



CITY OF
MITCHAM

Maggy Ragless Memorial Grant GUIDELINES

*By community
for
community*

mitchamcouncil.sa.gov.au

Objective

The City of Mitcham’s Maggy Ragless Memorial Grant honours the work of the late Maggy Ragless, City of Mitcham’s Historian from 1986 until 2012. The grant seeks to encourage and support original research or projects which inform and educate the community about the City’s local history and or heritage. It also offers groups access to funds to support their work with registration fees and in kind business relative to maintaining local history within the City of Mitcham.

The research or project may utilise a range of mediums including a report, publication, educational material, brochure, web page, exhibitions, event, visual art, smart phone app, social media, multimedia displays or a performance.

Guidelines for Maggy Ragless Memorial Grant

Annual Budget \$5,000.

\$2,000 for research projects and \$3,000 for local history groups

Individual Allocations \$2,000 maximum

Funding Rounds Ongoing. There is no close date for applications and the grant remains open until the funding pool has been fully expended

Decision Makers Local History Officer, Senior Coordinator Community Development and Senior Coordinator Library Services

Eligibility Criteria For full eligibility criteria and funding conditions please read the Grants Policy

All research projects need to be made available to the City of Mitcham to maintain in their historical catalogue or made accessible to the public

Applications Applications must be received on Councils’ application form relative to the grant you are applying for

Assessment Process Once submitted, a panel of Council staff will assess the suitability of your application relative to:

- The eligibility criteria
- The assessment criteria (see below)

Approval is subject to annual budgetary limitations; there is the possibility your grant could be partially funded if there are a large number of applications

All applicants will be notified in writing of their outcome

Council will endeavour to provide the outcome to your grant application within 40 working days.

Evaluation Report There is the requirement that 3 months after the project has been delivered you complete the Evaluation Report and return it to Council, within this document there is the requirement for you to itemise your income and expenditure and provide receipts of expenditure

Assessment Criteria

No.	Consideration	Weighting
1	The application is about people, places or events which relate to the local history preservation of the City of Mitcham	40%
2	The application demonstrates evidence and or clear reason for why the initiative has been developed	10%
3	The application outlines the benefit to the community of the City of Mitcham	15%
4	The application outlines what measures will be used to evaluate whether it has been successful in achieving the stated outcome/s	10%
5	The application will be publicly accessible to all	10%
6	The applicant has recently received funding for a grant or currently receives ongoing funding from the City of Mitcham	5%
7	The application outlines their funding contribution, in kind support or partner contributions (financial and in kind)	10%
	Total	100%