



## APPLICATION FOR AN ON-SITE WASTEWATER WORKS APPROVAL

### What is required for a complete Wastewater Works Application?

- Application form for Wastewater Works approval to be completed & signed (by both owner and applicant)
- Application fees to be paid at the time of lodgement (see below)

### *Additional information to be supplied with the following applications:*

#### **Septic tank or permanent greywater system – subsurface disposal**

- Detailed site layout plan (in duplicate) drawn to a scale of 1:250 showing the septic tank & subsurface disposal system
- Detailed building layout plan (in duplicate) including internal sanitary plumbing and method of connecting to external sanitary drainage system, drawn to a scale of 1:250
- Site and soil report by a qualified wastewater engineer

#### **Aerated wastewater treatment system (AWTS) or aerobic sand filter**

- Detailed site layout plan (in duplicate) drawn to a scale of 1:250 showing the septic tank & designated irrigation & recreational areas
- Detailed building layout plan (in duplicate) including internal sanitary plumbing and method of connecting to external sanitary drainage system, drawn to a scale of 1:250
- Site and soil report by a qualified wastewater engineer

#### **Alteration to an existing wastewater system**

- Detailed building layout plan (in duplicate) drawn to a scale of 1:250 showing **existing** and **new** internal sanitary plumbing and method of connecting to external sanitary drainage system
- Detailed site layout plan (in duplicate) drawn to a scale of 1:250 showing **existing** and **new** drains, septic tank and subsurface disposal/irrigation system
- Site and soil report by a qualified wastewater engineer (in certain circumstances)

For further detailed information, including a checklist guide for wastewater works applications, please see wastewater works system information sheet at <http://www.mitchamcouncil.sa.gov.au/wastewater>

*Statutory fee subject to change by State Government each financial year*

*For clarification on fee to be paid please contact the Environmental Health team on 8372 8816*

## APPLICATION FOR AN ON-SITE WASTEWATER WORKS APPROVAL

Pursuant to the SA Public Health (Wastewater) Regulations 2013, all on-site wastewater systems and alterations to on-site wastewater systems are subject to a wastewater works approval. Refer to the South Australian Department for Health and Ageing **ON-SITE WASTEWATER SYSTEMS CODE (the Code)** for further information to assist in the completion of this application form. The Code can be accessed online at

<http://www.health.sa.gov.au/pehs/branches/wastewater/new-regulations-and-codes.htm>

Each application must include **two copies** of a detailed sanitary plumbing and drainage lay-out (refer to Section 8 of the Code), a site and soil report (refer to Section 3.6.1 of the Code) and the appropriate fee as determined by the relevant authority. Applications where necessary, must include a detailed assessment of the land capability of the site via a soil report (i.e. the suitability of the site for treatment and disposal/reuse of domestic wastewater).

Please contact the relevant authority for details regarding the fee and method of payment. The relevant authority is:

- The local council for the installation of on-site wastewater systems with a capacity up to 40EP or connection to a Community Wastewater Management System (CWMS)
- The South Australian Department for Health and Ageing for systems to be installed with a capacity greater than 40EP, Community Wastewater Management Systems (CWMS) and for wastewater systems in areas of the state not under local government control

**FAILURE TO PROVIDE THE CORRECT INFORMATION OR FEE WILL RESULT IN APPROVAL DELAYS**

### **OFFICE USE ONLY**

WS No.

/

DA No.

/

Date Received:

Fee Paid:

Receipt No:

## 1. APPLICANT/OWNER DETAILS

*Enquiries regarding this application will be directed to the applicant:*

Applicant's name \_\_\_\_\_

Applicant's address \_\_\_\_\_

Township or Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

*If the applicant is not the owner, please also fill in the details below:*

Owner's name \_\_\_\_\_

Owner's address \_\_\_\_\_

Township or Suburb \_\_\_\_\_ Postcode \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

## 2. LOCATION OF INSTALLATION

Property No. \_\_\_\_\_ Street \_\_\_\_\_

Township or Suburb \_\_\_\_\_

Lot \_\_\_\_\_ Section \_\_\_\_\_ CT No. \_\_\_\_\_

### 3. PREMISES DETAILS

PREMISES DESCRIPTION:  Dwelling  Units  Commercial  Other

OCCUPANCY (RESIDENTIAL PREMISES): \_\_\_\_\_ (number of persons)

OCCUPANCY (NON-RESIDENTIAL PREMISES): Refer to **APPENDIX E** of the Code to decide on a suitable premises category to calculate the capacity of the septic tank and the effluent disposal requirements.

Premises Category: \_\_\_\_\_ P1: \_\_\_\_\_ P2: \_\_\_\_\_

WATER SUPPLY TO PREMISES:

Reticulated mains water supplied to premises

If not, what water supply is used:

Roof catchment / storage or carted supply  Other (please specify) \_\_\_\_\_

NON-STANDARD FIXTURES:

Food waste disposal unit  Spa bath capacity (litres) \_\_\_\_\_

### 4. PROPOSED TYPE OF WASTEWATER WORKS

New system  Alteration/addition to an existing system

For an alteration/addition to the system or a design utilising more than one of the options below, please provide a brief description of works here or attach a covering letter to the application:

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*Please ensure that the submitted plans show the existing pipework and fittings (as known) and the intended additions, making a clear visual distinction between the two*

TYPE OF SYSTEM:

Onsite Disposal  CWMS Connection

Septic tank

Tank Capacity \_\_\_\_\_ (litres) Make \_\_\_\_\_

Aerobic  Sand Filter  Reed Bed  Composting Toilet

Grey Water Treatment  Grey Water Diversion

Make \_\_\_\_\_ Model \_\_\_\_\_

Other (please specify): \_\_\_\_\_

Pump

Make \_\_\_\_\_ Model \_\_\_\_\_

Sump Capacity \_\_\_\_\_ Type & Location of Alarm \_\_\_\_\_

Trade waste – Please refer to Section 7

**Please ensure that all nominated systems and components are on the Department for Health and Ageing Approved Products List:**

<http://www.health.sa.gov.au/pehs/branches/wastewater/wastewater-products.htm>

## 5. EFFLUENT DISPOSAL METHOD

### LAND APPLICATION OF EFFLUENT:

Please ensure that Section 6 is also completed

- SUBSURFACE DISPOSAL  
Required contact area for subsurface disposal (*in square metres*) \_\_\_\_\_
- Plastic tunnel                       Perforated pipe
- Length (*m*) \_\_\_\_\_      Width (*m*) \_\_\_\_\_      Depth (*mm*) \_\_\_\_\_
- Depth below natural ground surface to base of trench \_\_\_\_\_
- SUBSURFACE IRRIGATION DISPOSAL  
Irrigation area required (*in square metres*) \_\_\_\_\_
- SURFACE IRRIGATION DISPOSAL  
Irrigation area required (*in square metres*) \_\_\_\_\_
- AS/NZS 1547 LAND APPLICATION DESIGN  
Type \_\_\_\_\_      Basal area \_\_\_\_\_
- Length (*m*) \_\_\_\_\_      Width (*m*) \_\_\_\_\_      Depth (*mm*) \_\_\_\_\_

### OTHER:

- OFF-SITE DISPOSAL – Connection to CWMS or sewer
- TEMPORARY ON-SITE CONTAINMENT FOR TANKER REMOVAL  
Holding tank capacity (*litres*) \_\_\_\_\_
- OTHER METHOD - *Please provide full details with attachments as appropriate*
- \_\_\_\_\_

## 6. LAND CAPABILITY ASSESMENT

*This section is relevant for applications intending land application for effluent:*

Within 50m of a well, bore, or dam used or likely to be used for human or domestic purposes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Within 50m of a watercourse as identified on a 1:50 000 SA Government topographic map and used or likely to be used for human or domestic purposes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Within 100m of the pool level of the River Murray and its lakes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Within the 1956 River Murray and lakes flood zone	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Above shallow underground water supplies used for human or domestic purposes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Within 100m of the mean high water mark along coastal foreshore areas	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Within 50m of a water source used for agriculture, aquaculture or stock purposes	<input type="checkbox"/> Yes	<input type="checkbox"/> No
In an area likely to be subject to flooding or inundation in a 1:10 year recurrent event	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**SOIL REPORT:** *For applications involving the land application of effluent, please provide a site and soil suitability report from a Wastewater Engineer if applicable*

*DLR/DIR or EPR nominated by the wastewater engineer* \_\_\_\_\_

## 7. TRADE WASTE DISCHARGES

New connection       Alteration to a system with an existing trade waste connection

Provide details of the proposed activity and processes which produce wastewater for discharge to CWMS.

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Provide details of pre-treatment system (e.g. grease arrestor, pH correction, solid settling) including its size and capability.

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Provide details of proposed cross connection and backflow prevention devices, where required:

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Details of the wastewater discharge

Gravity       Pumped      Peak flow rate (L/second): \_

*(Please attach additional information where required)*

## 8. DECLARATION AND SIGNATURE OF OWNER AND APPLICANT

The application ***must*** be signed by both the owner and applicant.

I / We hereby declare that the information provided in this application, attachments and accompanying plans are true and correct.

It is acknowledged that:

- Pursuant to Regulation 11 of the SA Public Health (Wastewater) Regulations, the plumbing contractor(s) must provide a **Certificate of Compliance** to the relevant authorities following installation of an on-site wastewater system or components.
- All work on the wastewater system must be carried out by persons licensed pursuant to the Plumbers, Gas Fitters and Electricians Act 1995.
- Penalties apply for the provision of false or misleading information or failure to install and maintain the system in accordance with approval conditions.

It is the responsibility of the applicant to ensure that the wastewater works are installed in accordance with the approved plan and relevant conditions.

Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_