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**City of Mitcham  
Schedule of Fees and Charges  
Effective 1 July 2023**

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**City of Mitcham**  
**Schedule of Fees and Charges**  
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**Community Wellbeing**

Supported by the Australian Government Department of Health Commonwealth Home Support Program (CHSP), visit the Department of Health website (www.health.gov.au).

Eligibility criteria applies. For more information please visit [www.mitchamcouncil.sa.gov.au/communitywellbeing](http://www.mitchamcouncil.sa.gov.au/communitywellbeing).

| 1.  | Community Transport   | Unit               | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|---|---|--------------------|-----------------------|----------------------------|--------------|
| <b>Community Bus (with volunteer driver)</b>  |   |                    |                       |                            |              |
| <i>To facilitate attendance at shopping centres, community centres, libraries and services for isolated residents</i>             |   |                    |                       |                            |              |
| Resident eligible for subsidies, on home care package, or isolated & transport disadvantaged 65+ and/ or living with a disability |   | Per trip           | \$2.00                | \$0.00                     | Y            |
| <b>Community Bus/Hire</b>   |   |                    |                       |                            |              |
| <b>Local not-for-profit Community Organisations and Council Programs only</b>   |   |                    |                       |                            |              |
| Minimum Charge - Full Day   |   | Per day            | \$90.30               | \$6.60                     | Y            |
| Minimum Charge - Half Day   |   | Per 1/2 day        | \$60.50               | \$4.40                     | Y            |
| plus: Travel distance (capped at \$200)   |   | Per km             | \$1.80                | \$0.10                     | Y            |
| <b>* Travel distance charge is discretionary.</b>   |   |                    |                       |                            |              |
| <b>Personal Transport (volunteer driver, contractor or subsidised taxi)</b>   |   |                    |                       |                            |              |
| <b>Individual Transport</b>   |   |                    |                       |                            |              |
| Resident 65+ eligible for CHSP transport subsidy  |   |                    |                       |                            |              |
| <b>- within Mitcham</b>   |   |                    |                       |                            |              |
| Subsidised Co-contribution (CHSP)   |   | Per trip, each way | \$7.00                | \$1.00                     | Y            |
| <b>- outside Mitcham</b>  |   |                    |                       |                            |              |
| Subsidised Co-contribution (CHSP)   |   | Per trip, each way | \$11.00               | \$1.00                     | Y            |
| <b>Group Transport (up to 3 people per car)</b>   |   |                    |                       |                            |              |
| Resident 65+ eligible for CHSP subsidy, transport disadvantaged   |   |                    |                       |                            |              |
| <b>- within Mitcham</b>   |   |                    |                       |                            |              |
| Subsidised Co-contribution (CHSP)   |   | Per trip, each way | \$4.00                | \$0.00                     | Y            |
| <b>- outside Mitcham</b>  |   |                    |                       |                            |              |
| Subsidised Co-contribution (CHSP)   |   | Per trip, each way | \$7.00                | \$0.00                     | Y            |
| 2.  | Social Activities<br>For residents 65yrs and over, subsidies for CHSP | Unit               | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| <b>Active Seniors and Social Programs and Activities - Contractor facilitated</b>   |   |                    |                       |                            |              |
| NOTE: some classes may incur additional materials fees, TBQ prior to commencement   |   |                    |                       |                            |              |
| Subsidised Co-contribution (CHSP)   |   | per attendance     | \$5.00                | \$0.00                     | Y            |
| Non-subsidised - ineligible for CHSP, if places available   |   | per attendance     | Cost Recovery         | N/A                        | Y            |
| <b>Social Groups - Community Wellbeing Facilitated, includes light morning or afternoon tea</b>                                   |   |                    |                       |                            |              |
| Subsidised Co-contribution (CHSP)   |   | per attendance     | \$2.00                | \$0.00                     | Y            |
| Non-subsidised - ineligible for CHSP, if places available   |   | per attendance     | \$3.00                | \$1.00                     | Y            |
| <b>Community Wellbeing Facilitated Lunch at Community Centres</b>   |   |                    |                       |                            |              |
| Meal (2 course) Subsidised Co-contribution (CHSP)   |   | per Meal           | \$12.00               | \$0.00                     | Y            |
| Non-subsidised - ineligible for CHSP, if places available   |   | per Meal           | \$16.00               | \$1.00                     | Y            |
| <b>Community Wellbeing Frozen Meals (when available)</b>  |   |                    |                       |                            |              |
| Subsidised Co-contribution (CHSP)   |   | per Meal           | \$7.00                | \$0.00                     | Y            |
| Non-subsidised - ineligible for CHSP, if places available   |   | per Meal           | \$13.00               | \$1.00                     | Y            |
| <b>Community Bus Full Day Bus Trips &amp; Outings (larger trips as quoted)</b>  |   |                    |                       |                            |              |
| Subsidised Co-contribution (CHSP)   |   | per attendance     | \$20.00               | \$0.00                     | Y            |
| Non-subsidised - ineligible for CHSP, if places available   |   | per attendance     | \$30.00               | \$5.00                     | Y            |
| <b>Community Wellbeing "Out and About" Activities - half day or less</b>  |   |                    |                       |                            |              |
| Activity or food (at Resident expense)  |   |                    |                       |                            |              |
| Subsidised Transport (CHSP)   |   | per attendance     | \$15.00               | \$0.00                     | Y            |
| Non-subsidised - ineligible for CHSP, if places available   |   | per attendance     | \$24.00               | \$4.00                     | Y            |
| <b>Community Information/Positive Ageing Sessions</b>   |   |                    |                       |                            |              |
| (Eg. Moving Towards Wellness, Because I Can, Mindset For Life, etc)   |   |                    |                       |                            |              |
| All attendees   |   | per attendance     | FREE                  | N/A                        | Y            |

**City of Mitcham**  
**Schedule of Fees and Charges**  
**Effective 1 July 2023**

**Community Services**

| 3. General Photocopying / Printing Services | Unit     | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|---|----------|-----------------------|----------------------------|--------------|
| Photocopying/Printing                       |          |                       |                            |              |
| - A4 Black and White                        | Per page | \$0.20                | \$0.00                     | Y            |
| - A4 Colour                                 | Per page | \$1.50                | \$0.00                     | Y            |
| - A4 Aerial Photography                     | Per page | \$5.90                | \$0.00                     | Y            |
| - A3 Black and White                        | Per page | \$0.40                | \$0.00                     | Y            |
| - A3 Colour                                 | Per page | \$3.00                | \$0.00                     | Y            |
| - A1 Black and White                        | Per page | \$4.50                | \$0.00                     | Y            |
| Scans                                       | Per scan | \$6.90                | \$0.50                     | Y            |
| Faxes - pages sent within Australia         |          |                       |                            |              |
| - Local and 1300 - First Page               | Per page | \$1.50                | \$0.00                     | Y            |
| - Local and 1300 - 2nd Page onwards         | Per page | \$0.50                | \$0.00                     | Y            |
| - 1800 Numbers                              | Per page | \$0.70                | \$0.00                     | Y            |
| - Interstate - first page                   | Per page | \$2.50                | \$0.00                     | Y            |
| - Interstate - 2nd page onwards             | Per page | \$0.50                | \$0.00                     | Y            |
| - Received                                  | Per page | \$0.70                | \$0.00                     | Y            |

  

| 4. Mitcham Heritage Research Centre  | Unit               | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|--|--------------------|-----------------------|----------------------------|--------------|
| <b>Tours and Events</b>  |                    |                       |                            |              |
| Organised History Events - Admission Fees  | Maximum per person | \$26.00               | \$0.30                     | Y            |
| <b>* Charges are in negotiation with the Manager Lib &amp; Community Development</b> |                    |                       |                            |              |
| Organised History Events - Seminars  | Maximum per person | \$69.00               | \$4.70                     | Y            |

  

| 5. Library Services  | Unit      | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|--|-----------|-----------------------|----------------------------|--------------|
| Book Clubs   | Per group | \$330.00              | \$0.00                     | Y            |
| Community Programs/Activities (Maximum per person \$15)          |           | Cost Recovery         | N/A                        | Y            |
| Debt Collection Charge   |           | Cost Recovery         | N/A                        | Y            |
| Document Delivery  |           | \$16.50               | \$0.00                     | Y            |
| Ear phones   |           | \$3.00                | \$0.70                     | Y            |
| Inter-Library Loans (outside SA Public Lib/State Library System) |           | Cost Recovery         | N/A                        | Y            |
| Library Bags   |           | \$2.00                | \$0.00                     | Y            |
| Lost Library Items   |           | Cost Recovery         | N/A                        | Y            |
| Processing Fee - set by State Government                         | Per item  | \$6.00                | \$1.00                     | Y            |
| USB memory sticks  |           | \$10.00               | N/A                        | Y            |
| Sale of library materials  |           | Donation              | N/A                        | Y            |

  

| 6. Toy Library Service  | Unit      | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|---|-----------|-----------------------|----------------------------|--------------|
| Membership per individual/ family<br>(12 month period from date of joining )              | Per year  | \$35.00               | \$2.00                     | Y            |
| Membership per individual/ family - Concession<br>(12 month period from date of joining ) | Per year  | \$25.00               | NA                         | Y            |
| Membership per group<br>(12 month period from date of joining )                           | Per year  | \$68.00               | \$3.00                     | Y            |
| Temporary Membership per individual/ family<br>(1 month period from date of joining )     | Per month | \$10.00               | \$0.00                     | Y            |
| Missing toy pieces  | Per item  | \$2.30                | \$0.00                     | Y            |
| Toy cleaning  | Per toy   | \$2.30                | \$0.00                     | Y            |
| Lost or damaged toy packaging   | Per item  | \$10.80               | \$0.80                     | Y            |

  

| 7. Community Centres/Halls for hire  | Unit     | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|--|----------|-----------------------|----------------------------|--------------|
| <b>Mitcham Memorial Library</b>  |          |                       |                            |              |
| <b><u>Lenzerheide Meeting Room</u></b>                                     |          |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                      | Per hour | \$11.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business  | Per hour | \$44.00               | \$0.00                     | Y            |
| <b><u>Meeting Room 2</u></b>   |          |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                      | Per hour | \$11.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business  | Per hour | \$44.00               | \$0.00                     | Y            |
| <b><u>Meeting Room 3</u></b>   |          |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                      | Per hour | \$11.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business  | Per hour | \$44.00               | \$0.00                     | Y            |
| <b><u>Meeting Room 4</u></b>   |          |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                      | Per hour | \$8.00                | -\$3.00                    | Y            |
| Non Resident, Commercial Business  | Per hour | \$33.00               | \$0.00                     | Y            |
| <b><u>Meeting Room 5</u></b>   |          |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                      | Per hour | \$8.00                | -\$3.00                    | Y            |
| Non Resident, Commercial Business  | Per hour | \$33.00               | \$0.00                     | Y            |
| <b><u>Two Room Combination (Lenzerheide + Room 2, Room 2 + Room 3)</u></b> |          |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                      | Per hour | \$22.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business  | Per hour | \$88.00               | \$0.00                     | Y            |
| <b><u>Three Room Combination (Lenzerheide + Room 2 + Room 3)</u></b>       |          |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                      | Per hour | \$33.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business  | Per hour | \$132.00              | \$0.00                     | Y            |

**City of Mitcham**  
**Schedule of Fees and Charges**  
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**Community Services (continued)**

| 7. Community Centres/Halls for hire (continued)                       | Unit                       | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|---|----------------------------|-----------------------|----------------------------|--------------|
| <b>Tiwu Kumangka</b>  |                            |                       |                            |              |
| <b>Ground Floor Meeting Room 1</b>                                    |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$8.00                | NA                         | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$33.00               | NA                         | Y            |
| <b>Ground Floor Meeting Room 2</b>                                    |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$8.00                | NA                         | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$33.00               | NA                         | Y            |
| <b>First Floor Meeting Room</b>                                       |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$11.00               | NA                         | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$44.00               | NA                         | Y            |
| <b>First Floor Community East Room</b>                                |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$11.00               | NA                         | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$44.00               | NA                         | Y            |
| <b>First Floor Community Art Room</b>                                 |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$11.00               | NA                         | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$44.00               | NA                         | Y            |
| <b>First Floor Kitchen</b>  |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$15.00               | NA                         | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$26.00               | NA                         | Y            |
| <b>First Floor Maker Space</b>  |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$11.00               | NA                         | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$44.00               | NA                         | Y            |
| <b>First Floor Multipurpose Hall including Terrace</b>                |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$44.00               | NA                         | Y            |
| Non Resident, Commercial Business                                     | Per 4 hour minimum booking | \$176.00              | NA                         | Y            |
| Function Rate - Community, Not for Profit, Government                 | Per hour                   | \$44.00               | NA                         | Y            |
| Function Rate - Non Resident, Commercial Business                     | Per 4 hour minimum booking | \$176.00              | NA                         | Y            |
| <b>Cumberland Park Community Centre</b>                               |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$15.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$26.00               | \$0.10                     | Y            |
| Function Rate - Community, Local Resident, Not for Profit, Government | Per hour                   | \$45.00               | \$0.00                     | Y            |
| Function Rate - Non Resident, Commercial Business                     | Per hour                   | \$60.00               | \$0.00                     | Y            |
| <b>Mary Moore, Rose Nibble, Westbourne Studio</b>                     |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour/per room          | \$10.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$15.00               | -\$0.50                    | Y            |
| <b>Mrs Strapps Kitchen</b>  |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$15.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$26.00               | \$0.10                     | Y            |
| <b>Westbourne Memorial Hall</b>                                       |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$15.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$26.00               | \$0.10                     | Y            |
| Function Rate - Community, Local Resident, Not for Profit, Government | Per hour                   | \$45.00               | \$0.00                     | Y            |
| Function Rate - Non Resident, Commercial Business                     | Per hour                   | \$60.00               | \$0.00                     | Y            |
| <b>Hawthorn Community Centre</b>                                      |                            |                       |                            |              |
| <b>Hall A (AV, carpet &amp; stage)</b>                                |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$10.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$15.00               | -\$0.50                    | Y            |
| <b>Hall B (vinyl floor)</b>   |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$10.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$15.00               | -\$0.50                    | Y            |
| <b>Hall A, Hall B &amp; Kitchen</b>                                   |                            |                       |                            |              |
| Function Rate - Community, Local Resident, Not for Profit, Government | Per hour/ whole building   | \$45.00               | \$0.00                     | Y            |
| Function Rate - Non Resident, Commercial Business                     | Per hour/ whole building   | \$60.00               | \$0.00                     | Y            |
| <b>Mitcham Cultural Village</b>                                       |                            |                       |                            |              |
| <b>Cultural Village Institute Hall</b>                                |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$15.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$26.00               | \$0.10                     | Y            |
| Function Rate - Community, Local Resident, Not for Profit, Government | Per hour                   | \$45.00               | \$0.00                     | Y            |
| Function Rate - Non Resident, Commercial Business                     | Per hour                   | \$60.00               | \$0.00                     | Y            |
| <b>Cultural Village East Wing</b>                                     |                            |                       |                            |              |
| Community, Local Resident, Not for Profit, Government                 | Per hour                   | \$10.00               | \$0.00                     | Y            |
| Non Resident, Commercial Business                                     | Per hour                   | \$15.00               | -\$0.50                    | Y            |

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**Community Services (continued)**

| 7. Community Centres/Halls for hire (continued)   | Unit         | 2023/24<br>(incl GST)   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|---|--------------|---|----------------------------|--------------|
| <b>MCV Supper Room - Meeting Space</b>  |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$10.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$15.00   | -\$0.50                    | Y            |
| <b>MCV Institute Hall &amp; Supper Room</b>   |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$25.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$41.00   | -\$0.40                    | Y            |
| <b>Cultural Village Outdoor Area</b>  |              |   |                            |              |
| External Hire of the outdoor area of Mitcham Cultural Village in conjunction with Whole Institute | Per function | In negotiation between the hirers and Council staff, an additional fee may be charged | N/A                        | Y            |
| <b>Mitcham Community Centre</b>   |              |   |                            |              |
| <b>Old School Hall</b>  |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$15.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$26.00   | \$0.10                     | Y            |
| Function Rate - Community, Local Resident, Not for Profit, Government                             | Per hour     | \$30.00   | \$0.00                     | Y            |
| Function Rate - Non Resident, Commercial Business   | Per hour     | \$45.00   | \$5.00                     | Y            |
| <b>New South Hall</b>   |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$15.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$26.00   | \$0.10                     | Y            |
| <b>Mitcham Community Centre</b>   |              |   |                            |              |
| <b>Rooms 2.3.6.7 (each hired separately)</b>  |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$10.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$15.00   | -\$0.50                    | Y            |
| <b>Other Halls for Hire</b>   |              |   |                            |              |
| <b>Colonel Light Gardens - Hall A</b>   |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$15.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$26.00   | \$0.10                     | Y            |
| Function Rate - Community, Local Resident, Not for Profit, Government                             | Per hour     | \$30.00   | \$0.00                     | Y            |
| Function Rate - Non Resident, Commercial Business   | Per hour     | \$45.00   | \$5.00                     | Y            |
| <b>Penang Hall</b>  |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$10.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$15.00   | -\$0.50                    | Y            |
| Function Rate - Community, Local Resident, Not for Profit, Government                             | Per hour     | \$30.00   | \$0.00                     | Y            |
| Function Rate - Non Resident, Commercial Business   | Per hour     | \$45.00   | \$0.00                     | Y            |
| <b>Richmond Road</b>  |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$10.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$15.00   | -\$0.50                    | Y            |
| Function Rate - Community, Local Resident, Not for Profit, Government                             | Per hour     | \$30.00   | \$0.00                     | Y            |
| Function Rate - Non Resident, Commercial Business   | Per hour     | \$45.00   | \$0.00                     | Y            |
| <b>Mortlock Park - CLG Scout Hall *CLMP to determine future use*</b>                              |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$15.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$26.00   | \$0.10                     | Y            |
| <b>Shed Mezzanine</b>   |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$10.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$15.00   | -\$0.50                    | Y            |
| <b>Community Shed</b>   |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$15.00   | \$0.00                     | Y            |
| Non Resident, Commercial Business   | Per hour     | \$26.00   | \$0.10                     | Y            |
| <b>Facility hire bond</b>   |              |   |                            |              |
| Key Deposit   | Per Key      | \$27.40   | \$0.00                     | N            |
| <b>Pasadena Community Centre - entire building</b>  |              |   |                            |              |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$11.00   | NA                         | Y            |
| Non Resident, Commercial Business   | Per hour     | \$44.00   | NA                         | Y            |
| Community, Local Resident, Not for Profit, Government   | Per hour     | \$22.00   | NA                         | Y            |
| Non Resident, Commercial Business   | Per hour     | \$88.00   | NA                         | Y            |

**Notes**

The start and end time of hires must include setting up and pack up times. Hirers are expected to leave the facility no longer than 15 mins after bump out otherwise an additional hourly charge will be applied. Bonds may be applied to hire according to risk at the booking officer's discretion. Bond may apply for large parties, functions and festivities.

- Low risk - \$300
- Medium risk - \$500
- High risk - \$1,000

Minimum hire times are applied across our facilities based on staffing availability:

- One hour for regular bookings across all sites (6+ bookings per year)
- One hour for casual bookings at Mitcham Memorial Library rooms, Blackwood Library, Mitcham Community Centre; this excludes functions & events.
- Weekday functions (Monday-Thursday) have a minimum 4 hours hire regardless of facility.
- Weekend functions (Friday-Sunday) have a minimum 6 hours hire regardless of facility
- Hire availability times for facilities as follows:
  - Cumberland Park Community Centre & Westbourne Park Memorial Hall, 388-390 Goodwood Road, Cumberland Park – Monday to Friday 7am to 10pm, Saturday 7am to 11.30pm, Sunday 7am to 10pm.
  - Hawthorn Community Centre, 5 Frimley Grove, Hawthorn – 7 days, 7am to 10pm.
  - Mitcham Community Centre, 242 Belair Road, Lower Mitcham – Sunday to Friday 7am to 10pm, Saturdays 7am to 11.30pm.
  - Mitcham Cultural Village, 103 Princes Road, Torrens Park – Monday to Friday 7am to 10pm, Saturday 7am to 11.30pm, Sunday 7am to 10pm.
  - Colonel Light Gardens Institute Hall, 53 West Parkway, Colonel Light Gardens – 7 days, 7am to 10pm.
  - Penang Hall, 45A Penang Avenue, Colonel Light Gardens – 7 days, 7am to 10pm.

# City of Mitcham

## Schedule of Fees and Charges

### Effective 1 July 2023

## Community Services (continued)

### Notes (continued)

- Richmond Road Hall, Richmond Road, Westbourne Park – 7 days, 7am to 10pm.
- Other spaces – in negotiation between hirers and Council staff

A local community group that can demonstrate a direct benefit to the whole community offering activities such as fitness classes, language classes, coffee catch ups, playgroups, art & craft and eligible music groups & performances that are offered for less than \$7pp may be for 50% discounted fee hire.

This excludes functions unless all profits are going to a charity. Students may receive up to 50% discount if they live in the City of Mitcham. Large events that activate the space are eligible for a negotiated reduced fee under the discretion of the Manager Libraries & Community Development or their delegate.

Local businesses where the owners rent or own a property in the City of Mitcham may be eligible for up to 50% off the hall hire fee.

#### Other charges

- Lost key or swipecard - \$150
- Emergency assistance & security call out fee - \$150
- Additional weekday clean \$90 (will be applicable for all functions)
- Additional weekend clean \$150 (will be applicable for all functions)
- Additional walk throughs (up to 1hr) - \$50
- Items stored with approval onsite prior to post hire \$50 per day
- Items stored without approval prior to and post hire \$150 per day

### Glossary

#### Casual Hire

Casual hire minimum hire time is 4 hours weekdays and 6 hours on weekends.

#### Community

A community organisation may be a sporting or social club, a lobby group, a welfare organisation, a self-support group, a day care centre or any similar body. When a group of people agree to act together as a club, group, or organisation, they form an association.

#### Function

A birthday party, quiz night, festivities, engagement party, wedding, conference and all one-off events are considered functions.

#### Local

A local resident, a local business or local community group that is located within the City of Mitcham. To qualify for this rate a copy of a driver's licence, proof of age card, copies of electricity or water bills; or copy of rates notices may be required.

#### Not for Profit

A not-for-profit organisation provides services to the community and doesn't operate for the profit or personal gain of its individual members. All profits made must go back into the services the members or other organisation provides. Profits mustn't be distributed to owners, private people.

Not-for-profit (NFP) organisations fall into three broad categories:

1) charities, 2) other NFP organisations that are not charities - eg most sporting and recreational clubs, community social organisations, service organisations, professional and business associations and 3) Aged Care & Disability Service Providers.

#### Non-local

A person or organisation is considered non-local if that do not have a physical residential or business address within the City of Mitcham (excludes PO Boxes).

**City of Mitcham**  
**Schedule of Fees and Charges**  
**Effective 1 July 2023**

**Engineering, Planning & Environment**

| 8. Engineering Fees   | Unit     | 2023/24<br>(incl GST)                             | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|---|----------|---|----------------------------|--------------|
| Alterations to road reserve (eg driveways, driveway inverts, stormwater pipe connections, verge repairs, driveway repairs, service locations and traffic control plans) |          |   |                            |              |
|   | N/A      | Subject to quote based on individual requirements | N/A                        | Y            |
| 9. Consult for Liquor or Entertainment Licence Change   | Unit     | 2023/24<br>(incl GST)                             | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| Consult for Liquor or Entertainment Licence Change  | Each     | \$154.00  | \$11.00                    | Y            |
| 10. By-Law expiation Fee - Dog By-Law 5   | Unit     | 2023/24<br>(incl GST)                             | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| Dog off leash in a designated On Leash Area   | Each     | \$80.00   | \$0.00                     | N            |
| Dog in a designated "dog prohibited area"   | Each     | \$80.00   | \$0.00                     | N            |
| ^ Fees set by By-Law  |          |   |                            |              |
| 11. Animal Management   | Unit     | 2023/24<br>(incl GST)                             | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| <b>Statutory Charges - Dog Registration</b>   |          |   |                            |              |
| Annual Registration fee   |          |   |                            |              |
| - Non-Standard Dog (Full capped fee)  | Per year | \$107.00  | \$8.00                     | N            |
| - Non-Standard Dog (Microchipped)   | Per year | \$107.00  | \$8.00                     | N            |
| - Non-Standard Dog (Desexed)  | Per year | \$107.00  | \$8.00                     | N            |
| - Standard Dog (Desexed & Microchipped)   | Per year | \$54.00   | \$4.00                     | N            |
| Puppy registration fee for all puppies under the age of 6 months  | Per year | \$52.00   | NA                         | N            |
| Percentage rebate on Annual Registration for concession card holders after application of other rebates   |          | 50%   | \$0.00                     | N            |
| Percentage rebate on Annual Registration fee for partial year registration (conditions apply)   |          | 50%   | \$0.00                     | N            |
| Fee for working dogs  | Each     | 50% of non-standard registration fee              | Varied depending on dog    | N            |
| Fee for racing greyhounds   | Each     | \$15.00   | \$2.10                     | N            |
| Fee for assistance dogs (guide, hearing and disability dogs)  |          | 50% of non-standard registration fee              | N/A                        | N            |
| Business Involving Dog - 1 Dog  |          | \$107.40  | \$7.90                     | N            |
| Business Involving Dog - 2 Dogs   |          | \$214.60  | \$15.70                    | N            |
| Business Involving Dog - 3 Dogs   |          | \$322.00  | \$23.60                    | N            |
| Business Involving Dog - 4 Dogs   |          | \$429.30  | \$31.40                    | N            |
| Business Involving Dog - 5-10 Dogs  |          | \$536.60  | \$39.30                    | N            |
| Business Involving Dog - 11-20 Dogs   |          | \$903.80  | \$66.20                    | N            |
| Business Involving Dog - 21-30 Dogs   |          | \$1,355.70  | \$99.30                    | N            |
| Business Involving Dog - 31+ Dogs   |          | \$1,807.50  | \$132.30                   | N            |
| Penalty fee for late registrations  | Each     | \$21.00   | \$1.00                     | N            |
| <b>Non-Statutory - Cat Registration</b>   |          |   |                            |              |
| Annual Registration fee   |          |   |                            |              |
| - Non Standard Cat (Full capped fee)  | Each     | \$107.00  | \$8.00                     | N            |
| - Non Standard Cat (Microchipped)   | Each     | \$107.00  | \$8.00                     | N            |
| - Standard Cat (Desexed & Microchipped)   | Each     | \$36.00   | \$2.00                     | N            |
| Percentage rebate on Annual Registration for concession card holders after application of other rebates   |          | 50%   | \$0.00                     | N            |
| Percentage rebate on Annual Registration fee for partial year registration (conditions apply)   |          | 50%   | \$0.00                     | N            |
| Business Involving cats   | per cat  | \$36.00   | \$2.00                     | N            |
| Penalty fee for late registrations  | Each     | \$21.00   | \$1.00                     | N            |
| <b>Non-Statutory Fees - Cat Expiation - Cat Management By-Law</b>   |          |   |                            |              |
| <b>Unregistered Cat</b> - expiation fee   |          | \$170.00  | \$90.00                    | N            |
| <b>Unregistered Cat</b> - continuing offence penalty for each 14 days offence continues   |          | \$50.00   | \$0.00                     | N            |
| <b>Cat not confined to premises</b>   |          | \$210.00  | NA                         | N            |
| <b>Exceeding Limit of Cats</b> - expiation fee  |          | \$80.00   | \$0.00                     | N            |
| <b>Exceeding Limit of Cats</b> - continuing offence penalty for each 14 days offence continues  |          | \$50.00   | \$0.00                     | N            |
| <b>Non compliance with By-law notice and all other Non Compliance with By-law</b> - expiation fee   |          | \$100.00  | \$0.00                     | N            |
| <b>Non compliance with By-law notice</b> - continuing offence penalty for each 14 days offence continues  |          | \$50.00   | \$0.00                     | N            |
| <b>Animal Management Service Fees</b>   |          |   |                            |              |
| Standard dog - Fee for detention and care up to 72 hours  | Each     | \$205.00  | \$15.00                    | N            |
| Cat Impounding Fee - Initial seizure & detention (daytime)  | Each     | \$205.00  | \$15.00                    | N            |
| Dangerous dog - Fee for detention and care up to 72 hours   | Each     | \$275.10  | \$20.10                    | N            |
| Sedation if required for dangerous dogs   | Each     | \$65.00   | \$0.00                     | N            |
| Euthanasia and cremation fee - Dog  | Each     | Cost Recovery                                     | NA                         | N            |
| Disposal of dead animal on arrival  | Each     | \$50.00   | \$0.00                     | N            |
| Microchipping   | Each     | \$20.00   | \$0.00                     | N            |
| De-sexing - Female Dog  | Each     | \$345.30  | \$25.30                    | N            |
| De-sexing - Male Dog  | Each     | \$215.80  | \$15.80                    | N            |
| Veterinary Consultation for stray dogs (diagnosis & pain relief)  | Each     | Price on Determination                            | NA                         | N            |
| Veterinary Treatment of injured/sick animal   | Each     | Neg   | N/A                        | N            |
| C4 Vaccination for council dogs placed on hold  | Each     | \$50.60   | \$3.70                     | N            |
| Parvo virus vaccination for juvenile (unclaimed) strays   | Each     | \$7.60  | \$0.60                     | N            |

**City of Mitcham**  
**Schedule of Fees and Charges**  
**Effective 1 July 2023**

**Engineering, Planning & Environment (continued)**

| 11.   | Animal Management (continued)   | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|---|---|-------------------------------------|-----------------------|----------------------------|--------------|---|
| <b>Animal Management Service Fees (continued)</b>   |   |                                     |                       |                            |              |   |
|   | Release fee per dog surrendered to Council by owner   | Each                                | \$62.90               | \$4.60                     | N            | # |
|   | Rehoming fee  | Each                                | \$211.00              | \$15.00                    | N            | # |
|   | Standard dog - daily care - council requested hold  | Each                                | Cost Recovery         | NA                         | N            | # |
|   | Dangerous dog - daily care - council requested hold   | Each                                | Cost Recovery         | NA                         | N            | # |
|   | Impounding Fee - rabbits, ferrets, poultry  | Each                                | \$13.90               | \$1.00                     | N            | # |
|   | Impounding Fee - goats, sheep, pigs   | Per day                             | \$19.70               | \$1.40                     | N            | # |
|   | Euthanasia & Disposal fee for goats sheep, pigs   | Each                                | \$226.00              | \$17.00                    | N            | # |
|   | Enthanasia & Cremation Fee - Cat  | Each                                | \$124.00              | \$8.80                     | N            | # |
|   | Impounding Fee - horses   | Per day                             | \$19.40               | \$1.40                     | N            | # |
| # Charges subject to change by RSPCA & AWL<br>(Section 26 of the Dog and Cat Management Act 1995 empowers Councils to charge fees approved by the Minister for meeting requirements imposed on Councils under the Act.) |   |                                     |                       |                            |              |   |
| 12.   | Impounded Vehicles  | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|   | Impounding Fee  | Per day                             | \$41.60               | \$3.00                     | Y            |   |
|   | Towing Fee (Business Hours)   | Per vehicle                         | \$135.00              | \$53.00                    | Y            |   |
|   | Towing Fee (After Hours)  | Per vehicle                         | \$202.00              | \$9.00                     | Y            |   |
|   | Administration Fee  | Per vehicle                         | \$85.00               | \$6.20                     | Y            |   |
| 13.   | Inflammable Undergrowth   | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|   | Administration fee for failure to comply with s105 and s83 Notices                                    | Each                                | \$71.10               | \$5.20                     | Y            |   |
| 14.   | Keys - Additional   | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|   | Charge for Replacement or Additional Keys (Non Kaba)  | Each                                | \$37.30               | \$2.70                     | Y            |   |
|   | Charge for Replacement or Additional Keys (Kaba)  | Each                                | \$57.20               | \$4.20                     | Y            |   |
| 15.   | Mitcham Cemetery Fees   | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
| <b>Lease Fees (10 years)</b>  |   |                                     |                       |                            |              |   |
|   | 54" x 108" (site)   | Per plot                            | \$685.00              | \$50.00                    | Y            |   |
|   | Administration/search fee   | Per search                          | \$38.80               | \$2.80                     | Y            |   |
| <b>Lease Fees (25 years)</b>  |   |                                     |                       |                            |              |   |
|   | 54" x 108" (site)   | Per plot                            | \$1,712.00            | \$125.00                   | Y            |   |
|   | Administration/search fee   | Per search                          | \$38.80               | \$2.80                     | Y            |   |
| <b>Lease Fees (50 years)</b>  |   |                                     |                       |                            |              |   |
|   | 54" x 108" (site)   | Per plot                            | \$3,471.00            | \$254.00                   | Y            |   |
|   | Administration/search fee   | Per search                          | \$40.00               | \$3.00                     | Y            |   |
| <b>Monument repair on an expired or unleased family site</b>  |   |                                     |                       |                            |              |   |
|   | Application for special memorial authority to repair a monument on an expired or unleased family site | Per monument                        | \$167.00              | \$12.00                    | Y            |   |
| <b>Curator's Fees</b>   |   |                                     |                       |                            |              |   |
|   | Curator Fee - Burial ^  | Per application                     | \$169.00              | \$12.00                    | Y            |   |
|   | Curator Fee - Cremated Remains ^  | Per application                     | \$169.00              | \$12.00                    | Y            |   |
|   | Curator Fee - Excess Soil Removal ^   | Per application                     | \$39.00               | \$3.00                     | Y            |   |
|   | Curator Fee - Monumental Permit Fee   | Per application                     | \$169.00              | \$12.00                    | Y            |   |
| ^ Removal of excess soil from gravesite area only required to be implemented  |   |                                     |                       |                            |              |   |
| 16.   | Mobile Food Vendors on Council Roads  | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|   | Home Ice-Cream Mobile Vendors   | Franchised vehicle<br>(per annum)   | \$1,521.00            | \$111.00                   | N            |   |
|   | Annual Fee - Mobile Food Vendor Permits   | (per annum)                         | \$2,485.00            | \$182.00                   | N            |   |
|   | Monthly Fee - Mobile Food Vendor Permits  | (per month)                         | \$248.00              | \$18.00                    | N            |   |
| 17.   | Food Traders on Community Land  | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|   | Commercial  | Per day (max 3<br>consecutive days) | \$78.00               | \$5.70                     | N            |   |
|   | Not for profit  | Per day (max 3<br>consecutive days) | \$38.40               | \$2.80                     | N            |   |
| 18.   | Outdoor Dining Permit   | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|   | Initial establishment fee   | One off                             | \$326.00              | \$24.00                    | N            |   |
|   | Annual permit fee - licensed  | Per table (up to four<br>chairs)    | \$84.50               | \$6.20                     | N            |   |
|   | Annual permit fee - unlicensed  | Per table (up to four<br>chairs)    | \$65.30               | \$4.80                     | N            |   |
| 19.   | Oval Hire   | Unit                                | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|   | Casual Rate - Sport   | Per day                             | \$158.00              | \$12.00                    | Y            |   |
|   | - Special Events  | Per day                             | \$304.00              | \$22.00                    | Y            |   |
|   | Season (Six Months)   | Per season                          | \$962.00              | \$70.00                    | Y            |   |
| (30% reduction for junior sport)  |   |                                     |                       |                            |              |   |



**City of Mitcham**  
**Schedule of Fees and Charges**  
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**Engineering, Planning & Environment (continued)**

|  |                                    |                               |                                    |                      |
|--|------------------------------------|-------------------------------|------------------------------------|----------------------|
| <b>20. Tennis Court Hire (Community Courts)</b>              | <b>Unit</b>                        | <b>2023/24</b>                | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST</b>           |
| Hire of Tennis Court   | Per court per season<br>(6 months) | \$344.00                      | \$25.00                            | Y                    |
| <b>21. Bins</b>  | <b>Unit</b>                        | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
| Additional bins 140L <b>BLUE BINS</b>                        | Per bin per annum                  | \$180.00                      | \$13.00                            | N                    |
| Additional bins 240L <b>YELLOW BINS</b>                      | Per bin per annum                  | \$104.00                      | \$8.00                             | N                    |
| Additional bins 240L <b>GREEN BINS</b>                       | Per bin per annum                  | \$104.00                      | \$8.00                             | N                    |
| <b>Food scraps recycling</b>                                 |                                    |                               |                                    |                      |
| Starter Pack (Kitchen caddy and 75 roll of compostable bags) | Each                               | \$12.00                       | \$0.00                             | Y                    |
| 75 roll of compostable bags                                  | Per roll                           | \$5.00                        | \$0.00                             | Y                    |
| 150 roll of compostable bags                                 | Per roll                           | \$9.00                        | \$0.00                             | Y                    |
| <b>22. Lynton Green Organics Disposal Costs</b>              | <b>Unit</b>                        | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
| Car boot/station wagon                                       | Each                               | \$17.00                       | \$1.00                             | Y                    |
| 6 x 4 trailer - flat load, Utility and Van                   | Each                               | \$27.00                       | \$1.00                             | Y                    |
| 6 x 4 trailer - piled load                                   | Each                               | \$40.00                       | \$2.00                             | Y                    |
| 6 x 4 trailer - railed                                       | Each                               | \$49.00                       | \$2.00                             | Y                    |
| 7 x 5 trailer - flat load                                    | Each                               | \$49.00                       | \$2.00                             | Y                    |
| 7 x 5 trailer - piled load                                   | Each                               | \$68.00                       | \$5.00                             | Y                    |
| 7 x 5 trailer - railed or larger                             | Each                               | \$88.00                       | \$4.00                             | Y                    |
| <b>23. Parking Permits</b>                                   | <b>Unit</b>                        | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
| Residential parking permit - Administration fee              | Each                               | \$22.00                       | \$2.00                             |                      |
| Replacement cost   | Each                               | \$13.50                       | \$1.00                             | N                    |
| Pensioners   | Each                               | \$6.90                        | \$0.50                             | N                    |
| <b>24. Parking on Community Land</b>                         | <b>Unit</b>                        | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
| Contractor work site permit                                  | Per day                            | \$78.00                       | \$5.70                             | N                    |
| Resident temporary vehicle parking permit                    | Per day                            | \$32.60                       | \$2.40                             | N                    |
| <b>25. Road Reserve/Drainage Reserve Permits</b>             | <b>Unit</b>                        | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
| <b>Use of Road Reserves/Drainage Reserves</b>                |                                    |                               |                                    |                      |
| Casual Trading on footpath                                   | Per day                            | \$59.30                       | \$4.30                             | N                    |
| Long Term Trading on footpaths                               | Per year (per m2)                  | \$83.90                       | \$6.10                             | N                    |
| <b>Long Term Use</b>   |                                    |                               |                                    |                      |
| Business Use   | Per year                           | Market value                  | N/A                                | N                    |
| Residential, Community or Rural Use                          | Per year, per m2                   | As negotiated with council    | N/A                                | N                    |
| <b>26. Community Land Permits</b>                            | <b>Unit</b>                        | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
| <b>Signs &amp; Banners on Council land</b>                   |                                    |                               |                                    |                      |
| <b>Permanent</b>   |                                    |                               |                                    |                      |
| Commercial   | Per year                           | Market value                  | N/A                                | N                    |
| Community  | Per year                           | \$104.00                      | \$8.00                             | N                    |
| Government   | Per year                           | \$207.00                      | \$15.00                            | N                    |
| <b>Temporary</b>   |                                    |                               |                                    |                      |
| Commercial   | Maximum of 2 weeks                 | \$208.00                      | \$15.00                            | N                    |
| Community  | Maximum of 2 weeks                 | \$38.80                       | \$2.80                             | N                    |
| Fairs and festivals  | Maximum of 2 weeks                 | \$91.00                       | \$6.70                             | N                    |
| Local Markets  | Per year                           | \$104.00                      | \$8.00                             | N                    |
| <b>Vehicle Access Across Reserves</b>                        |                                    |                               |                                    |                      |
| Commercial   | Per day (max 3 consecutive days)   | \$78.00                       | \$5.70                             | N                    |
| Resident   | Per day (max 3 consecutive days)   | \$38.40                       | \$2.80                             | N                    |
| <b>Harvesting on Community Land</b>                          |                                    |                               |                                    |                      |
| Seed Collectors - commercial                                 | Season                             | \$195.00                      | \$14.00                            | N                    |
| Seed Collectors - not for profit                             | Season                             | No Fee                        | N/A                                | N                    |
| Olive harvesters   | Season                             | \$78.00                       | \$5.70                             | N                    |

**City of Mitcham**  
**Schedule of Fees and Charges**  
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**Engineering, Planning & Environment (continued)**

| 27. Property Transactions  | Unit                       | 2023/24<br>(incl GST)  | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|--|----------------------------|--|----------------------------|--------------|
| <b>Use of Community Land</b>   |                            |  |                            |              |
| <b>Filming on Community Land</b>   |                            |  |                            |              |
| Filming of major film  | Per film                   | Cost Recovery  | N/A                        | N            |
| Filming of commercial or feature film  | Per film                   | \$716.00   | \$52.00                    | N            |
| Filming – students   | Per film                   | \$25.70  | \$1.90                     | N            |
| <b>Personal Trainers and Group Fitness on Community Land &amp; Easement across Private or Council Land</b>   |                            |  |                            |              |
| Groups 1-5   | Per Week (minimum 6 weeks) | \$15.00  | \$1.00                     | Y            |
| Groups 1-5   | Per quarter                | \$164.00   | \$12.00                    | Y            |
| Groups 1-5   | Per year                   | \$520.00   | \$38.00                    | Y            |
| Groups 6-10  | Per Week (minimum 6 weeks) | \$24.80  | \$1.80                     | Y            |
| Groups 6-10  | Per quarter                | \$292.00   | \$21.00                    | Y            |
| Groups 6-10  | Per year                   | \$1,040.00   | \$76.00                    | Y            |
| Groups 11-20   | Per Week (minimum 6 weeks) | \$37.80  | \$2.80                     | Y            |
| Groups 11-20   | Per quarter                | \$455.00   | \$33.00                    | Y            |
| Groups 11-20   | Per year                   | \$1,559.00   | \$114.00                   | Y            |
| <b>Unauthorised Use of Council Land</b>  |                            |  |                            |              |
| Permit   | Each                       | As negotiated with Council   | N/A                        | N            |
| Administration fee   | Each                       | \$780.00   | \$89.00                    | Y            |
| Processing costs   | Each                       | Cost Recovery  | N/A                        | Y            |
| Reinstatement costs  | Each                       | Cost Recovery  | N/A                        | Y            |
| <b>Easement across Council Land</b>  |                            |  |                            |              |
| Administration fee   | Each                       | \$780.00   | \$89.00                    | Y            |
| Compensation for loss of land  | Each                       | Assessed land value  | N/A                        | N            |
| Processing costs   | Each                       | Cost Recovery  | N/A                        | Y            |
| <b>Purchase of Council Land</b>  |                            |  |                            |              |
| Administration fee   | Each                       | \$780.00   | \$89.00                    | Y            |
| Processing costs   | Each                       | Cost Recovery  | N/A                        | Y            |
| Administration fee   | Each                       | \$780.00   | \$89.00                    | Y            |
| Processing costs   | Each                       | Cost Recovery  | N/A                        | Y            |
| 28. Alteration of roads  | Unit                       | 2023/24<br>(incl GST)  | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| Application to alter or occupy Council Road Reserve  | Per Application            | \$52.50  | \$6.00                     | N            |
| 29. Possum/Cat Cage Hire   | Unit                       | 2023/24<br>(incl GST)  | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| Cage Hire Fee  | Each                       | \$37.70  | \$4.35                     | Y            |
| Refundable Deposit for Cage  | Each                       | \$56.50  | \$6.50                     | N            |
| 30. Development fees   | Unit                       | 2023/24<br>(incl GST)  | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| Development fees (statutory charge)  |                            | All PDI Act 2016 statutory fees and charges plus development application costs associated with placing a 'sign on land' for publicly notifiable development under the Planning and Design Code | N/A                        | varies       |
| Category 3 public notification   | Each                       | \$795.00   | \$91.00                    | N            |
| Request to review Development Documents (Search Fee)   | Each                       | \$80.00  | \$9.20                     | Y            |
| Sign on land fee to recover council's reasonable costs of placing a sign on the land subject to public notification under the Planning and Design Code | Each                       | \$172.60   | \$22.60                    | Y            |
| <b>#Fee subject to change based on new Price Listing</b>   |                            |  |                            |              |
| 31. Vaccinations (Immunisation)  | Unit                       | 2023/24<br>(incl GST)  | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| National Health Medical Vaccinations   |                            | No Fee   | N/A                        | N            |
| Other Vaccinations   |                            | Cost Recovery  | N/A                        | N            |
| Flu Vaccine  | Each                       | \$22.60  | \$2.60                     | N            |
| Hepatitis A  | Each (A)                   | \$99.30  | \$11.30                    | N            |
| Adult dose (A) Junior dose (J)   | Each (J)                   | \$63.10  | \$7.20                     | N            |
| Hepatitis B  | Each (A)                   | \$28.50  | \$3.30                     | N            |
| Adult dose (A) Junior dose (J)   | Each (J)                   | \$16.40  | \$1.90                     | N            |
| Hepatitis A and Hepatitis B (combined)   | Each (A)                   | \$114.00   | \$13.00                    | N            |
| Adult dose (A) Junior dose (J)   | Each (J)                   | \$72.30  | \$8.30                     | N            |
| Boostrix - dTpa Diphtheria Tetanus Pertussis   | Each                       | \$47.80  | \$5.50                     | N            |
| <b>#Fee subject to change based on new Price Listing</b>   |                            |  |                            |              |

**City of Mitcham**  
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**Engineering, Planning & Environment (continued)**

| 32. Wastewater Control - Statutory  | Unit                     | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|---|--------------------------|-----------------------|----------------------------|--------------|---|
| Administration fee  | Each                     | \$128.00              | \$20.00                    | N            | * |
| Inspection Fee where the relevant authority is the Council  | Each                     | \$144.00              | \$24.00                    | N            | * |
| Application to alter waste control system (admin + 1 inspection)  | Each                     | \$272.00              | \$44.00                    | N            | * |
| Application to install a waste control system to existing building (admin + 2 inspections)                            | Each                     | \$415.00              | \$67.00                    | N            | * |
| Application to install a new waste control system (admin + 3 inspections)   | Each                     | \$559.00              | \$91.00                    | N            | * |
| Additional fee for installation or alteration of an on-site wastewater system that exceeds 10 Equivalent Persons (EP) | For each 2 EP over 10 EP | \$28.30               | \$4.60                     | N            | * |
| Fee for additional inspections  | Each                     | \$144.00              | \$24.00                    | N            | * |

*\*Statutory Fee subject to change by State Government  
- South Australian Public Health Act 2011 (Wastewater)*

| 33. Legionella Fees - Statutory    | Unit | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|------------------------------------|------|-----------------------|----------------------------|--------------|---|
| Registration of 1 system           | Each | \$45.30               | \$7.55                     | N            | * |
| Registration of additional systems | Each | \$30.20               | \$4.95                     | N            | * |
| Renewal of registration            | Each | \$20.50               | \$1.50                     | N            | * |
| Inspection of 1 system             | Each | \$181.00              | \$30.00                    | N            | * |
| Inspection of additional systems   | Each | \$121.00              | \$20.00                    | N            | * |
| Determination or approval          | Each | \$761.00              | \$128.00                   | N            | * |

*\*Statutory Fee subject to change by State Government  
- South Australian Public Health Act 2011 (Legionella)*

| 34. Food Safety Audits   | Unit         | 2023/24<br>(incl GST)                                   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |  |
|--|--------------|---|----------------------------|--------------|--|
| <b>(a) Onsite Audits</b>   |              |   |                            |              |  |
| Child Care Centres   | Per centre   | \$528.00  | \$61.00                    | Y            |  |
| Aged Care Facilities & Private Hospitals   |              |   |                            |              |  |
| Small - less than 40 beds  | Per facility | \$528.00  | \$39.00                    | Y            |  |
| Medium - 40 to 100 beds  | Per facility | \$839.00  | \$61.00                    | Y            |  |
| Large - 100 to 250 beds  | Per facility | \$1,255.00  | \$92.00                    | Y            |  |
| Very large - more than 250 beds  | Per facility | \$1,672.00  | \$122.00                   | Y            |  |
| Commercial Delivered Meals Organisations & Day Therapy Centres                       |              |   |                            |              |  |
| Small - less than 40 meals/day   | Per centre   | \$528.00  | \$39.00                    | Y            |  |
| Medium - 40 to 100 meals/day   | Per centre   | \$839.00  | \$61.00                    | Y            |  |
| Large - 100 to 250 meals/day   | Per centre   | \$1,255.00  | \$92.00                    | Y            |  |
| Very large - more than 250 meals/day   | Per centre   | \$1,672.00  | \$122.00                   | Y            |  |
| Community & Charitable Organisations (with ATO GST exemption)                        | Per centre   | 50% of above rates depending on type & size of business | N/A                        | Y            |  |
| <b>(b) Desktop Audits</b>  |              |   |                            |              |  |
| Child Care Centres   | Per centre   | \$207.00  | \$15.00                    | Y            |  |
| Aged Care Facilities & Private Hospitals   |              |   |                            |              |  |
| Small - less than 40 beds  | Per facility | \$207.00  | \$15.00                    | Y            |  |
| Medium - 40 to 100 beds  | Per facility | \$311.00  | \$23.00                    | Y            |  |
| Large - 100 to 250 beds  | Per facility | \$416.00  | \$30.00                    | Y            |  |
| Very large - more than 250 beds  | Per facility | \$520.00  | \$38.00                    | Y            |  |
| Commercial Delivered Meals Organisations & Day Therapy Centres                       |              |   |                            |              |  |
| Small - less than 40 meals/day   | Per centre   | \$207.00  | \$15.00                    | Y            |  |
| Medium - 40 to 100 meals/day   | Per centre   | \$311.00  | \$23.00                    | Y            |  |
| Large - 100 to 250 meals/day   | Per centre   | \$416.00  | \$30.00                    | Y            |  |
| Very large - more than 250 meals/day   | Per centre   | \$520.00  | \$38.00                    | Y            |  |
| Community & Charitable Organisations (with ATO GST exemption)                        | Per centre   | 50% of above rates depending on type & size of business | N/A                        | Y            |  |
| Re-audits  | Per hour     | \$194.00  | \$14.00                    | Y            |  |
| Travel for Auditors travelling long distances (more than 50km from Council offices). | Per hour     | \$98.00   | \$7.00                     | Y            |  |

| 35. Food Inspection Fee - Statutory                | Unit | 2023/24<br>(incl GST) | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |   |
|--|------|-----------------------|----------------------------|--------------|---|
| Inspection of Small Business                       | Each | \$118.00              | \$9.00                     | N            | * |
| Inspection of low risk and abbreviated inspections | Each | \$57.90               | \$4.20                     | N            | * |
| Inspection of any other premises                   | Each | \$299.00              | \$22.00                    | N            | * |

*\*Statutory Fee subject to change by State Government  
- Food Act 2001, Part 4 - Miscellaneous, Reg 11 - Inspection Fee*

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**Governance**

| 36. Policy and Administration   | Unit                  | 2023/24<br>(incl GST)   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
|---|-----------------------|-------------------------|----------------------------|--------------|
| <b>Public Documents available under the Local Govt Act 1999, Development Act 1993, Freedom of</b>   |                       |                         |                            |              |
| Delegations Register  | Per page              | \$0.20                  | \$0.00                     | N            |
| Strategic Management Plan   | Each                  | \$11.90                 | \$0.00                     | N            |
| Audited Financial Statements  | Each                  | \$12.30                 | \$0.00                     | N            |
| Three Year Forecast   | Each                  | \$12.30                 | \$0.00                     | N            |
| Annual Report   | Each                  | \$12.30                 | \$0.00                     | N            |
| Annual Business Plan, Annual Budget or Long Term Financial Plan   | Each                  | \$11.90                 | \$0.00                     | N            |
| Draft Annual Business Plan  | Each                  | \$6.00                  | \$0.00                     | N            |
| Asset Management Plan - Infrastructure  | Each                  | \$6.00                  | \$0.00                     | N            |
| Asset Management Plan - Buildings   | Each                  | \$6.00                  | \$0.00                     | N            |
| Asset Management Plan - Open Space  | Each                  | \$6.10                  | \$0.00                     | N            |
| Assessment Record   | Per extract           | \$3.00                  | \$0.00                     | N            |
| Charter - Centennial Park Cemetery Authority  | Per page              | \$0.30                  | \$0.00                     | N            |
| Charter - Eastern Waste Management Authority  | Per page              | \$0.30                  | \$0.00                     | N            |
| Procurement Policy (formerly Contracts and Tenders policy)  | Per page              | \$0.30                  | \$0.00                     | N            |
| Development Plan  |                       | Photocopy charges apply | N/A                        | N            |
| Information Statement   | Per page              | \$0.30                  | \$0.00                     | N            |
| Management Plans for Community Land   | Each                  | \$2.50                  | \$0.00                     | N            |
| Elected Members' Allowances and Support Policy  | Per page              | \$0.30                  | \$0.00                     | N            |
| Order Making Policy   | Per page              | \$0.30                  | \$0.00                     | N            |
| Internal Review of Council Decisions Policy<br>(formerly Procedure for the review of Council Decision Policy)   | Per page              | \$0.30                  | \$0.00                     | N            |
| Public Consultation Policy  | Per page              | \$0.30                  | \$0.00                     | N            |
| Ward Roll (200 pages) - first copy free<br>(available to relevant election candidates only)   | Per page              | \$0.30                  | \$0.00                     | N            |
| Complete Voters Roll (1200 pages) - first copy free<br>(available to Mayoral candidates only)   | Per page              | \$0.30                  | \$0.00                     | N            |
| All Council documents which are advertised to the community as being released for public consultation are provided free of charge (first copy only) during the period of consultation.            |                       |                         |                            |              |
| 37. Advertising - Mitcham Community News  | Unit                  | 2023/24<br>(incl GST)   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| Banner 220mmW x 50mmH   | Per ad                | \$296.00                | \$14.00                    | Y            |
| One Column Square 68mmW x 68mmH   | Per ad                | \$125.00                | \$6.00                     | Y            |
| Two Column Square 144mmW x 144mmH   | Per ad                | \$500.00                | \$23.00                    | Y            |
| Half Column Vertical 68mmW x 150mmH   | Per ad                | \$273.00                | \$13.00                    | Y            |
| Two Column Horizontal 144mmW x 60mmH  | Per ad                | \$232.00                | \$11.00                    | Y            |
| Half Page 220mmW x 150mmH   | Per ad                | \$797.00                | \$38.00                    | Y            |
| Multi-Placement Contract discounts available - Prices on Application  |                       |                         |                            |              |
| 38. Codes   | Unit                  | 2023/24<br>(incl GST)   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| <b>(Public documents available under the Local Government Act 1999)</b>   |                       |                         |                            |              |
| Code of Conduct - Elected Members   | Each                  | \$2.80                  | \$0.20                     | N            |
| Code of Conduct - Staff   | Each                  | \$2.80                  | \$0.20                     | N            |
| Code of Practice - Meeting procedures   | Each                  | \$2.80                  | \$0.20                     | N            |
| Code of Practice - Access to Meetings and Documents   | Each                  | \$3.50                  | \$0.30                     | N            |
| 39. Meeting Papers  | Unit                  | 2023/24<br>(incl GST)   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| <b>(Public documents available under the Local Government Act 1999)</b>   |                       |                         |                            |              |
| Notices, Agendas and Reports for meetings of Council, committees etc  | Per page              | \$0.30                  | \$0.00                     | N            |
| Minutes of meetings   | Per page              | \$0.30                  | \$0.00                     | N            |
| 40. Other Reports   | Unit                  | 2023/24<br>(incl GST)   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| Other reports etc regarding Reviews of Representation, Council boundary realignment   | Each                  | \$7.00                  | \$0.50                     | N            |
| 41. Freedom of Information - Statutory  | Unit                  | 2023/24<br>(incl GST)   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| Application Access/Review   |                       | \$35.80                 | \$0.00                     | N            |
| For dealing with an Access/review application   | Each 15 mins          | \$13.40                 | \$0.00                     | N            |
| Application concerning personal affairs first 2 hours are free after which  | Per 15 mins           | \$13.40                 | \$0.00                     | N            |
| Application for internal review   |                       | \$35.80                 | \$0.00                     | N            |
| Staff time  | per 15 mins           | \$13.10                 | \$0.00                     | N            |
| Written transcript  | per page              | \$8.30                  | \$0.00                     | N            |
| Photograph, video tape, computer disk   |                       | Cost Recovery           | N/A                        | Y            |
| Postage and delivery  |                       | Cost Recovery           | N/A                        | Y            |
| *Statutory Fee subject to change by State Government<br>- Freedom of Information Act, Schedule 11, 12 & 13  |                       |                         |                            |              |
| 42. Registers and Returns   | Unit                  | 2023/24<br>(incl GST)   | \$ Increase<br>/(Decrease) | GST<br>(Y/N) |
| <b>Public Documents available under the Local Govt Act 1999, Local Govt (Elections) Act 1999, Dog &amp; Cat Management Act 1985, Development Act 1993, Development Regulations 2008 (Printed)</b> |                       |                         |                            |              |
| Register of Interests - Elected Members - Primary   | Each                  | \$2.80                  | \$0.20                     | N            |
| Register of Interests - Elected Members - Ordinary  | Each                  | \$2.80                  | \$0.20                     | N            |
| Register of Allowances and Benefits - Elected Members   | Each                  | \$2.80                  | \$0.20                     | N            |
| Register of Remunerations, Salaries and Benefits - Staff  | Per extract           | \$2.80                  | \$0.20                     | N            |
| Register of Bylaws  | Each                  | \$2.80                  | \$0.20                     | N            |
| Register of Community Land  | Per page              | \$0.30                  | \$0.00                     | N            |
| Register of Dogs  | Per certified extract | \$3.50                  | \$0.30                     | N            |
| Register of Land Management Agreements  | Per page              | photocopy charges apply | N/A                        | N            |
| Register of Land Management Agreements - Development Applications   | Per page              | photocopy charges apply | N/A                        | N            |

**City of Mitcham**  
**Schedule of Fees and Charges**  
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**Governance (continued)**

|     |  |                 |                               |                                    |                      |
|-----|--|-----------------|-------------------------------|------------------------------------|----------------------|
| 42  | <b>Registers and Returns (continued)</b>   | <b>Unit</b>     | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
|     | Register of Planning and Building Applications   | Per page        | photocopy charges apply       | N/A                                | N                    |
|     | Register of Roads  | Per extract     | photocopy charges apply       | N/A                                | N                    |
|     | Campaign Donations Return - Elected Members  | Each            | \$2.60                        | \$0.20                             | N                    |
|     | Certified Extract from Salary Register   | Each            | \$2.30                        | \$0.00                             | N                    |
|     | Gifts and Benefits Register - Elected Members  | Each            | \$2.80                        | \$0.20                             | N                    |
|     | Gifts and Benefits Register - Employees  | Each            | \$3.50                        | \$0.30                             | N                    |
| 43. | <b>Section 270 Internal Reviews</b>  | <b>Unit</b>     | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
|     | <b>Statutory Charges</b>   |                 |                               |                                    |                      |
|     | Application for an Independent Review of a decision*   | Per application | \$35.00                       | \$15.00                            | N                    |
|     | * <b>Statutory Fee subject to change by State Government</b><br>- <b>Section 270 of the Local Government Act</b>                         |                 |                               |                                    |                      |
| 44. | <b>Property Information Searches</b>   | <b>Unit</b>     | <b>2023/24<br/>(incl GST)</b> | <b>\$ Increase<br/>/(Decrease)</b> | <b>GST<br/>(Y/N)</b> |
|     | <b>Statutory Charges</b>   |                 |                               |                                    |                      |
|     | Own Property - Rates Certificate Section 187   | Each            | \$39.00                       | \$1.75                             | N *                  |
|     | Own Property - Section 7 Statement   | Each            | \$27.75                       | \$1.25                             | N *                  |
|     | Own Property - Section 7 Statement ( <b>urgent</b> )   | Each            | \$41.50                       | \$2.00                             | N *                  |
|     | Combined Own Property - Section 187 & Section 7  | Each            | \$66.75                       | \$3.00                             | N *                  |
|     | Combined Own Property - Section 187 & Section 7 ( <b>urgent</b> )  | Each            | \$80.50                       | \$3.75                             | N *                  |
|     | * <b>Statutory Fee subject to change by State Government</b><br>- <b>Land and Business Act (Sales and Conveyancing) Regulations 2010</b> |                 |                               |                                    |                      |
|     | <b>Non-Statutory Charges</b>   |                 |                               |                                    |                      |
|     | Owner Details - up to 4 properties   |                 | No Fee                        | N/A                                | No Fee               |
|     | Owner Details - in excess of 4 properties  | Per assessment  | \$5.70                        | \$0.00                             | Y                    |
|     | Certificate of Title   | Each            | \$40.20                       | \$0.00                             | Y                    |
|     | Prior Years' Rates Assessments - up to 2 inquiries   |                 | No Fee                        | N/A                                | No Fee               |
|     | Prior Years' Rates Assessments - in excess of 2 inquiries  | Each            | \$13.10                       | \$0.00                             | Y                    |