



CITY OF
MITCHAM

Quick Response Grant GUIDELINES

*By community
for
community*

mitchamcouncil.sa.gov.au

Objective

Through its Grants Program the City of Mitcham provides the opportunity for local residents, community groups and organisations to receive funding to support the development of projects, programs and events, which align with City of Mitcham’s ‘Mitcham 2030’ Strategic Direction, making Mitcham an even greater place to live.

The Quick Response Grant is available to assist groups, individuals and organisations with funding \$500 or under per grant to support their initiative with a turn around time of 30 working days.

Guidelines for Quick Response Grant

Annual Budget \$20,000

Individual Allocations \$500

Funding Rounds Ongoing. There is no close date for applications and the grant remains open until the funding pool has been fully expended

Decision Makers Council Administration

Eligibility Criteria For full eligibility criteria and funding conditions please read the Grants Policy

Applications Applications must be received on Councils’ application form relative to the grant you are applying for

Assessment Process Once submitted, Council staff will assess the suitability of your application relative to the eligibility criteria

Approval is subject to annual budgetary limitations; there is the possibility your grant could be partially funded if there are a large number of applications

All applicants will be notified in writing of their outcome

Council will endeavour to provide the outcome to your grant application within 30 working days

Evaluation Report There is the requirement that 3 months after the project has been delivered you complete the Evaluation Report and return it to Council, within this document there is the requirement for you to itemise your income and expenditure and provide receipts of expenditure