MEETING OF THE COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS, 1 CASHEL STREET, PASADENA ON TUESDAY, 28 NOVEMBER 2000 AT 7.00 PM.

MEMBERSHIP:  
His Worship the Mayor (I Brooks) (Chair)  

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RON MALCOLM
CHIEF EXECUTIVE OFFICER
COUNCIL

AGENDA 28 NOVEMBER 2000

MEETING OF THE COUNCIL TO BE HELD IN THE COUNCIL CHAMBERS, 1 CASHEL STREET, PASADENA ON TUESDAY, 28 NOVEMBER 2000 AT 7.00 PM.

MEMBERSHIP:
His Worship the Mayor (Ivan Brooks), Crs C Hart, D Rowe, S Fisher, C Adcock, J Sanderson, N Lawson, C Gellie, R Warren, H Chennell, E Grimm, R Marshall and C Campbell

PRAYER:

PRESENT:

APOLOGIES:

LEAVE:

STAFF IN ATTENDANCE:

WELCOME:

BUSINESS:

1. CONFIRMATION OF MINUTES

1.1 FULL COUNCIL - 24 OCTOBER 2000

RECOMMENDED that the Minutes of the Meeting held on 24 October 2000 be confirmed.

1.2 SPECIAL COUNCIL - 7 NOVEMBER 2000

RECOMMENDED that the Minutes of the Special Meeting of Council held on 7 November 2000 be confirmed.
2. BUSINESS RAISED BY THE MAYOR

2.1 MAYOR'S REPORT

Listed below are the activities in which I have been involved during the period Wednesday 25 October to Tuesday 28 November.

October
25 Community Development Grants Subcommittee Meeting
26 Meeting with CEO and Councillor Hart
26 Carrick Hill – Release of Carrick Hill Souvenir
26 Weekly meeting with CEO
26 Private Citizenship Ceremony
26 Carrick Hill Board Meeting
27 Meeting with Director Corporate Services re Karinya
30 Community Forum for Babbage Ward
30 Meeting with David Altmann and Stephen Fisher
30 Business Forum at Blackwood Senior Citizens
31 Launch of Kick The Tin, Original Site of Colebrook Home

November
1 Meeting with Iain Evans and Susan Campbell re: Recreation Centre
1 Meeting of Blackwood Main Street Consultative Group
1 Reception to welcome delegation from Dordogne for French Festival
1 Mitcham Girls High School Annual Presentation Night
2 Attended Helen Garwood’s funeral
2 Weekly Meeting with CEO
2 Public Hearing re Hills Face Zone PAR
2 Meeting with Stehen Saffin re: parking
3 Unley High School Graduating Ceremony
3 Meeting re Urrbrae Wetland
3 Save our Suburbs Public Meeting
4 French Festival
4 Opening of new homes behind SA Ambulance Premises
5 Blessing of Monastery Renovations
7 Planning & Development Committee Meeting
8 Metropolitan Local Government Group Meeting
9 Weekly Meeting with CEO
9 Meeting re Australian Road Rules
10 Meeting with Fiona Roche, Adelaide Development Corporation
10 Meeting re proposed Lions Club project
11 Blackwood RSL Remembrance Day function
11 Karinya Rotary Fair
12 Edwardstown Primary School Strawberry Fair
12 Marryatville High School Music at Twilight Concert
13 Launch re Crime Prevention
14 Presentation by Bob Cooper, National Account Executive, AGL
14 Engineering & Environmental Services Committee Meeting
14 Corporate & Community Services Committee Meeting
15 Meeting with CEO & Mayor, Unley Council re Centennial Park
15 LA21 Committee Meeting
16 Millennium Tree Planting
16 Weekly Meeting with CEO
16 Private Citizenship Ceremony
20 LGA Conference
20 Community Forum for Boorman Ward
21 LGA Conference
21 Reception by Hon Dorothy Kotz, Minister for Local Government
21 Mitcham Main Street Traders AGM
21 Birksgate AGM
22 Region 1 CFS Bushfire Prevention Committee Meeting
22 Presentations of 2000 KESAB Metropolitan Environment Awards for Local Government, Business & Industry
22 Save Our Suburbs at Colonel Light Gardens RSL
23 Weekly Meeting with CEO
23 Carrick Hill Board Meeting
23 Grants Civic Reception
24 Luncheon Seminar Australian Institute of Urban Studies
24 Civic Reception for Australian Honours Recipients
25 Blackwood Calisthenics Club End of Year Concert
26 AGM Gibbs Park Tennis Club
26 Coromandel & Districts National Trust Annual Christmas Tea
26 Coffee Festival at Carrick Hill
27 Heritage Subcommittee Meeting
27 Cabra Dominican College Speech Night
28 Maggy Ragless Community Volunteer Luncheon
28 Full Council Meeting

RECOMMENDATION

That the report be received.

2.1.1 ALLOCATION OF OLYMPIC TORCH RELAY BANNERS
(Ref: 105.2.3) Virginia Fisher (Prepared: 17/11/2000)

PROPOSAL

To allocate, through a ballot, an official Olympic Torch Relay Banner to nine schools within the Mitcham Council area.

BACKGROUND

At its meeting of 28 September 2000, Council resolved to write to all those schools in its boundaries and invite them to participate in a ballot to receive an Olympic Torch Relay Banner on the condition that it be held by the School and it not be sold or otherwise disposed of.
DISCUSSION

Administration wrote to all the schools within the council area and the following schools indicated their desire to receive a banner:

Belair Schools
Bellevue Heights Primary School
Blackwood High School
Cabra Dominican College
Clapham Primary School
Colonel Light Gardens Primary
Coromandel Valley Primary
Daws Road High School
Edwardstown Primary
Eynesbury College
Hawthorndene Primary
Mercedes College
Mitcham Girls High School
Scotch College
St John's Grammar School Inc
St Joseph's Primary
St Peters Lutheran School
St Therese School
Unley High School
Urrbrae Agricultural High
Westbourne Park Primary School

Mayor Brooks will conduct the ballot draw at the meeting.

RECOMMENDATION

RECOMMENDED that Council awards an Olympic Torch Relay Banner to the schools drawn from the ballot.

3. WRITTEN REPORTS FROM ELECTED MEMBERS AS COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Nil

4. QUESTIONS ON NOTICE

Nil

5. QUESTIONS WITHOUT NOTICE
6. PETITIONS

6.1 PETITION - BLACKWOOD BUSINESS NETWORK
(Ref: 375.3.5) Richard Bowey (Prepared: 15.11.00)

PROPOSAL

To receive a petition from the Blackwood Business Network.

BACKGROUND

Administration has received a petition from the Blackwood Business Network which states:-

_We the undersigned ratepayers of the City of Mitcham strongly object to the imposition of a Differential Commercial Rating System as it is an unfair imposition on business and will lead to economic hardship, price rises, a lack of competitiveness with neighbouring Councils (especially Marion) and a reduction in employment._

_We urge the Council to review the size of the increase in the 2000/01 Council Rates, the unseemly haste of the introduction of the Differential Commercial Rating and the lack of consultation or any kind of legitimate Business Impact Statement during the process._

_We request Council abolish the current arrangement and introduce a more equitable rate scheme, sharing the cost of the new Council Chambers equally with non-commercial ratepayers._

DISCUSSION

This petition is the second lodged by the Blackwood Business Network (BBN) in the space of three months. A petition by the BBN was put to Council at its 22 August meeting when it petitioned Council seeking:-

- The immediate scrapping of the Differential Separate Rate for the Blackwood District Centre.
- A full and proper review of the Differential Commercial Rate based on a properly conducted Business Impact Statement to which the BBN should be asked to contribute.
- That any future such major changes to the rate structure should not be made without adequate consultation.

On that occasion Council resolved to undertake a review of the differential rates before the declaration of rates for the year 2000/2002 and invites all ratepayers to make submissions.

A couple of the points made by Blackwood Business Network in their latest submission are worth a brief comment.
Firstly, while BBN suggest Mitcham Council’s rates are uncompetitive they specifically refer to Marion rather than to Unley Council. As members, and I am sure the BBN realise, while Marion does not have a differential rate, Unley does and substantially greater than Mitcham’s.

Secondly, Council has already indicated to BBN that it is conducting a Rate Review. Also, its Business Impact Statement complied fully with the legislation.

Thirdly, Council has previously explained to BBN that Council does not have the power to abolish the already declared differential rates.

Also, the implication is that the differential rate was used by Council to fund the redevelopment of Council offices. This is not true. Almost all of the differential rate raised by BBN members would have gone to fund the car parking works at Blackwood which were requested by BBN and which Council is not obliged to undertake.

**RECOMMENDATION**

1. That the petition be received.

2. That Council advises the Blackwood Business Network of its previous decision to conduct a Rate Review and its timetable.

7. **DEPUTATIONS**

8. **GALLERY QUESTION TIME**

Members of the Gallery may ask 2 questions and 1 supplementary question. *These questions must be in writing and supplied to the Minute Secretary. If a response is not given by the Mayor or Administration at the meeting, a written reply will be provided within 7 days.*

9. **REPORTS OF STANDING COMMITTEE MEETINGS**

9.1 PLANNING AND DEVELOPMENT COMMITTEE - TUESDAY, 7 NOVEMBER 2000

RECOMMENDED that the Minutes of the Planning and Development Committee Meeting held on 7 November 2000 be received and the relevant recommendations adopted, with the exception of Item 13.1 which was adopted at a Special Council Meeting held on 7 November 2000.
9.2 ENGINEERING AND ENVIRONMENTAL SERVICES COMMITTEE - TUESDAY, 14 NOVEMBER 2000

RECOMMENDED that the Minutes of the Engineering and Environmental Services Committee Meeting held on 14 November 2000 be received and the recommendations adopted.

9.3 CORPORATE AND COMMUNITY SERVICES COMMITTEE - TUESDAY, 14 NOVEMBER 2000

RECOMMENDED that the Minutes of the Corporate and Community Services Committee Meeting held on 14 November 2000 be received and the recommendations adopted.

10. REPORTS FROM CENTENNIAL PARK CEMETERY AUTHORITY

10.1 CENTENNIAL PARK CEMETERY AUTHORITY
(Ref: SU.110.2.2) Helen Green (Prepared 15/11/00)

Attached (pp 1-5) are the Minutes of the meeting of the Board of Management, Centennial Park Cemetery Authority and the Centennial Park Educational Trust held on 26 October 2000.

A full copy of the Agenda for the meeting to be held on 23 November 2000 is available from the Chief Executive Officer’s Executive Assistant upon request.

RECOMMENDATION

That the Minutes of the Board of Management, Centennial Park Cemetery Authority and the Centennial Park Educational Trust held on 26 October 2000 be received.

11. APPOINTMENTS TO INTERNAL/EXTERNAL BODIES

11.1 SA COUNTRY ARTS TRUST
(Ref: 321.1.21) Anne Jenner (Prepared 15/11/00 )

PROPOSAL

That Council consider whether it wishes to nominate a Local Government representative to the SA Country Arts Trust.
BACKGROUND

The Hon Diana Laidlaw, Minister for the Arts, has advised the LGA that the term for the current Local Government representative on the SA Country Arts Trust is due to expire during December 2000. The SA Country Arts Trust Act requires the LGA to put forward a nomination to the Board of the Trust.

The current member is former Councillor Margot Vowles, Town of Walkerville, who is not eligible for re-appointment.

The term of appointment is two years. The Board of Trustees meets approximately eight times a year. Sitting fees and travelling reimbursements will be paid.

A summary of the role and functions of the body is attached (p - 6)

Nominations are now invited for the SA Country Arts Trust and should be forwarded to the LGA no later than close of business on 30 November 2000.

RECOMMENDATION

That Council considers nominating a representative to the SA Country Arts Trust.

12. BUSINESS RAISED BY THE CHIEF EXECUTIVE OFFICER

12.1 CHIEF EXECUTIVE OFFICER’S REPORT
(Ref: 240.1.12) Ron Malcolm  (Prepared 21/11/00 )

Listed below are the Chief Executive Officer’s appointments attended during the period Monday 23 October to Friday 24 November 2000.

October
23 Weekly Senior Management Team Meeting
23 Quarterly Review of Centennial Park with Unley Council
23 Meeting with Collins Anderson Management re Centennial Park
24 Meeting at Flinders University with Brian Goodhind, Executive Officer, Buildings & Property, and Stewart Gowers, Project Officer, Planning & Design
24 Engineering & Environmental Services Management Team Meeting
24 Full Council Meeting
25 Metropolitan CEO’s Association Meeting
25 Meeting with HR Manager
26 Meeting with Mayor and Councillor Hart to discuss Governance matters
26 Selection meeting for “Director Community & Information Services”
26 Weekly meeting with Mayor
November
2  Attended Helen Garwood’s funeral
2  Weekly Meeting with Mayor
2  Meeting with Assoc Professor Anthony Moore, Dean, Dept of Law, Flinders University and visiting academic from Umea University in Sweden
3  Meeting with Councillor Marshall re Centennial Park
3  Meeting re Urrbrae Wetland
6  Weekly Senior Management Team Meeting
6  Meeting with overseas Local Government representatives
7  Engineering & Environmental Services Management Team Meeting
7  Planning & Development Committee Meeting
8  Meeting with HR Manager
8  Metropolitan Local Government Group Meeting
9  Weekly Meeting with Mayor
9  Meeting with staff to discuss application of new Road Rules, particularly in Hills areas
10  Meeting with Fiona Roche, Adelaide Development Corporation
10  Meeting to discuss proposed Lions Club project
13  Weekly Senior Management Team Meeting
13  Meeting at Marion Council
14  Meeting with Directors re Planning process
14  Meeting with Peter Hamam, Local Govt TQM Consultant
14  Site Inspection of progress on Council Offices Redevelopment
14  Presentation by Bob Cooper, National Account Executive, AGL, on National Electricity Grid and future planning
14  Engineering & Environmental Services Committee Meeting
14  Corporate & Community Services Committee Meeting
15  Meeting with CEO & Mayor, Unley Council re Centennial Park
16  Weekly meeting with Mayor
17  Meeting with Councillor Hart re Boorman Ward Forum
17  Meeting with Council’s Horticultural Consultant
17  Meeting with Councillor Marshall re Centennial Park
20  LGA Conference
20  Community Forum for Boorman Ward
21  LGA Conference (morning only)
21  Engineering & Environmental Services Management Team Meeting
22  Weekly Senior Management Team Meeting
22  Meeting with HR Manager
23  Weekly Meeting with Mayor
24  Luncheon Seminar Australian Institute of Urban Studies
24  Civic Reception for Australian Honours Recipients

RECOMMENDATION

That the report be received.
12.2  LOW IMPACT TELECOMMUNICATION FACILITIES  
(Ref: 335.1.16)  Jason Willcocks  (Prepared: 11/7/00)

PROPOSAL

To inform Council on any low impact mobile phone base station installations within the City of Mitcham.

BACKGROUND

In accordance with Council's resolution on 27 June 2000, Administration will provide advice on any low impact mobile phone base station installations within the City of Mitcham.

This advice is for general information purposes only; each proposed installation is classified as a low impact facility under the Telecommunications Act and is therefore exempt from any powers available to Council under the Development Act.

DISCUSSION

Council has not received any notifications of proposed low impact telecommunication facilities.

RECOMMENDATION

That the report be received for information only.

12.3  CODE OF CONDUCT FOR EMPLOYEES  
(Ref: SU.240.1.20)  John Skoblyk  (Prepared: 26/10/00)

PROPOSAL

To endorse a Code of Conduct for all employees of the City of Mitcham.

BACKGROUND

Section 110 of the new Local Government Act 1999 requires all Councils to prepare and adopt a Code of Conduct to be observed by all employees of Council.

In preparing the document, Council must consult with the employees and their industrial associations. Once the document is adopted by Council, it must be reviewed within 12 months after a general election of Council.

DISCUSSION

Council presently has two Codes of Conduct:
• **Code of Conduct For Public Officers in Local Government.** *(Policy 1.3.3)* This policy was developed in 1995 and covers all Elected Members of Council plus employees. However, under the Local Government Act, two documents are now required, one covering Elected Members and another covering employees.

• **Code of Conduct. (Covering field staff employed under the Local Government Employees (SA) Award.)**

  This Code was developed in conjunction with the employees and their union body, the AWU, in 1997 as part of the Enterprise Agreement negotiations. The Code appears in the City of Mitcham / AWU Enterprise Agreement No 4 of 1999, specifically clause 14. Whilst this Code of Conduct covers the behaviour of Council’s Field employees, it does not include Office / Libraries Staff (employed under the Municipal Officers (SA) Award 1998). It is therefore necessary to negotiate a new document with both groups and their union body that will provide coverage of all staff.

**Consultation**

A new Code of Conduct has been developed in consultation with all staff and both union bodies, the ASU and the AWU. It was agreed to incorporate the text from the existing Code of Conduct into a new format as recommended by the Local Government Association. A copy of the document is **attached (pp 7-9).**

**RECOMMENDATION**

1. That the Code of Conduct for Public Officers in Local Government (Policy No 1.3.3) be repealed.

2. That a new Code of Conduct for all Employees of the City of Mitcham be adopted.

**12.4 1999/2000 ANNUAL REPORT**

*(150.1.5) Julie Lamond (Prepared: 1/2/00)*

**PROPOSAL**

To adopt the 1999/2000 Annual Report.

**BACKGROUND**

Pursuant to Section 131 of the Local Government Act 1999, a report containing the prescribed information and documents relating to its operations for the past year is required to be adopted by Council prior to 30 November 2000.
DISCUSSION

A copy of the 1999/2000 Annual Report has been forwarded to Elected Members under separate cover.

Copies of the Annual report will also be forwarded to the Presiding Members of both Houses of Parliament and the Local Government Grants Commission in compliance with Section 131 of the Act and Section 9 of the Local Government (General) Regulations 1999.

A summarised version will appear in the Community News.

Financial and Budget Implications

A copy of the report, or part thereof, is required by the Act to be made available for inspections (without fee) by any member of the public or it may be purchased by members of the public on payment of a fee fixed by Council. The fee is 10c per page or $11.00 for a complete copy of the Annual Report.

RECOMMENDATION

That pursuant to Section 131 of the Local Government Act 1999, the Annual Report be received and adopted.

12.5 NATIONAL ROAD FUNDING CAMPAIGN
(Ref: SU.400.1.2) Richard Bowey (Prepared: 21/11/00)

PROPOSAL

To inform Council about the Australian Local Government Association’s campaign for increased Federal spending on roads.

BACKGROUND

The Australian Local Government Association (ALGA) has resolved to undertake an historic National Roads Funding Campaign, to be launched on 6 December at the ALGA National General Assembly in Canberra.

The $2million Campaign will involve extensive lobbying of all Federal political candidates, particularly those in marginal seats, to make them aware that they will not be able to ignore the need for substantially increased expenditure on our roads.

DISCUSSION

The ALGA, through the respective State Associations, will be seeking financial support and participation from all Councils.
At its meeting in September, the LGA State Executive Committee resolved to support in principle the strategy developed by the National Road Campaign Task Force.

During the Campaign, Councils will be provided with campaign kits, campaign updates, posters, stickers, petition forms and a regular news releases.

**Attached (p 10)** is a synopsis of the Campaign for Members' information.

**Financial and Budget Implications**

The LGA will be seeking a contribution from each Council to meet South Australia's expected share of the cost of the campaign. This is currently estimated to be $220,000, which includes the advertising component in the electronic media. However, the financial aspect of the Campaign is pending further discussions at the LGA State Executive meeting in January.

**RECOMMENDATION**

1. That the information be received.
2. That Council makes an allocation in the 2001/2002 Budget as its contribution towards the Campaign.

12.6 **APEX CHRISTMAS PARADE, BLACKWOOD**  
(Ref: 320.1.3) Meredith Nunan (Prepared 17/11/00)

**PROPOSAL**

To inform Council about the temporary closing of roads at Blackwood for the purpose of the Apex Christmas Parade on 1 December 2000.

**DISCUSSION**

The Parade is an annual pre-Christmas event which is well supported by hills organisations and residents.

This year the Parade will be held on Friday, 1 December between 6.00 and 8.30 pm. The roads to be closed are Main Road (from Gulfview Road to the roundabout), Shepherds Hill Road (from the roundabout to Gladstone Road), Gulfview Road (from Tester Drive to Main Road) and Coromandel Parade (from the roundabout to Brigalow Avenue).

Because the route of the Parade involves arterial roads, the road closures and traffic management are controlled by the Police Department which has arranged all notifications and advertising for the event, pursuant to Section 33 of the Road Traffic Act.
Council's involvement includes the provision of signs, bunting and standards for crowd control.

RECOMMENDATION

That the report be received for information only.

12.7 RESTRUCTURE OF ENGINEERING AND ENVIRONMENTAL SERVICES COMMITTEE STANDARD AGENDA ITEMS

(Ref: 115.2.4) Con Theodoroulakes (Prepared: 20/11/00)

PROPOSAL

To seek Council’s approval to restructure standard Engineering and Environmental Services Committee Agenda items.

BACKGROUND

Since the inception of the Engineering and Environmental Services Committee and adoption of Terms of Reference, there have been significant changes to standard agenda item nomenclature which accurately reflect contemporary activities undertaken by Departments within the Engineering and Environment portfolio eg. Horticultural Services, Waste Management.

Unfortunately, these changes have not occurred for Public and Environmental Health and Environment activities.

Standard agenda Item Number 3 - Health does not accurately reflect reports submitted by officers under this subject heading. The Health agenda item appears to be a relic of local government Local Boards of Health which were abolished over ten years ago with the introduction of the Public and Environmental Health Act 1987. This Act rescinded the Health Act 1935, which required the creation of Local Boards of Health by each local government authority.

In light of the above, it is recommended that standard agenda Item Number 3 Health be deleted and replaced with two new standard agenda items as follows:

- **PUBLIC AND ENVIRONMENTAL HEALTH**
  
  To encompass all reports and agenda items dealing with public health, environmental health and food safety.

- **ENVIRONMENT**
  
  To encompass all reports and agenda items dealing with environment protection, environmental management, environmental sustainability, environmental projects/programs and environmental compliance.
It is believed that these amendments will align the above activities with Committee Terms of Reference and provide some greater clarity for officers preparing reports and for Committee members.

**RECOMMENDATION**

That the standard agenda items of the Engineering and Environmental Services Committee be restructured:

1. By deleting the heading No. 3. - Health and replacing it with Public and Environmental Health.
2. By inserting the heading Environment as heading No. 4 and renumbering the following headings accordingly.

**12.8 FIREWORKS / PERMITS**  
(Ref: 200.4.1) John Zybek (Prepared: 16/11/00)

**PROPOSAL**

To provide advice to Council regarding its decision of 15 February 2000 to implement a $20 Administration Fee for each fireworks application.

**BACKGROUND**

At its meeting of 15 February 2000, it was resolved as follows:

1. That the information be received.
2. That Council’s Fire Prevention Officer continues to issue 9th Schedule Permits under the Country Fires Act in the Plains area after conducting a site inspection and conditions are appropriately met.
3. That a $20.00 fee for permits be applied.
4. That a copy of the permits be forwarded to local police stations where larger or ceremonial functions (larger displays and New Years, etc) are planned.

However, Council has received advice from Norman Waterhouse (see attached - pp 11-12) that there is no provision in the Act or Regulations which provides for a fee to be charged for such permits.

**DISCUSSION**

As previously advised:
Fireworks are controlled by the Department for Administrative and Information Services pursuant to the Explosives Act. Accordingly, Councils are unable to implement a total ban on the use of fireworks in their areas.

Permits are only issued by Council's Bushfire Prevention Officer to residents on the plains, and only after an inspection of the property.

The City of Mitcham does not issue any 9th Schedule Permits in the Fire Ban District (which covers our Hills Area) during the Fire Danger Season.

During the remainder of the year, Council has no involvement with fireworks applications, inspections, or the issuing of permits.

A copy of the permits will be forwarded to local police stations where larger or ceremonial functions (larger displays and New Years, etc) are planned.

**RECOMMENDATION**

(1) That the report be received.

(2) That no application fee for fireworks permits be charged.

**12.9 ON-STREET PARKING IMPROVEMENTS – WAITE STREET, BLACKWOOD CENTRE**

(Ref: SU.160.4.7) Jason Willcocks (Prepared 17/11/00)

**PROPOSAL**

(1) To seek approval to proceed with the proposed on-street carpark in Waite Street, Blackwood District Centre, including Council approval for the installation of traffic control devices and removal of two Cyprus Pines and a South Australian Blue Gum as part of the works.

(2) To report to Council on the progress of the proposed car parking and open space development within Waite Reserve.

**BACKGROUND**

Council is progressing with implementing parking improvements within the Blackwood District Centre as established within the Strategic Management Plan and allowed for in the current budget. The proposed works include on street carparking in Waite Street, a new carparking facility on the former BP site at the corner of Gladstone and Shepherds Hill Road and within Waite Reserve. Advice to Council from the local community is being provided to the process via the Blackwood Centre Consultative Group. The order of priority in programming these parking improvements is now planned to be, firstly, Waite Street on street parking, secondly, the former BP site parking area and thirdly Waite Reserve off street parking facility.
On Street Parking - Waite Street
The proposal involves the construction of indented parking along the western boundary of Waite Reserve to provide approximately 24 parking spaces. The proposal impacts on four existing trees located along the western boundary of the Reserve.

The Minister’s notice to Council dated 28 November 1999 delegates the Council power conferred on the Minister, pursuant to Section 17 of the Road Traffic Act to specifically approve the installation, maintenance, operation, alteration or removal of a traffic control device in the municipality or district of a Council by an authority on, above, or near a road or road related (ie carpark) under the care, control and management of the said authority.

This power is subject to conditions including that the power cannot be sub delegated (to an authorised officer), that all devices must conform to the Code of Technical Requirements for the legal use of Traffic Control Devices in South Australia; it limits approval to those conditions to which Council itself is subject to for the installation of traffic control devices.

Waite Reserve Concept Plan
At its 15 November 2000 meeting, the Consultative Group formed the view that this proposal should be planned to fit with design development of car parking and recreation facilities in Waite Reserve. An overall concept plan for this was sought for the next meeting of the Group to assist the Group in its deliberations.

DISCUSSION

On Street Parking
The proposal is a development of the conceptual design proposed in the original Blackwood Centre concept plan accepted by Council as a basis for public comment in 1997. Detailed design and documentation has been undertaken as a basis for tendering. A copy of the plan is to be provided to members under separate cover.

A Traffic Impact Statement has been provided by consultants Tonkin Engineering, stating that the on street parking layout conforms to the Code of Technical Requirements for the legal use of Traffic Control Devices in South Australia.

Although originally designed at 90° to the kerb, the parking layout has now been revised to 60° reflecting the views of the Consultative Group regarding ease of use. The adjoining footpath has a meandering alignment to allow for planting adjacent to the kerb for partial screening.

The trees impacted on by the proposed parking area are, commencing from the southern end of the proposed works:
• Eucalyptus leucoxylon (South Australian Blue Gum) approximately 10 metres in height: a spread of some 7 metres, in reasonable health but with numerous signs of medium size branches having been shed from the canopy. In addition the tree has a co-dominant stem construction from approximately 1.5 metres; this form will not be sustainable in the long term and it is likely to present a hazard, in the opinion of Council’s Horticultural Officer.

• Cupressus Ssp. (Cyprus): approximately 10 metres in height, a spread of 10 metres, being in reasonable health but showing signs of decline with thinning of the inner canopy and some shedding of small to medium branches, on the advice of Council’s Horticultural Officer.

• Cupressus Ssp. (Cyprus): approximately 2 metres in height, a spread of 5 metres, a trunk of 2 metres in circumference; the tree appears in reasonable health but the canopy contains considerable dead wood and encroaches considerably on the footpath. In the opinion of Council’s Horticultural Officer, excessive trimming of this tree will result in an unsightly specimen with little potential for improvement. The recommendation is for a replacement on a two for one basis with indigenous native species in more appropriate locations.

A fourth tree, a small exotic, is not significant on the advice of Council’s Horticultural Officer.

To ensure minimum delay, tenders have been called for this project, with the lowest tender being in accord with the budgeted estimate, subject to the need for a variation to provide for 60° degree parking in lieu of 90° degree.

**Waite Reserve Schematic Plan**

A preliminary schematic plan has been prepared for development of Waite Reserve, to be provided to members under separate cover. The plan reflects the views of the Consultative Group that:

(a) the long stay parking area should be located close to the northern boundary of the reserve,

(b) landscaping should involve the use of mature height trees

(c) development should recognise the low speed environment within Waite Street to be introduced through traffic control devices at Young and Edward Street and the proposed east-west one way flow in Young Street. As a result the plan shows entry off Waite Street, and exit via the Coles parking area, (subject to agreement from the landowner and Coles).

The location of the car park has been subject of considerable debate. As a long stay facility it is the majority view of the Consultative Group that the greater distance from the Foodland precinct - arguably the core of the Centre - should not deter employees from using the proposed car park if located near the northern end of the Reserve.
This will assist in largely maintaining existing trees at the southern end of the Reserve and the existing open space view from Young Street.

On the other hand, a southern location (adjacent Young Street) is closer for employees, would have no reliance on Coles acceptance, would keep traffic movements in and out of the car park away from residents, and address concerns of residents adjacent to the northern boundary in regard to potential problems of vandalism, skateboarding activity, night time congregation of people and limitations on casual surveillance. The support of the traders for either location is at this point unclear; bearing in mind that the facility is funded by the separate rate, it would be prudent to obtain an appreciation of their views preferably before the proposal is displayed. A formal approach to the Blackwood Business Network is an option that could be followed.

Financial and Budget Implications

The on-street and off-street parking works are covered within Council’s current budget. As limited funds only are available within the current budget for open space development of Waite Reserve, it is suggested that this work be staged over three years.

Consultation

A drawing of the proposed Waite Street car parking area is to be placed on general display in the Centre and adjoining residents will be given notification that the works are to proceed. In addition notification of the removal of the proposed trees has been carried out as required under the Development Act Public Notification Requirements.

A drawing of the Waite Reserve parking and open space enhancement will be prepared and displayed for general community information when the scheme is finalised.

RECOMMENDATION

(1) That Council, pursuant to Section 17 of the Road Traffic Act and Cause A of the Minister’s Notice to Council dated 28 November 1999, exercises its power to install parking controls and pavement markings as indicated in the proposal plan.

(2) That, subject to objections relating to the removal of the trees, if any, being satisfactorily resolved, Council approves the removal of the trees described in the report and that they be replaced (two for one) in more appropriate locations.

(3) That Council receives the preliminary Waite Reserve schematic plan as a basis for consultation with Coles and the land owner, and the traders generally to gauge support for the concepts embodied in it.

(4) That, subject to a satisfactory outcome from Item 3 of this recommendation, Council progresses the design to documentation and general display for information of the community, and subsequent tender and development.
12.10 LOCAL GOVERNMENT ASSOCIATION – STRATEGIC MANAGEMENT PLANNING FOR WATER AND SALINITY  
(Ref: 475.1.15) Ron Malcolm (Prepared 15/11/00 )

PROPOSAL

That Council consider whether it is interested in participating in a project initiated by the Local Government Association to develop strategic management plans aimed at delivering long term water quality and salinity improvement outcomes.

BACKGROUND

The LGA has been approached by many Councils with regard to issues surrounding water supply, water quality and dryland salinity, especially related to the management of the Murray Darling Basin and in response has initiated the following activities:

- The President of the LGA, Mayor Brian Hurn, has written to the Prime Minister, the Premier of SA and other Commonwealth and State Parliamentarians seeking their involvement to ensure that the social, economic and environmental integrity of the Murray Darling river system, upon which our State is so reliant, is not diminished.
- The LGA, in collaboration with the State Government Department for Environment and Heritage has received funding from the Natural Heritage Trust to implement a Water Conservation Partnership Project which aims to reduce the reliance of Local Governments and the community on Murray River water.
- A letter from the LGA President has recently been sent to the Principal Members of the Councils of the River Murray Urban Users Region.
- The LGA is working in close collaboration with the Murray Darling Association to develop measures which will support Local Government’s capacity to contribute to water quality and salinity management.
- The LGA has facilitated the Murray and Mallee Local Government Association, undertaking a coordinated review of 8 Development Plans with a view to establishing coordinated policies regarding water and salinity management.
- Most recently the LGA has received approval for funding from the Local Government Research & Development Scheme for a project titled “Strategic Management Planning for Water and Salinity”. The aim is to provide LGA assistance to Councils to consider the inclusion of policies and strategies in their strategic management plans (in accordance with the Local Government Act 1999) to deliver beneficial water quality and dryland salinity outcomes from policy initiatives.

The LGA State Executive Committee sought that it be made clear to Councils that the proposed project is focused on policy development. It is not about functional reform.

The project is expected to result in long term improved water quality and dryland salinity outcomes.
This could involve:

- Developing plans which can be reported on in accordance with Schedule 4(2)(a) of the Local Government Act 1999, which requires a Council to include in its annual report its “performance in implementing its strategic management plans during the relevant financial year, and the Council’s projections and targets under its plan for the next financial year”.

- Applying the principles of Ecologically Sustainable Development (ESD) in accordance with the role, functions and objectives of Councils and the objects of the Local Government Act 1999

- Incorporating relevant regional, state and national objectives, policies and strategies into Council strategic management plans.

- The application of spatial information data for landuse capability mapping and development planning.

- The application of the LGA “Approaches to Strategic Management Planning in Local Government” manual, funded by the Local Government Research & Development Scheme and launched at the LGA AGM in October 1999.

The LGA is now seeking indications from Councils of their interest in being involved in the project. This would entail attending local or regional meetings, providing stakeholder input and comment and workshopping specific issues. Ideally, at least three Councils representing areas with multiple land-use within the Murray Darling Basin, and closely connected to the Murray River, are being sought to be involved in the project, however this would not preclude Councils in other areas from also registering their interest in being involved.

Our 1999 Environmental Action Plan includes the strategy: “Explore opportunities to reduce potable water in Council operations”. We have budgeted for a sewer mining feasibility study in 2001/2002. We will be housing an engineering student in December, who will be collating our water consumption data and other information to develop recommended priorities for improving our water management in parks and reserves.

Given the leadership role Mitcham has played on environmental headings within the urban conurbation of Adelaide, particularly its involvement in water conservation, I thought Mitcham may care to indicate its direct support and involvement in what appears to be a worthwhile approach by the LGA.

**RECOMMENDATION**

That Council nominates Craig Walker, Environmental Planning Officer, to represent it at initial meetings of the project group as and when required and to report back to Council.
12.11 LOCAL STATE GOVERNMENT PARTNERSHIPS PROGRAM – SCOPING STUDY  
(Ref: SU.321.1.1) Ron Malcolm  (Prepared 22.11.00 )

PROPOSAL

That the CEO (or his delegate) attend a Local/State Government consultation to explore key issues and priorities for reform as part of the Partnerships Program - Scoping Study.

BACKGROUND

A State/Local Government Partnerships Program Steering Group has been established to coordinate development of new and better ways for the State and Local Government to work together for the benefit of South Australia. It will work closely with State agencies, Local Government and regional groups to bring about clearer roles and responsibilities of both spheres of government. The principal aim is better coordination of what State and Local Governments do.

An important feature of this phase of reform will be exploring ways to link the forward planning of State and Local Government, wherever possible, to ensure that local communities and the State as a whole gain maximum advantage from the efforts of both spheres of Government.

The LGA has commenced a process of drawing together relevant information and ideas from Councils. A scoping study will pull this work together, followed by consultation on the emerging issues identified and a recommended action plan to advance the Partnerships Program developed.

In addition to the Steering Group, the Minister for Local Government will be convening and Chairing a new State/Local Government Partnerships Forum.

The role of the Forum is to provide a broadly-based forum for information sharing and discussion, to encourage cross sector dialogue, and to act as a “sounding board” for the Steering Group in relation to the development and directions of the Partnerships Program.

RECOMMENDATION

The Chief Executive Officer keeps Council informed of progress.

12.12 RATE REVIEW  
(Ref: SU 375.6.1) Richard Bowey  (Prepared: 20.11.00) 

PROPOSAL

To provide further information in relation to a possible mail out notifying ratepayers of the Rate Review.
BACKGROUND

During discussion of the Rate Review item at the 14 November meeting of the Corporate and Community Services Committee members asked whether it would be possible to incorporate a mail out publicising the Rate Review to all property owners in conjunction with a quarterly Rates Instalment Notice.

DISCUSSION

This proposal differs from the original report which suggested a stand-alone mail out be could be prepared which would link in with the timetable to review rates and consult with residents about the Strategic Management Plan (SMP). It was not suggested Council do this.

For this to occur the following issues need to be addressed:

- **Timing of the launch of the Rate Review in relation to the next quarterly instalment of rates.**

  The latest possible date for Council to distribute the third quarterly rate notices is 7 February 2001. Whilst this means the material publicising the Rate Review would be received by property owners prior to the 31 March launch date, an explanation of the process and associated timetables could be included.

  It would not be possible to bring forward the commencement of the review because of the administrative workload in preparing the draft SMP.

- **Administrative and technology implications.**

  Information supplied by the company that prints Council’s rate notices confirms it would be possible to insert the community consultation material with the quarterly rate notices, and also prepare the same material as a “stand alone” exercise for distribution to the “non instalment” property owners.

  In the case of the latter the envelopes would be prepared with the individualised property owner name and address details, although the consultation material would not be printed with individual name and address – i.e. a generic document.

- **Accurate costing of the options.**

  Estimates supplied by the printer are based on combinations of size of the document and the amount of colour used.
The table summarising this information is included as attachment (p 13).

To include it with the quarterly rates instalment would incur costs to Council between $10,531 and $11,791 depending on which option is selected. It is likely that the A3 versions may be required because of the volume of material contained in the final document.

Financial and Budget Implications

The budget for 2000/01 does not provide funds for community consultation of the Rate and SMP Review.

RECOMMENDATION

(1) That a mail out be undertaken to notify property owners of the Rate Review.

(2) That budget funds up to $12,000 be allocated to cover the cost of the mail out.

13. ADJOURNED MOTIONS

Nil

14. NOTICES OF MOTION

Nil

15. MOTIONS WITHOUT NOTICE

16. REPORTS OUTSTANDING AND RESOLUTIONS NOT YET EFFECTED
(Ref: 150.3.5) (Prepared: 23/11/00)

PROPOSAL

To inform members of reports and actions which have been requested and their current status.

BACKGROUND

At meetings of the Council, reports are often requested concerning certain items which must be submitted to subsequent meetings. Actions are also requested and their current status is recorded in the attached table.
Attached p (14-17) is a table detailing the reports outstanding and resolutions not yet effected and a brief summary of their status.

RECOMMENDATION

That the report be received.

17. ANY OTHER BUSINESS

18. CONFIDENTIAL

18.1 HAWTHORNDENE DRIVE PROJECT

CLOSE: