



Fees and Charges 2024/25

CITY OF MITCHAM 

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Community Wellbeing

	Unit	2024/25 (incl GST)	GST (Y/N)
1. Community Transport			
Community Bus (with volunteer driver)			
<i>To facilitate attendance at shopping centres, community centres, libraries and services for isolated residents</i>			
Resident eligible for subsidies, on home care package, or isolated & transport disadvantaged 65+ and/ or living with a disability	Per trip	\$2.00	Y
Community Bus/Hire Local not-for-profit Community Organisations and Council Programs only			
Minimum Charge - Full Day	Per day	\$94.20	Y
Minimum Charge - Half Day	Per 1/2 day	\$63.10	Y
plus: Travel distance (capped at \$200)	Per km	\$1.90	Y

* Travel distance charge is discretionary.

2. Community Information/Positive Ageing Sessions Social Activities for residents 65yrs and over			
(Eg. Social and Positive Ageing Activities, Moving Towards Wellness Because I Can, Mindset for Life, etc)			
All attendees	per attendance	Up to \$15 or cover costs	Y

Community Services

3. General Photocopying/Printing Services			
Photocopying/Printing			
- A4 Black and White	Per page	\$0.20	Y
- A4 Colour	Per page	\$1.50	Y
- A4 Aerial Photography	Per page	\$5.90	Y
- A3 Black and White	Per page	\$0.40	Y
- A3 Colour	Per page	\$3.00	Y
- A1 Black and White	Per page	\$4.50	Y
Scans	Per scan	\$7.20	Y
Faxes - pages sent within Australia			
- Local and 1300 - First Page	Per page	\$1.50	Y
- Local and 1300 - 2nd Page onwards	Per page	\$0.50	Y
- 1800 Numbers	Per page	\$0.70	Y
- Interstate - first page	Per page	\$2.50	Y
- Interstate - 2nd page onwards	Per page	\$0.50	Y
- Received	Per page	\$0.70	Y

Community Services Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
4. Mitcham Heritage Research Centre			
Tours and Events			
Organised History Events - Admission Fees	Maximum per person	\$26.00	Y
* Charges are in negotiation with the Manager Lib & Community Development			
Organised History Events - Seminars	Maximum per person	\$69.00	Y
5. Library Services			
Book Clubs	Per group	\$200.00	Y
Community Programs/Activities (Maximum per person \$30)		\$30.00	Y
Earphones		\$3.00	Y
Inter-Library Loans (outside SA Public Lib/State Library System)		\$30.00	Y
Library Bags		\$2.00	Y
Lost Library Items		Cost Recovery	Y
Processing Fee - Set by State Government	Per item	\$6.00	Y
USB memory sticks		Cost Recovery	Y
Sale of library materials		FREE	Y
6. Toy Library Service			
Membership per individual/ family (12-month period from date of joining)	Per year	\$36.50	Y
Membership per individual/ family - Concession (12-month period from date of joining)	Per year	\$26.10	Y
Membership per group (12-month period from date of joining)	Per year	\$70.90	Y
Temporary Membership per individual/ family (1 month period from date of joining)	Per month	\$10.00	Y
Missing toy pieces	Per item	\$2.30	Y
Toy cleaning	Per toy	\$2.30	Y
Lost or damaged toy packaging	Per item	\$11.30	Y

Community Services Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
7. Community Centres/Halls for hire			
Mitcham Memorial Library			

Lenzerheide Meeting Room

Community, Local Resident, Not for Profit, Government	Per hour	\$11.00	Y
Non-Resident, Commercial Business	Per hour	\$44.00	Y

Meeting Room 2

Community, Local Resident, Not for Profit, Government	Per hour	\$11.00	Y
Non-Resident, Commercial Business	Per hour	\$44.00	Y

Meeting Room 3

Community, Local Resident, Not for Profit, Government	Per hour	\$11.00	Y
Non-Resident, Commercial Business	Per hour	\$44.00	Y

Meeting Room 4

Community, Local Resident, Not for Profit, Government	Per hour	\$8.00	Y
Non-Resident, Commercial Business	Per hour	\$33.00	Y

Meeting Room 5

Community, Local Resident, Not for Profit, Government	Per hour	\$8.00	Y
Non-Resident, Commercial Business	Per hour	\$33.00	Y

Tiwu Kumangka

Ground Floor Meeting Room 1

Community, Local Resident, Not for Profit, Government	Per hour	\$8.00	Y
Non Resident, Commercial Business	Per hour	\$33.00	Y

Ground Floor Meeting Room 2

Community, Local Resident, Not for Profit, Government	Per hour	\$8.00	Y
Non Resident, Commercial Business	Per hour	\$33.00	Y

First Floor Meeting Room

Community, Local Resident, Not for Profit, Government	Per hour	\$11.00	Y
Non Resident, Commercial Business	Per hour	\$44.00	Y

First Floor Community East Room

Community, Local Resident, Not for Profit, Government	Per hour	\$11.00	Y
Non Resident, Commercial Business	Per hour	\$44.00	Y

First Floor Community Art Room

Community, Local Resident, Not for Profit, Government	Per hour	\$11.00	Y
Non Resident, Commercial Business	Per hour	\$44.00	Y

First Floor Kitchen

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non Resident, Commercial Business	Per hour	\$26.00	Y

Community Services Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Community Centres/Halls for hire (continued)			
Tiwu Kumangka			

First Floor Maker Space

Community, Local Resident, Not for Profit, Government	Per hour	\$11.00	Y
Non Resident, Commercial Business	Per hour	\$44.00	Y

First Floor Multipurpose Hall including Terrace

Community, Local Resident, Not for Profit, Government	Per hour	\$44.00	Y
Non-Resident, Commercial Business	Per hour	\$88.00	Y
Function Rate (Events) - Community, Not for Profit, Government	Per hour	\$44.00	Y
Function Rate (Events) - Non-Resident, Commercial Business	Per hour	\$88.00	Y

Cumberland Park Community Centre

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non-Resident, Commercial Business	Per hour	\$26.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$45.00	Y
Function Rate (Events) - Non-Resident, Commercial Business	Per hour	\$60.00	Y

Mary Moore, Rose Nibble, Westbourne Studio

Community, Local Resident, Not for Profit, Government	Per hour/per room	\$10.00	Y
Non-Resident, Commercial Business	Per hour	\$15.00	Y

Mrs Strapps Kitchen

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non-Resident, Commercial Business	Per hour	\$26.00	Y

Westbourne Memorial Hall

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non-Resident, Commercial Business	Per hour	\$26.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$45.00	Y
Function Rate (Events) - Non-Resident, Commercial Business	Per hour	\$60.00	Y

Hawthorn Community Centre

Hall A (AV, carpet & stage)

Community, Local Resident, Not for Profit, Government	Per hour	\$10.00	Y
Non Resident, Commercial Business	Per hour	\$15.00	Y

Hall B (vinyl floor)

Community, Local Resident, Not for Profit, Government	Per hour	\$10.00	Y
Non Resident, Commercial Business	Per hour	\$15.00	Y

Community Services Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Community Centres/Halls for hire (continued)			
Hawthorn Community Centre Cont.			

Hall A, Hall B & Kitchen

Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour/ whole building	\$45.00	Y
Function Rate (Events) - Non Resident, Commercial Business	Per hour/ whole building	\$60.00	Y
Community, Local Resident, Not for Profit, Government (Kitchen Only)	Per hour	\$15.00	Y
Non Resident, Commercial Business (Kitchen Only)	Per hour	\$26.00	Y

Mitcham Cultural Village

Cultural Village Institute Hall

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non Resident, Commercial Business	Per hour	\$26.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$45.00	Y
Function Rate (Events) - Non Resident, Commercial Business	Per hour	\$60.00	Y

Cultural Village East Wing

Community, Local Resident, Not for Profit, Government	Per hour	\$10.00	Y
Non Resident, Commercial Business	Per hour	\$15.00	Y

MCV Supper Room - Meeting Space

Community, Local Resident, Not for Profit, Government	Per hour	\$10.00	Y
Non Resident, Commercial Business	Per hour	\$15.00	Y

MCV Institute Hall & Supper Room

Community, Local Resident, Not for Profit, Government	Per hour	\$25.00	Y
Non Resident, Commercial Business	Per hour	\$41.00	Y

Cultural Village Outdoor Area

External Hire of the outdoor area of Mitcham Cultural Village in conjunction with Whole Institute	Per function	In negotiation between the hirers and Council staff, an additional fee may be charged	Y
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Mitcham Community Centre

Old School Hall

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non-Resident, Commercial Business	Per hour	\$26.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$30.00	Y
Function Rate (Events) - Non-Resident, Commercial Business	Per hour	\$45.00	Y

New South Hall

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non-Resident, Commercial Business	Per hour	\$26.00	Y

Schedule of Fees and Charges 2024/25
Effective 1 July 2024

	Unit	2024/25 (incl GST)	GST (Y/N)
Community Centres/Halls for hire (continued)			
Mitcham Community Centre Cont.			

Rooms 2,3,6,7 (each hired separately)

Community, Local Resident, Not for Profit, Government	Per hour	\$10.00	Y
Non-Resident, Commercial Business	Per hour	\$15.00	Y

Other Halls for Hire

Colonel Light Gardens - Hall A

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non-Resident, Commercial Business	Per hour	\$26.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$30.00	Y
Function Rate (Events) - Non-Resident, Commercial Business	Per hour	\$45.00	Y

Penang Hall

Community, Local Resident, Not for Profit, Government	Per hour	\$10.00	Y
Non-Resident, Commercial Business	Per hour	\$15.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$30.00	Y
Function Rate (Events) - Non-Resident, Commercial Business	Per hour	\$45.00	Y

Richmond Road

Community, Local Resident, Not for Profit, Government	Per hour	\$10.00	Y
Non-Resident, Commercial Business	Per hour	\$15.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$30.00	Y
Function Rate (Events) - Non-Resident, Commercial Business	Per hour	\$45.00	Y

Mortlock Park - CLG Scout Hall *CLMP to determine future use*

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non-Resident, Commercial Business	Per hour	\$26.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$30.00	Y
Function Rate (Events) - Non-Resident, Commercial Business	Per hour	\$45.00	Y

Shed Mezzanine

Community, Local Resident, Not for Profit, Government	Per hour	\$10.00	Y
Non-Resident, Commercial Business	Per hour	\$15.00	Y

Community Shed

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non-Resident, Commercial Business	Per hour	\$26.00	Y

Pasadena Community Centre - entire building

Community, Local Resident, Not for Profit, Government	Per hour	\$11.00	Y
Non Resident, Commercial Business	Per hour	\$46.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$23.00	Y
Function Rate (Events) - Non Resident, Commercial Business	Per hour	\$92.00	Y

Eden Hills Scout Hall - Karinya Community Hall - Meeting Room

Community, Local Resident, Not for Profit, Government	Per hour	\$8.00	Y
Non Resident, Commercial Business	Per hour	\$33.00	Y

Eden Hills Scout Hall - Karinya Community Hall - Main Hall

Community, Local Resident, Not for Profit, Government	Per hour	\$15.00	Y
Non Resident, Commercial Business	Per hour	\$26.00	Y
Function Rate (Events) - Community, Local Resident, Not for Profit, Government	Per hour	\$30.00	Y
Function Rate (Events) - Non Resident, Commercial Business	Per hour	\$45.00	Y

Notes

Bonds

All Function hires are required to pay a refundable bond, determined by the assessed risk level:

- Low risk \$300
- Medium risk \$600
- High risk \$1,100

After the event, staff will conduct a condition assessment of the facility.

The bond will be refunded in full only if all hirer obligations, as per the Conditions of Hire, are satisfied.

Breaches of these conditions may result in forfeiture of the entire bond or a partial deduction, depending on the severity of the breach.

Hire Availability Times

All venues are available for hire 7am to 10pm, Sunday to Friday, and from 7am to 11pm on Saturdays.

Requests for hire outside of these hours may be considered by the Manager Libraries & Community Development or their delegate, submitted via the relevant application form.

Approval is not guaranteed, and all decisions are final.

Other charges

- Lost key or swipe card \$300.
- Additional weekday cleaning fee (Function Rate hires) \$90.
- Additional weekend cleaning fee (Function Rate hires) \$150.
- Additional walk throughs (up to one hour) \$50.
- Emergency or security call-out \$150.
- Items stored onsite with staff approval \$50 per day.
- Items stored without staff approval \$150 per day.

Hire Fee Reductions

A 50% discount on hire fees may be available at the discretion of the Manager Libraries & Community Development or their delegate, following a formal assessment.

Requests for a fee reduction must be submitted via the relevant application form.

Approval is not guaranteed, and all decisions are final.

Engineering, Planning & Environment

	Unit	2024/25 (incl GST)	GST (Y/N)
8. Engineering Fees			
Alterations to road reserve (eg driveways, driveway inverts, stormwater pipe connections, verge repairs, driveway repairs, service locations and traffic control plans)			
	N/A	Subject to quote based on individual requirements	Y
9. Consult for Liquor or Entertainment Licence Change			
Consult for Liquor or Entertainment Licence Change	Each	\$160.60	Y

10. By-Law expiation Fee - Dog By-Law 5			
Dog off leash in a designated-On Leash Area	Each	\$80.00	N
Dog in a designated "dog prohibited area"	Each	\$80.00	N

11. Animal Management			
Dog Registration			
Annual Registration fee			
- Non-Standard Dog (Full capped fee)	Per year	\$115.50	N
- Non-Standard Dog (Microchipped)	Per year	\$115.50	N
- Non-Standard Dog (Desexed)	Per year	\$115.50	N
- Standard Dog (Desexed & Microchipped)	Per year	\$58.30	N
Puppy registration fee for all puppies under the age of 6 months	Per year	\$56.10	N
Percentage rebate on Annual Registration for concession card holders after application of other rebates		50%	N
Percentage rebate on Annual Registration fee for partial year registration (conditions apply)		50%	N
Fee for working dogs	Each	50% of non-standard registration fee	N
Fee for racing greyhounds	Each	\$16.20	N
Fee for assistance dogs (guide, hearing and disability dogs)		No Fee	N
Business Involving Dog - 1 Dog		\$115.90	N
Business Involving Dog - 2 Dogs		\$231.60	N
Business Involving Dog - 3 Dogs		\$347.40	N
Business Involving Dog - 4 Dogs		\$463.20	N
Business Involving Dog - 5-10 Dogs		\$579.00	N
Business Involving Dog - 11-20 Dogs		\$975.20	N

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Animal Management (Cont.)			
Dog Registration (Cont.)			
Business Involving Dog - 21-30 Dogs		\$1,462.80	N
Business Involving Dog - 31+ Dogs		\$1,950.30	N
Penalty fee for late registrations	Each	\$22.70	N

Non-Statutory - Cat Registration			
Annual Registration fee			
- Non-Standard Cat (Full capped fee)	Each	\$115.50	N
- Non-Standard Cat (Microchipped)	Each	\$115.50	N
- Standard Cat (Desexed & Microchipped)	Each	\$38.80	N
Percentage rebate on Annual Registration for concession card holders after application of other rebates		50%	N
Percentage rebate on Annual Registration fee for partial year registration (conditions apply)		50%	N
Business Involving cats	per cat	\$38.80	N
Penalty fee for late registrations	Each	\$22.70	N

Non-Statutory Fees - Cat Expiation - Cat Management By-Law			
Unregistered Cat - expiation fee		\$170.00	N
Unregistered Cat - continuing offence penalty for each 14 days offence continues		\$50.00	N
Cat not confined to premises		\$210.00	N
Exceeding Limit of Cats - expiation fee		\$80.00	N
Exceeding Limit of Cats - continuing offence penalty for each 14 days offence continues		\$50.00	N
Non-compliance with By-law notice and all other Non-Compliance with By-law - expiation fee		\$100.00	N
Non-compliance with By-law notice - continuing offence penalty for each 14 days offence continues		\$50.00	N

Animal Management Service Fees			
Standard dog impound fee	Each	\$213.80	N
Kennel Impound Fee	Each	\$70.00	N
Dog Kennels Impound Daily Fee	Each	\$100.00	N
To Transport a dog to the Animal Welfare League	Each	\$275.00	N
Cat Impounding Fee - Initial seizure & detention (daytime)	Each	\$213.80	N
Dangerous dog - Fee for detention and care up to 72 hours	Each	\$286.90	N
Sedation if required for dangerous dogs	Each	\$65.00	N
Euthanasia and cremation fee - Dog	Each	Cost Recovery	N
Disposal of dead animal on arrival	Each	\$50.00	N
Microchipping	Each	\$20.00	N

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Animal Management (continued)			
Animal Management Service Fees (continued)			
De-sexing - Female Dog	Each	\$360.00	N
De-sexing - Male Dog	Each	\$225.00	N
Veterinary Consultation for stray dogs (diagnosis & pain relief)	Each	Price on Determination	N
Veterinary Treatment of injured/sick animal	Each	Neg	N
C4 Vaccination for council dogs placed on hold	Each	\$53.00	N
Parvo virus vaccination for juvenile (unclaimed) strays	Each	\$8.00	N
Release fee per dog surrendered to Council by owner	Each	\$65.60	N
Rehoming fee	Each	\$220.10	N
Standard dog - daily care - council requested hold	Each	Cost Recovery	N
Dangerous dog - daily care - council requested hold	Each	Cost Recovery	N
Impounding Fee - rabbits, ferrets, poultry	Each	\$14.50	N
Impounding Fee - goats, sheep, pigs	Per day	\$20.50	N
Euthanasia & Disposal fee for goats sheep, pigs	Each	\$235.70	N
Euthanasia & Cremation Fee - Cat	Each	\$129.30	N
Impounding Fee - horses	Per day	\$20.20	N

Charges subject to change by RSPCA & AWL
(Section 26 of the Dog and Cat Management Act 1995 empowers Councils to charge fees approved by the Minister for meeting requirements imposed on Councils under the Act.)

12. Impounded Vehicles			
Impounding Fee	Per day	\$43.40	Y
Towing Fee (Business Hours)	Per vehicle	\$140.80	Y
Towing Fee (After Hours)	Per vehicle	\$210.70	Y
Administration Fee	Per vehicle	\$88.70	Y

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
13. Inflammable Undergrowth			
Administration fee for failure to comply with s105 and s83 Notices	Each	\$74.20	Y

14. Keys - Additional			
Charge for Replacement or Additional Keys (Non Kaba)	Each	\$38.90	Y
Charge for Replacement or Additional Keys (Kaba)	Each	\$59.70	Y

15. Mitcham Cemetery Fees			
Lease Fees (5years)			
54" x 108" (site)	Per plot	\$342.50	N
Administration/search fee	Per search	\$41.90	N
Lease Fees (10 years)			
54" x 108" (site)	Per plot	\$714.50	N
Administration/search fee	Per search	\$40.50	N
Lease Fees (25 years)			
54" x 108" (site)	Per plot	\$1,785.60	N
Administration/search fee	Per search	\$40.50	N
Lease Fees (50 years)			
54" x 108" (site)	Per plot	\$3,620.30	N
Administration/search fee	Per search	\$41.90	N
Monument repair on an expired or unleased family site			
Application for special memorial authority to repair a monument on an expired or unleased family site	Per monument	\$174.20	N
Curator's Fees			
Curator Fee - Burial ^	Per application	\$176.30	N
Curator Fee - Cremated Remains ^	Per application	\$176.30	N
Curator Fee - Excess Soil Removal ^	Per application	\$40.70	N
Curator Fee - Monumental Permit Fee	Per application	\$176.30	N
Curator Fee - Transfer of Interment Permit Fee	Per application	\$182.40	N

^ Removal of excess soil from gravesite area only required to be implemented in the event of the funeral directors/grave digger not agreeing to adding the extra charges to their fee.

16. Mobile Food Vendors on Council Roads			
Home Ice-Cream Mobile Vendors	Franchised vehicle (per annum)	\$1,586.40	N
Annual Fee - Mobile Food Vendor Permits	(Per annum)	\$2,591.90	N
Monthly Fee - Mobile Food Vendor Permits	(Per month)	\$258.70	N

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
17. Food Traders on Community Land			
Commercial		\$81.40	N
Not for profit		\$40.10	N
18. Outdoor Dining Permit			
Initial establishment fee		\$340.00	N
Annual permit fee - licensed		\$88.10	N
Annual permit fee - unlicensed		\$68.10	N
19. Oval Hire			
Casual Rate - Sport		\$164.80	Y
- Special Events		\$317.10	Y
Season (Six Months)		\$1,003.40	Y
(30% reduction for junior sport)			
20. Tennis Court Hire (Community Courts)			
Hire of Tennis Court	Per court per season (6 months)	\$358.80	Y
21. Bins			
Additional bins 140L BLUE BINS	Per bin per annum	\$198.00	N
Additional bins 240L YELLOW BINS	Per bin per annum	\$104.00	N
Additional bins 240L GREEN BINS	Per bin per annum	\$104.00	N
Food scraps recycling			
Starter Pack (Kitchen caddy and 75 roll of compostable bags)	Each	\$13.00	Y
75 Roll of compostable bags	Per roll	\$6.00	Y
22. Lynton Green Organics Disposal Costs			
Car boot/station wagon	Each	\$18.00	Y
6 x 4 trailer - flat load, Utility and Van	Each	\$29.00	Y
6 x 4 trailer - piled load	Each	\$43.00	Y
6 x 4 trailer - railed	Each	\$53.00	Y
7 x 5 trailer - flat load	Each	\$53.00	Y
7 x 5 trailer - piled load	Each	\$73.00	Y
7 x 5 trailer - railed or larger	Each	\$95.00	Y

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
23. Parking Permits			
Residential parking permit - Administration fee	Each	\$23.00	N
Replacement cost	Each	\$14.10	N
Pensioners	Each	\$7.20	N

24. Parking on Community Land			
Contractor work site permit	Per day	\$81.40	N

25. Road Reserve/Drainage Reserve Permits			
Use of Road Reserves/Drainage Reserves			
Casual Trading on footpath	Per day	\$61.80	N
Long Term Trading on footpaths	Per year (per m2)	\$87.50	N
Long Term Use			
Business Use	Per year	Market value	N
Residential, Community or Rural Use	Per year, per m2	As negotiated with council	N

26. Community Land Permits			
Signs & Banners on Council land			
Permanent			
Commercial	Per year	Market value	N
Community	Per year	\$108.50	N
Government	Per year	\$215.90	N
Temporary			
Commercial	Maximum of 2 weeks	\$216.90	N
Community	Maximum of 2 weeks	\$40.50	N
Fairs and festivals	Maximum of 2 weeks	\$94.90	N
Local Markets	Per year	\$108.50	N

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Community Land Permits Cont.			
Vehicle Access Across Reserves			
Commercial	Per day (max 3 consecutive days)	\$81.40	N
Resident	Per day (max 3 consecutive days)	\$40.10	N
Harvesting on Community Land			
Seed Collectors - commercial	Season	\$203.40	N
Seed Collectors - not for profit	Season	No Fee	N
Olive harvesters	Season	\$81.40	N

27. Property Transactions

Use of Community Land

Filming on Community Land			
Filming of major film	Per film	Cost Recovery	N
Filming of commercial or feature film	Per film	\$746.80	N
Filming – students	Per film	\$26.80	N
Personal Trainers and Group Fitness on Community Land & Easement across Private or Council Land			
Groups 1-5	Per Week (minimum 6 weeks)	\$15.60	Y
Groups 1-5	Per quarter	\$171.10	Y
Groups 1-5	Per year	\$542.40	Y
Groups 6-10	Per Week (minimum 6 weeks)	\$25.90	Y
Groups 6-10	Per quarter	\$304.60	Y
Groups 6-10	Per year	\$1,084.70	Y
Groups 11-20	Per Week (minimum 6 weeks)	\$39.40	Y
Groups 11-20	Per quarter	\$474.60	Y
Groups 11-20	Per year	\$1,626.00	Y

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Property Transactions Cont.			
Unauthorised Use of Council Land			
Permit	Each	As negotiated with Council	N
Administration fee	Each	\$813.50	Y
Processing costs	Each	Cost Recovery	Y
Reinstatement costs	Each	Cost Recovery	Y
Easement across Council Land			
Administration fee	Each	\$813.50	Y
Compensation for loss of land	Each	Assessed land value	N
Processing costs	Each	Cost Recovery	Y
Purchase of Council Land			
Administration fee	Each	\$813.50	Y
Processing costs	Each	Cost Recovery	Y
Administration fee	Each	\$813.50	Y
Processing costs	Each	Cost Recovery	Y

28. Alteration of roads			
Application to alter or occupy Council Road Reserve	Per Application	\$54.80	N

29. Possum/Cat Cage Hire			
Cage Hire Fee	Each	\$39.30	Y
Refundable Deposit for Cage	Each	\$58.90	N

30. Development fees			
Public Notification	Each	\$829.20	N
Request to review Development Documents (Search Fee)	Each	\$83.40	Y
Sign on land fee to recover council's reasonable costs of placing a sign on the land subject to public notification under the Planning and Design Code	Each	\$180.00	Y

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#Subject to Suppliers Price Listing

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)	
31. Vaccinations (Immunisation)				
National Health Medical Vaccinations		No Fee	N	
Other Vaccinations		Cost Recovery	N	#
Flu Vaccine	Each	\$23.60	N	#
Hepatitis A	Each (A)	\$103.60	N	#
Adult dose (A) Junior dose (J)	Each (J)	\$65.80	N	#
Hepatitis B	Each (A)	\$29.70	N	#
Adult dose (A) Junior dose (J)	Each (J)	\$17.10	N	#
Hepatitis A and Hepatitis B (combined)	Each (A)	\$118.90	N	#
Adult dose (A) Junior dose (J)	Each (J)	\$75.40	N	#
Boostrix - dTpa Diphtheria Tetanus Pertussis	Each	\$49.90	N	#

#Subject to Suppliers Price Listing

32. Food Safety Audits				
(a) Onsite Audits				
Childcare Centres	Per centre	\$550.70	Y	
Aged Care Facilities & Private Hospitals				
Small - less than 40 beds	Per facility	\$550.70	Y	
Medium - 40 to 100 beds	Per facility	\$875.10	Y	
Large - 100 to 250 beds	Per facility	\$1,309.00	Y	
Very large - more than 250 beds	Per facility	\$1,743.90	Y	
Commercial Delivered Meals Organisations & Day Therapy Centres				
Small - less than 40 meals/day	Per centre	\$550.70	Y	
Medium - 40 to 100 meals/day	Per centre	\$875.10	Y	
Large - 100 to 250 meals/day	Per centre	\$1,309.00	Y	
Very large - more than 250 meals/day	Per centre	\$1,743.90	Y	
Community & Charitable Organisations (with ATO GST exemption)	Per centre	50% of above rates depending on type & size of business	Y	

Engineering, Planning & Environment Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Food Safety Audits Cont.			
(b) Desktop Audits			
Child Care Centres	Per centre	\$215.90	Y
Aged Care Facilities & Private Hospitals			
Small - less than 40 beds	Per facility	\$215.90	Y
Medium - 40 to 100 beds	Per facility	\$324.40	Y
Large - 100 to 250 beds	Per facility	\$433.90	Y
Very large - more than 250 beds	Per facility	\$542.40	Y
Commercial Delivered Meals Organisations & Day Therapy Centres			
Small - less than 40 meals/day	Per centre	\$215.90	Y
Medium - 40 to 100 meals/day	Per centre	\$324.40	Y
Large - 100 to 250 meals/day	Per centre	\$433.90	Y
Very large - more than 250 meals/day	Per centre	\$542.40	Y
Community & Charitable Organisations (with ATO GST exemption)	Per centre	50% of above rates depending on type & size of business	Y
Re-audits	Per hour	\$202.30	Y
Travel for Auditors travelling long distances (more than 50km from Council offices).	Per hour	\$102.20	Y

Governance

33. Policy and Administration

Public Documents available under the Local Govt Act 1999, Development Act 1993, Freedom of Information Act 1991 and Elections Act 1985.

Delegations Register	Per page	\$0.20	N
Strategic Management Plan	Each	\$11.90	N
Audited Financial Statements	Each	\$12.30	N
Three Year Forecast	Each	\$12.30	N
Annual Report	Each	\$12.30	N
Annual Business Plan, Annual Budget or Long-Term Financial Plan	Each	\$11.90	N
Draft Annual Business Plan	Each	\$6.00	N
Asset Management Plan - Infrastructure	Each	\$6.00	N
Asset Management Plan - Buildings	Each	\$6.00	N

Schedule of Fees and Charges 2024/25
Effective 1 July 2024

Asset Management Plan - Open Space	Each	\$6.10	N
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Governance Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Policy and Administration Cont.			
Assessment Record	Per extract	\$3.00	N
Charter - Centennial Park Cemetery Authority	Per page	\$0.30	N
Charter - Eastern Waste Management Authority	Per page	\$0.30	N
Procurement Policy	Per page	\$0.30	N
Development Plan		Photocopy charges apply	N
Information Statement	Per page	\$0.30	N
Management Plans for Community Land	Each	\$2.50	N
Elected Members' Allowances and Support Policy	Per page	\$0.30	N
Order Making Policy	Per page	\$0.30	N
Internal Review of Council Decisions Policy	Per page	\$0.30	N
Public Consultation Policy	Per page	\$0.30	N
Ward Roll (200 pages) - first copy free (available to relevant election candidates only)	Per page	\$0.30	N
Complete Voters Roll (1200 pages) - first copy free (available to Mayoral candidates only)	Per page	\$0.30	N

All Council documents which are advertised to the community as being released for public consultation are provided free of charge (first copy only) during the period of consultation.

34. Advertising - Mitcham Community News

Banner 220mmW x 50mmH	Per ad	\$308.70	Y
One Column Square 68mmW x 68mmH	Per ad	\$130.40	Y
Two Column Square 144mmW x 144mmH	Per ad	\$521.50	Y
Half Column Vertical 68mmW x 150mmH	Per ad	\$284.70	Y
Two Column Horizontal 144mmW x 60mmH	Per ad	\$242.00	Y
Half Page 220mmW x 150mmH	Per ad	\$831.30	Y

Multi-Placement Contract discounts available - Prices on Application

35. Codes

(Public documents available under the Local Government Act 1999)

Behavioural Standards for Council Members	Each	\$2.60	N
Employee Code of Conduct	Each	\$2.60	N
Code of Practice - Meeting procedures	Each	\$2.60	N
Code of Practice - Access to Meetings and Documents	Each	\$3.10	N

Governance Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
36. Meeting Papers			
(Public documents available under the Local Government Act 1999)			
Notices, Agendas and Reports for meetings of Council, committees etc	Per page	\$0.30	N
Minutes of meetings	Per page	\$0.30	N

37. Other Reports			
Other reports etc regarding Reviews of Representation, Council boundary realignment.	Each	\$6.30	N

38. Registers and Returns			
Public Documents available under the Local Govt Act 1999, Local Govt (Elections) Act 1999, Dog & Cat Management Act 1985, Development Act 1993, Development Regulations 2008 (Printed)			
Register of Interests - Council Members - Primary	Each	\$2.60	N
Register of Interests - Council Members - Ordinary	Each	\$2.60	N
Register of Allowances and Benefits - Council Members	Each	\$2.60	N
Register of Remunerations, Salaries and Benefits - Staff	Per extract	\$2.60	N
Register of Bylaws	Each	\$2.60	N
Register of Community Land	Per page	\$0.30	N
Register of Dogs	Per certified extract	\$3.10	N
Register of Land Management Agreements	Per page	photocopy charges apply	N
Register of Land Management Agreements - Development Applications	Per page	photocopy charges apply	N

Governance Cont.

	Unit	2024/25 (incl GST)	GST (Y/N)
Registers and Returns (continued)			
Register of Planning and Building Applications	Per page	photocopy charges apply	N
Register of Roads	Per extract	photocopy charges apply	N
Campaign Donations Return - Council Members	Each	\$2.40	N
Certified Extract from Salary Register	Each	\$2.30	N
Gifts and Benefits Register - Elected Members	Each	\$2.60	N
Gifts and Benefits Register - Employees	Each	\$3.10	N

Non-Statutory Charges			
Owner Details - up to 4 properties		No Fee	No Fee
Owner Details - in excess of 4 properties	Per assessment	\$5.70	Y
Certificate of Title	Each	\$40.20	Y
Prior Years' Rates Assessments - up to 2 inquiries		No Fee	No Fee
Prior Years' Rates Assessments - in excess of 2 inquiries	Each	\$13.10	Y

City of Mitcham

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