSIFIED ACTIVITIES

Activities such as depot operations net of plant recovery and other miscellaneous costs, which are not easily classified in any of the activities, are shown in this function.

COUNCIL ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting / Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services. Revenues. LGGC - General Purpose, Natural Resource Management Levy and Separate and Special Rates.

City of Mitcham

Notes to the Financial Statements for the year ended 30 June 2021

Note 12(a). Functions

Functions/Activities
Business Undertakings
Community Services
Council Administration Cultural Services Regulatory Services Jnclassified Activitie 328 1,443 59,253 766 1,995 50 2,069 1,868 INCOME 2020 1,640 56,469 960 5,287 1,803 1,625 Income, Expenses and Assets have been directly attributed to the following Functions / Activities Details of these Functions/Activities are provided in Note 12(b). 97 8,973 16,546 3,573 15,710 4,868 4,767 9,428 2,303 2021 EXPENSES 2020 161 8,871 12,421 3,436 18,340 4,845 4,662 10,612 2,272 65,620 231 (7,530) 42,707 (2,807) (13,715) (4,818) (2,698) (7,560) (2,291) 1,519 OPERATING SURPLUS (DEFICIT) 2021 2020 (54) (7,231) 44,048 (2,476) (13,053) (4,748) (2,859) (8,987) (2,262) 2,378 GRANTS INCLUDED IN INCOME 2021 2020 101 934 3,420 531 139 -20 1,858 106 969 1,472 553 121 9 9 22 1,594 TOTAL ASSETS HELD (CURRENT & NON-CURRENT) 2021 2020 (68) 26,435 14,780 14,996 99,275 236,708 247,979 18,823

Total Functions/Activities

of Charge

658,928

254,261 19,141 662,228

24,978 17,056 15,017 97,227 234,548

Financial Statements

ANNUAL REPORT 2020/2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 0.3% and 0.45% (2020: 0.85% and 1.2%). Short term deposits were not used during 2021 (2020: 47 days and 1.06%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables - Rates & Associated Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Secured over the subject land, arrears attract interest of 2.2% (2020: 5.2%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Fees & Other Charges

Accounting Policy:

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables - Other Levels of Government

Accounting Policy

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value

continued on next page

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Liabilities - Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value

Liabilities - Interest Bearing Borrowings

Accounting Policy:

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

Terms & Conditions:

Secured over future revenues, borrowings are repayable biannually; interest is charged at fixed rates between 3.52% and 8.05% (2020: 3.52% and 8.05%).

Carrying Amount:

Approximates fair value

Liabilities - Leases

Accounting Policy:

continued on next page.

Accounted for in accordance with AASB 16 as stated in Note 17.

Page 33 of 52

Page 34 of 52

ANNUAL REPORT 2020/2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

				Total	
		Due > 1 year		Contractual	Carrying
\$ '000	Due < 1 year	& ≤ 5 years	Due > 5 years	Cash Flows	Values
F1					
Financial Assets					
2021					
Cash & Cash Equivalents	5,079	-	_	5,079	5,079
Receivables	5,247			5,247	5,247
Total Financial Assets	10,326	_		10,326	29,084
Financial Liabilities					
	0.000			0.000	0.000
Payables	8,039	_	_	8,039	8,039
Current Borrowings	1,333	_	_	1,333	1,250
Non-Current Borrowings		6,590	5,336	11,926	9,305
Total Financial Liabilities	9,372	6,590	5,336	21,298	18,594
2020					
Cash & Cash Equivalents	5,603	_	_	5,603	5,603
Receivables	4.542	_	_	4,542	4,542
Total Financial Assets	10,145	_		10,145	27,478
				,	•
Financial Liabilities					
Payables	6,775	_	_	6,775	6,765
Current Borrowings	1,382	_	_	1,382	1,287
Non-Current Borrowings	_	7,357	6,309	13,666	10,555
Total Financial Liabilities	8,157	7,357	6,309	21,823	18,607
-					

The following interest rates were applicable to Council's Borrowings at balance date:	2021		2020	
\$ '000	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	4.80%	10,555	4.88%	11,842
		10,555		11,842

Net Fair Value

118

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 13. Financial Instruments (continued)

Risk Exposures

<u>Credit Risk</u> represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

<u>Market Risk</u> is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor <u>currency risk</u> apply.

<u>Liquidity Risk</u> is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

continued on next page ... Page 35 of 52

Page 36 of 52

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Waste Management Services

Not later than one year

These expenditures are payable:

Later than one year and not later than 5 years

Note 14. Capital Expenditure and Investment Property Commitments

\$ '000	2021	2020
(a) Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Land	25	145
Buildings	3,661	1,065
Infrastructure	2,558	4,682
Furniture & Fittings	_	71
Plant & Equipment	_	1,804
Other	720	1,107
	6,964	8,874
These expenditures are payable:		
Not later than one year	6,964	8,874
	6,964	8,874
(b) Other Expenditure Commitments		
Other non-capital expenditure commitments in relation to investment properties at the reporting date but not recognised in the financial statements as liabilities:		

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 15. Financial Indicators

	Indicator		Indicators	
'000	2021	2020	2019	2018
inancial Indicators overview These Financial Indicators have been calculated in accordance				
rith Information paper 9 - Local Government Financial Indicators				
repared as part of the LGA Financial Sustainability Program for				
ne Local Government Association of South Australia.				
. Operating Surplus Ratio				
Operating Surplus				
otal Operating Income	3.4%	3.2%	5.8%	8.5%
his ratio expresses the operating surplus as a percentage of total				
perating revenue.				
. Net Financial Liabilities Ratio				
et Financial Liabilities	24%	23%	24%	11%
otal Operating Income	2.70			
let Financial Liabilities are defined as total liabilities less financial				
ssets (excluding equity accounted investments in Council				
usinesses). These are expressed as a percentage of total				
perating revenue.				
djustments to Ratios				
recent years the Federal Government has made advance				
ayments prior to 30th June from future year allocations of				
nancial assistance grants, as explained in Note 1. These				
djusted Ratios correct for the resulting distortion in key ratios for				
ach year and provide a more accurate basis for comparison.				
djusted Operating Surplus Ratio				
Operating Surplus				
otal Operating Income	3.4%	3.1%	5.8%	8.5%
Add Operating insome				
djusted Net Financial Liabilities Ratio				
let Financial Liabilities	0.40/	000/	0.407	440/
otal Operating Income	24%	23%	24%	11%
-				
Asset Renewal Funding Ratio				
et Asset Renewals	68%	81%	148%	79%
nfrastructure & Asset Management Plan required expenditure	00 70	O 1 70	14070	1370
let asset renewals expenditure is defined as net capital				
spenditure on the renewal and replacement of existing assets,				
nd excludes new capital expenditure on the acquisition of				
dditional assets.				

Page 37 of 52

Financial Statements 2021

13,006

5,543

7,463

13,006

13,006

13,173

5,764

7,409

13,173

13,173

Page 38 of 52

Page 39 of 52

Notes to the Financial Statements

for the year ended 30 June 2021

Note 16. Uniform Presentation of Finances

5 '000	2021	2020

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

Income	68,588	67,998
less Expenses	(66,265)	(65,832)
Operating Surplus / (Deficit)	2,323	2,166
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(17,213)	(15,823)
add back Depreciation, Amortisation and Impairment	15,682	14,618
add back Proceeds from Sale of Replaced Assets	626	699
	(905)	(506)
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property &		
Real Estate Developments)	(2,979)	(4,324)
add back Amounts Received Specifically for New and Upgraded Assets	2,180	2,291
	(799)	(2,033)
Net Lending / (Borrowing) for Financial Year	619	(373)

City of Mitcham

Financial Statements 2021

ANNUAL REPORT 2020/2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 17. Leases

Council does not have any Leases.

Page 40 of 52

Notes to the Financial Statements

for the year ended 30 June 2021

Note 18. Superannuation

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2020/21; 9.50% in 2019/20). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2018/19) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willis Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

124

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

City of Mitcham

ANNUAL REPORT 2020/2021

125

Notes to the Financial Statements

for the year ended 30 June 2021

Note 19. Interests in Other Entities

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of	Net Income	Council's Share of Net Assets		
\$ '000	2021	2020	2021	2020	
Council's Share of Net Income					
Joint Ventures	804	(212)	18,758	17,333	
Total Council's Share of Net Income	804	(212)	18,758	17,333	

((a)i) Joint Ventures, Associates and Joint Operations

(a) Carrying Amounts

\$ '000	Principal Activity	2021	2020
Centennial Park Cemetery Authority	Public cemetery	15,995	16,180
East Waste Management Authority	Collection and disposal of waste	173	137
Brown Hill and Keswick Creeks Stormwater Board	Oversee maintenance and construction of stormwater infrastructure	2,590	1,016
Total Carrying Amounts - Joint Ventures & Associates		18,758	17,333

Centennial Park Cemetery Authority

Centennial Park Cemetery Authority is a regional subsidiary established in terms of Sections 42 and 43 of the Local Government Act 1999. It is a regional subsidiary of the City of Mitcham and the City of Unley, each holding a 50% interest in the net assets. The Council's share of net assets of the Authority included in these statements are consistent with the Authority's audited financial statements and notes thereto.

East Waste Management Authority

The Eastern Waste Management Authority regional subsidiary was established pursuant to Section 43 of the Local Government Act 1999, for the purpose of the collection and disposal of waste within the areas of the Constituent Councils and the collection and disposal of waste outside the areas of the Constituent Councils.

The Authority is a regional subsidiary established by; City of Burnside, City of Norwood, Payneham and St. Peters, Corporation of the Town of Walkerville, City of Mitcham, City of Campbelltown, Adelaide Hills Council. On 26 September 2017 a new charter was gazetted which has had the effect of decreasing the City of Mitcham's ownership interest from 26.2% to 14.2%. The transactions which occur between Council and the Authority are at arm's length and are for the provision of waste management services.

Brown Hill and Keswick Creeks Stormwater Board

The Brown Hill and Keswick Creeks Stormwater Board (the Board) is a Local Government Regional Subsidiary established under Section 43 of and Schedule 2 to the Local Government Act 1999. The Regional Subsidiary is under the control of City of Adelaide, City of Burnside, City of Unley, City of Mitcham and the City of West Torrens. The Board was established by a Gazettal dated 27 February 2018. The Board has been established to implement or oversee the construction and maintenance of stormwater infrastructure for the purposes of the implementation of the Plan.

The Subsidiary, in its 2018-19 financial year statements, has recognised \$2,884,985 of work in progress relating to Hawthorn Reserve Creek upgrade. The City of Mitcham completed these works during the year and were also treated as work in progress. A council resolution from the 23 June 2020 Council Meeting, Item 9.3 was endorsed to transfer the assets to the Subsidiary.

The Subsidiary's Charter states that one of its purposes is:

4.1.4 to hold stormwater infrastructure constructed in the implementation of the Plan on behalf of the Constituent Councils as agreed from time to time by resolution of the Constituent Councils;

continued on next page ... Page 42 of 52

ANNUAL REPORT 2020/2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 19. Interests in Other Entities (continued)

(b) Relevant Interests

	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2021	2020	2021	2020	2021	2020
Centennial Park Cemetery Authority	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
East Waste Management Authority	14.20%	14.20%	14.20%	14.20%	14.20%	14.20%
Brown Hill and Keswick Creeks Stormwater Board	10.00%	10.00%	10.00%	10.00%	20.00%	20.00%

(c) Movement in Investment in Joint Venture or Associate

	Centennial Park Authorit	•	East Waste Management Brown Authority			vn Hill and Keswick Creeks Stormwater Board	
\$ '000	2021	2020	2021	2020	2021	2020	
Opening Balance	16,179	15,640	138	100	1,015	614	
Share in Operating Result Share in Other	(200)	(226)	21	19	983	(5)	
Comprehensive Income	_	(397)	15	10	_	176	
New Capital Contributions	_	_	_	_	564	230	
Adjustments to Equity	23	1,743	_	9	28	_	
Asset Revaluation Reserve Adjustment	(9)	(581)	_	_	_	_	
Council's Equity Share in the Joint Venture or							
Associate	15,993	16,179	174	138	2,590	1,015	

(d). Contingent Liabilities of Joint Venture Operations

126

\$ '000	2021	2020
Each Member is Jointly and Severally Liable for the Debts of the Operation		
- arising from Council's Share of Joint Operation	10,052	9,813
- arising from Joint and Several Liability of all Members	27,853	27,755

The Centennial Park Cemetery Authority has a contingent liability in relation to unused licenses in the event the Authority ceases to take any business. The Authority must pay an annual liability Guarantee Fee, to each Constituent Council, on account of the guarantee. The payment made for 2021 was \$163k (2020: \$318k).

City of Mitcham

Notes to the Financial Statements

for the year ended 30 June 2021

Note 20. Non-Current Assets Held for Sale & Discontinued Operations

Council does not have any Non-Current Assets Held for Sale or any Discontinued Operations.

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements. Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 405.78 km of road reserves of average width 7.0 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductable "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. BANK GUARANTEES

Council has not guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies at reporting date (2020: \$0).

4. LEGAL MATTERS

continued on next page.

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of 1 appeal against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

A land contamination issue has been identified at Lot 101 Pt Lincoln Boulevard and 89 and 91 Quinton Court, Pasadena, which were sites that were previously used as landfill. Possible implications for Council are still unclear at this time and is continuing to be explored. The Mutual Liability Scheme (MLS) has been directly engaged and regular updates are provided in relation to testing associated with these properties, with MLS providing feedback on ensuring the Council's indemnification is preserved.

5. BROWN HILL KESWICK CREEK STORM WATER PROJECT

The City of Mitcham continues to work collaboratively with the Cities of Burnside, Unley and West Torrens and the Corporation of the City of Adelaide to develop a catchment based Stormwater Management Plan (SMP) for the Brown Hill Keswick Creek catchment. The purpose of the SMP is to mitigate and manage flood risk in the Brown Hill and Keswick Creek catchments and to achieve storm water reuse where feasible and economical.

The project councils submitted the SMP 2012 in late 2012 and this SMP was subsequently approved and gazetted by the Stormwater Management Authority (SMA) in March 2013. Under the approved SMP, Councils proposed engineering and other works in Brown Hill (downstream of Anzac Highway) and Keswick Creek and its tributaries.

These works, referred to a Part A works, were endorsed and comprised approximately 80% of the value of the project. Determination of the remaining flood mitigation works in Brown Hill Creek upstream of Anzac Highway (referred to as Part B works) was to be confirmed within one year of gazettal of the SMP 2012 (ie by March 2014).

Page 44 of 52

City of Mitcham

Financial Statements 2021

ANNUAL REPORT 2020/2021

Notes to the Financial Statements

for the year ended 30 June 2021

Note 21. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

Due to the complexity of the proposed engineering solutions and community interest in the SMP Part B ("dam or no dam"), the investigations into the proposed Part B works took longer to complete than originally planned resulting in a further extension of time being granted by the SMA to September 2015.

The "Brown Hill Keswick Creek SMP Part B Report" was completed in September 2014 and subsequently referred for community consultation during May and June 2015 after the conclusion of Local Government elections. The results of community consultation and the final decision on proposed Part B works have been finalised.

The gazetted SMP 2012 requires that councils establish a regional subsidiary primarily to undertake the detail design, construction and maintenance of the Part A and B flood mitigation works over a defined project timetable, subject to funding commitments from Federal and State Governments. The five project Councils reached agreement to approximately 80% of the total proposed project works under Part A and continued to fund the investigation into a preferred option for "Part B" works.

The forecast cost of the Brown Hill and Keswick Creeks Stormwater Management Plan was estimated to be in the order of \$147 million, with implementation planned over a 10 year period. It was envisaged no construction work would be undertaken until after the investigation of Part B works has been completed by the Project and the final preferred concept approved by the SMA.

Based on the estimated cost and cost sharing arrangements approved under the Stormwater Management Plan (SMP 2012), the City of Mitcham's share of the local government contribution is set at 10%, which equates to an indicative cost of between \$5.0 million and \$7.0 million depending on project funding support received.

During September 2015 all five catchment Councils formally agreed and resolved to accept Option D (the no dam option) as the flood mitigation solution outlined in the Brown Hill Keswick Creek Stormwater Management Plan Part B. The final Stormwater Management Plan which comprises an amalgamation of Parts A and B to form the final "Brown Hill Keswick Catchment Stormwater Management Plan 2016" was submitted to the SMA for approval on 17 March 2016 with a revised estimated cost of \$140 million and agreement from the catchment Councils to continue work on the establishment of a Regional Subsidiary.

On 27 February 2018 the South Australian Government gazetted the establishment of the Brown Hill and Keswick Creeks Stormwater Board, a regional subsidiary that City of Mitcham will hold a 10% interest in. Council has equity accounted for its share in this regional subsidiary in the 2017/18 Annual Financial Statements and will continue to do so, including for 2020/21.

6. CUMBERLAND UNITED SOCCER CLUB

At the 10 November 2020 Council Meeting, Council resolved to enter into a contract arrangement with the Cumberland United Football Club in regards to the replacement of the artificial soccer pitch at AA Bailey Reserve. Part of the contract, which has not as yet been signed, is to stipulate that there is to be a contribution of \$5,000 made on a quarterly basis to a separate bank account called 'Pitch Refurbishment Account'. The funding in this account is to be used towards the replacement of the artificial turf at AA Bailey Reserve. The payments have begun with the current balance of the bank account being \$10,000.

Note 22. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2021, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 12/11/2021.

Council is unaware of any material or significant "non adjusting events" that should be disclosed

Notes to the Financial Statements

for the year ended 30 June 2021

Note 23. Related Party Transactions

Key Management Personnel

Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. During 2021 a review was conducted in regards to who should be deemed to be included as Key Management Personnel and subsequently increased the number from 26 in 2020 to 35 for 2021. The increase was due to all Group Managers and Managers now being included. The review also included an Administration policy for Related Party Disclosures being completed. Key Management Personnel were paid the following total compensation:

\$ '000	2021	2020
The compensation paid to Key Management Personnel compris	es:	
Short-Term Employee Benefits	2,690	2,469
Long-Term Benefits	5	8
Total	2.695	2.477

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Council received \$Nil from Key Management Personnel other than amounts paid as ratepayers or residents (e.g. rates, animal registration, etc.).

Key management personnel or close family members (including related parties) may have lodged planning and building applications during the year. In accordance with the Local Government Act 1999, Key Management Personnel are required to declare conflicts of interest and take no part in the assessment or approval processes for these applications.

One Elected Member and one Key Management Personnel are members of the Centennial Park Cemetery Authority's Board of Management.

One elected member is a member of the Board of the Eastern Waste Management Authority.

Transactions with Council Regional Subsidiary Entities

The information presented below represents additional information relating to transactions recorded during the financial year with Council's Subsidiary entities. The information presented below is in addition to that already disclosed in Note 19. Council is an equity owner of each Regional Subsidiary disclosed in Note 18 along with other Member Councils.

Member Councils have equal representation on the Board of which Council is a member of the following Subsidiaries:

- · Centennial Park Cemetery Authority
- East Waste Management Authority
- · Brown Hill and Keswick Creek Stormwater Board

Member Councils have influence on the financial and strategic operational decisions of the Subsidiary given their equal Board member representation.

No one Member Council individually has control over these decisions.

Page 45 of 52

Page 46 of 52

ANNUAL REPORT 2020/2021

Independent Auditor's Report

To the members of the City of Mitcham

Chartered Accountants

HEAD OFFICE

214 Melbourne Street North Adelaide SA 5006

Financial Statements 2021

PO Box 755 North Adelaide SA 5006

T: (08) 8267 4777 www.deannewbery.com.au

Dean Newbery ABN: 30 164 612 890

Opinion

We have audited the accompanying financial report of the City of Mitcham (the Council), which comprises the statement of financial position as at 30 June 2021, statement of comprehensive income, statement of changes in equity, the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, and the Certification of the Financial Statements.

In our opinion, the financial report presents fairly, in all material aspects, the financial position of the Council as at 30 June 2021, and its financial performance and its cash flows for the year then ended in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulation 2011 and the Australian Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110: Code of Ethics for Professional Accountants (Including Independence Standards) (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as Council determines is necessary to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, Council is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Council's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

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As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Council.
- Conclude on the appropriateness of the Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

DEAN NEWBERY

SAMANTHA CRETEN PARTNER

Signed on the 25th day of November 2021, at 214 Melbourne Street, North Adelaide, South Australia, 5006

Chartered Accountants

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INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF MITCHAM

Opinion

In our opinion, the Council has complied, in all material respects, with Section 125 of the *Local Government Act 1999* in relation to the Internal Controls established by the Council relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2020 to 30 June 2021.

Basis for opinion

We have audited the Internal Controls of the City of Mitcham (the Council) under the requirements of *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2020 to 30 June 2021 have been conducted properly and in accordance with law.

We conducted our engagement in accordance with Standard on Assurance Engagements ASAE 3000 Assurance Engagements Other than Audits or Reviews of Historical Financial Information and ASAE 3150 Assurance Engagements on Controls issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applying Auditing Standard ASQC 1 Quality Control for Firms that Perform Audits and Review of Financial Reports and Other Financial Information, and Other Assurance Engagements in undertaking the assurance engagement.

Assurance Practitioner's Responsibilities

Our responsibility is to express an opinion on the Council's compliance with *Section 125 of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures have been conducted properly and in accordance with law.

ASAE 3150 requires that we plan and performed our procedures to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operating effectively through the period. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

An assurance engagement to report on the designed and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of the controls to achieve the control objectives and the operating effectiveness of the controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness to the controls that we consider necessary to achieve the control objectives identified. An Assurance engagement of this type also includes evaluating the suitability of the control objectives.

Limitation on Use

This report has been prepared for the members of the Council in accordance with *Section 129(1)(b)* of the Local Government Act 1999 in relation to the Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

DEAN NEWBERY

SAMANTHA CRETEI PARTNER

Signed on the 25th day of November 2021 at 214 Melbourne Street, North Adelaide, South Australia, 5006

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Page 49 of 52

Page 50 of 52

ANNUAL REPORT 2020/2021

Financial Statements 2021

City of Mitcham

General Purpose Financial Statements

for the year ended 30 June 2021

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of Mitcham for the year ended 30 June 2020, the Council's Auditor, Dean Newbery & Partners has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

Matthew Pears
Chief Executive Officer

Tim Muhlhausler

Presiding Member, Audit Committee

Date: 24 November 2021

DeanNewbery

Certification of Auditor's Independence

Financial Statements 2021

ANNUAL REPORT 2020/2021

Chartered Accountants

HEAD OFFICE

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Dean Newbery ABN: 30 164 612 890

I confirm that, for the audit of the financial statements of the City of Mitcham for the year ended 30 June 2021, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011.*

SAMANTHA CRETEN

Partner

DEAN NEWBERY

Dated this 25th day of November 2021

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Page 51 of 52

134

Page 52 of 52



Subsidiary Reports

Centennial Park Cemetery Authority 2020/21 Annual Report

The 2020/21 Annual Report for the Centennial Park Cemetery Authority can be found via their website at:

https://www.centennialpark.org/about/view-corporate-information/

East Waste 2020/21 Annual Report

The 2020/21 Annual Report for the Eastern Waste Authority can be found via their website at:

https://www.eastwaste.com.au/news-publications/annual-reports/

Brown Hill and Keswick Creek Stormwater Management Board 2020/21 Annual Report

The 2020/21 Annual Report for the Brown Hill and Keswick Creek Stormwater Management Board can be found via their website at:

https://bhkcstormwater.com.au/agendas-minutes-reports//

The climate crisis continues to be a key focus for Council, with the purchase of electric vehicles, charging stations and solar upgrades set to save costs and reduce greenhouse gases over the next decade.





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