

# MANAGEMENT PLAN FOR CATEGORY ONE RESERVES

These reserves are characterised by the following criteria:

- They are strategically important regional facilities.
- They have high utilisation rates by both Mitcham residents and the wider community.
- They can be areas of historic significance.
- They provide for a range of activities including playgrounds, manicured turf, garden beds, toilets, BBQ facilities etc.
- Some include memorials that are considered to be significant to the general community.

This plan applies to the following reserves:

- **Portland Place Reserve**

**1. Identification details**

The details of all reserves are found in Appendix A.

**2. Owner**

City of Mitcham

**3. Purpose for which the land is held**

- Recreation

**4. Reason why Management Plan is required**

- Land specifically modified for the benefit and enjoyment of the public.

**5. Objectives for Management of the Land**

- To provide a public recreation facility to suit the needs of the local and wider community.
- To provide recreational areas suitable for present and future use.
- To safeguard the community by taking appropriate measures to control risk.
- To manage community assets held on their behalf by Council.

**6. Policies and Proposals for Management of the Land**

- Consideration has been given to the policies which relate to the management of open space and community facilities - in particular Policy 16.29 which refers to the use of Mitcham Reserve, Waite Reserve and Thurles Street (Park Road) Reserve.
- Consideration has been given to the City of Mitcham's Development Plan and Open Space Strategy.
- Consideration has been given to the heritage of the area. In particular, reference is made to the Colonel Light Gardens Conservation Management Plan and the Historic (Conservation) Zone – Mitcham Village, where applicable.
- Consideration to be given to By-Law No.3 - Local Government Land regarding the activities which can be undertaken on community land.
- Consideration has been given to By-law No.6 - Dogs, and a resolution of Council whereby the exercising of dogs is restricted in some parks and reserves.
- Reference to be made to the general maintenance schedule for reserves and specifications for specific reserves where applicable.

- Where Crown Land is under Native Title Claim, the plans will be reviewed once the matter has been resolved and the outcomes are known.
- Proposals - see schedule

## **7. Performance Targets**

- See schedule

## **8. Performance Measures**

- See schedule

**Date amended:     October 2023**

## SCHEDULE

Management Issues	Proposals	Performance Targets	Performance Measures
<b>Landscape Character and Heritage Value</b>	Maintain area in keeping with the character of the surrounding area.	Maintain existing character of the neighbourhood while providing an amenity for the local community.	Reduction in the level of complaints regarding misuse of grounds or maintenance of area.
	Heritage	Reflect the values of the CLG Conservation Management Plan.	Compliance with the CLG Conservation Management Plan.
	Litter	Bins/grounds checked regularly.	Area to be free of litter.
	Fences and park furniture (inc. gazebos).	State of furniture checked on a regular basis.	Located in suitable areas and kept in good repair.
	Lighting (where installed)	Regular checks to replace faulty/broken lights.	Lights are operational.
	Paths	Checked and repaired as required.	Paths are in an appropriate location, are safe to use and clear of obstructions.
	Graffiti	Offensive graffiti to be removed in 24 hours. All highly visible graffiti to be removed from Council property.	Highly visible park structures and surrounds to be graffiti free.
	Foot Bridges	Checked on a regular basis and repaired as required.	Bridges are safe for community use and comply with regulations.
	Signage	Checked and maintained on a regular basis.	Signage is legible and in good repair.
<b>Playground Equipment</b>	Provide a public recreation facility to the community.	Ensure all playgrounds are safe with regular inspections and maintenance of equipment.	Playground inspected every six weeks in accordance with safety inspection checklist.
	Create challenging and interesting		

Management Issues	Proposals	Performance Targets	Performance Measures
	<p>opportunities that cater for development requirements of playground users.</p> <p>Provide equipment specifically designed for toddlers, early childhood, junior and senior groups.</p> <p>Provide some active play structures suitable for use by the wider community.</p>	<p>Minor repairs that are undertaken during this routine inspection are to be recorded on an appropriate inspection sheet.</p> <p>Major repairs or maintenance required is to be recorded on the inspection sheet and handed to the coordinator for appropriate action.</p> <p>Soft fall areas are to be included in the six weekly check and appropriate action taken to keep them clear of weeds, litter, broken glass and other sharp objects.</p> <p>Install new equipment in accordance with Council's replacement program.</p> <p>Any parts replaced will be with genuine parts (which adhere to Australian Standards) from an appropriate manufacturer.</p> <p>Up to date inventory of all playground facilities maintained.</p>	<p>Soft fall area to be maintained at the required depth and in an appropriate condition.</p> <p>All soft areas will be clear of foreign objects (such as broken glass).</p> <p>All playgrounds shall be audited every ten years in respect to condition, safety, maintenance standards &amp; longevity.</p>
<b>Irrigation</b>	<p>To provide a suitable automatic irrigation service that makes best possible use of resources while providing acceptable standards of turf.</p>	<p>Automatic systems should be programmed to match the needs of a particular area in relation to soil types, grass type, use of area, climatic conditions and Government restrictions.</p> <p>Minor repairs to be undertaken as soon as possible.</p>	<p>Efficient use of water while delivering a quality grass surface.</p> <p>All watering carried out according to relevant prescribed water restrictions.</p>

Management Issues	Proposals	Performance Targets	Performance Measures
		Major repairs to be included in scheduled works.  Turf maintained to best level within relevant water restrictions.	
<b>Rose / Garden beds (where applicable)</b>	Maintain existing gardens for the enjoyment of the community.	Pruned over the winter months in accordance with good and proven horticultural practice.  Garden beds mulched and fertilized yearly.  Garden beds to be checked for weeds approx. every 4 weeks.  Garden bed borders to be trimmed during regular turf maintenance program.	Maintained to provide a pleasing aesthetic appeal to the area.  Reassessed from time to time regarding appropriateness of their location.
<b>Barbecue Facilities</b>	Provide BBQs where there has been extensive consultation and agreement with the community.	Maintained in a condition suitable for local community use.	BBQs to be cleaned regularly.  Fat tins replaced/cleaned weekly.  Regular checks on plates to ensure they are in good working order and faults reported.  All electric BBQs to be checked on a regular basis.
<b>Public Toilets (where applicable)</b>	Available during normal daylight hours.  Locked over night where extreme vandalism has been recorded.	Cleaned on weekdays only, with the exception of public holidays and weekends.	Cleaning includes sweeping and disposing of rubbish, the use of appropriate disinfectant and water to clean all surfaces. Graffiti free and usable.  Filling of toilet roll holders.

Management Issues	Proposals	Performance Targets	Performance Measures
<b>Exercising of dogs</b>	Allow for recreation areas to be set aside for both dog owners and/or other members of the public.	Compliance with all restrictions on the exercising of dogs.	Reduce the number of complaints from other park users.
<b>Car Park</b>	Provide off road car parking for community use.	Car park is safe, accessible and maintained in a good condition.	Car park is clearly defined for community use, is free of pot holes and is easily accessible.
<b>Skate Park / BMX track (where applicable)</b>	<p>Provide a skate park/ BMX track where there has been extensive consultation with the community over location, hours of use and age of users.</p> <p>Maintain a facility that is suitable for use by skate boarders and bike riders.</p>	<p>Site checked and cleared of sand, stones etc on weekly basis.</p> <p>Routine inspection undertaken six weekly.</p> <p>Major repairs or maintenance required is to be recorded on an inspection sheet and handed to the coordinator for appropriate action.</p>	<p>Area free of cans, bottles, paper and foreign matter.</p> <p>Signs clear and easy to read ie. no graffiti or damage.</p> <p>Facility checked for cracks and structural damage.</p>
<b>Tree Maintenance</b>	<p>Remove dead trees and limbs.</p> <p>Plant new trees.</p>	<p>Trees to be in good health and safe for park users.</p> <p>Shade trees of appropriate species for the area to be planted.</p> <p>Creek lines to be planted with appropriate species.</p>	<p>Dead trees are removed where dangerous and dead limbs of trees are removed where they pose a threat.</p> <p>Reserves and creeklines are enhanced by healthy, safe and appropriate species.</p>
<b>Creeklines</b>	<p>Maintain and enhance the natural character of the creekline.</p> <p>Improve water quality.</p>	<p>Creeklines to be clearly identified.</p> <p>Clearing of exotic vegetation from creek line environments is a long term goal.</p> <p>Replant with appropriate plant species.</p> <p>Drains /trash racks on watercourses and wetlands to be checked</p>	<p>Water ways retained and managed so as to reflect water quality and storm water best practice in accordance with the Patawalonga Water Catchment Management Plan.</p> <p>Water management techniques employed to minimise erosion from stormwater.</p>

Management Issues	Proposals	Performance Targets	Performance Measures
		<p>regularly for build up of debris.</p> <p>Manage creekline in accordance with legislation requirements and endeavour to manage creeklines in accordance with the Patawalonga Water Catchment Management Plan.</p>	<p>Any work undertaken should not impact on the stability of the creek bank system.</p> <p>Development to comply with current EPA legislation.</p>



# PORTLAND PLACE RESERVE

## 1. Identification details

1.1	Name of reserve	Portland Place Reserve
1.2	Location	Lot 221, Portland Place, Colonel Light Gardens
1.3	Certificate of Title	5169/141
1.4	Area (hectares)	0.18
1.5	Current usage	Recreation
1.6	Owner	City of Mitcham